



**BRISBANE CITY COUNCIL**  
**ACTION MINUTES**

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**JOINT CITY OF BRISBANE CITY COUNCIL AND HOUSING AUTHORITY**

**MEETING AGENDA**

**THURSDAY, OCTOBER 15, 2020**

*VIRTUAL MEETING*

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor O’Connell called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

Councilmembers present: Councilmembers Conway, Cunningham, Davis, Lentz, and Mayor O’Connell

Councilmembers absent: None

Staff Present: City Manager Holstine, City Clerk Padilla, Interim City Attorney McMorrow, Director of Administrative Services Schillinger, City Engineer Breault, Community Development Director Swiecki, and Police Commander Macias

**REPORT BACK FROM CLOSED SESSION**

Interim City Attorney McMorrow reported that direction was given to staff and no action was taken by the Council.

**ADOPTION OF AGENDA**

CM Conway made a motion, seconded by CM Cunningham, to adopt the agenda as it stands.

**ORAL COMMUNICATIONS NO. 1**

No members of the public wished to speak.

## CONSENT CALENDAR

- A. Approve Minutes of Housing Authority Meeting of June 18, 2020**
- B. Approve Minutes of Housing Authority Meeting of July 28, 2020**
- C. Approve Minutes of Housing Authority Meeting of October 1, 2020**
- D. Adopt Ordinance No. 653, Waiving Second Reading, Amending title 17 of the Brisbane municipal code to regulate accessory dwelling units and junior accessory dwelling units and amending title 15 of the Brisbane municipal code to regulate alterations and additions to existing structures**
- E. Award Construction Contract for Kings Road Roadway Protection Project (No. 920C)**

CM Conway made a motion, seconded by CM Cunningham, to approve Consent Calendar Items A-C and E. The motion was carried unanimously by all present.

Ayes: Councilmembers Conway, Cunningham, Davis, Lentz and Mayor O'Connell

Noes: None

Absent: None

Abstain: None

CM Lentz made a motion, seconded by CM Cunningham, to approve Consent Calendar Items D. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz and Mayor O'Connell

Noes: None

Absent: None

Abstain: Councilmember Conway

## NEW BUSINESS

### **F. Consider use of Housing Authority Funds to assist Low-Moderate Renters/Homeowners with Payments Due to COVID-19 Related Issues**

*(The Council will consider whether to allocate \$100,000 of Housing Authority Low Income Funds for the purpose of rental and mortgage assistance)*

Administrative Service Director Schillinger asked Council for direction whether the Council will consider allocating \$100,000 of Housing Authority Low Income Funds for rental and mortgage assistance.

Authority members were in favor of moving forward. After some council clarifying questions with staff, Authority Member Conway suggested to work with the County to collect information on residents in need. He also suggested to run the item through the Affordable Housing Subcommittee first. Authority Member Davis wants the City to run the program ourselves. Authority Member Lentz suggested to bring different models when the item is discussed at a future City Council meeting and that no one should be disqualified due to legal status.

## **STAFF REPORTS**

### **G. City Manager's Report on upcoming activities**

City Manager Holstine reported on upcoming activities and programs in the City.

## **MAYOR/COUNCIL MATTERS**

### **H. Countywide Assignments and/Subcommittee Reports**

Councilmembers reported on their activities in the following assignments:

- SMC Library JPA
- Metropolitan Transportation Commission
- School 2x2x2 Subcommittee

### **I. City Council Meeting Schedule**

Council members cancelled the meetings of December 3 and 17<sup>th</sup>. Instead, a new meeting will be scheduled on December 10, 2020. The next City Council Meeting will be held on November 5, 2020.

### **J. Written Communications**

The following written communication was received by Council:

- Kris Quigley (10/6/20) BMS to Acquire MyoKardia Press Release
- Barbara Ebel (10/7/20) Brisbane Halloween street closure

## **ORAL COMMUNICATIONS NO. 2**

No members of the public wished to speak.

## **ADJOURNMENT**

CM Cunningham made a motion, seconded by CM Lentz to adjourn the meeting. Mayor O'Connell adjourned the meeting at 8:37 p.m.



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Ingrid Padilla  
City Clerk