



CITY of BRISBANE

Complete Streets Safety Committee Meeting Minutes

Monday, May 2, 2022, at 6:30 P.M. Virtual Meeting

CALL TO ORDER

Chairperson Tainter called the meeting to order at 6:38 p.m.

ROLL CALL

Members present: Cabrera, Dettmer, Tainter, Wodziak

Staff: Kinser (Deputy Director of Public Works), Santoyo-Velazquez (Assistant Engineer)

ADOPTION OF THE AGENDA

Agenda adopted

ORAL COMMUNICATIONS

None

APPROVAL OF THE MINUTES

March 7 meeting minutes approved

ELECTION OF CHAIR AND VICE CHAIR

Tainter calls for the nominations of chair and vice chairs. Dettmer nominates Tainter for chair, and Tainter accepts the nomination. Tainter is elected unanimously. Dettmer nominates Cabrera for vice chair. Cabrera accepts the nomination and is elected unanimously.

OLD BUSINESS

The study of potential one-way street changes for Mariposa and Monterey will remain on hold, as Council, at its April 7th meeting, asked the committee to first focus on residential parking permit recommendations.

Tainter begins the discussion on the Central Brisbane parking issue with the subject feasibility of a permit program. Cabrera reflects on the Council meeting where the parking issue was discussed in detail. He recalls Councilmember Lentz's suggestion of reaching out to a consultant for this issue, but Council reiterates that this is what the committee is for. Cabrera mentions brief research on San Francisco and the City of San Mateo and emphasizes the importance of knowing the number of cars in Brisbane to be able to make decisions.

Wodziak reiterates Council's suggestion of a pilot parking program. Regarding a permit program, Wodziak mentions the challenges in determining the number of permits to give out in a household. Wodziak also mentions issues with enforcement. Dettmer suggests giving out "assignments" to tackle logistical issues individually. Cabrera reiterates past statements of having some sort of platform to share research and information amongst the committee. The limitations due to the Brown Act are discussed, including the requirement that discussions are held in a public meeting for which notice has been provided.

Tainter suggests studying other cities to see how they handle their parking programs. The committee likes the idea. It is agreed that some sort of specific assigning system is best. The committee agrees to approach the project in phases, the current phase being the research phase. Tainter states there are two ways forward: research by topic or research cities. Dettmer indicates that it seems we can get both by looking at cities as a whole. Wodziak agrees, as does Tainter and Cabrera. The areas to focus on are capacity, permits, enforcement, and funding. Tainter wonders whether the committee can talk to cities directly or use web information. Kinser responds that the necessary information can most likely be gathered through web searches. Dettmer makes a point to ensure we are not having multiple members study the same city. She suggests creating some sort of spreadsheet to sign up for cities. Santoyo says he will do so. The committee agrees to study 2-4 cities each. Cabrera states that the cities studied should be similar in size. Santoyo says he will keep that in mind.

Commander Garcia was unable to attend, but he mentioned to staff that the City of San Bruno uses a contractor for enforcement related to their parking permit program. Cabrera concludes with remarks about obtaining car registration figures in Brisbane. Kinser responds that this could be a question for Commander Garcia.

NEW BUSINESS

The committee is presented with a letter of support for the San Mateo County Transportation Authority Call for Projects for the Alternative Congestion Relief/Transportation Demand Management grant program. The letter offers support for a staff application to improve Commute.org shuttle stops in Crocker Industrial Park. The improvements include shelters, bench, concrete pads, and trash cans. The committee is pleased with the letter, and Tainter agrees to sign.

STAFF UPDATES

Kinser informs the committee that the city received TDA Article 3 grant funding from C/CAG for the construction of a stairway from Alvarado to San Benito. Also, staff is awaiting delivery of a new shelter for the shuttle stop at 140 Valley Drive, which should be installed this month. New seating at San Bruno and Mendocino has been installed.

CHAIR AND COMMITTEE MEMBER MATTERS

Cabrera shares a Microsoft Teams Platform to serve as a potential database for the committee. Staff agrees to confirm if this is allowable, citing Brown Act concerns. Staff agrees to explore other options as well.

NEXT MEETING DATE

Committee agrees to hold the meetings on the first Wed. of the month, versus Monday, with the next meeting being set for June 1 at 6:30 p.m.

ADJOURNMENT

Chairperson Tainter adjourned the meeting at 8:17 PM.