



BRISBANE CITY COUNCIL

ACTION MINUTES

BRISBANE CITY COUNCIL MEETING AGENDA

THURSDAY, MAY 20, 2021

VIRTUAL MEETING

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Cunningham called the meeting to order at 7:35 P.M. and led the Pledge of Allegiance.

ROLL CALL

Councilmembers present: Councilmembers Davis, Lentz, Mackin, O'Connell and Mayor Cunningham
Councilmembers absent: None

Staff Present: City Manager Holstine, City Clerk Padilla, City Attorney McMorrow, Assistant City Manager Schillinger, Finance Director Yuen, Public Works Deputy Director Kinser, Administrative Management Analyst Ibarra, Parks and Recreation Director Leek, Battalion Chief Powers, Police Commander Garcia, and staff of the Public Works Department

ADOPTION OF AGENDA

Staff pulled Consent Calendar Item G. CM O'Connell made a motion, seconded by CM Davis to adopt the agenda as amended. Motion was carried unanimously by all present.

Ayes: CM Davis, Lentz, Mackin, O'Connell, and Mayor Cunningham

Noes: None

Absent: None

Abstain: None

AWARDS AND PRESENTATIONS

A. Proclamation Designating May as AAPI History Month

Mayor Cunningham read the proclamation designating May as Asian American Pacific Islander History Month.

B. Proclamation Designating May as Older Americans Month

Mayor Cunningham read the proclamation designating May as Older Americans Month.

C. Proclamation Designating May 16-22, 2021 as Public Works Week

Mayor Cunningham read the proclamation designating May 16-22, 2021 as Public Works Week. Public Works Deputy Director Kinser and staff from the Public Works Department received the proclamation and thanked the Council for their recognition.

D. Proclamation Designating May 16-22, 2021 as Emergency Medical Services Week

Mayor Cunningham read the proclamation designating May 16-22, 2021 as Emergency Medical Services Week and Battalion Chief Powers from North County Fire accepted the Proclamation and highlighted the importance of Emergency Medical Services to the community.

ORAL COMMUNICATIONS NO. 1

Tera Freedman and Ariel Cherbowsky of San Bruno Mountain Watch made a request for the importance of the maintaining the nursery space.

City Clerk Padilla noted for the record the Becky Abens of the Commission on the Status of Women and Brisbane resident thanked the Council for recognizing May as Mental Health Month.

CONSENT CALENDAR

E. Approve Minutes of City Council Meeting of April 1, 2021

F. Approve Minutes of City Council Closed Session Meeting of April 15, 2021

G. Approve Private Event in the Community Park

H. Adopt Resolution No. 2021-35 Approving an Agreement Between the County of San Mateo and the City of Brisbane for Facilitation and Coordination of Animal Control Services Within the City and Authorizing Its Execution

I. Adopt Resolution No. 2021-36 Authorizing the Execution of the 2021 Coastal Conservancy Grant Funding for Community Vegetation Fuel Reduction Modifying Roadway Egress and Ingress Vegetation

CM O'Connell made a motion, seconded by CM Davis to approve Consent Calendar Items E, F, H and I. Motion was carried unanimously by all present.

Ayes: CM Davis, Lentz, Mackin, O'Connell, and Mayor Cunningham

Noes: None

Absent: None

Abstain: None

OLD BUSINESS

J. Consider Authorization of \$150,000 for Small Business Assistance

Assistant City Manager Schillinger reported that the purpose of this item is to assist businesses in Brisbane impacted by COVID-19. Additionally, assist restaurants within Brisbane to assist with their ability to provide service to the public. It is being recommended for the Council to approve the following:

1. Allocate \$50,000 to support restaurants that have applied for assistance through SAMCEDA.
2. Allocate \$100,000 and direct staff to set-up a program for business assistance for the mostly severely impacted small businesses in Brisbane

After Council questions, City Clerk Padilla reported no members of the public wish to make public comment.

After Council discussion of how much more impactful it would be to direct funds to smaller business in Brisbane, Mayor Cunningham made a motion, seconded by CM Lentz to authorize \$200,000 from the General Fund for Small Business Assistance as a three-tiered program prioritizing grants for the lowest tier or smallest businesses first.

Staff was directed to work with the Brisbane Chamber of Commerce to coordinate grant applications and grant distribution.

Motion was carried unanimously by all present.

Ayes: CM Davis, Lentz, Mackin, O'Connell, and Mayor Cunningham

Noes: None

Absent: None

Abstain: None

STAFF REPORTS

K. City Manager's Report on upcoming activities

City Manager Holstine reported on the latest City news and upcoming activities.

MAYOR/COUNCIL MATTERS

L. Parks and Recreation Commission Recruitment

City Clerk Padilla reported that on April 21, 2021, the Brisbane City Council received a letter from Lyle Covino resigning from the Parks and Recreation Commission. Mr. Covino's term was scheduled to expire in January 2022 along with the terms for Commissioners Bonnie Bologoff and Natalie Ocampo.

Council agreed with the staff recommendation of opening a recruitment for all three Parks and Recreation Commission seats later this Fall for appointments effective January 2022.

M. Countywide Assignments and Subcommittee Reports

Council reported on their countywide assignments and subcommittee meetings from previous two weeks.

N. City Council Meeting Schedule

The next City Council Meeting is scheduled on June 3, 2021

O. Written Communications

Council received the following written communication between May 7, 2021-May 20, 2021:

- Go Solar (via Isabella Sanchez) (5/10/21) Update: Sign Letter so you City can Go Solar! By May 13
- Tera Freedman (5/18/20) May 20, 2021 Council Meeting
- Ariel Cherbowsky (5/19/20) A Promising Future for the Mission Blue Nursery on the Brisbane Baylands
- Ariel Cherbowsky (5/19/20) Remote Public Comment for 5/20/21 Brisbane City Council Meeting
- Becky Abens (5/20/20) Public Comment-May as Mental Health Month Proclamation

ORAL COMMUNICATIONS NO. 2

There were no members of public wishing to make public comment during Oral Communications 2.

ADJOURNMENT

The City Council Meeting of May 20, 2021 was adjourned at 9:04 p.m.



Ingrid Padilla
City Clerk