



**BRISBANE CITY COUNCIL**

**ACTION MINUTES**

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**CITY OF BRISBANE CITY COUNCIL**

**SPECIAL MEETING**

**THURSDAY, JANUARY 16, 2020**

*BRISBANE CITY HALL LARGE CONFERENCE ROOM, 50 PARK PLACE, BRISBANE*

**6:30 P.M. CALL TO ORDER**

Mayor O'Connell called the meeting to order at 6:33 p.m.

**MAYOR/COUNCIL MATTERS**

**A. Council discussion and approval of committee assignments**

Mayor and Councilmembers reviewed the County assignments and subcommittees list for 2020. City Council Subcommittees removed the following assignments from the previous year's list due to lack of subcommittee activity: Health & Safety Issues, Library Stakeholders Group, State Relations Ad Hoc, Senior Outreach Ad hoc, Charter City Ad Hoc, Liaison with Chamber of Commerce, and Home for All Council Assignment. Exhibit A lists the City Council County assignments and subcommittees for 2019.

**ADJOURNMENT**

The meeting was adjourned at 6:50 p.m.

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Ingrid Padilla  
City Clerk

EXHIBIT A

# 2020

## CITY OF BRISBANE - CITY COUNCIL ASSIGNMENTS

The following is a list of Commissions, Subcommittees, Boards, Councils and Associations for which the Council selects a representative(s).

<b><u>County/Other JPA Assignments</u></b> <b><u>Sched.</u></b>	<b><u>Representative/Alternate</u></b>	<b><u>Mtg</u></b>
1. Association of Bay Area Governments <a href="http://www.abag.ca.gov/">http://www.abag.ca.gov/</a>	Mayor/Mayor Pro Tem	Annually/April
2. League of California Cities <a href="http://www.cacities.org">http://www.cacities.org</a>	Mayor/Mayor Pro Tem	Conferences
3. Airport Land Use Committee <a href="http://ccag.ca.gov/committees/">http://ccag.ca.gov/committees/</a>	Terry O'Connell, Rep. Madison Davis, Alt	4 <sup>th</sup> Thurs/mo 4-6 pm
4. San Mateo County Emergency Services Council <a href="http://hsd.smcsheriff.com/">http://hsd.smcsheriff.com/</a>	Karen Cunningham	3 <sup>rd</sup> Thurs/mo/Quart 5:30 pm
5. City/County Association of Governments <a href="http://ccag.ca.gov/committees/board-of-directors/">http://ccag.ca.gov/committees/board-of-directors/</a>	Karen Cunningham, Rep. Cliff Lentz, Alt	2 <sup>nd</sup> Thurs/mo 6:30-9:30pm
6. Peninsula Traffic Congestion Relief Alliance <a href="http://commute.org/">http://commute.org/</a>	Cliff Lentz Clarke Conway, Alt	3 <sup>rd</sup> Thurs/bi-monthly 8 – 9:30 am
7. County Library JPA Liaison with Friends of the Brisbane Library <a href="http://www.smcl.org/en/node/11">http://www.smcl.org/en/node/11</a>	Karen Cunningham Clarke Conway, Alt	2 <sup>nd</sup> Mon/bi-monthly 8:15 am
8. SMC Pre-Hospital EMS Group Board of Directors (JPA-ALS Paramedic)	Karen Cunningham Terry O'Connell, Alt	3 <sup>rd</sup> Wed of Jan/May/Sept 6 pm
9. Airport Community Roundtable <a href="http://sforoundtable.org">http://sforoundtable.org</a>	Terry O'Connell Madison Davis, Alt	1 <sup>st</sup> Wed/mo 7 pm
10. North County Fire Authority Board of Directors/Fire Services (JPA Board)	Madison Davis Terry O'Connell	Once a year in June/July
11. Housing Endowment & Regional Trust (HEART) Member Agency Committee Member <a href="http://www.heartofsmc.org">www.heartofsmc.org</a>	Cliff Lentz (City rep)	4 <sup>th</sup> Wed/mo 3-4:30pm
12. Brisbane Baylands Community Advisory Group (BBCAG)	Madison Davis Terry O'Connell	As Needed 7-9 pm

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|--|---|------------------------------------|
| 13. Peninsula Clean Energy JPA<br>(SM County)<br><a href="http://www.peninsulacleanenergy.com">www.peninsulacleanenergy.com</a>                                    | Madison Davis<br>Clay Holstine, Alt       | 4 <sup>th</sup> Thurs/mo<br>7-9 pm |
| 14. Brisbane Emergency Services Council<br>(Mayor & SMC Emergency Services Council Rep)  | Terry O'Connell<br>Karen Cunningham       |                                    |
| 15. BAWSCA Bay Area Water Supply Conservation Agen<br>(City Representative)  | Sepi Richardson<br>(Term expires 6/30/23) | 3 <sup>rd</sup> Thurs/mo<br>7pm    |
| 16. Caltrain Modernization Local Policy Maker Group<br><a href="http://www.caltrain.com/calmod">www.caltrain.com/calmod</a><br>(assigned at Council Mtg of 9/7/17) | Terry O'Connell<br>Cliff Lentz, Alt       | 4 <sup>th</sup> Thursday at<br>6pm |

**City Council Subcommittees**

**Representative/Alternate**

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|---|-------------------------------------|
| 17. Infrastructure, Utilities, & Franchise<br>( <i>Water &amp; Sewer, rates &amp; plans, Franchise agreements, Other Infrastructure plans, Storm drains, streets, City Facilities - buildings, marina, etc.</i> ) | Clarke Conway<br>Terry O'Connell    |
| 18. School/City Ad hoc Subcommittee 2x2   | Clarke Conway<br>Cliff Lentz        |
| 19. Education Ad hoc Subcommittee Meeting<br>( <i>created 1/17/19</i> )   | Clarke Conway<br>Cliff Lentz        |
| 20. Fiscal & Administrative Policies<br>( <i>Review of Fiscal policies, such as OPEB, Fund Balances Policies, unfunded liabilities.</i> )   | Terry O'Connell<br>Karen Cunningham |
| 21. Affordable Housing  | Cliff Lentz<br>Madison Davis        |
| 22. Public Information/Technology<br>( <i>Website, Newsletter, Broadcasting</i> )   | Madison Davis<br>Karen Cunningham   |
| 23. Economic Development  | Karen Cunningham<br>Cliff Lentz     |
| 24. Baylands<br>( <i>All things Baylands, BSP - UPC application and its various studies, i.e., financial, survey, sustainability, HSR, Soil Processing, Recology</i> )  | Cliff Lentz<br>Karen Cunningham     |
| 25. Sierra Point Design Guidelines<br>(Ad Hoc)  | Terry O'Connell<br>Cliff Lentz      |
| 26. History Subcommittee  | Clarke Conway<br>Madison Davis      |

27. Airport Noise Subcommittee

Terry O'Connell  
Madison Davis

28. Crocker Park Noise Ad hoc  
(created 10/26/17)

Cliff Lentz  
Karen Cunningham

29. Star City Music Festival Ad Hoc

Madison Davis  
Cliff Lentz

30. Planning Issues

Terry O'Connell  
Karen Cunningham

31. Cannabis Issues Ad hoc  
(created 1/17/19)

Madison Davis  
Terry O'Connell

32. Luna Fest Film Festival Ad hoc  
(created 1/17/19)

Madison Davis  
Terry O'Connell

33. Public Art Advisory Committee &  
Public Art Selection Committee

Madison Davis  
Karen Cunningham

34. Beautification Ad hoc Subcommittee  
(created 9/5/19)

Karen Cunningham  
Renee Marmion, P&R  
+ 1 OSEC Member  
+ 1 Complete Streets

**Council Liaisons**

**Representative/Alternate**

35. Liaison to Parks & Recreation Commission

Madison Davis  
Karen Cunningham

36. Liaison to Open Space & Ecology Committee

Karen Cunningham  
Terry O'Connell

37. Liaison to Planning Commission

Cliff Lentz  
Terry O'Connell

38. Liaison to Complete Streets Safety Committee

Karen Cunningham  
Clarke Conway

**Elected Appointments**

**Representative**

39. MTC/ABAG's Housing Bill Legislative Task Force  
(voted at City Selection Committee Meeting on 3/14/19)

Cliff Lentz

40. C/CAG's Bicycle and Pedestrian Advisory Committee  
(BPAC) (elected on 3/14/19)

Karen Cunningham