



# CITY of BRISBANE

## Complete Streets Safety Committee Meeting Minutes

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Wednesday, July 6, 2022, at 6:30 P.M. Virtual Meeting

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### **CALL TO ORDER**

Chairperson Tainter called the meeting to order at 6:30 p.m.

### **ROLL CALL**

Members present: Cabrera, Dettmer, Tainter, Wodziak

Staff: Kinser (Deputy Director of Public Works), Santoyo (Assistant Engineer)

### **ADOPTION OF THE AGENDA**

Agenda adopted

### **ORAL COMMUNICATIONS**

None

### **APPROVAL OF THE MINUTES**

June 1<sup>st</sup>, 2022 meeting minutes approved

### **OLD BUSINESS**

Tainter begins the discussion by mentioning that there are two more cities to discuss for the parking permit program study. Tainter presents the research collected on Redwood City and Wodziak presents San Francisco. Tainter states there was not much info available on Redwood City, but Redwood City does have 4 designated zones for parking adjacent to commercial areas, and there is a max of 3 permits per household. San Francisco allows 4 per household (except in certain zones with 2 per household) and concentrates its parking program alongside commercial areas (such as downtown). Stickers will no longer be required, and enforcement will be done by license plate number. The committee discusses the logistics of SF's program based on the data and personal experiences.

Kinser offers further updates on the City of San Bruno's program, mentioning that San Bruno is still very early in their process, and they have only adopted a policy at this time. She also mentions a development at Tanforan Shopping Center that will be taking place, and as a result the nearby residents have requested a parking permit program. Using San Bruno as a model, pricing could be determined. Tainter asks if we could learn from the contractor themselves about how to proceed, but Kinser says they are not consultants and would likely only implement the program we adopt.

The discussion shifts to the decision outline for parking permit recommendations prepared by staff. Santoyo proceeds to present the outline, stopping at each section to allow the committee to discuss. All the members appreciate the comprehensive organization of this outline. The committee discusses financially supporting a program. Regarding the financial side, the consensus is the fee of the permit should pay for the program as much as possible. It is agreed that we must find out how much a program would cost. Dettmer asks whether, in the case of residents who

need financial assistance, there can be some sort of discount. Karen mentions that she believes that Brisbane does couple the PG&E CARES program with other local services, so it should be feasible.

The committee moves on to the number of permits to be issued. Santoyo begins by reading the summary. Some of the options for determining the number of permits to be issued are a bit complex, and Wodziak states that the system San Francisco has for assigning based on a fixed number per address makes the most sense to him. The need for a method to determine parking capacity is mentioned. Santoyo vows to find an answer.

Considering the large number of items to consider, the committee commits to return to the next meeting with items ranked in order of preference.

Santoyo shares an example of a zoning map for a parking program. The committee discusses and compares to San Francisco's own parking permit zoning. Dettmer and Tainter question if creating permit zones or areas is even needed in a city like Brisbane. Items like overnight parking and guest passes are discussed.

#### **NEW BUSINESS**

None

#### **STAFF UPDATES**

Santoyo updates the committee on the Sierra Point Cape Seal project currently underway. Kinser updates the committee on the grant application awarded to Brisbane to improve our shuttle stops in Crocker Park.

Santoyo gives a tutorial on using SharePoint.

#### **CHAIR AND COMMITTEE MEMBER MATTERS**

August 3, 2022, 6:30 p.m.

#### **ADJOURNMENT**

Chairperson Tainter adjourned the meeting at 8:10 PM.