



CITY *of* BRISBANE

Complete Street Safety Committee Meeting Minutes

Wednesday, September 6th, 2023 at 6:30 P.M. • Hybrid Meeting 50 Park Place, Brisbane, CA

CALL TO ORDER

Chairperson Cabrera called the meeting to order at 6:30 p.m.

ROLL CALL

Members present: Cabrera, Dettmer, Tainter (remote), Wodziak

Staff: Kinser (Deputy Director of Public Works), Santoyo (Assistant Engineer)

ADOPTION OF THE AGENDA

ORAL COMMUNICATIONS

None

APPROVAL OF THE MINUTES

OLD BUSINESS

A. Investigation of Residential Parking Permit Program for Central Brisbane

Cabrera proposes the structure for the meeting. He suggests that each committee member share their answers to each of the targeted questions on the other city research, and the committee can then discuss the information. Cabrera also notes past research gathered and makes a point to try and avoid any redundancy. The committee takes no exception to the meeting format.

The committee discusses responses to the 9 questions prepared: 1) Displaying of permit, 2) Enforcement, 3) Guest Permit parameters, 4) Emergency Parking, 5) Multi-generational homes, 6) Measure of success, 7) Work vehicles, 8) Temporary permits, 9) Area limits of the program.

Discussions briefly touch on other subjects, i.e., how the city research information will be disseminated to committee members, and what will ultimately go to council. Tainter points out that the research should be examined first before members start thinking ahead, and the committee returns to discussing the research.

Wodziak notes that while this research was more focused on residential programs in comparison to past research, there are still certain cities where the information is not very relevant to Brisbane. He suggests skipping over certain questions for Danville and Beverly Hills in the interest of time. Cabrera agrees. He also suggests reading two questions instead of one to save time. The committee proceeds.

A discovery that the committee notes is that any resident-driven program in Brisbane requires 70% of

residents to agree, while Costa Mesa and Santa Clara use 51%. The committee wonders if Brisbane is too strict, and whether the ordinance can be modified. Cabrera notes that other cities do not offer a lot of exceptions for guest parking issues, which he agrees with.

Cabrera refers to the City of San Mateo's parking permit program, and notes that they offer a "roadmap" on implementing a RPPP and would like to see Brisbane have something similar. Tainter also feels that neighboring cities are more proactive in guiding their citizens to initiate a parking permit program. To illustrate how other cities create their residential parking zones, the zones for San Mateo and Costa Mesa are shown.

The committee finishes reading through the responses for the city research questions, and the discussion shifts to how to proceed going forward. Cabrera states that the committee should start by revisiting the final questions the council had, and consolidating the information obtained in a way that answers any outstanding items. Kinser states that new ideas from the research should be discussed, and ideas with the most support should be brought to council. She notes that staff will prepare a report with the Chair, with committee input if desired. Kinser asks the committee to reflect on the new information, and if it changes what was presented to council in the past. Dettmer says only slightly.

The committee reflects on all the information presented and how the options will be presented to council. Tainter mentions the DataTicket phone application, and wonders about cost. Kinser says while costs could be obtained, even with DataTicket for BPD, enforcement would be complaint-based.

Kinser asks about the concept of annual guest permits that can be moved around between vehicles. Dettmer supports flexible permits, and notes that if there are compelling reasons for additional permits, then there should be a way to do so. Wodziak likes this but worries it could just be a loophole for residents to have more vehicles. Cabrera recalls that certain cities have caregiver permits as well as exceptions for handicaps. Originally the committee supported 2 regular permits and 1 guest permit, and Cabrera states it seems we are still in this range. Kinser notes that Costa Mesa increases prices for each additional permit, and that there are also short-term permits in San Francisco with additional price increases for longer stays. Dettmer says it would be best to offer price ranges to council, and they will ultimately make that decision. Kinser briefly touches back on IPS services and notes it would be \$5,000 for the set up.

Dettmer asks if the committee will be able to review the report to council prior to its presentation, and the rest of the committee echoes her sentiment.

NEW BUSINESS

None

STAFF UPDATES

Santoyo shares that that a Rapid Reflective Flashing Beacon was installed at West Hill and Valley Drive. He also mentions the Local Road Safety Plan and encourages the committee to participate.

CHAIR AND COMMITTEE MEMBER MATTERS

NEXT MEETING October 4th, 2023

ADJOURNMENT