



# CITY *of* BRISBANE

## Complete Street Safety Committee Meeting Minutes

---

March 6, 2024 at 6:30 P.M. • Hybrid Meeting Brisbane Large Conference Room 50 Park Place, Brisbane, CA

### **CALL TO ORDER**

Chairperson Cabrera called the meeting to order at 6:30 p.m.

### **ROLL CALL**

Members present: Cabrera, Dettmer, Strecker, Wodziak

Staff: Kinser (Deputy Director of Public Works), Santoyo (Assistant Engineer)

### **ADOPTION OF THE AGENDA**

### **ORAL COMMUNICATIONS**

### **APPROVAL OF THE MINUTES**

The February meeting minutes have been approved.

### **OLD BUSINESS**

### **NEW BUSINESS**

The meeting begins with the CSSC election for Chairperson and Vice Chairperson. The nominations are Wodziak for Chairperson and Strecker for Vice Chairperson. The CSSC votes, and Wodziak is elected as the new Chair and Strecker for Vice Chair.

The committee discusses the next agenda item AB413 and the subsequent committee assignment. Staff begins with a brief summary regarding this agenda item. AB 413 is a new state law that will restrict parking within 20' of a marked/unmarked crosswalk on the approach side, and within 15' where a curb extension is present. The purpose of the law is to improve safety for bicyclists and pedestrians by improving visibility when approaching a crosswalk. The law will be enforceable throughout the state beginning in 2025 but will remain limited to the issuing of warnings for 2024. The CSSC council liaisons expressed a desire to have the CSSC assist with the data gathering to implement AB 413, particularly because of the impacts the new law will have on the discussed residential parking issues in Brisbane.

One of the more challenging aspects of this law will be making determinations at unmarked crosswalks as their location is not always clear. Staff shares that they reviewed some unmarked crosswalks, and they can assist committee members with recognizing such an instance. Another important aspect of the law is identifying locations where the parking restrictions be applied for less than 20' from a crosswalk. In this case, painting the curb red is required, whereas red curbs are not required for the standard 20' (or 15' in the case of a bulb out). Any location having parking restrictions of less than 20' from a crosswalk or 15' from a bulbout must be approved by the City Council.

Staff segues into the assignment for the CSSC. The job of the committee will be to focus on specific, pre-determined zones and identify the parking restrictions needed at crosswalk approaches. They would measure 20' from the crosswalk (using a tape measure or an alternative tool), mention whether the crosswalk is marked or unmarked, note how striping would change, and note any surrounding features that would warrant a parking restriction of less than 20'. Data could be collected on physical paper, or through an electronic collection. Members are free to collect data as a small team or individually. The committee discusses preferences, and staff presents a Google Earth image to illustrate the assignment done digitally. Staff also offers to accompany committee members during the first day of data collection for clarity. Staff emphasizes that they must accompany the committee in 2 separate groups to avoid having a quorum and potentially violating the Brown Act.

The committee then discusses the marking of 20', and whether they would be physically marking the 20' on the curb with spray paint. Kinser responds that a temporary marking, such as with chalk, might not remain visible, and that something permanent like paint is undesirable, so she suggests marking up a map, whether this be a physical piece of paper or through some digital method. Another idea is to take a photo showing the curb with the tape measure extended 20'. Kinser notes that with a photo it may be hard to tell where an unmarked crosswalk begins, and where the measurement begins.

Wodziak asks about adding notes onto a Google Earth image, and staff replies that that would certainly be helpful, and again reiterates that both manual and electronic data collection works. Cabrera asks about zone assignments and suggests committee members inspect their own neighborhoods first. All agree, and to start the committee members are focusing on "Central Brisbane." Kinser asks the committee members to state their zones. Strecker will do the area bounded by San Francisco Avenue, San Bruno Avenue, Monterey Street, and Alvarado Street. Cabrera will walk the area bounded by Mariposa Street, Visitacion Avenue, Mendocino Street, and Solano Street. Dettmer will do Tulare Street, San Bruno Avenue from Tulare to Santa Clara Avenue, Glen Park Way to Ross Way and the Lake Street leg, and Thomas Avenue. Wodziak will collect data in an area bounded by Alvarado east of San Bruno, San Bruno, Monterey, Visitacion and back to Alvarado. Santoyo states he will share helpful resources to better understand AB413. Some areas may overlap, but committee members should review all approaches to intersections in their area to ensure all are captured.

#### **STAFF UPDATES**

Kinser states that the draft letter to residents on Tulare Street and Thomas Avenue to receive public feedback on the proposed RPPP will be presented at the March 7<sup>th</sup> city council meeting.

Santoyo mentions that the Lower Visitacion Overlay will begin towards the end of the month.

#### **CHAIR AND COMMITTEE MEMBER MATTER**

Cabrera asks if the committee will work on other items as well, and Kinser responds that the current assignment is the priority. The committee also mentions the importance of outreach regarding AB413.

**NEXT MEETING** April 3, 2024

#### **ADJOURNMENT**