



BRISBANE CITY COUNCIL

ACTION MINUTES

**CITY COUNCIL MEETING AGENDA
THURSDAY, FEBRUARY 1, 2024**

HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005

7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor O’Connell called the meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

ROLL CALL

**A. Consider any request of a City Councilmember to attend the meeting remotely under the
“Emergency Circumstances” of AB 2449**

No requests were received for Roll Call Item A.

Councilmembers present: Councilmembers Cunningham, Davis, Lentz, Mackin, and Mayor O’Connell

Councilmembers absent: None

Staff Present: Interim City Manager Holstine, City Clerk Padilla, City Attorney McMorrow, Finance Director Yuen, Parks and Recreation Director Leek, City Engineer Breault, Deputy Public Works Director Kinser, Police Commander Garcia and Management Analyst Ibarra

REPORT OUT OF CLOSED SESSION

City Attorney McMorrow reported that the Staff was given direction on the Pending Litigation Item.

ADOPTION OF AGENDA

Councilmember Davis made a motion, seconded by Councilmember Cunningham, to adopt the agenda as it stands. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, Mackin, and Mayor O’Connell

Noes: None

Absent: None

Abstain: None

AWARDS AND PRESENTATIONS

B. Proclaiming February 2024 as Black History Month

Mayor O'Connell proclaimed February 2024 as Black History Month and called on the larger community to study African American history, arts and culture, and to attend local Black History Month events.

ORAL COMMUNICATIONS NO. 1

Natalie Picazo asked for support after her Montessori preschool's permit to use the park was denied.

Dawn David accepted the Black History Month Proclamation and invited the public to attend the Brisbane Library's Black History Month events.

Roland Lebrun announced that Brian Kelly resigned as Chief Executive Officer of the California High Speed Rail Authority.

A parent from Natalie Picazo's Montessori preschool shared her support for the school.

CONSENT CALENDAR

C. Approve Minutes of City Council Special Meeting of January 4, 2024

D. Approve Minutes of City Council Special Meeting of January 18, 2024

E. Approve Minutes of City Council Closed Session Meeting of January 18, 2024

F. Approve Co-sponsorship application for Mothers of Brisbane Egg Hunt

G. Adopt an Ordinance, Waiving Second Reading, Repealing and Replacing Chapter 6.04 of the Brisbane Municipal Code Concerning Animal Control Regulations to Clarify Existing Definitions, Enact Additional Requirements, and Revise Service Fees

(Adoption of the Ordinance is not subject to environmental review because the Ordinance is general policy and procedure making and therefore it is not a project under the California Environmental Quality Act. Section 15378 (b) of the CEQA Guidelines)

Councilmember Mackin made a motion, seconded by Councilmember Cunningham, to approve Consent Calendar Items C through G. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, Mackin, and Mayor O'Connell

Noes: None

Absent: None

Abstain: None

NEW BUSINESS

H. Further Study of a Residential Permit Parking Program

(It is being recommended that Council select parking permit program options or provide direction to Staff)

Deputy Public Works Director Kinser presented to Council with Complete Streets Safety Committee's (CSSC) modified residential parking permit program study and recommendations after the April 2023 Council meeting, to address the parking scarcity issue in Central Brisbane.

After Council questions, a public comment was made by Roland Lebrun on parking permit program implementation and enforcement. Linda Dettmer and Dariusz Wodziak from the Complete Streets Committee thanked the Council for their attention to this matter and for considering their recommendations.

After Council discussion, Mayor O'Connell made a motion, seconded by Councilmember Davis, to direct staff to prepare a draft letter to residents of Tulare St and Thomas Ave. detailing the program parameters and asking whether the household was willing to be part of the pilot program. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, Mackin, and Mayor O'Connell

Noes: None

Absent: None

Abstain: None

Staff were also directed to revise the Brisbane Municipal Code Section 10.26 which allows for neighbors to initiate a program. As written the code requires 70% of households to agree to participate in a program. Council asked that the code be rewritten to require a simple majority of households on a defined street segment to initiate a program. Staff will bring the code revisions to Council at a subsequent meeting.

STAFF REPORTS

I. City Manager's Report on Upcoming Activities

- i. **Update on Potential New Fees: Development Impact fees, NPDES fees and Master Fee Schedule update**
- ii. **Update on Sierra Point Sea Level Rise Analysis**

Interim City Manager Holstine reported on the latest news and updated the Council on the Potential New Fees and on the Sierra Point Sea Level Rise Analysis.

MAYOR/COUNCIL MATTERS

J. Countywide Assignments and Subcommittee Reports

- i. **Creation of the City Charter Review/ Election Options Subcommittee and Assigning two Councilmembers to the Subcommittee**

After some Council questions and discussion, Councilmember Cunningham made a motion, seconded by

Councilmember Mackin, to create the City Charter Review/Election Options Subcommittee and assigning Councilmember Lentz and Davis to the Subcommittee. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, Mackin, and Mayor O'Connell

Noes: None

Absent: None

Abstain: None

Councilmember Mackin briefly reported on her activities with the Peninsula Clean Energy Board .

K. Written Communications

Written communication was received by Council from the following members of the public:

Erin Becker (2/1/24) Input on City Manager Position

Peter Charles (2/1/24) Water Aerobic Fees

Rita Machello (1/31/24) Brisbane Community Pol

ORAL COMMUNICATIONS NO. 2

Roland Lebrun recommended having a Charter Review Citizen Committee to help with the work of the Charter Review/Election Issues Subcommittee.

ADJOURNMENT

Mayor O'Connell adjourned the meeting d at 10:22 P.M.



Ingrid Padilla
City Clerk