

**COMPLETE STREETS SAFETY COMMITTEE
MINUTES**

**Wednesday April 4, 2018 7:00 p.m.
Large Conference Room, Brisbane City Hall
50 Park Place, Brisbane, CA 94005**

1. 7:00 P.M. CALLED TO ORDER

2. ROLL CALL / INTRODUCTIONS

Members Present: Dettmer, Tainter, Ibarra, Miller

Members Absent: Sun, Christie

Staff: Kinser (Deputy Director of Public Works) and Etherton (Sustainability Management Analyst)

Public present: Forrest Walker

3. ADOPTION OF THE AGENDA

Agenda adopted.

4. ORAL COMMUNICATIONS

None.

5. REVIEW OF BYLAWS

Kinser provided background on the committee's formation and reviewed the committee's duties and actions taken to date.

Staff will send out the Safe Pedestrian Routes to School Plan, the Circulation Element, and the Bike/Ped Master Plan.

Committee members discussed staff support from the Police Department. Tainter moved and Ibarra seconded that an appropriate PD staff member be added to the committee roster and invited to attend meetings as needed; the motion passed unanimously.

6. STAFF UPDATES

Kinser reviewed the Capital Projects related to Complete Streets that have been approved by Council; she will send additional details to the committee.

Etherton noted the County Bikeways map: www.smc bikeways.org. Tainter noted a missing bike lane on Silverspot which should be added.

7. APPROVAL OF THE MINUTES

Minutes approved.

8. CHAIR AND COMMITTEE MEMBER MATTERS

Ibarra inquired about a liaison with the school district or PTO.

Inquired whether the committee wished to take a closer look at bikeways and bike issues; determined a discussion should be held with the full committee seated and will be agendized for the next meeting.

Tainter inquired about Bayshore and San Bruno. Kinser noted that the city had applied for grant funding for acceleration/deceleration lanes and did not receive it. The committee discussed various concerns and alternatives for the back side / southern end of San Bruno Ave and would like to do further study. Kinser noted this is not on the existing committee work plan and will need to be reviewed with the Public Works Director.

Committee members inquired and Kinser noted that Public Works Team Leader has ordered reflective materials to be installed to illuminate the left turn exiting the Marina on to Sierra Point Parkway.

Miller asked what the committee has done with respect to parking and the group briefly discussed the history.

9. OLD BUSINESS

a. Items referred to the committee

- Expansion of Safe Pedestrian Routes to Schools () - Miller has an interest
- Education/outreach regarding Safe Pedestrian Routes (Sun)
- Consider shuttle enhancements, incl. service for underserved populations (Tainter)
- Sightlines at intersections on work list, including San Bruno /Alvarado () - Ibarra has an interest
- Emergency vehicle egress on Tulare St. (Dettmer – On hold)

Chair Dettmer requested to postpone discussion of these items until the full committee was present.

Miller requested discussion of interjurisdictional issues such as public transit with neighboring communities.

10. NEXT MEETING DATE AND TIME – May 2, 2018, 7:00 p.m.

11. ADJOURNED AT 8:45 P.M.