



## **BRISBANE CITY COUNCIL**

### **ACTION MINUTES**

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#### **CITY COUNCIL MEETING**

**THURSDAY, FEBRUARY 3, 2022**

*VIRTUAL MEETING*

#### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Mackin called the meeting to order at 8:34 P.M. and led the Pledge of Allegiance.

#### **ROLL CALL**

Councilmembers present: Councilmembers Cunningham, Davis, Lentz, O'Connell and Mayor Mackin

Councilmembers absent: None

Staff Present: City Manager Holstine, City Clerk Padilla, City Attorney McMorrow, Assistant City Manager Schillinger, Finance Director Yuen, City Engineer Breault, Deputy Director of Public Works Kinser, Sustainability Manager Etherton, Communications Manager Cheung, Communications & Digital Media Coordinator Ordon, Deputy City Clerk Ibarra, and Police Chief Macias

#### **ADOPTION OF AGENDA**

CM Davis made a motion, seconded by CM O'Connell to adopt the agenda as it stands. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, O'Connell and Mayor Mackin

Noes: None

Absent: None

Abstain: None

#### **ORAL COMMUNICATIONS NO. 1**

No member of the public wished to speak.

## **CONSENT CALENDAR**

- A. Approve Minutes of City Council Workshop of January 20, 2022**
- B. Accept Investment Report as of December 2021**
- C. Adopt Resolution for Funding from the Forest Health Grant Program as Provided Through California Climate Investments**
- D. Acknowledge that North County Fire Authority Has Completed Required Annual Mandated Fire and Life Safety Inspections within the City of Brisbane**

Staff wanted to pull Consent Calendar Item E to amend the resolution.

CM O'Connell made a motion, seconded by Davis to approve Consent Calendar Item A-D. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, O'Connell and Mayor Mackin  
Noes: None  
Absent: None  
Abstain: None

- E. Adopt a Resolution Formally Creating the Inclusion, Diversity, Equity and Accountability (IDEA) Committee**

Assistant Manager Schillinger reported that after meeting with the subcommittee, it is being recommended to change the membership to a 5-7 member committee and changing the length of terms to a one or two year initial term with an option for a 2 year reappointment after the initial term.

After council questions and discussion, CM Cunningham made a motion, seconded by Lentz to approve Consent Calendar Item E. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, O'Connell and Mayor Mackin  
Noes: None  
Absent: None  
Abstain: None

## **NEW BUSINESS**

- F. Receive Open Space and Ecology Committee 2022 Workplan and Report of 2021 Accomplishments**

Sustainability Manager Etherton presented Open Space and Ecology Committee 2022 Workplan and Report of 2021 Accomplishments.

Committee Members Michele Salmon, Glenn Fieldman and Barbara Ebel thanked Council and staff for their

After council discussion, Council thanked the committee members for their dedication and work.

#### **G. Receive Complete Streets Safety Committee 2022 Workplan and Report of 2021 Accomplishments**

Deputy Director of Public Works Kinser presented Complete Streets Safety Committee 2022 Workplan and Report of 2021 Accomplishments.

Committee Members Linda Dettmer and Alex Lau thanked Council and staff for their support.

After clarifying questions and council discussion about their priorities, Linda Dettmer commented on the importance of safety around the mobile home park and Michele Salmon commented she was concerned about the dangerous concrete blocks and speeding on Bayshore Boulevard.

Council thanked the committee members for their dedication and work.

#### **H. Communications Program Update**

Communications Manager Cheung introduced newly hired staff member Communications & Digital Media Coordinator Ordon and provided an update on the City's communications program.

Council directed staff to continue using the City letterhead and improving the City's branding.

#### **STAFF REPORTS**

##### **I. City Manager's Report on upcoming activities**

City Manager Holstine reported on the latest news and City events.

#### **MAYOR/COUNCIL MATTERS**

##### **J. Countywide Assignments and Subcommittee Reports**

Council members reported on their County assignments and Subcommittee activities.

##### **K. City Council Meeting Schedule**

The next City Council Meeting is scheduled for February 17, 2022.

##### **K. Written Communications**

The following written correspondence was received by the Council:

- Dennis Busse (2/2/22) Complete Streets Safety Committee
- William Lok (2/2/22) Council Commission and Committee seats

## **ORAL COMMUNICATIONS NO. 2**

No member of the public wished to make public comment.

## **ADJOURNMENT**

Mayor Mackin adjourned the meeting at 10:31 p.m.



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Ingrid Padilla, City Clerk