



CITY *of* BRISBANE

Complete Street Safety Committee Meeting Minutes

Wednesday, June 7th, 2023 at 6:30 P.M. • Hybrid Meeting 50 Park Place, Brisbane, CA

CALL TO ORDER

Chairperson Cabrera called the meeting to order at 6:30 p.m.

ROLL CALL

Members present: Cabrera, Dettmer, Strecker, Tainter, Wodziak

Staff: Kinser (Deputy Director of Public Works), Santoyo (Assistant Engineer)

ADOPTION OF THE AGENDA

ORAL COMMUNICATIONS

APPROVAL OF THE MINUTES

OLD BUSINESS

A. Investigation of Residential Parking Permit Program for Central Brisbane

The committee begins by examining a staff prepared document outlining the current state of the residential parking permit program recommendations and how they have changed since previous discussions.

The first point of discussion is the limits of the proposed program. In the initial recommendation, the committee suggested the program be in effect throughout Central Brisbane. Council responded by suggesting the committee perform a trial run on certain streets with known issues in Central Brisbane to see how this would work in practice. The 2 options for trial run enforcement are contractor enforced (LAZ) or a complaint-based system using the Brisbane Police Department. An important point is that LAZ could only enforce a trial run if the program was enforced during the workday. Dettmer asks about the timeline for the parking issue to make it onto the 2024 ballot and worries whether we have enough time to perform a study on these trial streets. Cabrera responds by saying if there will indeed be a trial run study, the committee is likely not subject to the election ballot timeline. Kinser summarizes her understanding: the job of the committee is to return a revised recommendation to council and go from there. Kinser adds that the CSSC was instructed by Council to only focus on specific streets named. Dettmer summarizes her understanding: the CSSC needs to return something quickly to Council, and therefore a trial run is impossible. Dettmer also states that she felt Council was leaning towards a complaint-based sticker enforcement system to reduce costs.

Wodziak summarizes the findings from the subcommittee meeting with Strecker and the discussion with staff. Regarding enforcement, a car would need to be moved at least a car length to avoid a

ticket, and their proposal is that a car could be parked for 24 hours without a ticket. Once ticket enforcers return and find the car in the same spot after 24 hours, a ticket would be issued. Wodziak notes that this is a great way to address the request to codify certain exceptions, such as emergencies. Strecker adds that a significant change in the program is that this proposal would require an adjustment of the enforced hours from nighttime to daytime.

Tainter summarizes his takeaway regarding the trial period. He believes that the data from a trial run would be essential for Council to get program on the ballot for 2024. Cabrera's takeaway is similar but believes any talk of getting this on the ballot would need to be postponed. Multiple points of view are shared on what Council meant by trial, but all agree clarification is needed.

The discussion returns to the RPPP outline prepared by staff. The committee discusses permits per household and supports the concept of 2 permits per household, with an option for additional permits for each unique additional driver in the household with a car registered to the address. During the trial period, there would be no upper limit on the number of permits per household. Dettmer asks about temporary permits for those returning for a short amount of time. All agree to leave these cases to Brisbane Police and staff to determine down the road.

The next point is the guest parking issue. No changes from the original recommendation. Following the guest parking issue, the hours of enforcement are discussed. This was touched on earlier in the meeting, but the proposal is to change the enforcement hours from 10PM-7AM to 8AM-5PM. Dettmer is not an agreement, and Wodziak explains that a significant part of the reasoning here was cost and working around LAZ's schedule. Tainter supports the new hours, he and feels many points of concern are addressed with this simple time adjustment. Dettmer states she is researching parking sticker permits and will bring back more information.

The conversation moves along to the question of a reduced permit fee for low-income residents. There are no changes made to the original recommendations, and all agree.

The next item on the outline is the issue of emergency parking. This issue is covered by the enforcement adjustment, as someone would not receive a ticket for leaving their vehicle for a short amount of time without a permit. If an extended period was necessary, a guest permit could be acquired. Clarification was made that any citation appeals would be overseen by the Police Department. Cabrera asks where the money goes for a paid ticket. The concern is whether LAZ would have any financial incentive to issue tickets, but Kinser reassures the committee that the City would receive the revenue.

The remaining items on the outline do not require much discussion as they were addressed in earlier discussions. The committee quickly discusses the issue of work vehicles. A household may have a permit for one identified work vehicle, and any additional justified work permits would be issued at an increased fee. Cabrera mentions vehicles that operate as both work and personal vehicles. The committee agrees this will most likely qualify as a standard personal vehicle but will consult Commander Garcia.

The committee returns to the topics where a consensus was not reached. Discussion returns to the question of trial streets and hours of enforcement. Wodziak wonders if the committee can present City Council with multiple recommendations. Strecker and Tainter also support providing a couple options. The committee discusses how to structure the motion necessary to move the recommendation forward. Tainter begins with a motion to change the enforcement hours, as well as

allow vehicles without a permit to be parked for 24 hours. The motion passes. The next motion is specifically for the trial question. Dettmer asks if all are on the same page on what “trial” means. Wodziak suggest the committee define what trial means. Discussion on what Council meant continues, as well as what to bring back to Council. In the spirit of deciding, Tainter states the following motion: To recommend Council run a trial on the chosen streets using the most updated program parameters. The motion does not pass. Wodziak suggests a different motion. The motion is to present council with 2 options: one for all Central Brisbane, and one for the trial streets only, and have the Council debate the issue. Dettmer suggests amending the motion to include a sticker permit option that would be citizen complaint-based and enforced only by Brisbane PD. Wodziak restates the motion: present Council with option 1 for all of Brisbane and option 2 to have a trial run on a subset of streets with details to be discussed further. Dettmer asks about mentioning sticker enforcement in this motion. The committee agrees to include this down the road. The motion passes.

NEW BUSINESS

None

STAFF UPDATES

Santoyo relays that construction on Crocker Trail Resurfacing has begun.

Kinser provides an update on the Brisbane stairways. The resolution of support for the Central Brisbane stairways is on council’s agenda for late June.

Kinser provides an update on the Sierra Point Park Master Planning from the Recreation Department Director. Next steps are to have a Council workshop with residents and consultants. Dettmer asks if any plans concerning Sierra Point can be shown to the CSSC prior to finalization, and Kinser suggests the chair and vicechair mention this to the liaisons.

CHAIR AND COMMITTEE MEMBER MATTERS

Cabrera mentions that because the City Council is taking a summer recess, the CSSC should take July off as well. Cabrera supports having the chair and vicechair meeting with the committee liaisons to discuss the future Work Plan. The goal here is to keep committee matters moving.

Tainter voices concerns about Council’s yearly recess and states it’s a problem every year. Going forward, Tainter suggests having a set date for meeting with liaisons. Staff agrees to aim for a meeting with liaisons in January each year.

Tainter mentions an increase in traffic and pedestrian traffic since the end of the pandemic, and to keep it on the committee’s radar and work plan going forward.

NEXT MEETING

August 2nd, 2023.

ADJOURNMENT

Chairperson Cabrera adjourns the meeting at 8:47 PM