



**BRISBANE CITY COUNCIL**

**ACTION MINUTES**

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**CITY COUNCIL SPECIAL MEETING/WORKSHOIP**

**THURSDAY, JUNE 9, 2022**

*VIRTUAL MEETING*

**7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Mackin called the meeting to order at 7:33 P.M. and led the Pledge of Allegiance.

**ROLL CALL**

Councilmembers present: Councilmembers Cunningham, Davis, Lentz, O’Connell and Mayor Mackin

Councilmembers absent: Councilmember O’Connell

Staff Present: City Manager Holstine, City Clerk Padilla, City Attorney McMorow, Assistant City Manager Schillinger, Finance Director Yuen, Deputy City Clerk Ibarra, Fire Chief Myers, Parks and Recreation Director Leek, City Engineer Breault, Community Development Director Swiecki, Communications Manager Cheung, Human Resources Administrator Partin, Police Commander Garcia and Police Chief Macias

**ADOPTION OF AGENDA**

Councilmember Cunningham made a motion, seconded by Councilmember Lentz, to adopt the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, O’Connell and Mayor Mackin

Noes: None

Absent: Councilmember O’Connell

Abstain: None

**ORAL COMMUNICATIONS NO. 1**

No members of the public wished to make public comment.

## **BUDGET WORKSHOP**

### **A. City Manager Introduction to 2022/23 budget**

City Manager Holstine introduced the 2022/23 budget and discussed the overall budget, budget issues, and future revenue options.

### **B. Finance Director Overview of 2022/23 budget**

Finance Director Yuen provided an overview of the 2022/23 budget and discussed the purpose of the budget, the budget process and the general fund proposed budget. She also provided staff recommendations for the FY2022/23 Budget, which include the following:

- Continue to provide necessary services
- Actively fill open positions
- Continue with 25 Park Place improvements
- Continue with organization-wide technology project
- Delay funding pension reserve until year end results are known
- Use Recession Reserve to cover difference (\$2.5M available)

### **C. Departmental Budget Presentations**

Department heads presented their department backgrounds, budget and new budget item requests. Council reviewed the budgets for following Departments: Finance, Human Resources, City Council, City Manager, Library, City Clerk, City Attorney, Fire, Police, Community Development, Parks and Recreation, Public Works (including Utilities), Marina, Open Space and Central Services.

After some council questions, Councilmember Cunningham made a motion, seconded by Councilmember Davis to extend the meeting to 11:00 P.M. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, O'Connell and Mayor Mackin

Noes: None

Absent: Councilmember O'Connell

Abstain: None

After some Council questions and discussion, Councilmember Lentz agreed that planning for a new sales tax measure is important to have as a new source of revenue. City Manager Holstine replied that this item can be brought back at the July 14, 2022 City Council Meeting.

After some council discussion, Councilmember Davis made a motion, seconded by Councilmember Lentz to extend the meeting to 11:05 P.M. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, O'Connell and Mayor Mackin

Noes: None

Absent: Councilmember O'Connell

Abstain: None

**ORAL COMMUNICATIONS NO. 2**

No members of the public wished to make public comment.

**ADJOURNMENT**

Mayor Mackin adjourned the meeting at 11:00 P.M.



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Ingrid Padilla, City Clerk