



CITY OF BRISBANE
Community Development Department
50 Park Place
Brisbane, CA 94005
(415) 508-2120

ADDRESS IDENTIFICATION INSPECTION GUIDELINES

Per the California Building Code and California Fire Code, the following requirements apply to existing buildings, new buildings, additions, remodels, and temporary addresses during construction, and when the Building Official or Fire Marshal deems necessary.

ADDRESS IDENTIFICATION

- New and existing buildings shall be provided with approved address identification that shall conform with the following:
 - The address identification shall be legible and placed in a position that is plainly visible from the street or road fronting the property
 - Address identification shall contrast with their background
 - Address numbers shall be Arabic numerals or alphabetical letters (numbers shall not be spelled out)
 - All address numbers shall be permanently attached (non-moving)
 - New address numbers shall be illuminated
 - Address numbers shall be at least 4 inches in height with a minimum stroke of 0.5 inches
 - The Building Official or Fire Marshall may require address numbers to be greater than the minimum required height and stroke
- Where required by the Building Official or Fire Marshall, address identification shall be provided in additional approved locations to facilitate emergency response.
- Monuments, poles, or other approved signs or means shall be used to identify the structure when access by means of a private road and the building address cannot be viewed from the public way.

Please call (415) 508-2120 during business hours to schedule an inspection **at least 24 hours prior** to the desired inspection time to verify proper installation.
