



**City of Brisbane**  
50 Park Place  
Brisbane, CA 94005-1310  
415-508-2100  
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## **NOTICE OF PUBLIC HEARING**

Notice is hereby given that a public hearing will be held by the City of Brisbane Planning Commission on **Thursday, September 16, 2021, at 7:30 p.m., virtually via videoconference broadcast on local Comcast channel 27 and the City's YouTube channel**, to consider the following matter:

**APPLICATION NO.:** Grading Review 2021-EX-3

**APPLICANT/OWNER:** James Chow Trotter/Paul & Glenda Jimenez

**LOCATION:** 296 San Benito Road  
(Assessor's Parcel No. 007-451-050)

**ZONING:** R-1 Residential District

**REQUEST:** Grading Review for approximately 365 cubic yards of excavation to be exported off site, to allow for construction of a new 1,609 square foot single-family home and a 376 square foot attached accessory dwelling unit, to replace the existing single-family home. The subject property is an approximately 2,300 square foot lot with an 11% slope.

**ENVIRONMENTAL STATUS:** Categorical Exemption per State CEQA Guidelines Sections 15303(a) and 15301(l) - this project falls within a class of projects which the State has determined not to have a significant effect on the environment. The exceptions to these categorical exemptions referenced in Section 15300.2 of the CEQA Guidelines do not apply.

### **HOW TO VIEW THE MEETING**

This meeting will be conducted exclusively via videoconferencing in compliance with the Governor's Executive Order N-29-20 and the San Mateo County Health Officer's amended Health Order C19-11 effective June 17, 2020. The purpose of this virtual public meeting is to provide the safest environment for staff, Planning Commissioners, and the public while ensuring public participation. The Community Meeting Room at City Hall will remain closed and inaccessible to the public until large public gatherings are permitted to resume.

Members of the public have the following options for viewing the meeting:

- Local Comcast Channel 27.
- The City's YouTube channel at <https://youtube.com/BrisbaneCA>.
- Join the Zoom meeting listed on the September 16, 2021 agenda.

## HOW TO PROVIDE COMMENTS ON THE APPLICATION

**Prior to the meeting- by 5 PM on September 16, 2021:** You are encouraged to submit comments in writing prior to the meeting by 5 PM on September 16, 2021. Public comments received by this deadline will be provided to the Commission and incorporated into the record of the agenda item. You may email written comments prior to 5 PM on September 16, 2021 to Ken Johnson, Senior Planner at the below email. Questions about the application may also be directed to Ken Johnson by email or the phone number below.

**Phone:** 415-527-7801

**Email:** [kjohnson@brisbaneca.org](mailto:kjohnson@brisbaneca.org)

**After 5 PM September 16, 2021:** If you wish to make a comment after 5 PM on September 16, 2021, you may email or text the following email and text line, which will be monitored during the meeting. **Please make sure you send your comments before or during the public hearing for this item.** Written comments received after the public hearing is closed will not be considered by the Commission.

**Email:** [kjohnson@brisbaneca.org](mailto:kjohnson@brisbaneca.org)

**Text:** 415-527-7801

Should you wish to make verbal comments during the public hearing, please join the Zoom meeting listed on the September 16, 2021 agenda that may be viewed on the City's [website](#) after 5 p.m. on September 10, 2021 or call the teleconference phone number, **which will be announced by the Chairperson and displayed on the screen during the public meeting.**

## HOW TO VIEW THE APPLICATION MATERIALS

The meeting agenda, staff's agenda report, and the application materials may be viewed on the City's website at [www.brisbaneca.org/meetings](http://www.brisbaneca.org/meetings) after 5 p.m. on September 10, 2021. The materials may also be viewed at City Hall during our open hours on Monday, Tuesday and Thursday from 9 AM to 4 pm, Wednesday from 9 AM to 7 PM, during the week of September 16, 2021 (please note that health screening will be required prior to entering the building). Hard copies (reduced size) are also available by request to be mailed to your residence. To request hard copies to be mailed, email Community Development Technician Alberto Viana at [aviana@brisbaneca.org](mailto:aviana@brisbaneca.org) or call (415) 508-2120 **no later than 4 PM on September 10, 2021.** If you live out of State, please provide notice earlier to ensure you receive the materials prior to the hearing.

If you challenge the application in court, you may be limited to raising only those issues you or someone else raised at the public hearing, described in this notice, or in written correspondence delivered to the Planning Commission at, or prior to, the public hearing. Written information or comments that may include a person's name, address, email address, etc., submitted to the City, City Council, Council Commissions and Committees and City staff are public records under the California Public Records Act, are subject to disclosure and may appear on the City's website. Any attendee who wishes accommodation for a disability should contact the Community Development Department at least forty-eight hours prior to the meeting.

DATED: September 3, 2021

  
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John A. Swiecki, Community Development Director