



CITY of BRISBANE

Complete Streets Safety Committee Meeting Minutes

Wednesday, December 7, 2022, at 6:30 P.M. Virtual Meeting

CALL TO ORDER

Chairperson Tainter called the meeting to order at 6:40 p.m.

ROLL CALL

Members present: Cabrera, Dettmer (6:40), Strecker (6:46), Tainter, Wodziak
Staff: Kinser (Deputy Director of Public Works), Santoyo (Assistant Engineer)

ADOPTION OF THE AGENDA

Agenda adopted

ORAL COMMUNICATIONS

None

APPROVAL OF THE MINUTES

A. November 2, 2022 meeting minutes approved

OLD BUSINESS

B. Tainter begins with a recap of the November meeting discussion. Tainter reports that the committee members present came to a consensus on multiple items last meeting, the first being that the proposed parking permit program that would include Central Brisbane will be considered a singular permit zone. The second consensus reached was that each household in Central Brisbane would receive 2 permits, with some potential flexibility. ADUs on the same property would receive one additional permit. The committee also agreed that there should be a guest permit system in place, but further discussion is required. Tainter also states that pricing structure needs to be discussed as well. Finally, the hours of the program and whether the program will include Visitation Ave. also needs to be discussed.

The first item discussed is guest parking. Kinser begins by stating that staff has obtained information to share with the committee at some point. She begins the guest parking discussion by asking whether a visitor can park 2 hours without a permit (like in San Francisco) or not at all. Tainter responds that it seems we have assumed it would be 2 hours thus far. It has been agreed that the program will be in effect sometime in the evening, so the discussion changes to the question of overnight visitors. Tainter shares a personal experience about a parking permit system where guest visitors would register their cars in advance to avoid a ticket, and wonders if we could do the same. Wodziak likes this idea, and wonders about enforcement. Dettmer suggests offering some sort of print-out or label to serve as the temporary guest permit. Cabrera comments that a contractor's enforcement would be different than the city's. Cabrera then asks about a deadline for presenting this plan to council. Tainter reiterates that we originally planned to present to council in November, but due to the complexity of the issue we now plan to present in February.

Tainter also states that we don't need to get too into the weeds at this point, as our main goal is to provide the framework for what a residential parking permit program would look like. Dettmer suggests a permit that is good specifically for guests staying for only several hours.

Tainter summarizes his thoughts about the overall guest parking policy. A household could have a guest pass for a few hours, but if overnight parking is required a household could obtain an additional permit at no cost for 7 days. This could be renewed, and if more are required there would be a fee to discourage excessive renewals. Kinser says it sounds a bit complicated, and that we need to make sure we don't try to find a program that aims to fit every citizen and every possible case.

Kinser segways into sharing information that staff collected from a contractor that oversees parking program administration. The consultant's administrative cost would be \$15-\$20 per permit per year, with a one-time \$5,000 setup fee that could be borne by the City. Whether the City would pay the bill or whether the program will be self-funded is TBD. Staff also contacted a parking enforcement agency that could provide service at any hours of the day. This would cost \$40-\$45 per permit per year. This, together with city staff time needed to manage the program, would put a parking permit in the ballpark of \$100 per year, with an option for low-income cost reduction. Commander Garcia also expressed support for the license plate reading system the contractor could provide. Dettmer is pleased with the information, but feels the guest parking item has been a bit confusing.

Cabrera chimes in and mentions the question of street capacity again as he feels it would be helpful information. Tainter responds that this is once again a bit too much detail than what is needed. He explains that while we are looking for a solution to this problem, at the end of the day a car will be parked. The current situation works, and the committee is instead trying to alleviate some of the issues Brisbane residents face in finding a reasonable place to park. Dettmer also notes that many people won't even need a permit. Wodziak states that he likes the idea of a grace period for the parking program so staff can also get a better idea of how many permits to issue. He also thinks the potential price range for a permit is reasonable. Tainter interjects to shift the conversation from parking spaces and capacity for the time being.

The discussion returns to the guest parking. Tainter agrees that guest parking has gotten a bit complicated and should be simplified. He now suggests that for guest parking, a household get 2 weeks of guest parking permits. In other words, they have 14-days in the year to use for a guest. Dettmer feels that that would not be enough days. Kinser points out there are ways around this like giving up a driveway spot to a guest, and not all guests will arrive by car. Dettmer asks about exceptions to what Tainter has recommended. Commander Garcia responds that there can be some sort of submittal that can be reviewed. While residents could be allowed to file for an exception, he emphasizes that the whole point is to keep cars moving and making exceptions would go against that. Strecker feels the 14 days is fair and plenty. Tainter summarizes the guest parking: max 2 guest permits at a time, 14-days total, room for exception. Cabrera asks about a fee for guest permits, and staff agrees to find out. The committee is on-board with the program as presented.

The hours the program needs to be in effect is discussed next. Everyone agrees that it will be the evening, and Strecker now feels instead of 5/6 it should be 8/9 PM. Dettmer plays devil's advocate and makes a comment about a sense of ownership people may have for their spots. Cabrera states that 5PM is good because people want to come home and park in front of their home. Wodziak replies that again, the issue we are looking to address is overnight parking, so it makes more sense if it is later. Tainter also states that having it at 8PM instead of 5PM doesn't really make the problem of having to park far from one's home any worse, as without a permit people can still park in front of your house. Cabrera feels that his block in Brisbane has a culture where there are unofficially "assigned spots" and that a permit might encourage people to claim these spots that aren't assigned. Tainter responds that again, that's how it is now. Dettmer responds that the street is the public right of way, and in no case would anyone have a claim on a street spot. Santoyo agrees. There is an informal vote, and most of the committee agrees the permit window and enforcement should begin later in evening, at 10PM.

The final item is whether to include Visitacion Ave in the program. Cabrera asks about the businesses and if they would need permits. Kinser wonders how often businesses would be parking overnight. Tainter suggests excluding Visitacion as the simplest situation. The discussion is initially tabled, but Dettmer feels the committee should vote. The committee is not in full agreement, the vote is 3-2 to exclude Visitacion.

NEW BUSINESS

None

STAFF UPDATES

C. Santoyo informs the committee that the request for authorization for construction funding for the Crocker Trail Project has been approved, and the project will be put out to bid in Winter 2023.

Kinser informs members about the following successful grants: funding for Crocker Trail Shuttle Stops, funding for the construction of Alvarado to San Benito Walkway, and funding for the design of stairways at Tulare to Santa Clara, Santa Clara to Alvarado, and San Francisco Avenue to Old County, plus construction of the stairway from Tulare to Santa Clara.

Kinser reports that in March, there will be an in-person option for committee meetings. More information to come.

CHAIR AND COMMITTEE MEMBER MATTERS

D. Wodziak reports on his experience with the Sierra Point Park Planning subcommittee. The committee is still in very early developmental stages, and is still collecting data/feedback/suggestions

NEXT MEETING

January 4, 2023, 6:30 PM

ADJOURNMENT

Chairperson Tainter adjourned the meeting at 8:15 PM.