



BRISBANE CITY COUNCIL

ACTION MINUTES

**JOINT CITY COUNCIL, BRISBANE GVMID FINANCING AUTHORITY,
AND GUADALUPE VALLEY MUNICIPAL IMPROVEMENT DISTRICT
SPECIAL MEETING AGENDA**

THURSDAY, OCTOBER 5, 2023

HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005

7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Davis called the meeting to order at 7:31 P.M. and led the Pledge of Allegiance.

After the Pledge of Allegiance, Mayor Davis noted for the record that the City welcomed speakers providing public comment, and advised that this is a limited public forum. Speakers must stay on-topic if speaking to a particular agenda item, and if speaking during general public comment, they must address matters within the subject matter jurisdiction of the City. If speakers fail to follow these rules, they will be warned, and if they continue to disregard our rules, their opportunity to speak will be ended.

ROLL CALL

**A. Consider any request of a City Councilmember to attend the meeting remotely under the
“Emergency Circumstances” of AB 2449**

No Councilmembers made a request to attend the meeting remotely.

Councilmembers present: Councilmembers Cunningham, Lentz, Mackin, and Mayor Davis

Councilmembers absent: Councilmember O’Connell

Staff Present: City Manager Holstine, City Clerk Padilla, City Attorney McMorrow, Finance Director Yuen, City Engineer Breault, Community Development Director Swiecki, Parks and Recreation Director Leek, Police Chief Macias, Associate Planner Robbins, and Management Analyst Ibarra

ADOPTION OF AGENDA

Councilmember Cunningham made a motion, seconded by Council Mackin to adopt the agenda as it stands. The motion was passed unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, Mackin, and Mayor Davis

Noes: None

Absent: Councilmember O'Connell

Abstain: None

AWARDS AND PRESENTATIONS

B. Proclamation for Domestic Violence Awareness Month

Mayor Davis proclaimed that the City of Brisbane, designates the month of October 2023 as Domestic Violence Awareness Month, to raise awareness about and encourage all residents and community members to do their part to help rid our community of intimate partner violence.

Norma Alfaro, from CORA (Community Overcoming Relationship Abuse), accepted the City's Proclamation on behalf of her organization.

C. Proclamation Condemning Antisemitism and Hate Speech

Mayor Davis proclaimed that the City of Brisbane stands firmly behind the preservation and protection of basic human rights, dignity, health, and well-being of all people, and encourage community members and organizations to foster a sense of welcoming, belonging, and inclusion. The City Council of the City of Brisbane condemns antisemitism and all forms of hate speech and stands with the Jewish community.

Alejandro Padron, from the Jewish Community Relations Council, accepted the City's Proclamation on behalf of his organization. He thanked the City Council for their support of the Jewish community.

D. National Fire Prevention Week

Mayor Davis proclaimed October 8-14, 2023, as Fire Prevention Week and urged all the people of Brisbane to be aware of their surroundings, look for available ways out in the event of a fire or other emergency, respond when the smoke alarm sounds by exiting the building immediately, and to support the many public safety activities and efforts of North County Fire Authority and emergency services during Fire Prevention Week 2023.

Safety Inspector Orlando Aguon of North County Fire accepted the Proclamation and thanked the Council for supporting North County Fire Authority's community efforts during National Fire Prevention Week.

E. Presentation on the Job Development Component of the City's Equitable Communities Revitalization Grant (ECRG)

Marlean Session of San Mateo NOVAworks and Dion-Jay Brookter of Young Community Developers presented on their organization's partnership for the Job Development Component of the Equitable Communities Revitalization Grant.

ORAL COMMUNICATIONS NO. 1

No members of the public wished to speak.

CONSENT CALENDAR

- F. Approve Minutes of the Joint City Council, Brisbane GVMID Financing Authority, and Guadalupe Valley Municipal Improvement District Special Meeting of June 29, 2023**
- G. Approve Minutes of City Council Closed Session Meeting of September 21, 2023**
- H. Accept Investment Reports as of August 2023**
- I. Award the Construction Contract for the Lower Visitation Overlay to G. Bortolotto & Company, Inc. In the Amount Of \$245,000, and Authorize the Mayor to Sign the Agreement for the City**
- J. Award The Construction Contract for the Upper Visitation Overlay to Radius Earthwork in the Amount of \$219,174 and Authorize the Mayor to Sign the Agreement for the City**
- K. Authorize the City Manager to execute the attached Quitclaim Deed for easements on APN 007-150-030 and 007-150-040**
- L. Approve the Brisbane Dance Workshop's Holiday Arts & Crafts Fair as cosponsored event**
- M. Approve the Brisbane Lions Club's Flu-Shots, Fun Run, Pumpkin Patch, Worldwide Candle Lighting, Annual Senior Luncheon, and Annual Crab Dinner Dance as cosponsored events**
- N. Approve the Mothers of Brisbane's MOB Shop as cosponsored event**
- ~~**O. Authorize the City Manager to Execute a One-Year Extension with Granicus to Continue Providing Short Term Rental Monitoring and Permitting Services
(The cost of renewing the service agreement through December 2024 would be \$11,430.37 to retain the current scope of services.)**~~
- P. Adopt an Ordinance, Waiving Second Reading, Concerning the Timing of the Construction of Off-Site Improvements
(This Ordinance is exempt from review under the California Environmental Quality Act (CEQA) because it is not a project. CEQA Guidelines section, 15378 (b)(2).)**

Councilmember Mackin asked to pull Consent Calendar Item O to be discussed at a future council meeting. Councilmember Cunningham made a motion, seconded by Council Lentz to approve Consent Calendar Items F-N and P. The motion was passed unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, Mackin, and Mayor Davis

Noes: None

Absent: Councilmember O'Connell

Abstain: None

NEW BUSINESS

- Q. Consider Introduction of a Draft Ordinance Amending Chapter 10.52 of the Brisbane Municipal Code to Incorporate Transportation Demand Management (TDM) Requirements
(This ordinance is statutorily exempt from environmental review under CEQA Guidelines Section 15183(a) - Projects Consistent with a Community Plan or Zoning, and categorically exempt from environmental review under CEQA Guidelines Section 15308 - Actions by Regulatory Agencies for Protection of the Environment)**

Community Development Director Swiecki reported that the purpose of this item is to repeal and replace the City's Transportation System Management (TSM) Ordinance, Chapter 10.52 of the Brisbane Municipal Code

(BMC), with a citywide Transportation Demand Management Plan that is in accordance with San Mateo County's Congestion Management Plan.

After Council questions, no public comment and Council discussion, Councilmember Cunningham made a motion, seconded by Council Lentz to introduce a draft Ordinance Amending Chapter 10.52 of the Brisbane Municipal Code to Incorporate Transportation Demand Management (TDM) Requirements with a minor clerical correction. The motion was passed unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, Mackin, and Mayor Davis

Noes: None

Absent: Councilmember O'Connell

Abstain: None

Council also directed staff to do the following: to request an exemption from C/CAG's TDM Policy, to draft a resolution establishing fines for noncompliant Tier 3 projects at a rate dependent on the size of the employer, to amend Chapter 17.34 of the BMC to add parking maximums for office and life science uses and update bicycle parking requirements, and direct staff to request proposals for a Transportation Impact Fee Nexus Study.

STAFF REPORTS

R. City Manager's Report on Upcoming Activities

City Manager reported on the latest upcoming City events and news.

MAYOR/COUNCIL MATTERS

S. Countywide Assignments and Subcommittee Reports

Council reported on their subcommittee assignments.

T. Written Communications

Council received the following communication from the following members of the public:
Steven Kerekes (9/22/23) hot Asphalt sign

ORAL COMMUNICATIONS NO. 2

No members of the public wished to speak.

ADJOURNMENT

Mayor Davis adjourned at 8:53 P.M.



Ingrid Padilla
City Clerk