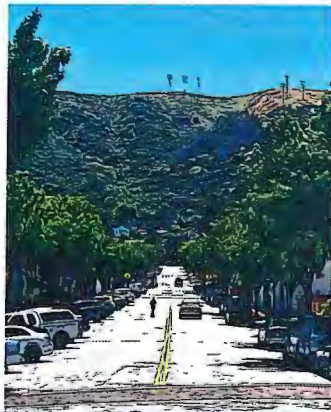
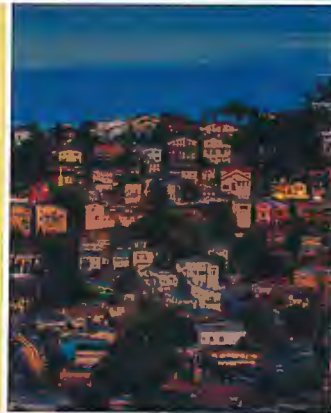


city of **brisbane**



FISCAL YEARS
2020-2021 &
2021-2022

*annual
budget*



BRISBANE CITY COUNCIL

Terry A. O'Connell, Mayor
Karen Cunningham, Mayor Pro Tem
W. Clarke Conway
Madison Davis
Clifford R. Lentz



Budget Transmittal Letter

June 4, 2020

Honorable Mayor and
Members of the City Council
Citizens of the City of Brisbane

On behalf of the entire Management Team, I am pleased to present to you my recommended two-year budget. This budget covers operating revenues and expenses for FY 2020/21, which begins on July 1, 2020, and ends June 30, 2021 and FY 2021/22, which begins on July 1, 2021 and ends June 30, 2022.

The budget being presented is impacted by how staff expects COVID-19 will affect our revenues. After the recession of 2008 to 2013, the City put into place a number of measures to be able to weather another recession. At this time, the City does not know the depth or scope of the impact COVID-19 might have on the economy or the revenues of the City of Brisbane. However, I am confident that based on previous decisions the City is as well positioned to deal with this uncertainty as any other organization.

As part of the aftermath of the "Great Recession", the City Council created a better long-term General Fund Policy, which will help guide future decisions by the City Council. The old policy set aside 50% of General Fund expenditures while not specifying its purpose. During the recession, the City Council reduced this requirement to \$5,000,000. The current policy calls for a Fund Balance, which has \$3,500,000 available for use during natural disasters, \$2,800,000 to use to offset decreases in revenues during a recession, and 5% of revenues and expenditures to cover any unanticipated changes to the budget on an annual basis.

Based on COVID-19 being both a "natural" disaster and causing a recession we anticipate that over the next two years we will eat into both of those reserves. However, if the recession is not overly deep or overly long we will be able to maintain our reserve to cover unanticipated changes during the year.

The City Budget is, in essence, the Financial Plan for the ensuing year and in its present format will serve as a wealth of information about the City and its many programs.

Budget Purpose

The budget is meant to serve the following four major purposes:

1. To define **policy**, as promulgated by the City Council.
2. To serve as an **operating guide** for management staff to aid in the control of financial resources, while complying with State requirements for General Law cities and generally accepted accounting principles for government.
3. To present the City's **Financial Plan** for the fiscal year, illustrating appropriations and projected revenues by which the appropriations are funded.
4. To serve as a **Communication Document** for the citizens of Brisbane who wish to understand how the City operates and the methods used to finance those operations.

Budgetary Policies

The City Council adopted comprehensive Budget and Fiscal Policies on July 26, 1999 (Resolution 99-047). General procedural methods are defined concerning transfers between funds and interfund borrowings. User fee cost recovery goals are delineated in the Budget and Fiscal Policies document and suggest that all fees be reviewed and updated on an ongoing basis to ensure that they keep pace with changes in the cost of living as well as changes in methods or levels of service delivery.

Also included in the Budget and Fiscal Policies is a discussion relative to the desired level of reserves which the city shall maintain. As stated above the portion for the General Fund Reserves was updated in early 2015.

Construction projects and large equipment purchases will be included in the Capital Improvement Plan; minor capital outlays will be included with the operating program budgets. The Policies also discuss capital financing and debt management as well as the conditions necessary to a conduit financing.

Priority Based Budgeting

The City's Mission Statement, which was adopted by the Brisbane City Council on March 8th, 1999, is:

We, the employees of Brisbane, are committed to providing quality public services, facilities and programs. We accomplish this by respecting community values and applying the necessary resources and commitment to meet prospective challenges and the expectations of the citizens and the business community of Brisbane.

This is the first year the City has changed its budget from a strictly line item budget to Priority Based Budget. A Priority Based Budget focuses on meeting the Goals of the Community through the programs the City offers to the Community. As part of the

process, City Council determined the five overarching goals of the Community. These are:

Fiscally Prudent - ***Brisbane's fiscal vitality will reflect sound financial decisions, which also speak to the values of the community***

Safe Community - ***Residents and visitors will experience a sense of safety***

Community Building - ***Brisbane will honor the rich diversity of our city (residents, organizations, Businesses) through community engagement and participation***

Ecological Sustainability - ***Brisbane will honor the rich diversity of our city (residents, organizations, Businesses) through community engagement and participation***

Economic Development - ***Brisbane will work with The Businesses and Residents to provide for economic vitality/diversity***

City Staff allocated all of the services it provides to the community into 46 separate programs.

Summary of the 2020/21 and 2021/22 Budget

Revenue Projections

The City receives revenues from many sources, most of which must be accounted for separately and their identity kept intact. Revenue projections for the FY 2021 and FY 2022 budgets are estimated using historical information, data collected from the Office of the Governor, the League of California Cities, the San Mateo County Auditor, the State Controller, the State Department of Finance, and numerous financial advisors. Trends in sales taxes, home prices, and interest rates are examined. We use historical data plus a general sense of the economic status of our local community to help predict future revenues. When combined with County and State data and other indicators noted above, we normally produce a reasonably good but financially conservative picture of the near future.

Staff anticipates that revenues will be reduced from what would have been expected if the world was not suffering through a pandemic.

Property Tax

Property tax is the third largest source of revenue to the City's General Fund making up approximately 22% of total General Fund revenues. This is a higher proportion than it has been recently since Sales Tax, Transient Occupancy Tax, and Charges for Services are all being projected to be lower than what was received in the last couple of years. Property tax is collected by the County and distributed to the City based upon a formula determined by State law. With the imposition of property tax limits through

Proposition 13, taxes were limited to \$1 per \$100 of assessed valuation. This \$1 is split among cities, schools and counties in a ratio proportionate to the amounts of taxes collected before Proposition 13 was passed. Property tax revenues increase when (a) property is transferred to a new owner and is revalued at the current sales price; or (b) a two percent annual increase on existing property so long as increases in market price are at least equal to two percent. Properties that have not changed ownership since 1978 continue to carry the pre-existing value factored up by only 2% each year. Since Assessed Value was completed prior to March 2020, staff does not anticipate seeing any decrease in revenue for this source of revenue due to the COVID-19 related recession. Additionally, Property Tax is slow to be impacted by recessions due to the intransient nature of the tax.

Sales Tax

Sales Tax continues to be the largest source of General Fund revenues at 27% of the General Fund. If the COVID-19 related recession did not occur, staff would have projected about \$6,000,000 in revenue of this source. However, with the COVID-19 affecting the economy staff has reduced this to \$5,000,000 for FY 2020/21 (a 16% decrease in revenue), and only a slight recovery in FY 2021/22. Staff is hoping for a fuller recovery in FY 2022/23, which it will show in the next two-year budget.

Business License from Recycling

Business License from Recycling operations makes up approximately 20% of General Fund revenues. The percent this makes up is growing as other revenues shrinks because the amount collected is a flat amount. This particular business license started generating revenue in FY 2012/13.

Transient Occupancy Taxes

The Transient Occupancy Tax rate increased in 2020 to 14%. This is the hardest hit tax due to COVID-19. The hotels in town have, in the past, benefited by being close to the airport (many travelers stay here before flying out the next day), and being close to San Francisco (a less expensive stay when people want or need to visit the City). Transient Occupancy Tax is only 8% of revenues for the General Fund in FY 2020/21. If COVID-19 was not causing the pandemic the City would have projected \$3,200,000 in revenues but due to the lack of air travel and conferences in San Francisco it has been estimated at \$1,600,000 (50% decrease).

Enterprise Fund Revenues

The City's two enterprise funds generate a substantial amount of revenue: Utility Fund with \$5,500,000 and the Marina Fund with \$1,900,000. These revenues are designed to cover the cost of providing these services to the residents and businesses located in Brisbane and to those mooring their boats at our Marina.

Special Revenue Funds

The City has numerous special revenue funds where the revenue generated by a specific program is earmarked for the programs carried out by that fund. Typical types of programs within the special revenue fund category are NPDES (National Pollutant Discharge Elimination System, the federally mandated storm drain maintenance program), Gas Tax (where restricted gas tax revenues can be used only for specific street purposes, Measure A (to be used for transportation related programs), and various grant funds.

Expenditure Projections

The 2020/21 General Fund budget for expenditures including transfers is \$21,120,000. The 2021/22 General Fund budget for expenditures including transfers is \$22,600,000.

Debt Management

The City's debt consists of a combination of Successor Agency, Assessment Districts, and Lease Revenue Bonds and Brisbane Public Financing Authority issuances. The debt outstanding at June 30, 2020 includes:

Name of Bond Issue	Principal Amount Outstanding at 6/30/20
Pension Obligation Bond	\$ 150,000
Pension Obligation Bond	\$ 956,000
City Hall Remodel	\$ 4,370,000
City Hall Remodel (Completion)	\$ 1,249,000
Library from County	\$ 1,437,333
Water and Sewer Bond	\$ 6,865,000
Marina Bond	\$ 3,016,000
Total	\$18,043,333

The total amount budgeted for debt service during 2016/17 is \$2,796,754 and FY 2017/18 is \$2,679,011. Funding sources include tax increment, water and GVMID contributions, special assessments levied on parcels, water and sewer revenues, and marina revenues.

Future Year Projections

Due to the uncertainty caused by COVID-19 the city, staff did not produce its usual five-year projection as part of the budget process this year. Instead, staff is focusing on the two-year period and determining if additional changes to the budget during the two-year period will need to be made. This is due to the fluidity of the situation around the economy. If the City were to create a 5-year, projection in March of this year staff would have needed to take into account a stock market that lost approximately 25% from June

30, 2019. However, as of this date it has gained about 0.5%. This type of swing has large repercussions for our PERS unfunded liability. Staff will produce a five-year project for the community and City Council as we receive more information on the impact of COVID-19 has on our revenues and potential expenditures.

The purpose of a five-year projection is to assist the City Council in making sound long-term financial decisions. Unfortunately, as the less certain the financial picture the more important the community and City Council focus on decisions that get everyone through the current crisis while providing the highest level of services it can.

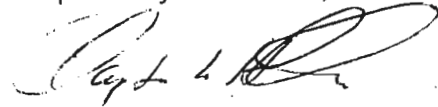
At the end of the budget, the five-year unfunded liability for PERs as of June 30 2018 (our latest information) is attached.

Acknowledgment

The City Manager's Office and the Finance Department sincerely appreciate the cooperation and assistance of the City Council and City staff in developing the City's budget. Many people throughout the organization have put a great deal of effort and skill into the production of this document.

Finally, as always, we look forward to your comments and suggestions as to this budget presentation so that we may continue to refine the document, so it will be as readable and useful as possible to the City Council and to the Community.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Clay Holstine", with a stylized flourish at the end.

Clay Holstine
City Manager

THE CITY OF BRISBANE

The City of Brisbane is a community of 4,292 residents (2010 census) situated in Northern San Mateo County on the west side of San Francisco Bay. Brisbane borders the cities of San Francisco, Daly City and South San Francisco. The San Bruno Mountain range surrounds Brisbane to the west and the San Francisco Bay provides the entire easterly border of the city. Rising from the water level of the Brisbane Lagoon, the valley reaches approximately 400 feet above sea level at its highest point. The residents of Brisbane enjoy a relaxed, small town atmosphere, even though the skyline of San Francisco is directly to the north. There is intense town spirit and pride, and the friendliness of a small community. Due to the natural topography, there is no standard lot size thus the housing in Brisbane is much more individualistic, free from the multiple housing tracts seen in many cities.

To discover the early history of Brisbane, one needs look no further than the oyster shell mounds found along the canyons and ravines of its creeks. From those mounds, archaeologists have unearthed relics of the first inhabitants of the area: the Costanoan Indians. The Costanoans lived an idyllic life; however the advance of European civilization doomed their culture. By 1776, the Spanish Conquistadors had arrived; the Franciscan missionaries soon followed. For a time, the Costanoans coexisted with their missionary neighbors in peace. With the coming of Mexican rule, the lands controlled by the Mission were released to private enterprise.

The original land grant was two square leagues and covered 9,500 acres. It included three separate valleys and was called "Rancho Canada de Guadalupe la Visitacion y Rodeo Viejo. Boundaries extended from South San Francisco to San Francisco, west to Mission Street in Daly City, and east to the Bay, including San Bruno Mountain and the limits of present day Colma and Brisbane. Canada de Guadalupe was the valley now containing Brisbane. La Visitacion is still known as Visitacion Valley and Rodeo Viejo Valley now contains Mission Street from Daly City to Alemany Boulevard.

Jacob Leese, an American who came to California in 1833 and became a naturalized Mexican citizen in 1836, was the grantee. He took possession of his grant in 1838 by putting cattle to range and building a mud-adobe timber house in 1840. It wasn't until 1841 that Leese received the official grant giving him the land. About 1843, he traded his rancho for one in Sonoma County to a young Englishman, Robert Ridley, who also became a Mexican citizen. A poor financial manager, Ridley, was later sued for a note of \$1,432. He sold 700 acres of the rancho to Robert Eaton and the rest went at a sheriff's auction to Alfred Wheeler for a bid of \$875.

The first traffic came to the area with the building of the San Bruno Toll road in 1860. This ancestor to the present Bayshore Boulevard ran close to the water's edge and connected with El Camino Real at San Bruno.

Guadalupe Valley was discovered by real estate promoters in 1908 and called City of Visitacion until 1930, but their subdivision attracted a minimum of home seekers. The City of Visitacion was twice leveled by fire, first in 1918 and again in 1929.

Following the second burning, the community's first of two growth spurts occurred with some 400 homes being built in 1930. Property was priced for people of modest means and sales were brisk despite the depressed economic times of the Great Depression. Schools, churches, a post office, bus service to San Francisco, and organization of a Fire District all followed rapidly in the 1930's. Promotion was managed by Arthur Annis who at that time changed the name to Brisbane, either in honor of the Hearst Press columnist, Arthur Brisbane, or possibly in remembrance of his own home town in Brisbane, Australia. After its initial explosive growth in the early 1930's, Brisbane only added another 1,000 homes in the next 60 years.

Crocker Industrial Park opened in 1961, but was in unincorporated San Mateo County. Although, Brisbane incorporated as a city in 1961, it took another 20 plus years to see Crocker Park annexed. In its early years after incorporation the City of Brisbane annexed lands then owned by Southern Pacific Railroad, which constitute nearly half of the land mass of current Brisbane. This land consisted mainly of a rail yard and a dumpsite. The rail yard is now gone and no garbage has been dumped there for more than 50 years, but this area remains largely undeveloped although it is zoned for commercial uses. The first major business to move into the new City of Brisbane in the 1960's was Van Waters and Rogers (now VWR Scientific), which has subsequently moved out of the City; however no real growth took place until the City's second real growth period occurred between 1978 and 1983 when the City and its Redevelopment Agency designed, financed and constructed what was then the largest small craft harbor in the San Francisco Bay. In conjunction with this, an abandoned garbage dump that made up the Sierra Point peninsula east of US 101 was turned into a modern office park and public access provided to several miles of shoreline.

In 2011 legislation was passed to eliminate all Redevelopment Agencies in the State of California and created Successor Agencies to pay off any existing debt created by Redevelopment. No new redevelopment debt was allowed to be created. The City of Brisbane voted to create a Successor Agency to the Redevelopment and have the City Council be the Board of the Successor Agency. The Successor Agency is a distinct legal entity from the City of Brisbane and the debts and obligations of the Agency are not debts or obligations of the City.

The City of Brisbane is known fondly as "The City of Stars". In 1940, Arthur Kennedy began the tradition of placing a large lighted star on his home during the Christmas season. Soon other residents followed suit, and then the Chamber of Commerce manufactured up to ten stars each year for distribution to local homeowners. Soon travelers driving down US 101 began calling Brisbane "The City of Stars".

Government and Administration

The City of Brisbane incorporated in 1961.

The City operates under the Council-Manager form of municipal government. The City Council is comprised of five members elected at large to all four-year terms. Two Council members are elected in November of one odd-numbered year and three are elected in the following odd-numbered year. From among its members, the Council selects the Mayor for a one year term.

The City Manager and the City Attorney are appointed by and serve at the pleasure of the City Council. The City Manager is responsible for implementing the policy decisions of the City Council and supervises all operations of city government through heads of departments including Community Development, Public Works and Marina, Police, Fire, Administrative Services, and Parks and Recreation.

DESCRIPTION OF FUNDS

General Fund (100)

The general fund accounts for the all-purpose revenues and expenses of the City. It accounts for financial resources except those required to be accounted for by another fund. Revenues deposited into the General Fund include property tax, sales tax, real property transfer tax, franchise taxes, business licenses, motor vehicle license fees, fines and forfeitures, and fees for services. This fund finances most of the City's basic services including general administration, police, fire, community development and planning, engineering, building maintenance, and recreation programs.

Special Revenue Funds

Special Revenue Funds account for proceeds of specific revenue sources that are restricted to expenditures for specified purposes. Included in this fund category are the following funds:

1. **Gas Tax (200)** receives and disburses the City's share of state gasoline tax collections in accordance with the provisions of the State of California Streets and Highways Code, Sections 2104, 2105, 2106, 2107, 2107.5, SB1, and RMRA.
2. **Measure A (205)** receives voter-approved, half-cent countywide sales taxes levied to fund transportation improvements and disburses these funds to pay for local street improvements.
3. **Sierra Point Lighting and Landscaping District (210)** receives special tax assessments levied on the parcels in the Sierra Point District and expends these monies based on an adopted budget for lighting and landscaping costs within the district.
4. **N.P.D.E.S. (220)** receives assessments levied by the county on property and disburses funds in compliance with the provisions of the National Pollution Discharge Elimination System and the approved budget. A transfer from the General Fund subsidizes costs above this amount.
5. **Recreational Facilities (235)** was established to track contributions for various recreational facilities and to account for the expenses for creating the facility.
6. **Open Space Fund (240)** was established to track donations or other revenues specifically dedicated to the purchase of Open Space.
7. **Sister City Trust (245)** holds funds deposited for Sister City activities.

8. **Office of Traffic Safety Grant (250)** expends funds in keeping with the grant application for safety training and supplies and receives grant funds in reimbursement.
9. **Local Law Enforcement Block Grants (251)** provides block grant funding for police department equipment needs and accounts for those expenditures.
10. **Community Oriented Policing – Supplemental Law Enforcement Services Fund (SLESF) (254)** was established to deposit grant revenues received from the Community Oriented Policing program; grant revenues must be spent on specific items delineated in the grant agreement.
11. **State Recycling Grant (258)** was established to deposit annual grant for recycling projects
12. **Asset Forfeiture (261)** was established to account for revenues collected by the Police Department through the asset forfeiture law.
13. **Public Arts Fund (275)** was established to account for new development fees dedicated to Public Art.

Debt Service Funds

Debt Service Funds account for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs. The City has issued several debt instruments, which utilize the following funds to accomplish debt service:

1. **Brisbane Public Finance Authority 2012 Utility Bond (320)** fund was established in 2012 when the 2002 Utility bonds were refinanced; debt service for these bonds will be paid for by the water and sewer system users in the City. The 2002 bonds paid for upgrades to various water and sewer system components including, Valley Drive Lift Station, water and sewer line replacement, and cost of chloramine conversion. Refunded by the 2015 Utility Revenue bond.
2. **Brisbane/GVMID Public Finance Authority 2014 Lease Revenue Bonds (330)** was established with the refinancing of the BPFA 2005B City Hall renovation lease revenue bonds in November 2014.
3. **2006 Pension Obligation Bonds (340)** fund accounts for debt service on the Pension Obligation Bonds issued to fund the PERS unfunded actuarial accrued liability for City employees' pension benefits.

4. **2013 Pension Side Fund Bonds (341)** accounts for the debt service on the bonds issued to fund the side fund liability from the 2008 change in Pension plans
5. **2005 Brisbane Public Financing Authority Lease Revenue Bonds (365)** provides for debt service for the 2005 Lease Revenue Bonds, which is generated from the Redevelopment Agency, the Water Enterprise Fund and the GVMID Enterprise Fund, where various portions of the bond proceeds were expended to finance capital improvements. This bond refinanced the 1995 Certificates of Participation which refinanced the earlier 1988 Certificates issued to construct civic center facilities.
6. **2009A Brisbane Financing Authority City Hall Completion Lease Revenue Bonds (367)** provides for the debt service for the 2009A Lease Revenue Bonds, which is generated by the Lease Agreement between the City and the Brisbane Public Financing Authority. The bonds paid for the completion of the seismic upgrade of the city hall building along with making the building ADA compatible, finishing the police portion of the building, and community meeting room. Refunded by the 2017 Bonds.
7. **Brisbane Public Financing Authority 2001 Series B (Marina Blvd. & Lagoon Road LID 79-1) (375)** fund accounts for assessments on properties located within district boundaries, which are collected on the county tax rolls and remitted to the city. These assessments are used for debt service payments on the bonds. These bonds matured in 2015 and are paid off.
8. **2017 Refunding Brisbane/GVMID Public Finance Authority Lease Revenue Bonds (367)** the City refunded the 2009A bonds in order to reduce the cost of the bonds. The original bonds paid for the completion of the seismic upgrade of the city hall building along with making the building ADA compatible, finishing the police portion of the building, and community meeting room.
9. **2015 Utility Revenue Bond (545)** this bond refunded the 2012 Utility Bond as well as funded \$5,000,000 in new projects including the Annis Road PRV project.

Capital Project Funds

The Capital Projects Funds account for financial resources used for the acquisition or construction of major capital facilities including the following:

1. **Capital Projects (400)** has been established to track most capital projects. Each project has a unique project code that identifies the fiscal year the project was funded.

2. **Special Beautification Capital Projects (440)** fund was established in the mid-1980's. Funds were not appropriated or utilized until recent years. No parameters appear to have been established for the expenditure of these funds; however, the City Council has chosen to utilize the funds for community beautification purposes.
3. **Facilities Fund (450)** was established in 1993 when the Northeast Ridge developers, as a condition of approval of their final map, deposited \$4,078,419 to be used for various city-wide improvements such as a municipal swimming pool, trails, fire buffers, municipal facilities, etc.
4. **South Hill Property Sale Fund (480)** was established in 2014 with the proceeds from the sale of a portion of the former Southern Pacific Transportation company's rail spur in Crocker Industrial Park to an existing business with an adjacent parcel. Use of revenue to be determined.

Enterprise Funds

1. **Utility Fund (540), Utility Capital Fund (545) and Water Maintenance Monitoring and Emergency Plan Fund (547)** account for revenues and expenses related to providing water and sewer service throughout the City of Brisbane as well as other municipal services to businesses and residents located within the boundaries of the Guadalupe Valley Municipal Improvement District. Revenues are generated by water and sewer charges as well as some revenues that are part of the GVMID. Expenses incurred are for: the purchase and distribution of water to City residents and businesses; collection and pumping of sewage waste to the City of San Francisco Sewer Plant where it is treated and discharged into the bay; and providing some municipal services to the residents and businesses located within the GVMID.
2. **Marina Fund (550) Marina Capital Fund (555)** account for expenses incurred in the operation and maintenance of the City Marina.

Internal Service Funds

1. **Fringe Benefit (600)** fund serves as a reserve to fund future new or increased levels of fringe benefits bargained with the various employee groups.
2. **Flexible Benefit (610)** fund serves as a pass through fund to account for money set aside by employees for their Flexible Spending Account. Money not used by the employee during the year reverts to the City.
3. **Dental Trust (620)** fund serves for the deposit of \$90 per month per employee used for dental expenses. The City administers this self-insurance program, based on a prescribed set of guidelines.

4. **Liability Insurance Fund (630)** accounts for the expenditures for all liability, earthquake, and auto insurance costs that the City incurs. Revenue is transferred to this fund from the other funds based upon payroll costs.
5. **Workers Compensation Fund (640)** accounts for the expenditures for all workers' compensation costs that City incurs. Revenue is transferred to this fund from the other funds based upon payroll costs.
6. **Retiree Supplemental Stipend Fund (650)** accounts for the expenditures for the City's supplemental stipend for retirees. The current contracts allow for a supplemental stipend for employees who were hired prior to July 1, 2008.
7. **Vehicle Replacement Fund (660)** accounts for the expenditures for the replacement of motor vehicles throughout the City. Revenues are received based on value of vehicles used by the various funds and departments. City Council established this fund in 2015.
8. **Facility Maintenance Fund (670)** accounts for the expenditures for the maintenance of City facilities. City Council established this fund in 2016.
9. **Rainy Day Fund (690)** these are funds set aside from the result of a correction to Sales Tax receipts, which took place over multiple years. These funds were set aside with intention of using them for one-time capital projects, or to cover short-term financial needs of the City.

Trust and Agency Funds

1. **Event Insurance Trust (700)** was established as a revolving account for people who need to pay for event insurance through the City when they rent City facilities.
2. **Professional Organization Reimbursement Fund (705)** was established as a revolving account when the City collects money to pay for events put
3. **NER Phase 2 Revolving (715)** was established as a revolving account, wherein Brookfield Homes deposits monies to be used in processing their Phase 2 development application.
4. **Other Post Employment Benefit Trust (720)** was established to account for the City's Supplemental Stipend and Retiree Health payments.
5. **Pension Trust (726)** was established to set aside money that can be used to pay City Pension Obligations in the future. The City Council established the Fund separate from City payments to CalPERS in order to diversify its retirement portfolio and reduce future pension costs.

6. **Tree Plant (755)** was established to account for funds which are required to replace trees which are removed.
7. **Opus Permits/Fees Trust (760)** fund was established to receive deposits from Opus relative to their various development projects, upon which the City may draw to reimburse itself for costs related to these projects.
8. **Opus Development Trust (765)** was established to receive deposits from Opus for planning and other pre-development costs related to their projects; the City draws down on these funds as it incurs related expenses.
9. **Revolving Fund NER (770)** The City has entered into several agreements with the Ridge developers whereby they must reimburse the city for costs related to their development. This fund is used to track the actual costs incurred by the City and the Ridge is billed periodically in order to keep the balance of this fund at a minimum of \$50,000.
10. **Peninsula Corridor Electrification Project (772)** This fund was established to account for money which is dedicated to the Electrification of the Cal Train line in Brisbane.
11. **Revolving Fund Il-Tuntex (775)** This fund was established many years ago to facilitate several development proposals brought forth by Tuntex. A balance still remains in the S.P. Tank Farm Landscaping.
12. **Margaret/Paul Assessment District (777)** This fund was to account for public improvements needed in the Margaret Avenue and Paul Avenue area.
13. **Baylands Revolving (780)** fund was established in January 1993 with a deposit from Tuntex for \$50,000. These monies are to be utilized for various planning-oriented consulting services connected with their proposed projects.
14. **Baylands EIR (781)** fund was established in February 2007 to track Environmental Impact Report expenses on the Baylands. Sunquest deposited \$250,000 towards the contract with ESA.
15. **Geneva/Candlestick Project (782)** was established in January 2007 with deposits from Sunquest and Lennar to cover the costs for the Biggs Cardosa Contract regarding the Geneva Avenue extension.
16. **Quarry Revolving (785)** was established to provide a depository for processing fees paid by the developer of the Quarry during the application phase of this project.

17. Slough Estates Development (786) fund was established in May 2006 with a deposit from Slough Estates for the EIR on Sierra Point.
18. Opus-Sierra Point Development (787) fund was established to provide a depository for processing fees paid by the developer of Sierra Point.
19. Hotel Reimbursement Trust (790) was established as a depository for reimbursable fees charged a hotel developer; such fees are to be refunded to the developer if certain conditions are met pursuant to an incentive agreement.
20. Northeast Ridge Assessment District 2013 (796) This fund accounts for debt service on 2013 Northeast Ridge Assessment bonds; funds are received via assessments on district property owners where bond proceeds were utilized for capital improvements.

REVENUE SOURCES

The City finances its many services to the public with revenue derived from a variety of sources. The following will provide insight to these sources as well as the basis for budget estimates:

Fund 100 - General Fund

40101 Secured Taxes

40102 Unsecured Taxes

Counties administer property taxes in the State of California for all local agencies at the county level and consist of secured, unsecured and utility tax rolls.

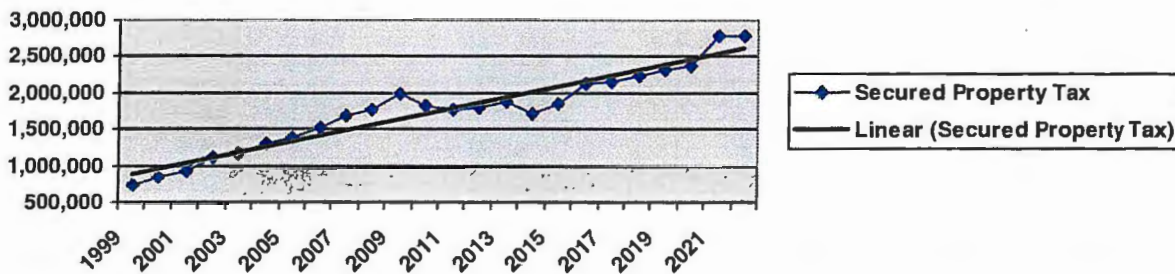
The Assessor of the County of San Mateo establishes values for the secured and unsecured property tax rolls; the State Board of Equalization values the utility (unitary) property tax roll. Under the provisions of Article XIII A of the State Constitution (Proposition 13 adopted by the voters on June 6, 1978), properties are assessed at 100% of full value. Proposition 13 also modified the value of taxable real property for fiscal 1979 by rolling back values to fiscal 1976 levels. From this base of assessment, subsequent annual increases in valuation are limited to a maximum of 2%. However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations, and is subject to annual reappraisal.

Under the provisions of Proposition 13, the Countywide tax levy for general revenue purposes is limited to 1% of full market value, which results in a tax rate of \$1.00 per \$100 assessed valuation. Tax rates for voter-approved indebtedness are excluded from this limitation.

Due to the nature of the countywide maximum levy, it is not possible to identify general-purpose tax rates for specific entities. Under State legislation adopted subsequent to the passage of proposition 13, apportionments to local agencies are made by the County Auditor-Controller based primarily on the ratio that each agency represented of the total County-wide levy for the three years prior to fiscal 1979; and subsequent adjustments to these apportionments and transfers to the "Educational Revenue Augmentation Fund" (ERAF) as determined by the State.

Property taxes have been severely curtailed in the past due to the State's need to finance its own budget. Since 1993/94 property taxes were shifted from the City to the state pursuant to legislation enacted. San Mateo County is on the Teeter Plan, which provides for payment of 100% of all taxes levied; the County absorbs the delinquencies under this plan. The City receives approximately 20¢ for every dollar paid by the property owner. San Mateo County provides estimates of secured property tax revenues. Staff projects receiving about \$2,775,000 for FY 2020/21 and \$2,775,000 for FY 2021/2022 in Property Tax revenues. Trend line analysis shows that the City is above the trend over the last twenty years. This is due to the robust economy of the

previous 3 or 4 years which saw housing prices increase. Staff is projecting no increase in 2021/22 due to the impact of the recession caused by the COVID19 outbreak.



Unsecured property taxes are derived from taxes on personal property, which are not attached to real property, such as taxes on leasehold interests, boats, airplanes, business equipment in rented buildings, etc. Estimates are based on prior year receipts and County estimates. Again staff is projecting a decrease from previous years' actuals due to the recession caused by COVID 19.

40103 Prior Year Taxes

These taxes are generally based on property values which escaped assessment for a variety of reasons during prior years; when collected, a portion is allocated to the City. The estimate is based on prior years' experience.

40105 Supplemental Property Taxes

Includes property taxes apportioned to the City by the County from the 1% Tax Rate of the Supplemental Roll Allocation in accordance with Revenue and Taxation Code 75.50. Supplemental taxes are distributed based on our AB 8 factor (the percent of property tax the City receives compared to county-wide receipts) and sale of property County-wide. Staff is projecting the amount received during the last recession.

40106 Property Transfer Tax

Chapter 3.16 of the Municipal Code enacted in 1967 levies a 2.75% fee for each \$500 value of real property transferred in the City; the County Recorder imposes these fees and remits them to the City. Staff is projecting \$50,000 a year for each year. This less than we have received in the previous 3 years. The City received this amount at the tail end of the previous recession. Knowing that we are entering a recession and not knowing how long it will last staff is making a conservative estimate.

40107 VLF as Property Tax

The City started receiving a portion of its Vehicle License Fees as property tax revenue in FY 2004/05. This increases by the overall change in the assessed value in the City. The City received \$366,000 in FY 2019/20. Staff is projecting about \$320,000 for FY 2020/21 and FY 2021/22.

40108 Property Tax from RDA Area

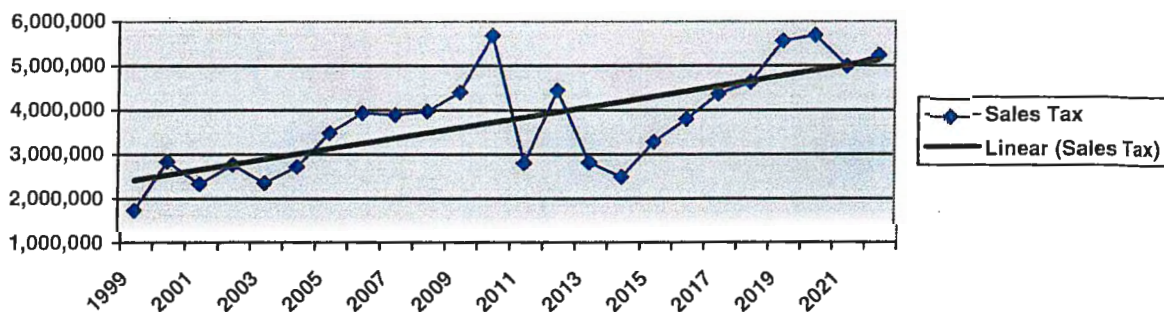
The City receives this revenue from the former Redevelopment Area within the City. In 2011, the State eliminated Redevelopment and created what Successor Agencies. Property Tax generated within a former RDA area but not used for specific purposes allowed under Successor Agency law is redistributed back to the underlying taxing entities. The City is one of the underlying taxing entities. The revenue reflected here is staff's best estimate of available funds. This will grow over time as the property values in the area grows or expenses decrease. Staff budgeted revenues at the FY 2018/19 in order to be conservative. After the budget was submitted for approval, the City received its final payment for the 19/20 fiscal year bringing the total received for FY 19/20 to \$745,000. Staff anticipates receiving additional funds since some development has been completed on Sierra Point.

40150 ERAF Reimbursement

The City receives money from the Education Revenue Augmentation Fund whenever there is more money in the fund county-wide than is needed to be distributed to the School Districts. Staff conservatively estimates receiving \$260,000 in each of the next two years. Recently the City has received more than dollar amount however, with the recession in place and the State looking to change the way ERAF is distributed within San Mateo County staff was conservative.

40211 and 40215 Sales Tax-General and Sales Tax as Property Tax Swap

The City levies one percent sales tax on all merchandise sold in the city limits. The State distributes an estimated amount monthly and then reconciles the difference quarterly. Revenues are estimated using economic indicators, historical data and projections delivered by the City's sales tax consultant. In FY 2010 the State misallocated Sales Tax Revenue to the City as a result of an error in the triple flip pass-through. The State has corrected this by withholding Sales Tax Revenues in FY 2011. In FY 2012/13 the City's largest sales tax producer left town. The State still allocated funds through the property tax allocation as if the sales tax producer was still in town thereby over-allocating funds in FY 2012/13. Revenues in FY 2012/13 were lower than the actual amount generated within the City due to the method the State distributed the ¼ cent triple flip portion.



In March of 2004 the State passed a bond issue to assist them with balancing their budget. The bond was repaid with a ¼% of the local Burns-Bradley Sales Tax. This portion of the Sales Tax was backfilled from the State through additional Property Tax revenues. For the purpose of this history, the full 1% local Sales Tax is shown as Sales Tax revenues. However, the City tracked this as a separate revenue source. The triple flip ended in FY 2015/16. When it ended there was one additional quarter of make-up that was treated as a one-time revenue source. Based on information from the City's Sales Tax Auditors the City is projecting \$5,000,000 in Sales Tax in FY 2020/21 and a modest growth in FY 2021/2022. This is over a million dollar reduction in what would be projected if there was not a recession due to COVID.

40212 Sales Tax-Public Safety

SCA I (AB 2788 - Chapter 886 Prop 172) authorized the continued imposition of the one-half cent sales tax commencing 1/1/94 upon approval of the voters. The statewide one-half cent sales tax is allocated based on a share of statewide taxable sales. The monies are allocated by the county auditor and are to be deposited into a separate revenue designation to be used exclusively for public safety. The receipt of these funds is conditioned on maintenance of effort, base year 1992-93. This revenue estimate is based on historical trends and analysis of sales tax trends during the past year.

40221 Franchise Fees - P.G. & E.

40223 Franchise Fees-Cable TV

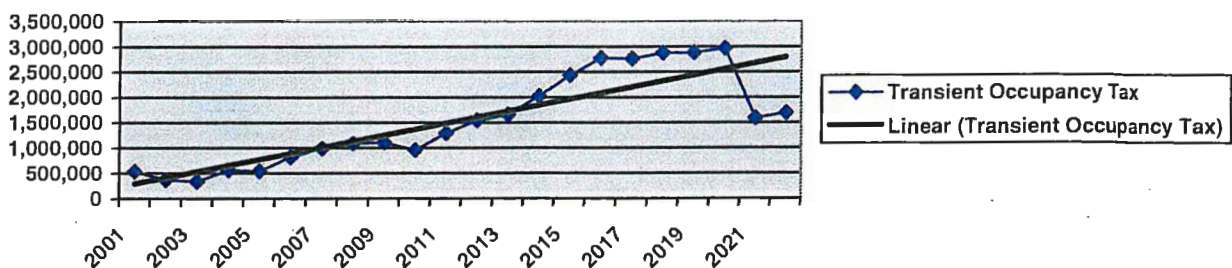
40222 Franchise Fees - Garbage

40224 Franchise Fees-Marina

The City receives franchise fees from various public utilities and other corporations who furnish gas, electric, Cable TV, refuse or similar services to citizens living within city boundaries. The various fees are delineated in franchise agreements and are paid directly to the City by these franchisees. Estimates are based on historical experience.

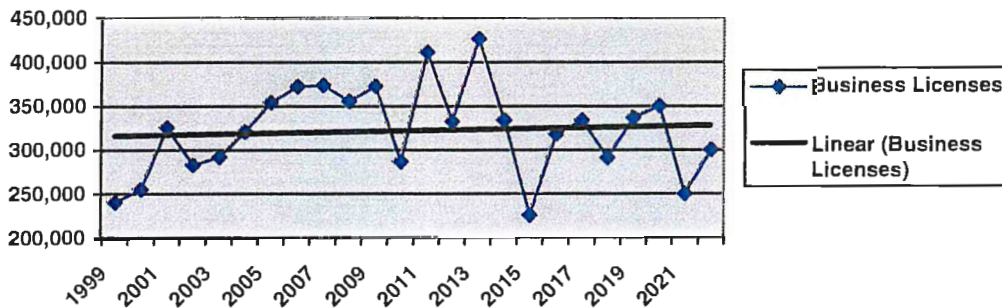
40230 Transient Occupancy Tax

The City's first hotel opened during Fiscal Year 2001. Chapter 3.24 of the Brisbane Municipal Code specifies a tax of 14% of the rent charged by the operator. The City, for the past seven years, has seen Transient Occupancy Tax increase from its low in 2010. The COVID Recession is hitting the travel industry extremely hard. Staff is projecting a 50% decrease in revenues from what would be anticipated if COVID did not happen.



40241 Business License Taxes

All businesses within the City are assessed a business license fee in accordance with Municipal Code Title 5. Revenue is estimated based on economic indicators and historical experience. Business licenses are renewed annually in January and are levied, for the most part, based on gross receipts. Some businesses and activities, such as contractors and one-time events, may opt for a flat fee. In FY 2008 the City adopted a change to the business license tax which puts money aside for capital improvements. This change did not alter the base amount the City receives in Business License. In FY 2015/16, the City contracted with Avenu Services to process and collect its business license revenue. Staff is projecting \$250,000 in revenues for FY 20/21 and \$300,000 in FY 21/22 due to the recession caused by COVID.



40242 Business License-Penalties

Reflects revenue received from penalties charged for failure to purchase a business license in a timely fashion.

40243 Recycling Business License Tax

Special business license tax for recycling firms handling more than 100,000 tons of material. The City anticipates receiving \$3,700,000 in FY 20/21 and \$4,000,000 in FY 21/22.

40244 Liquid Storage Business License Tax

The City has settled a lawsuit with Kinder Morgan which uses the amount of fuel dispensed to be the indicator for the amount the business will be. The City anticipates that less fuel will be used in calendar year 2020 than previous years due to the reduction in flights at the SFO and the reduced amount of driving as employers allow employees to work from home. Staff anticipates the revenue received will be \$350,000 in FY 20/21 and \$400,000 (the maximum allowable per the Ordinance) in FY 21/22.

40245 SB1186 Business License Fees

The City collects \$4 per business license per State Law. We return \$.040 per license to the State. The other \$3.60 is kept for improving disability access and compliance with construction-related accessibility requirements.

40323 Grading Permits/Inspections

Revenue is derived from plan checking and permit requirements relative to the grading of lots. Estimates are based on the Community Development and Engineering departments' estimates of permits to be issued during the upcoming fiscal year.

40324 Encroachment Permits

Reflects the revenue received from permits issued to applicants wishing to encroach in the City right-of-way for any number of reasons. Estimates are based on the Public Works departments' estimate of permits to be issued during the upcoming fiscal year.

40325 Wide Load Permits

Permits are issued to applicants wishing to transport over-the-legal-limit wide loads; estimates are based on the Public Works department's estimate of permits to be issued during the upcoming fiscal year.

40327 Truck Haul Impact Fees

Impact fees charged to trucks hauling fill on city streets. Estimates of receipts are provided by the Department of Public Works. In 2017 the City created a business license tax to replace an aspect of the Truck Haul Fee. Based on a project taking place at the Baylands by United Paragon Corporation the City anticipates receiving \$400,000 in Truck Haul Impact Fees for each of the next two fiscal years.

40331 Building Permits

Building requires securing any one or more of several permits pursuant to the Uniform Building Code, for example: building construction permits, electrical construction fees, mechanical construction fees and plumbing construction fees. The UBC specifies Permit fee amounts. The fees cover the cost involved in performing inspections. Staff anticipates a slowdown in building due to the Recession.

40339 Home Occupation & Miscellaneous Permits

In order to operate a business out of a home, planning review and the issuance of a permit is required. The revenue derived from these permits is estimated based on Community Development department experience.

40340 Use Permits

Certain planning uses, in particular zones, require a special use permit to operate. A use permit usually requires that the surrounding property owners be notified of the pending use and are offered an opportunity to protest at a hearing before the Planning Commission. A use permit fee is charged to offset the cost of staff review and noticing requirements. Estimates are based on historical experience.

40341 Variances/Exceptions

Applicants requesting a variance to the zoning regulations are required to pay a fee for the processing of the request and noticing requirements. Estimates are based on historical experience.

40342 Sign Permits

Applicants wishing to construct or install a commercial sign are required under the sign ordinance to undergo review by the Planning Department and/or the Planning Commission. Permit fees charges offset the staff time cost for reviewing these applications.

40401 Vehicle Code Fines

The City shares in a portion of the fines levied for violation of the Vehicle Code; the Brisbane Police Department issues the citations. The County collects the fees and apportionments an amount to the City. Estimates are based on historical experience.

40402 City Code Violation Fines

The City shares in a portion of fines levied for violations under the Brisbane Municipal Code. The County collects fees and apportions the City the correct amount. Turbo Data (a private company) collects the fines and remits them to the City. Estimates are based on historical experience.

40404 Abandoned Vehicle Abatement Program

The City receives funding for the abatement of abandoned vehicles through the State of California via C/CAG. The City of San Carlos administers the various cities' abatement efforts and distributes these funds based on population (50%) and the number of vehicles abated (50%).

40501 Investment Earnings

Represents interest earned on General Fund monies invested in the Local Agency Investment Fund and other instruments allowed under the City's Investment Policy and state statute. Estimates are based on expected market conditions relative to interest rates and cash balances available for investment. Currently interest rates are at historic lows

40502 Rents and Concessions

This is the anticipated rent for City owned property including cell towers located on City land.

40602 State Motor Vehicle In-Lieu Fees

This revenue source has gone to zero with the change to property tax shift.

40609 State - Homeowner's Property Tax Rebate

The City is reimbursed for property taxes lost due to the allowance of the homeowner's property tax exemption. Estimates are based on historical experience and county

estimates. Payments are funneled through the County from the State to the City and are usually received in April and July.

40612 State - P.O.S.T. Reimbursements

The cost of training received by City police officers is partially reimbursable from the Peace Officer Standards and Training Commission. The City does not budget any revenues in this line item.

40613 State - Mandated Costs Reimbursements

The City is reimbursed by the State for certain state-mandated costs. Claims are prepared for the City by a consultant for a flat fee. The State has severely limited the programs which the City receives reimbursement from.

40620 Other Grants

The City receives about \$3,000 annually.

40670 Measure M

The City receives funds based on a County-wide tax for street projects. The City does not budget for this since it cannot be used to cover the general costs of the Public Works Department and is used for specific street related projects similar to Gas Tax funds.

40701 Zoning and Amendment Fees

Anyone requesting a zoning change or an amendment to the zoning ordinance text to facilitate their particular development must pay the costs of hearing and processing their request. Estimates are based on Planning Department estimates of the numbers of these types of requests that will be received during the upcoming fiscal year.

40702 Environmental Review Fees

Fees are charged for preparation of environmental impact reports that occasionally are required of developer applicants. Estimates are based on Planning Department estimates of the numbers of these types of requests that will be received during the upcoming fiscal year.

40703 Sales of Maps/Publications

The sale of publications such as the General Plan and the Brisbane History published by the City are included as revenue here. Estimates are based on historical experience.

40704 S.M.I. Fees

Fees are passed through to those taking out building permits by the City for the State; Strong Motion Instrumentation Program fees are then remitted to the state after being collected from building applicants. This is strictly a pass-through type of revenue and is estimated based on anticipated building activity in the upcoming year.

40705 Design Review Fees

Fees are collected by the Planning Department for design review services. Revenues are based on historical experience and the Planning Department's expectations for this type of review in the upcoming fiscal year.

40707 Certificate of Compliance Fees

The Planning Department charges a fee for the issuance of a Certificate of Compliance pursuant to Chapter 16.48 of the Brisbane Municipal Code. Any person owning real property may request whether such property complies with the Subdivision chapter of the Code. The Planning Director issues these Certificates of Compliance that the property owner may then record. Estimates are based on the Planning Department's estimates of activity in the upcoming fiscal year.

40716 Tentative Parcel/Subdivision Map Fees

Fees are collected when parcel or subdivision maps are filed which cover the cost of the Engineering Department review of the improvement plans. Estimates are based on the Engineering Department's prediction of activity of this type during the upcoming fiscal year.

40720 Appeal Fees

Reflects the costs of fees collected to process and hear appeals of Planning Commission decisions. Estimates are based on historical experience.

40721 Weed Abatement/Lot Cleaning

Properties are noticed when weeds and other debris become a fire hazard. Property owners are required to abate these conditions; those who fail to comply are cleaned up by the City and the property is lienied for this cost. These charges are difficult to forecast given the sporadic nature of these occurrences.

40722 Plan Checking Fees

Reflects the cost of fees collected from those submitting plans needing checking; the City hires consultants to perform these services which must be paid for by those requesting plan checking services. Revenues are based on Planning Department estimates of upcoming activity during the budget cycle.

40724 Special Engineering Services

Represents engineering service fees charged to developers by the City for staff time. Estimates are based on previous years' experience.

40725 Planning Department Service Fees

The Planning Department collects set fees for their services; when the extent of planning staff services exceeds the amount of the fees, applicants are required to deposit additional funding to cover the cost of processing their application.

40729 Sale of Copies

The City sells a variety of copies to various members of the public upon request. Estimates of revenue here are based on previous years' experience.

40730 Special Fire Services

The Fire Department periodically inspects every commercial property in Brisbane for fire code violations – the City charges property owners for these inspections and re-inspections. Estimates are based on recent activity and Fire Department expected inspections.

40731 Fire Paramedic Reimbursement

The 20 cities located in San Mateo County have joined together to form a joint powers agency entitled "San Mateo Pre-hospital Emergency Services Providers Group". These cities now provide Advanced Life Support (ALS) services within their respective jurisdictions, a service which is partially reimbursed by the private provider ambulance company. Those reimbursements are reflected in this account and are previously established by the group.

40732 CPR Class Registration Fees

The Fire Department offers CPR Classes to the public and collects a fee that covers the cost of the instructor and the materials used. Estimates are based on historical experience.

40732 Police Department Services

This account covers for miscellaneous police services rendered.

40750 Adult Sports Registration Fees

Reflects the registration fees charged those participating in the Recreation Department's Adult Sports activities. Estimates are based on programming planned for the new year.

40751 Youth Sports

The Recreation Department offers a number of youth sports activities, such as basketball, baseball, wrestling, and softball. The participants are charged a nominal fee to cover the cost of uniforms and referees. Estimates for this budget cycle are based on anticipated programming and historical participation figures.

40753 After School Program Fees

The Recreation Department offers after school programming for children; a participant fee is charged to help offset the cost of staff and materials. City staff is projecting a lower number of students attending due to the restrictions from the Health Department and the potential for a reluctance from parents wanting to send their children into group situations.

40754 Pre-school (Tiny Tots) Fees

The Recreation Department offers programs for Tiny Tots; a participant fee is charged to help offset the cost of staff and materials. Estimates are based on programming planned for the new year and on historical participation figures.

40757 Classes Registration Fees

The Recreation Department offers classes for youth and adults; a participation fee is charged to help offset the cost of the instructor and materials. The City is anticipating no revenue in 2020/21 since COVID may preclude the City from offering organized activities.

40758 Day Camp Registration Fees

The Recreation Department offers day camp experiences during Winter, Spring, and Summer vacations for which a small fee is charged to cover staff costs and materials. Staff projected zero revenues since at the time of the budget offering camp programs in FY 20/21 was uncertain.

40759 Adult Lap Swim Fees

Reflects fees charged to adults who utilize the pool for lap swimming. Staff is estimating zero revenues in FY 20/21 since opening the pool in due to COVID is uncertain. Staff anticipates full programming in FY 21/22.

40760 Recreational Swim Fees

Recreational swim fees are estimated based on the experience of the facility. Staff is estimating zero revenues in FY 20/21 since opening the pool in due to COVID is uncertain. Staff anticipates full programming in FY 21/22

40761 Swim Lesson Fees

Swim lesson fees are estimated based on the experience of the City. Staff is estimating zero revenues in FY 20/21 since opening the pool in due to COVID is uncertain. Staff anticipates full programming in FY 21/22

40762 Special Swim Class Fees

The Recreation Department offers special swimming classes such as Water Aerobics, Lifeguard Training and WSI for a fee. Staff is estimating zero revenues in FY 20/21 since opening the pool in due to COVID is uncertain. Staff anticipates full programming in FY 21/22

40770 Processing Fees

Reflected here are the fees collected for processing on-line credit card payments.

40772 Special Events Registration Fees

The Recreation Department conducts several special events each year, among which are Lagoon Cleanup and the Family Festival, for which various charges are levied on participants for booth rentals, etc. Staff is estimating zero revenues in FY 20/21 since

opening the pool in due to COVID is uncertain. Staff anticipates full programming in FY 21/22

40773 Facilities Rentals

The Recreation Department rents various City facilities such as the Community Center, Mission Blue Park and Recreation Center and the Community Park to the public; rents are collected and reflected in this account. Staff is estimating zero revenues in FY 20/21 since opening the pool in due to COVID is uncertain. Staff anticipates full programming in FY 21/22

40901 Indirect Cost Reimbursement

These are the funds the City receives from the City's Enterprise and Special Revenue Funds for the work that General Fund employees do for these funds. Prior to FY 2002/03 the City used to split individuals out to each fund. In FY 2002/03 the City had FCS Group do an indirect cost study to determine the actual cost of providing services to the various funds. The City redid its indirect cost study in 2013. The revenue reflects the changes implemented.

40902 Contractual Services

These are for services we provide to other agencies.

40920 Sale of Surplus Property

Budgeted here is revenue derived from the sale of surplus City-owned real property and equipment. Estimates are difficult to anticipate and depend upon property surplus in any given year.

40930 Insurance Reimbursements

Included in the revenue account are reimbursements from insurance companies for damages done to City property.

40941 Returned Check Fees

This account reflects fees charged to persons whose checks to the City are returned by the bank for lack of funds. Historical estimates informs the current estimates.

40946 Developers Reimbursements

The City has an agreement with the developer of the Baylands to reimburse the City for General Staff time spent on the Baylands project.

40949 Property Tax In-lieu

In 1992, the City and Tuntex reached an agreement relative to downward re-appraisals of Tuntex-owned property, wherein the City agreed not to contest the appeal of Tuntex to the Assessor for re-evaluation in exchange for which Tuntex would deposit with the City a set amount of lost tax increment.

40950 Miscellaneous Revenues

Reflected in this account are rental of community garden plots, SamTrans pass commissions, notary services and other unanticipated miscellaneous revenue sources.

40955 Contributions Other

The City periodically will receive donations or contributions from individuals or businesses for City sponsored events like the Concerts in the Park, and the Soap Box Derby.

40956 Reimbursement for Prior Year Expenditures

This account reflects reimbursements received by the City for expenditures made in a prior year to which, because the books for that year have been closed, cannot be cost applied to the expenditure account.

40959 Reimbursed Expenditures-Current Year

This revenue account is composed of reimbursements received during the current year for City services or materials for which no specific account has been established. Estimates are based on historical experience.

40961 Transfers In From Other Funds

Includes transfers from other funds to the General Fund programmed in the fiscal year Budget as shown on the separate "Schedule of Transfers".

40972 Administrative Charges to Northeast Ridge

The City charges the Northeast Ridge Assessment Fund for the cost of processing the engineering and administrative work to run the District.

Fund 200- Gas Tax**40501 Investment Earnings**

Represents interest earned on restricted gas tax funds. Estimates are based on trends and historical experience.

40603 Gas Tax - 2106**40604 Gas Tax - 2107****40605 Gas Tax - 2107.5****40606 Gas Tax - 2105****40607 Gas Tax - 2103**

Gasoline taxes levied on the sale of gasoline within City boundaries are distributed pursuant to formulas specified in Streets and Highways Code Sections 2106, 2107, 2107.5, and 2105. Use of Gas Tax is restricted to street and road purposes. Estimates of revenue are based on prior year receipts.

40608 Road Maintenance Tax – SB1

The State recently approved a new gas tax to provide additional funds for street and road maintenance.

Fund 205 - Measure A

40213 Sales Tax - Transportation

Reflects receipt of voter-approved, half-cent countywide sales taxes levied to fund transportation improvements distributed by the County; funds are required to be used to pay for local street improvements. Anticipated revenue is based on estimated sales tax receipts and prior year's receipts.

40501 Investment Earnings

Represents interest earned on restricted Measure A funds invested with the State's Local Agency Investment Fund and other instruments. Estimates are based on trends and historical experience. Interest has decreased due to much lower cash carryover balances.

Fund 210 - Sierra Point Lighting and Landscaping District

40109 Special Assessments

Established under the California Lighting and Landscaping District statutes, assessments are calculated based on an Engineer's estimate of costs needed to fund the District budget each year. Assessments are then transmitted to the County Auditor-Controller who places these assessments on the upcoming tax rolls. Once collected, the County pays these assessments to the City, which in turn uses these funds to provide lighting and landscaping services to the Sierra Point Lighting and Landscaping District.

40501 Investment Earnings

Represents interest earned on restricted District funds invested with the State's Local Agency Investment Fund and other instruments. Estimates are based on trends and historical experience. This fund may experience deficit interest in that the fund is in a deficit condition much of the year pending December and April receipt of the assessments.

Fund 220- National Pollution Discharge Elimination System (N.P.D.E.S.)

40109 Special Assessments

The County collects assessments via the property tax bills pursuant to the National Pollution Discharge Elimination System Regulations, a federally mandated program. Assessments for the past three years were levied based on a graduated rate schedule. Revenue estimates are based on the adopted NPDES Budget. Revenues are used to fulfill federal mandated storm drainage requirements.

40328 Storm Water Pollution Prevention Program Compliance Fee

The City charges business an annual fee in order to provide for the Storm Water Pollution Prevention Program.

40501 Investment Earnings

Represents interest earned on NPDES fund balances invested with the State's Local Agency Investment Fund and other instruments. Estimates are based on market indicators and historical trends. This fund may experience deficit interest in that the fund is in a deficit condition much of the year pending receipt of the assessments from the County.

Fund 250 - Office of Traffic Safety Grant**40501 Investment Earnings**

Represents interest earned on restricted grant funds invested with the State's Local Agency Investment Fund and other instruments. Estimates are based on trends and historical experience.

Fund 251 - Local Law Enforcement Block Grant**40501 Investment Earnings**

Represents interest earned on restricted grant funds invested with the State's Local Agency Investment Fund and other instruments. Estimates are based on trends and historical experience.

Fund 254 – Community Oriented Policing AB3229**40501 Investment Earnings**

Estimates are based on trends and historical experience.

40614 COPS Grants

This is for funds received from the State.

Fund 275 – Public Art**40501 Investment Earnings**

Estimates are based on trends and historical experience.

40949 Developer Contributions

The City of Brisbane adopted a Public Arts Ordinance in 2014 in order to increase citizens' appreciation of art, to improve quality of life, and to enhance Brisbane's identity as a unique community within the greater Bay Area. The Ordinance requires Commercial Projects above \$1,000,000 in value – 1% of Building Development Costs towards public art. For Residential Projects – 10-20 units 0.5% goes towards public art. Residential units with more with 20 or more units or above \$10,000,000 in value contribute 1% towards public art. Public Projects above \$500,000 put 0.5% of the value to public art. In the case of public projects there are exemptions for park and landscape

renovation projects; pipelines, power transmission lines and towers, switchyards and substations, dwellings in watershed areas. Commercial projects above \$5,000,000 in value can acquire and install public art on their site instead of paying an in-lieu fee. Private residential development above \$10,000,000 can acquire and install public art on their site instead of paying in-lieu fees.

Fund 330 – 2014 B/GPFA Bonds

40501 Investment Earnings

Estimates are based on trends and historical experience.

40961 Transfers In From Other Funds

Funds are transferred from the General Fund to provide for debt service on this bond. See "Schedule of Transfers".

Fund 340 – 2006 Pension Obligation Bonds

40501 Investment Earnings

Estimates are based on trends and historical experience.

40961 Transfers In From Other Funds

Funds are transferred from the General Fund to provide for debt service on this bond. See "Schedule of Transfers".

Fund 341 – 2013 Pension Side Fund Bonds

40501 Investment Earnings

Estimates are based on trends and historical experience.

40961 Transfers In From Other Funds

Funds are transferred from the General Fund to provide for debt service on this bond. See "Schedule of Transfers".

Fund 365 – Brisbane Public Financing Authority (BPFA) 2005 Refunding Bond

40501 Investment Earnings

Estimates are based on interest trends and cash balances in this fund.

40961 Transfers In From Other Funds

Funds are transferred from the General Fund, Utility Fund, and provided by the Successor Agency to provide for debt service on this bond. See "Schedule of Transfers".

Fund 366 2005B Lease Revenue Bond

40501 Investment Earnings

Estimates are based on interest trends and cash balances in this fund.

40961 Transfers In From Other Funds

Funds are transferred from the General Fund to provide for debt service on this bond. See "Schedule of Transfers".

Fund 367 2009A City Hall Completion Lease Revenue Bond

40501 Investment Earnings

Estimates are based on interest trends and cash balances in this fund.

40961 Transfers In From Other Funds

Funds are transferred from the General Fund to provide for debt service on this bond. See "Schedule of Transfers".

Fund 375 – Brisbane Public Financing Authority 2001 Series B

40109 Special Assessments

Budgeted here are the special assessments levied in the Marina Blvd. and Lagoon Road Local Improvement District. These assessments are placed on the county tax rolls and collected by the County of San Mateo Tax Collector and remitted pursuant to the Teeter Plan to the City by the County Auditor-Controller. The bonds of this District were purchased by the Brisbane Public Financing Authority in 1991 and were not defeased but held by the fiscal agent.

40501 Investment Earnings

Estimates are based on trends and historical experience.

Fund 400 – Capital Projects

40501 Investment Earnings

Estimates are based on trends and historical experience

40241 Business License Fees

In 2008 the City implemented a special tax on businesses with gross receipts over \$10,000,000 to go towards Capital Projects. The City anticipates receiving approximately \$300,000 from this source similar to what has been produced over the last three years. After the completion of the Library project this revenue source will be used to pay back the General Fund for a number of years.

Fund 450 – Facilities Fund

40501 Investment Earnings

Estimates are based on trends and historical experience.

Fund 540 – Utility Enterprise

The Utility Enterprise Fund consists of the former Water, Sewer, and GVMID Enterprise Funds.

40101 Property Taxes – Secured

As a special district, GVMID is entitled to a pro-rata share of property taxes collected from the County as a whole. That amount is based upon a formula dictated by statute which represents the District's share of property taxes from within the entire county at the time Proposition 13 was enacted to that of other entities in the County. Estimates of taxes for the new year are based on projections provided by the County Assessor as to the assessed valuations for the new year.

40102 Property Taxes - Unsecured

Unsecured property taxes are derived from taxes on personal property that may not be attached to real property, such as taxes on leasehold interests, boats, airplanes, business equipment in rented buildings, etc. Estimates are based on projections from the County Assessor and prior years' experience.

40103 Property Taxes - Prior Years

These taxes are generally based on property values that escaped assessment for a variety of reasons during prior years; when collected, a portion is allocated to the City.

40105 Property Taxes - Supplemental

Includes property taxes apportioned to the City by the County from the 1% Tax Rate of the Supplemental Roll Allocation in accordance with Revenue and Taxation Code 75.50. Estimates for 2016/17 and 2017/18 are based on historical experience and County estimates.

40108 Property Tax from RDA Area

This is revenue the City receives from the former Redevelopment Area within the City. In 2011 the State eliminated Redevelopment and created what is known as Successor Agencies. Property Tax generated within a former RDA area but not used for specific purposes allowed under Successor Agency law are redistributed back to the underlying taxing Districts. The City is one of the underlying taxing districts. The revenue reflected here is staff's best estimate of available funds. This will grow over time as the property values in the area grows or expenses decrease.

40150 ERAF Reimbursement

The City receives money from the Education Revenue Augmentation Fund whenever there is more money in the fund county-wide than is needed to be distributed to the School Districts.

40501 Investment Earnings

Estimates are based on interest trends and cash balances in this fund.

40609 Homeowner's Property Tax Relief

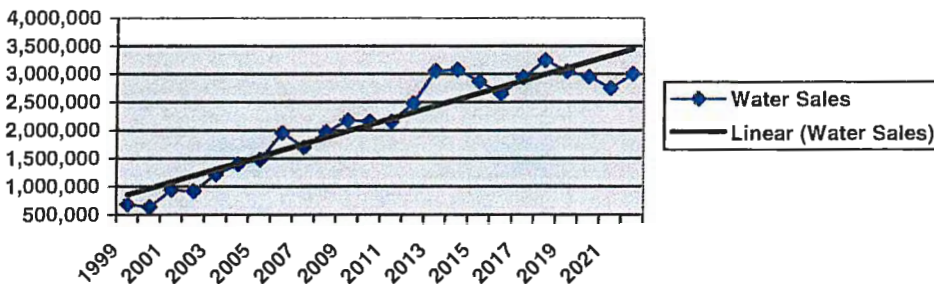
The district is reimbursed for property taxes lost due to the allowance of the homeowner's property tax exemption. Estimates are based on historical experience and county estimates. Payments are funneled through the county from the State to the District and are usually received in April and July.

40770 Processing Fee

The City is accepting on-line credit card payments. The company which processes these charges the City a fee which is passed on to the City's customers.

40801 Water Sales

This revenue item represents the sale of water to residential and commercial customers in the City and the District. The City Finance Department bills for water bi-monthly based on rates established by the City Council. The chart shows the drought reduced revenues by approximately \$200,000 in the first year (FY 2015) and \$400,000 in the second (FY 2016). Staff anticipates that COVID will cause a decrease in usage for FY 2021. With greater usage in FY 21/22.



40802 Account Opening and Reconnection Charges

The District and City charge a fee to open a new account or to have service reconnected after it has been disconnected for non-payment of the water billing. Those charges are reflected here and are estimated based on prior years' experience.

40803 Late Payment Charges

The District and City charge penalties for late payment of water billings. Future revenues are estimated based on prior years' experience.

40804 Water Meter Connection Fees

All new hookups/services pay a fee for the privilege of hooking into the District and City water system.

40805 Fire Services Charges

On commercial water accounts and new residential buildings, the District and City charge a rate (\$27.20 per inch) to recover the cost of having water and suitable water pressure available for fire suppression (indoor sprinkler systems).

40806 Altamar Meter Reading

The Altamar homeowner's association entered into an agreement with the City to read the individual units meters instead of contracting with an outside vendor. The City charges the Altamar users the cost for this.

40810 Low Income Assistance

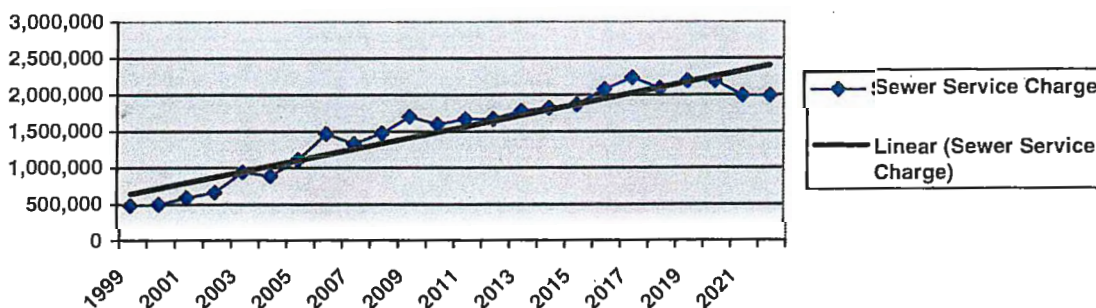
This is the contra-revenue account showing the amount that the City contributes to the Utility fund for low income customers. Eligibility is determined by the PG&E CARE program.

40815 Fixed Drought Contingency Charge

During the drought revenues for the Utility Fund dropped by \$400,000 in one year. The City Council has increased its rates in order to set funds aside for the next drought. The Utility Fund should collect approximately \$100,000 a year from this charge. The purpose of this charge is to not have to increase rates during times of droughts.

40820 Sewer Service Charges

Consists of charges the District and City levy for sewer service to residents and commercial enterprises in the District limits. Estimates are based on prior years' experience.



40821 Sewer Connection Fees

The District and City charge a sewer connection fee for all new connections into the District sewer system. Estimates are based on Public Works' expectations for building and new service connections in the new year.

40825 Capital Charge

This charge is determined annually based on water consumption and is used for capital projects for the utility system or the debt service that was created to fund the projects.

Fund 550 Marina Enterprise Fund**40501 Investment Earnings**

Estimates are based on interest trends and cash balances in this fund.

40502 Rents and Concessions

This is for the soda machine, oil recycling, laundry, dock wheels, and iDock offered at the Marina.

40803 Late Payment Charges

The Marina, which rents boat berths, charges a late penalty on those who do not pay their slip rental on time. These revenues are estimated based on previous years' experience.

40830 Berth Rentals

The Brisbane Marina rents its slips to boaters for varying amounts depending on the length and location of the slip. The City has a portion the slips available for live aboards which has helped stabilize occupancy. The estimates for the new budget years are based on previous years' experience.

40831 Electricity Charges

Beginning in FY 2008/09 the Marina metered the individual slips in order to charge electrical costs to the berth renters.

40833 Berth Application Fees

The Marina charges a small fee for processing new applications for slip rental. Estimates are based on previous years' experience.

40834 Berth Transfer Fees

Should a slip tenant wish to relocate to a different slip, the Marina charges a \$25 fee to cover processing costs. Estimates are based on historical experience.

40941 Returned Check Fees

The City charges a fee for all checks returned by the bank for insufficient funds. These fees are estimated based on prior years' experience.

Fund 600 - Fringe Benefit**40501 Investment Earnings**

Estimates are based on interest trends and cash balances in this fund.

Fund 620 - Dental Self-Insurance

40501 Investment Earnings

Estimates are based on interest trends and cash balances in this fund.

40958 Other Revenue - Payroll Charge

The City deposits \$95 per month per full-time employee to the Dental Insurance Fund. Worker's dental claims are then paid from the trust pursuant to a prescribed set of guidelines.

Fund 630 – Liability Self Insurance Fund

40501 Investment Earnings

Estimates are based on interest trends and cash balances in this fund.

40958 Other Revenue - Payroll Charge

The City will transfer into this fund revenue from departments based upon their budgeted payroll.

Fund 640 – Workers Compensation Fund

40501 Investment Earnings

Estimates are based on interest trends and cash balances in this fund.

40958 Other Revenue - Payroll Charge

The City will transfer into this fund revenue from departments based upon their budgeted payroll.

Fund 650 – Other Post-Employment Benefits (OPEB) Fund

40501 Investment Earnings

Estimates are based on interest trends and cash balances in this fund.

Fund 660-Vehicle Replacement Fund

40501 Investment Earnings

Estimates are based on interest trends and cash balances in this fund.

Fund 670-Facility Maintenance Fund

40501 Investment Earnings

Estimates are based on interest trends and cash balances in this fund.

Fund 720 – Other Post Employment Benefit Trust

40501 Investment Earnings

Estimates are based on trends and historical experience.

Fund 726 – Pension Trust

40501 Investment Earnings

Estimates are based on trends and historical experience.

Fund 765 - Opus Development Trust

40501 Investment Earnings

Estimates are based on trends and historical experience.

40949 Developer's Contribution

This account reflects deposits from Opus relative to their various development projects upon which the City may draw to reimburse itself for costs related to these projects.

Fund 715/770 - Revolving North East Ridge

40501 Investment Earnings

Estimates are based on trends and historical experience.

40959 Reimbursed Expenses-Current Year

Reflects reimbursements made by Toll Brothers to the City for staff time and other related costs in connection with the development of the Northeast Ridge. The City bills the developer periodically for reimbursement of costs based on charges posted against this fund. The developer is required to keep this fund at a minimum balance of \$50,000.

40946 Developer's Reimbursements

Reflected in this account is the administrative overhead related to direct costs charged to developers for consultants, surveys, mapping, etc. The City charges 20% overhead.

Fund 781 – Baylands Environmental Impact Report

Fund 782 – Geneva/Candlestick Projects

Fund 780 – Baylands Revolving

40501 Investment Earnings

Estimates are based on trends and historical experience. Monies were deposited by Tuntex in January 1993 in the amount of \$50,000 to be utilized for various planning-oriented consulting services connected with their proposed projects.

40946 Developer's Reimbursements

Reflected in this account is the administrative overhead related to direct costs charged to developers for consultants, surveys, mapping, etc. The City charges 10% overhead

Fund 786 – Slough Estates Development Fund

40501 Investment Earnings

Estimates are based on trends and historical experience.

Fund 796 – Northeast Ridge Assessment District

40109 Special Assessments

Special Assessments are levied on properties located on the Northeast Ridge and collected through the property tax cycle. These assessment bonds were sold to provide infrastructure improvements for the housing development on the Ridge. These assessments are used to pay the bonds and their interest.

40501 Investment Earnings

Estimates are based on interest trends and cash balances in this fund.

City of Brisbane Results

- **Community Building**
 - Brisbane will honor the rich diversity of our city (residents, organizations, Businesses) through community engagement and participation
- **Ecological Sustainability**
 - Brisbane will be a leader in setting policies and practicing service delivery innovations that promote ecological sustainability
- **Economic Development**
 - Brisbane will work with The Businesses and Residents to provide for economic vitality/diversity
- **Fiscally Prudent**
 - Brisbane's fiscal vitality will reflect sound financial decisions which also speak to the values of the community.
- **Safe Community**
 - Residents and visitors will experience a sense of safety

City Programs

Citizen Engagement

Proactively facilitate the Community's (residents, businesses, and users of City services) ability to engage and participate in programs and services, provided within the City and decisions made by the City Council and Boards and Commissions. We do this to ensure our programs, services and decisions are reflective of and take into consideration the diverse people and interest who make up our Community.

Public Education

Provide the Community information regarding a variety of services, projects, and programs available within the City as well providing information which impacts the health, safety, and wellness of individuals. We do this to ensure the Community is aware of the programs, services, and projects the City are doing which may impact people on a daily basis as well as reduce the loss of life and property due to accidents or events.

Council/Commission Support

Ensure meetings are properly noticed, accurate minutes are kept, and necessary actions are followed up on. Additionally, provide the City Council, Commissions, and Committees with the best available information and training related to the topics brought up in front of each. We do this in order for the public to know what issues are being deliberated by the Council, Commissions, and Committees and to ensure that decisions are made in the best interest of the Community.

Department Management

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State. We do this to ensure the Community that the government's funds are being used appropriately and the City's concerns are represented to other government leaders.

Workforce Development

Assist employees in becoming more effective in their current jobs and provide a method for employees to develop their skills for future projects and jobs within the field of government. We do this to ensure our employees are aware of and can use the latest techniques available for accomplishing their job duties and provide the Community with an organization which is dynamic, enthusiastic, and knowledgeable on how to resolve issues and concerns brought to them.

Records Management

Manage all records consistent with state law and actively promote methods which would improve the ease of public access to information and enhance staff efficiency in tracking and retrieving records. We do this ensure necessary information is easily accessible by whomever needs to use it.

Indoor Facilities

Operate and facilitate the use of a variety of buildings within the City for community members, non-residents, and community organizations to participate in recreational activities and hold community programs, meetings, and private functions in a clean, safe, well-maintained and affordable space. We do this to engage and inspire a healthier community.

Outdoor Facilities

Operate, and facilitate the use of a variety of outdoor facilities for both active and passive recreational activities. We do this to engage and inspire a healthier community.

Youth Programs 0-12

Provide a variety of recreational opportunities for Brisbane youth in safe and pleasant facilities while enriching their lives. We do this to aid in the children's physical and social development as well as to provide programs where parents are comfortable placing their children while they are unable to be with the youth.

Teens 13-19

Offer programs and services to Brisbane teens that enrich their lives and foster healthy, positive lifestyles. We do this to meet their educational, recreational, and social needs as well provide parents a level of security that their teenagers are safe.

Adult Programs 20-59

Provide adults with a variety of leisure time activities and programs. We do this to engage and inspire a healthier community.

Senior Programs 60+

Provide seniors with a dedicated space for meetings and activities as well as, provide opportunities for travel and interactions with similarly situated people. We do this to support their social, emotional, and physical needs.

Special Events

Coordinate a variety of programs, musical events, and activities throughout the year. We do this engage the community and encourage personal connections.

Aquatics

Provide a comprehensive set of programs for fitness, recreation, and swim safety. We do this to promote health and wellness opportunities.

Emergency Response

Provide life-saving and general assistance to residents, businesses, and visitors by responding to and mitigating emergency and non-emergency incidents and events. We do this to protect the life and property of people in the Community.

Fire and Life Safety Code Compliance

Provide on-site fire and life safety code compliance inspections and re-inspections to businesses, multi-family and permitted occupancies; additionally provide new construction and tenant improvement plan review and inspection. We do this minimize the loss of life and property from fires and hazardous materials releases.

Investigations

Provide a process for gathering facts and evidence to determine the cause of an incident and if any additional follow-up is necessary. We do this to ensure regulations and laws of the City are followed and when they are not appropriate action is taken.

Patrol Services

Provide 24 hour a day 7-day a week coverage of the City by patrol officers who are available to respond to crimes and infractions of City regulations. We do this to keep law and order in the City, reduce the incidents of crimes, and reduce fear in the community.

Traffic Enforcement

Enforce the traffic laws of the City. We do this to reduce the number of traffic accidents which produces less injuries and property damage and safer roadways and streets.

Building Permitting

Promote the use of technology in providing a transparent, professional, and timely process for building plan review, permit issuance, and inspection. We do this to improve the efficiency and convenience of the permitting process and to protect life and property within Brisbane by ensuring all structures are constructed in compliance with all applicable construction codes including the "Green Building Code".

Planning Application Processing (Private Applicants)

Process planning permits in a timely professional manner which is consistent with the requirements of State and Local laws. Also, provide information to project sponsors, the public, and decision makers regarding the projects. We do this to ensure that projects built within the boundaries of Brisbane are consistent with State and Local Laws as well as the desires of our Community.

City-Initiated Programs

Maintain, update, and implement the City's planning regulations, provide planning studies as required, and coordinate with and provide support for projects and programs undertaken by the City. We do this to ensure our planning efforts are consistent with State Law and fulfill the objectives as determined by City Council.

Transportation and Mobility Options

Provide and maintain a safe network of roadways, sidewalks, bicycle lanes, paths, and walkways. Encourage non-motorized transportation alternatives. We do this to allow for easy traffic flow of residents, and visitors within and through our City while reducing the Green House Gas emissions within the City.

Provide Potable Water

Distribute potable water which meets drinking standards imposed by the Safe Drinking Water Act to all residences, and businesses within the City. Also, ensure an adequate flow of water within the system to meet our fire flow demands. We do this to provide a basic necessity for life to all of our customers at reasonable costs and to ensure the Fire Department can contain fires.

Provide Wastewater Collection

Collect wastewater generated within the City and transport it to a wastewater processing plant in a way that meets the standards imposed by the Clean Water Act. We do this to maintain the health of the community by ensuring that sewage is properly disposed of.

Operate a Storm Drain System

Maintain a system of storm drains and flood plains at a level which allows property owners to participate in the National Flood Insurance Program. We do this to ensure property within the City is not damaged by storm water runoff, and to ensure that the San Francisco Bay does not receive pollutants from our storm drain system.

Operate the Brisbane Marina

Operate and maintain a 580 slip marina. We do this to provide a reasonably priced recreational opportunity for boat owners in the San Francisco Bay Area.

Stewardship of the Natural Environment

Plan for and manage open space and manmade green space. We do this to provide residents and visitors an opportunity to interact with the natural environment in a variety of ways and provide safe and well-cared for active and passive recreational facilities.

Stewardship of Built Environment

Plan for, operate, and maintain in a safe and energy efficient manner the physical structures the City owns. We do this to ensure safe working environments for its employees and to ensure welcoming and easily accessed facilities for the public.

Accounting

Record, maintain and report on the City's financial transactions according to the requirements of the State and National standards. We do this to ensure the City's funds are safe and financial information is presented in an understandable manner.

Compensation and Benefits

Develop, maintain, and administer a pay system and benefit system to attract and retain qualified City employees. We do this to ensure that the City compensates the qualified workforce in a fair and equitable manner to perform the services required by the City.

Computer System

Maintain and keep up to date the City's computer system. We do this to ensure that employees have the necessary tools available to perform their jobs effectively and efficiently.

Economic Development

Develop and implement strategies to retain and attract businesses to Brisbane. We do this in order to provide a solid financial base for the community so necessary and desired services can be provided with the least financial impact on the residents.

Forecasting and Budgeting

Provide a long-term financial picture of the City's revenues and expenditures as well as ensuring annual budgets meet the requirements of the community. We do this to ensure that financial decisions are made with knowledge on the impact of the future ability to pay for services required and desired by the community.

Employee/Labor Relations

Develop policies and procedures, and create working conditions for the City's workforce consistent with State and Federal Law. We do this to ensure that the City can attract and retain a high quality workforce.

Purchase of Utilities

Buy water, electricity, gas, and wastewater processing. We do this to ensure that the residents can have a safe environment and the City's buildings are usable.

Revenue Collection

Collect revenues which are owed to the City. We do this to ensure that the appropriate amount of funds is available for City services.

Risk Management

Develop and manage programs which reduce the liability of the City and when necessary defend the City's interests. We do this to ensure that as many resources are available to provide services to the community while ensuring employees act appropriately.

Safety

Ensure for the safety and well-being of our employees. We do this to protect and minimize the risk of injury and illness to our employees in order for them to be available to perform their duties in an effective and efficient manner.

Council

- City Council Support
- Citizen Engagement
- Workforce Development
- Special Events

City Manager

- Administration
- City Council Support
- Citizen Engagement
- Workforce Development
- Economic Development
- Public Education

Library

- Stewardship of Built Environment

Human Resources

- Administration
- Workforce Development
- Risk Management
- Compensation and Benefits
- Safety
- Employee/Labor Relations

City Clerk

- Administration
- City Council Support
- Citizen Engagement
- Workforce Development
- Records Management

Finance

- Administration
- City Council/Commission Support
- Citizen Engagement
- Workforce Development
- Accounting
- Forecasting and Budgeting
- Revenue Collection
- Computer System
- Risk Management
- Records Management

Central Services

- Administration
- City Council/Commission Support
- Citizen Engagement
- Workforce Development
- Computer System
- Economic Development
- Public Education
- Stewardship of Built Environment
- Stewardship of Natural Environment

Successor Agency

- City Council/Commission Support

Legal

- City Council/Commission Support

Community Development

- Administration
- City Council/Commission Support
- Citizen Engagement
- Workforce Development
- Building Permit
- Planning Application Processing
- City Initiated Programs
- Records Management
- Public Education

Successor Housing Authority

- Senior Programs

Police

- Administration
 - Administration
 - Citizen Engagement
 - Workforce Development
 - Records Management
 - Investigations
 - Patrol Services
 - Traffic Enforcement
 - Public Education
- Records
 - Administration
 - Citizen Engagement
 - Workforce Development
 - Records Management
 - Patrol Services
 - Traffic Enforcement
 - Emergency Response
- Patrol Services
 - Administration
 - Citizen Engagement
 - Workforce Development
 - Records Management
 - Investigations
 - Patrol Services
 - Traffic Enforcement
 - Public Education
 - Emergency Response
 - Youth Programs
 - Teen Programs

Fire

- Administration
- Workforce Development
- Investigations
- Fire and Life Safety Compliance
- Public Education
- Emergency Response

Public Works

- Administration and Engineering
 - Administration
 - City Council/Commission Support
 - Citizen Engagement
 - Workforce Development
 - Public Education
 - Transportation and Mobility Options
 - Stewardship of Built Environment
 - Stewardship of Natural Environment
 - Operate Storm Drain System
- Open Space and Ecology Administration
 - City Council/Commission Support
 - Workforce Development
 - Stewardship of Natural Environment
- Streets and Storm Drains
 - Administration
 - City Council/Commission Support
 - Citizen Engagement
 - Workforce Development
 - Transportation and Mobility Options
 - Stewardship of Built Environment
 - Stewardship of Natural Environment
 - Purchase of Utilities
- Building and Grounds
 - Administration
 - Citizen Engagement
 - Workforce Development
 - Stewardship of Built Environment
 - Stewardship of Natural Environment
- Park Maintenance
 - Administration
 - Citizen Engagement
 - Workforce Development
 - Stewardship of Built Environment
 - Stewardship of Natural Environment
- Landscape Maintenance
 - Administration
 - Citizen Engagement
 - Workforce Development
 - Public Education

- Stewardship of Natural Environment
 - Purchase of Utilities
- Emergency Operations Center
 - Administration
 - City Council/Commission Support
 - Citizen Engagement
 - Workforce Development
 - Public Education
 - Emergency Response
- Sierra Point Lighting and Landscaping District
 - Administration
 - City Council/Commission Support
 - Workforce Development
 - Stewardship of Built Environment
 - Stewardship of Natural Environment
 - Purchase of Utilities
- National Pollution Discharge Elimination System
 - Administration
 - City Council/Commission Support
 - Citizen Engagement
 - Workforce Development
 - Transportation and Mobility Options
 - Stewardship of Natural Environment
 - Operate a Storm Drain System
- Water Utilities
 - Administration
 - City Council/Commission Support
 - Citizen Engagement
 - Workforce Development
 - Public Education
 - Purchase of Utilities
 - Provide Potable Water
- Guadalupe Valley Municipal Improvement District
 - Administration
 - Citizen Engagement
 - Workforce Development
 - Public Education
 - Transportation and Mobility Options
 - Stewardship of Built Environment
 - Stewardship of Natural Environment
 - Purchase of Utilities

- Provide Potable Water
 - Provide Wastewater Collection
 - Operate a Storm Drain System
- Sewer Utilities
 - Administration
 - City Council/Commission Support
 - Citizen Engagement
 - Workforce Development
 - Public Education
 - Purchase of Utilities
 - Provide Wastewater Collection

Marina

- Administration
- City Council/Commission Support
- Citizen Engagement
- Workforce Development
- Public Education
- Operate a Brisbane Marina

Parks and Recreation

- Parks and Recreation Administration
 - Administration
 - City Council/Commission Support
 - Citizen Engagement
 - Workforce Development
- Parks and Facility Operations
 - Indoor Facilities
 - Outdoor Facilities
- Youth Activities
 - Youth Programs
 - Teen Programs
- Adult Programs
 - Adult Programs
- Senior Citizen Programs
 - Senior Programs
- Special Events
 - Special Events
- Teen Programs
 - Teen Programs
- Aquatics
 - Aquatics

Co-sponsorships

- Special Events

- City Council/Commission Support

FIRE ADMINISTRATION, PREVENTION, EMERGENCY SERVICES, DISASTER PREPAREDNESS, COMMUNICATIONS

Mission Statement

To protect life, property, and the environment from fires, accidents, medical emergencies, and natural disasters through Training, Public Education, Fire Prevention, Emergency Response.

Department Management

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State. We do this to ensure the Community that the government's funds are being used appropriately and the City's concerns are represented to other government leaders.

Council/Commission Support

Ensure timely and accurate reports are provided through the City Manager's office and necessary actions are followed up on. Additionally, provide the City Council, Commissions, and Committees with the best available information and training related to the topics brought up in front of each. We do this to ensure the Council, Commissions, and Committees are fully informed to ensure that decisions are made in the best interest of the Community.

Citizen Engagement

Proactively facilitate the Community's (residents, businesses, and users of City services) ability to access programs and services, provided by the Fire Department. We do this to ensure our programs and services continue to reduce the loss of life and property due to accidents or events.

Workforce Development

Assist employees in becoming more effective in their current positions and provide a method for employees to develop their skills for future projects and jobs within the organization. We do this to ensure our employees are aware of and can use the latest techniques available for accomplishing their job duties and provide the Community with an organization which is dynamic, enthusiastic, and knowledgeable on how to resolve issues and concerns brought to them.

Public Education

Provide the Community information and training designed to reduce the risk to citizens from man-made, natural disasters and other events that cause harm by providing training that citizens can use when a family member or neighbor has a medical emergency. We do this to reduce the loss of life and property due to accidents or events.

Emergency Response

Provide life-saving and general assistance to residents, businesses, and visitors by responding to and mitigating emergency and non-emergency incidents and events. We do this to protect the life and property of people in the Community.

Fire and Life Safety Code Compliance

Provide on-site fire and life safety code compliance inspections and re-inspections to businesses, multi-family, and permitted occupancies in addition to new construction and tenant improvement plan review and inspection. We do this minimize the loss of life and property from fires and hazardous materials releases.

Investigations

Provide a process for gathering facts and evidence to determine the cause of an incident and if any additional follow-up is necessary. We do this to ensure regulations and laws of the City are followed and when they are not appropriate action is taken.

- Major Expenditure Items:
 - Gasoline and Oil \$20,000
 - Maintenance of Vehicles \$60,000
 - Cost of Station Maintenance \$30,000
 - North County JPA
 - 2020/2021 \$458,052
 - 2021/2022 \$470,000
 - San Mateo County Emergency Services JPA \$22,000
 - North Zone Paramedic Coordinator \$30,500
 - Weed Abatement Program \$16,500
 - Utilities \$17,400

Program	FY 2020/21	FY 2021/22
Risk Management Total	16,963	18,799
Teen Programs Total	56,733	60,535
Revenue Collection Total	58,754	61,657
Adult Programs Total	88,102	90,218
Outdoor Facilities Total	110,604	112,161
Economic Development Total	114,335	117,964
Compensation and Benefits Total	121,100	128,253
Senior Programs Total	124,716	130,381
Forecasting and Budgeting Total	135,247	144,721
Employee/Labor Relations Total	137,911	168,987
Safety Total	138,986	145,312
Special Events Total	155,526	161,891
Planning Application Processing Total	168,748	181,519
Fire & Life Safety Code Compliance Total	226,227	329,190
Aquatics Total	232,082	443,797
City Initiated Programs Total	239,131	159,800
Sewer Utility Total	239,874	249,703
Indoor Facilities Total	306,306	268,901
Investigations Total	326,286	402,496
Operate a Storm Drain System Total	332,945	447,651
Computer System Total	345,919	373,172
City Council Support Total	356,730	384,456
Traffic Enforcement Total	418,998	466,564
Transportation and Mobility Options Total	429,742	456,688
Provide Wasterwater Collection Total	519,954	570,668
Accounting Total	561,289	597,876
Records Management Total	608,802	651,185
Youth Programs Total	691,054	739,439
Building Permit Total	746,070	374,096
Stewardship of Natural Environment Total	761,647	786,647
Operate a Brisbane Marina Total	881,327	898,865
Provide Potable Water Total	938,350	952,536
Workforce Development Total	1,013,641	1,176,603
Patrol Services Total	1,036,727	1,056,520
City Council/Commission Support Total	1,160,570	1,216,143
Stewardship of Built Environment Total	1,162,128	1,169,543
Public Education Total	1,292,862	1,548,487
Emergency Response Total	2,185,846	2,968,729
Citizen Engagment Total	2,233,087	2,514,290
Administration Total	2,688,039	2,964,900
Non Program Total	2,823,629	2,930,633
Purchase of Utilities Total	3,065,450	3,335,929
Grand Total	29,252,435	31,957,906

City Programs

Citizen Engagement

Proactively facilitate the Community's (residents, businesses, and users of City services) ability to engage and participate in programs and services, provided within the City and decisions made by the City Council and Boards and Commissions. We do this to ensure our programs, services and decisions are reflective of and take into consideration the diverse people and interest who make up our Community.

Cost of program FY 2020/21 - \$2,238,493
 FY 2021/22 - \$2,514,290

Public Education

Provide the Community information regarding a variety of services, projects, and programs available within the City as well providing information which impacts the health, safety, and wellness of individuals. We do this to ensure the Community is aware of the programs, services, and projects the City are doing which may impact people on a daily basis as well as reduce the loss of life and property due to accidents or events.

Cost of program FY 2020/21 - \$1,383,613
 FY 2021/22 - \$1,533,318

Council/Commission Support

Ensure meetings are properly noticed, accurate minutes are kept, and necessary actions are followed up on. Additionally, provide the City Council, Commissions, and Committees with the best available information and training related to the topics brought up in front of each. We do this in order for the public to know what issues are being deliberated by the Council, Commissions, and Committees and to ensure that decisions are made in the best interest of the Community.

Cost of program FY 2020/21 - \$1,557,071
 FY 2021/22 - \$1,639,044

Department Management

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State. We do this to ensure the Community that the

government's funds are being used appropriately and the City's concerns are represented to other government leaders.

Cost of program	FY 2020/21 - \$2,688,600
	FY 2021/22 - \$2,964,900

Workforce Development

Assist employees in becoming more effective in their current jobs and provide a method for employees to develop their skills for future projects and jobs within the field of government. We do this to ensure our employees are aware of and can use the latest techniques available for accomplishing their job duties and provide the Community with an organization which is dynamic, enthusiastic, and knowledgeable on how to resolves issues and concerns brought to them.

Cost of program	FY 2020/21 - \$1,016,755
	FY 2021/22 - \$1,176,603

Records Management

Manage all records consistent with state law and actively promote methods which would improve the ease of public access to information and enhance staff efficiency in tracking and retrieving records. We do this ensure necessary information is easily accessible by whomever needs to use it.

Cost of program	FY 2020/21 - \$608,801
	FY 2021/22 - \$651,185

Indoor Facilities

Operate and facilitate the use of a variety of buildings within the City for community members, non-residents, and community organizations to participate in recreational activities and hold community programs, meetings, and private functions in a clean, safe, well-maintained and affordable space. We do this to engage and inspire a healthier community.

Cost of program	FY 2020/21 - \$306,306
	FY 2021/22 - \$268,900

Outdoor Facilities

Operate, and facilitate the use of a variety of outdoor facilities for both active and passive recreational activities. We do this to engage and inspire a healthier community.

Cost of program FY 2020/21 - \$110,603

FY 2021/22 - \$112,161

Youth Programs 0-12

Provide a variety of recreational opportunities for Brisbane youth in safe and pleasant facilities while enriching their lives. We do this to aid in the children's physical and social development as well as to provide programs where parents are comfortable placing their children while they are unable to be with the youth.

Cost of program FY 2020/21 - \$691,054

FY 2021/22 - \$739,438

Teens 13-19

Offer programs and services to Brisbane teens that enrich their lives and foster healthy, positive lifestyles. We do this to meet their educational, recreational, and social needs as well provide parents a level of security that their teenagers are safe.

Cost of program FY 2020/21 - \$56,732

FY 2021/22 - \$60,534

Adult Programs 20-59

Provide adults with a variety of leisure time activities and programs. We do this to engage and inspire a healthier community.

Cost of program FY 2020/21 - \$88,102

FY 2021/22 - \$90,218

Senior Programs 60+

Provide seniors with a dedicated space for meetings and activities as well as, provide opportunities for travel and interactions with similarly situated people. We do this to support their social, emotional, and physical needs.

Cost of program FY 2020/21 - \$124,716

FY 2021/22 - \$130,381

Special Events

Coordinate a variety of programs, musical events, and activities throughout the year. We do this engage the community and encourage personal connections.

Cost of program FY 2020/21 - \$155,526

FY 2021/22 - \$161,891

Aquatics

Provide a comprehensive set of programs for fitness, recreation, and swim safety. We do this to promote health and wellness opportunities.

Cost of program FY 2020/21 - \$232,081

FY 2021/22 - \$443,797

Emergency Response

Provide life-saving and general assistance to residents, businesses, and visitors by responding to and mitigating emergency and non-emergency incidents and events. We do this to protect the life and property of people in the Community.

Cost of program FY 2020/21 - \$2,747,368

FY 2021/22 - \$2,968,729

Fire and Life Safety Code Compliance

Provide on-site fire and life safety code compliance inspections and re-inspections to businesses, multi-family and permitted occupancies; additionally provide new construction and tenant improvement plan review and inspection. We do this minimize the loss of life and property from fires and hazardous materials releases.

Cost of program FY 2020/21 - \$306,438

FY 2021/22 - \$329,189

Investigations

Provide a process for gathering facts and evidence to determine the cause of an incident and if any additional follow-up is necessary. We do this to ensure regulations and laws of the City are followed and when they are not appropriate action is taken.

Cost of program FY 2020/21 - \$326,286

FY 2021/22 - \$618,704

Patrol Services

Provide 24 hour a day 7-day a week coverage of the City by patrol officers who are available to respond to crimes and infractions of City regulations. We do this to keep law and order in the City, reduce the incidents of crimes, and reduce fear in the community.

Cost of program FY 2020/21 - \$1,036,727

FY 2021/22 - \$1,056,519

Traffic Enforcement

Enforce the traffic laws of the City. We do this to reduce the number of traffic accidents which produces less injuries and property damage and safer roadways and streets.

Cost of program FY 2020/21 - \$418,997

FY 2021/22 - \$466,564

Building Permitting

Promote the use of technology in providing a transparent, professional, and timely process for building plan review, permit issuance, and inspection. We do this to improve the efficiency and convenience of the permitting process and to protect life and property within Brisbane by ensuring all structures are constructed in compliance with all applicable construction codes including the "Green Building Code".

Cost of program FY 2020/21 - \$746,069

FY 2021/22 - \$374,095

Planning Application Processing (Private Applicants)

Process planning permits in a timely professional manner which is consistent with the requirements of State and Local laws. Also, provide information to project sponsors, the public, and decision makers regarding the projects. We do this to ensure that projects built within the boundaries of Brisbane are consistent with State and Local Laws as well as the desires of our Community.

Cost of program FY 2020/21 - \$168,747

FY 2021/22 - \$181,519

City-Initiated Programs

Maintain, update, and implement the City's planning regulations, provide planning studies as required, and coordinate with and provide support for projects and programs undertaken by the City. We do this to ensure our planning efforts are consistent with State Law and fulfill the objectives as determined by City Council.

Cost of program FY 2020/21 - \$239,131

FY 2021/22 - \$159,799

Transportation and Mobility Options

Provide and maintain and a safe network of roadways, sidewalks, bicycle lanes, paths, and walkways. Encourage non-motorized transportation alternatives. We do this to allow for easy traffic flow of residents, and visitors within and through our City while reducing the Green House Gas emissions within the City.

Cost of program FY 2020/21 - \$429,742

FY 2021/22 - \$456,687

Provide Potable Water

Distribute potable water which meets drinking standards imposed by the Safe Drinking Water Act to all residences, and businesses within the City. Also, ensure an adequate flow of water within the system to

meet our fire flow demands. We do this to provide a basic necessity for life to all of our customers at reasonable costs and to ensure the Fire Department can contain fires.

Cost of program FY 2020/21 - \$949,943

 FY 2021/22 - \$952,535

Provide Wastewater Collection

Collect wastewater generated within the City and transport it to a wastewater processing plant in a way that meets the standards imposed by the Clean Water Act. We do this to maintain the health of the community by ensuring that sewage is properly disposed of.

Cost of program FY 2020/21 - \$519,953

 FY 2021/22 - \$570,668

Operate a Storm Drain System

Maintain a system of storm drains and flood plains at a level which allows property owners to participate in the National Flood Insurance Program. We do this to ensure property within the City is not damaged by storm water runoff, and to ensure that the San Francisco Bay does not receive pollutants from our storm drain system.

Cost of program FY 2020/21 - \$332,944

 FY 2021/22 - \$349,950

Operate the Brisbane Marina

Operate and maintain a 580 slip marina. We do this to provide a reasonably priced recreational opportunity for boat owners in the San Francisco Bay Area.

Cost of program FY 2020/21 - \$882,015

 FY 2021/22 - \$899,567

Stewardship of the Natural Environment

Plan for and manage open space and manmade green space. We do this to provide residents and visitors an opportunity to interact with the natural environment in a variety of ways and provide safe and well-cared for active and passive recreational facilities.

Cost of program FY 2020/21 - \$761,647

FY 2021/22 - \$786,647

Stewardship of Built Environment

Plan for, operate, and maintain in a safe and energy efficient manner the physical structures the City owns. We do this to ensure safe working environments for its employees and to ensure welcoming and easily accessed facilities for the public.

Cost of program FY 2020/21 - \$1,162,127

 FY 2021/22 - \$1,169,542

Accounting

Record, maintain and report on the City's financial transactions according to the requirements of the State and National standards. We do this to ensure the City's funds are safe and financial information is presented in an understandable manner.

Cost of program FY 2020/21 - \$561,288

 FY 2021/22 - \$597,875

Compensation and Benefits

Develop, maintain, and administer a pay system and benefit system to attract and retain qualified City employees. We do this to ensure that the City compensates the qualified workforce in a fair and equitable manner to perform the services required by the City.

Cost of program FY 2020/21 - \$121,099

 FY 2021/22 - \$128,253

Computer System

Maintain and keep up to date the City's computer system. We do this to ensure that employees have the necessary tools available to perform their jobs effectively and efficiently.

Cost of program FY 2020/21 - \$345,919

 FY 2021/22 - \$373,171

Economic Development

Develop and implement strategies to retain and attract businesses to Brisbane. We do this in order to provide a solid financial base for the community so necessary and desired services can be provided with the least financial impact on the residents.

Cost of program FY 2020/21 - \$114,335
 FY 2021/22 - \$117,964

Forecasting and Budgeting

Provide a long-term financial picture of the City's revenues and expenditures as well as ensuring annual budgets meet the requirements of the community. We do this to ensure that financial decisions are made with knowledge on the impact of the future ability to pay for services required and desired by the community.

Cost of program FY 2020/21 - \$135,246
 FY 2021/22 - \$144,721

Employee/Labor Relations

Develop policies and procedures, and create working conditions for the City's workforce consistent with State and Federal Law. We do this to ensure that the City can attract and retain a high quality workforce.

Cost of program FY 2020/21 - \$137,911
 FY 2021/22 - \$168,987

Purchase of Utilities

Buy water, electricity, gas, and wastewater processing. We do this to ensure that the residents can have a safe environment and the City's buildings are usable.

Cost of program FY 2020/21 - \$3,065,450
 FY 2021/22 - \$3,335,929

Revenue Collection

Collect revenues which are owed to the City. We do this to ensure that the appropriate amount of funds is available for City services.

Cost of program FY 2020/21 - \$58,754

FY 2021/22 - \$61,657

Risk Management

Develop and manage programs which reduce the liability of the City and when necessary defend the City's interests. We do this to ensure that as many resources are available to provide services to the community while ensuring employees act appropriately.

Cost of program FY 2020/21 - \$16,963

FY 2021/22 - \$18,799

Safety

Ensure for the safety and well-being of our employees. We do this to protect and minimize the risk of injury and illness to our employees in order for them to be available to perform their duties in an effective and efficient manner.

Cost of program FY 2020/21 - \$138,986

FY 2021/22 - \$145,312

CITY OF BRISBANE SUMMARY OF BUDGET 2020/21							Schedule 1
Fund	Estimated Fund Balance 7/1/2020	Estimated Revenue 20/21 (Schedule 2)	Transfers In (Schedule 5)	Total Available	Budget Adopted 20/21 (Schedule 4)	Transfers Out (Schedule 5)	Estimated Available Balance 6/30/21
GENERAL OPERATING:							
General (100)	8,550,000	18,847,044	194,084	27,591,128	19,310,805	1,809,698	6,470,625
SPECIAL REVENUE FUNDS:							
Gas Tax (200)	197,403	183,000	-	380,403	-	-	380,403
Measure A (205)	482,156	200,000	-	682,156	-	-	682,156
Sierra Point Lighting & Landscaping (210)	330,000	590,000		920,000	621,064		298,936
NPDES (220)	-	53,000	515,043	568,043	514,474	-	53,569
Local Law Enforcement Block Grant (251)	-	328		328	-		328
C.O.P. Grant (254)	-	140,000	-	140,000		100,000	40,000
Successor Housing Fund (883)	861,247			861,247	-		861,247
DEBT SERVICE FUNDS:							
Utility Bond 2015 (545)	-	-	615,650	615,650	-	-	615,650
Pension Obligation Bond (340)	1		160,063	160,064	160,063	-	1
Pension Side Fund Bond (341)	-	-	255,860	255,860	255,860	-	(0)
BPFA Refunding Lease Revenue Bond (365)	-	-	-	-	-	-	-
BPFA Lease Revenue Bond 2006 Series B (City Hall) (366)	1	-	380,930	380,931	147,803	-	233,128
BPFA Lease Revenue Bond 2009 (City Hall Completion) (367)	418,912		147,803	566,715	380,930	-	185,785
Brisbane Public Financing Authority 2001 A(370)	-	-		-	-		-
Brisbane Public Financing Authority 2001 B (375)	-	-		-	-		-
CAPITAL PROJECTS FUNDS:							
Capital Projects Labor Clearing (400)	-	250,000	-	250,000	-	94,084	155,916
Special Beautification (440)	-	-		-	-		-
Facilities Fund (450)	3,428,726	-		3,428,726	-		3,428,726
ENTERPRISE FUNDS:							
Utility Fund (540)	300,000	5,454,300	100,000	5,854,300	6,987,997	673,878	(1,807,575)
Utility Capital Fund (545)	-	-		-			-
Marina (550)	780,817	1,939,000	-	2,719,817	1,489,242	5,592	1,224,983
Marina Capital Fund (555)	1,108,386			1,108,386			

CITY OF BRISBANE
SUMMARY OF BUDGET
2020/21

Schedule 1

Fund	Estimated Fund Balance 71/2020	Estimated Revenue 20/21 (Schedule 2)	Transfers In (Schedule 5)	Total Available	Budget Adopted 20/21 (Schedule 4)	Transfers Out (Schedule 5)	Estimated Available Balance 6/30/21
INTERNAL SERVICE FUNDS:							
Fringe Benefits (600)	-	-	-	-	-	-	-
Flexible Benefits (610)	-	-	-	-	-	-	-
Dental (620)	(40,000)	136,000	-	96,000	115,000	-	(19,000)
Self Insurance (630)	374,674	382,884	-	757,558	300,000	-	457,558
Workers Compensation (640)	(387,172)	634,410	-	247,238	500,000	-	(252,762)
Retiree Health/Stipend Fund (650)	1,150,000	766,428	-	1,916,428	300,000	-	1,616,428
Vehicle Replacement Fund (660)	1,300,000	259,459	263,820	1,823,279	218,700	-	1,604,579
Facility Maintenance Fund (670)	750,000	-	50,000	800,000	-	-	800,000
TRUST AND AGENCY FUNDS:							
Swimming Pool Trust (710)	-	-	-	-	-	-	-
NER Phase 2 Revolving (715)	29,272	-	-	29,272	-	-	29,272
Sister City Trust (750)	835	-	-	835	-	-	835
Opus Fees/Permits (760)	6,043	-	-	6,043	-	-	6,043
Opus Development Trust (765)	39,509	-	-	39,509	-	-	39,509
NER Revolving (770)	691	-	-	691	-	-	691
Tuntex Revolving (775)	205,096	-	-	205,096	-	-	205,096
UPC Revolving (780)	166,574	-	-	166,574	-	-	166,574
NER Assessment District (796)	473,107	551,574	-	1,024,681	551,574	-	473,107
GRAND TOTALS	20,526,278	30,387,428	2,683,252	53,596,957	31,853,513	2,683,252	19,060,193

CITY OF BRISBANE
SUMMARY OF BUDGET
2021/22

Schedule 1

Fund	Estimated Fund Balance 7/1/21	Estimated Revenue 21/22 (Schedule 2)	Transfers In (Schedule 5)	Total Available	Budget Adopted 21/22 (Schedule 4)	Transfers Out (Schedule 5)	Estimated Available Balance 6/30/22
GENERAL OPERATING:							
General (100)	6,470,625	20,212,958	194,084	26,877,666	20,703,489	1,889,614	4,284,564
SPECIAL REVENUE FUNDS:							
Gas Tax (200)	380,403	98,700	-	479,103	-	-	479,103
Measure A (205)	682,156	170,000	-	852,156	-	-	852,156
Sierra Point Lighting & Landscaping (210)	298,936	590,000		888,936	587,982		300,953
NPDES (220)	53,569	52,000	606,770	712,339	603,491		108,848
C.O.P. Grant (254)	40,000	100,000	-	140,000		200,000	(60,000)
Successor Housing Fund (883)	861,247			861,247	-		861,247
DEBT SERVICE FUNDS:							
Utility Bond 2015 (545)	615,650	-	619,150	1,234,800	-	-	1,234,800
Pension Obligation Bond (340)	1		158,288	158,288	660,881	-	(502,593)
Pension Side Fund Bond (341)	(0)	-	233,720	233,720	134,566	-	99,154
BPFA Refunding Lease Revenue Bond (365)	-	-	-	-	107,488	-	(107,488)
BPFA Lease Revenue Bond 2006 Series B (City Hall) (366)	233,128	-	382,530	615,658	191,544	-	424,114
BPFA Lease Revenue Bond 2009 (City Hall Completion) (367)	185,785		158,306	344,091	383,180	-	(39,089)
Brisbane Public Financing Authority 2001 B (375)	-	-		-	-		-
CAPITAL PROJECTS FUNDS:							
Capital Projects Labor Clearing (400)	155,916	300,000	-	455,916	-	94,084	361,832
Special Beautification (440)	-	-		-	-		-
Facilities Fund (450)	3,428,726	-		3,428,726	-		3,428,726
ENTERPRISE FUNDS:							
Utility Fund (540)	(1,807,575)	5,874,300	100,000	4,166,725	6,289,952	677,378	(2,800,605)
Utility Capital Fund (545)	-	620,934		620,934			620,934
Marina (550)	1,224,983	1,939,000		3,163,983	2,014,366	5,592	1,144,024
Marina Capital Fund (555)	-						#N/A
INTERNAL SERVICE FUNDS:							#N/A
Fringe Benefits (600)	-	-	-	-	-		-
Flexible Benefits (610)	-	-		-	-		-
Dental (620)	(19,000)	96,330		77,330	115,000		(37,670)
Self Insurance (630)	457,558	382,884		840,443	300,000	-	540,443
Workers Compensation (640)	(252,762)	634,410		381,648	500,000		(118,352)
Retiree Health/Stipend Fund (650)	1,616,428	766,428		2,382,857	300,000		2,082,857

CITY OF BRISBANE
SUMMARY OF BUDGET
2021/22

Schedule 1

Fund	Estimated Fund Balance 7/1/21	Estimated Revenue 21/22 (Schedule 2)	Transfers In (Schedule 5)	Total Available	Budget Adopted 21/22 (Schedule 4)	Transfers Out (Schedule 5)	Estimated Available Balance 6/30/22
Vehicle Replacement Fund (660)	1,604,579	263,820	263,820	2,132,219	218,700		1,913,519
Facility Maintenance Fund (670)	800,000			800,000			800,000
TRUST AND AGENCY FUNDS:							
NER Phase 2 Revolving (715)	29,272	-		29,272	-		29,272
Sister City Trust (750)	835	-		835	-		835
Opus Fees/Permits (760)	6,043	-		6,043	-		6,043
Opus Development Trust (765)	39,509	-		39,509	-		39,509
NER Revolving (770)	691	-		691	-		691
Tuntex Revolving (775)	205,096	-		205,096			205,096
UPC Revolving (780)	166,574	-		166,574	-		166,574
NER Assessment District (796)	473,107	546,671		1,019,778	546,671		473,107
GRAND TOTALS	17,951,807	32,648,764	2,716,667	53,317,237	#N/A	2,866,667	#N/A

**SUMMARY OF REVENUE
WITHIN FUND BY SOURCE**

Schedule 2

2020-22

Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
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GENERAL FUND (100)

40101	Current Secured	2,156,443	2,315,002	2,614,172	2,386,000	2,775,000	2,775,000
40102	Current Unsecured	63,769	54,523	73,247	63,000	50,000	50,000
40103	Prior Year Tax	(1,803)	(468)	(5,529)	-	-	-
40105	Supplemental Tax	104,285	93,331	103,412	90,000	50,000	50,000
40106	Transfer Tax	48,046	128,635	67,817	50,000	50,000	50,000
40107	VLF as Property Tax	297,817	319,079	353,064	320,000	320,000	320,000
40108	Property Tax from RDA Area	392,236	429,380	577,140	400,000	577,140	577,140
40150	Education Revenue Augmentation Fund (ERAF)	266,981	309,023	418,621	260,000	260,000	260,000
40211	Sales Tax	4,375,817	4,642,040	5,569,585	5,200,000	5,000,000	5,250,000
40212	Sales Tax - Safety	32,622	37,132	36,205	32,000	32,000	32,000
40214	Sales Tax Make-up	-	-	-	-	-	-
40215	Sales Tax as Property Tax	233	-	-	-	-	-
40221	Franchise Fees - P G & E	129,116	130,282	130,018	125,000	110,000	115,000
40222	Franchise Fees - Solid Waste	399,583	457,863	422,361	400,000	350,000	400,000
40223	Franchise Fees - Cable TV	75,773	73,328	52,164	75,000	50,000	50,000
40224	Franchise Fee Marina	132,561	147,353	162,073	152,000	160,000	160,000
40230	Transient Occupancy Tax	2,767,996	2,885,633	2,889,711	2,976,402	1,600,000	1,700,000
40241	Business License Tax	333,770	291,062	336,660	350,000	250,000	300,000
40242	Business License Penalty	8,238	7,825	4,284	5,000	5,000	5,000
40243	Recycling Business License	2,100,000	2,100,000	3,647,000	3,206,000	3,700,000	4,000,000
40244	Liquid Storage Business License	400,163	-	949,883	400,000	350,000	400,000
40245	SB 1186 Business License Fees	577	3,003	3,538	400	400	400
40323	Grading Permits	257,078	237,193	250,519	25,000	25,000	25,000
40324	Encroachment Permits	10,456	10,576	12,703	5,000	5,000	5,000
40325	Wide Load Permits	2,200	5,100	2,582	2,000	2,000	2,000
40327	Truck Haul Impact Fees	786,997	580,760	409,457	300,000	400,000	400,000
40331	Building Permits	105,398	689,851	344,970	150,000	150,000	150,000
40339	Home Occup/Misc. Permits	491	772	276	2,500	2,500	2,500

**SUMMARY OF REVENUE
WITHIN FUND BY SOURCE**

Schedule 2

2020-22

Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
40340	Use Permits	10,032	11,095	14,304	5,900	5,900	5,900
40341	Variances	547	5,226	2,267	3,000	3,000	3,000
40342	Sign Permits	2,856	1,854	4,040	1,000	1,000	1,000
40401	Vehicle Code Fines	25,089	23,342	19,878	25,000	25,000	25,000
40402	City Code Violations	22,677	27,041	41,529	25,000	25,000	25,000
40404	Abandoned Vehicle Abatement	-	-	2,000	2,000	2,000	2,000
40501	Investment Earnings	94,439	87,135	66,781	20,000	20,000	20,000
40502	Rents & Concessions	50,483	52,107	59,251	50,000	50,000	50,000
40503	Unrealized Gain/Loss	(55,020)	(44,973)	89,746			
40609	Home Owner Property Tax Relief	13,854	13,612	13,760	14,000	14,000	14,000
40612	POST Reimbursements	317		4,334			
40613	State Mandated costs		60				
40620	Other Grant	73,753	-	65,000	3,000	3,000	3,000
40630	FEMA						
40670	Measure M	81,147	83,570	75,000			
40701	Zoning Fees	-	1,588	500	500	500	500
40702	E.I.R. Fees	2,373	2,456	300	300	300	300
40703	Sale of Publications	11	18				
40704	Strong Motion Fees (SMIP)	1,300	15,238	(11,191)	500	500	500
40705	Design Review Fees	-	4,864	1,556	3,000	3,000	3,000
40706	SB 1473 CA Building Standards Fee		(5,337)	1,767			
40707	Certificate Of Compliance Fees	915	2,901	358	500	500	500
40708	General Plan Amendment Fees			-			
40715	Engineering and Inspection Fees						
40716	Tentative Parcel Map Review	2,682	3,700	-	500	500	500
40718	Lot Line Adj/Reversion/Merge	336	1,241	1,658			
40717	Final Parcel/Subdivision Map Fees						
40720	Appeal Fees	1,367	1,482	3,533	500	500	500
40722	Plan Check Fees	118,959	385,107	661,923	115,000	115,000	115,000
40723	Special Planning Dept. Fees						
40724	Special Engineering Service	66,784	68,449	54,760	60,000	60,000	60,000

**SUMMARY OF REVENUE
WITHIN FUND BY SOURCE**

Schedule 2

2020-22

Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
40725	Planning Dept. Services	14,754	88,147	52,599	15,000	15,000	15,000
40729	Sale of Copies	132	990	761			
40730	Fire Department Services	105,134	159,785	243,196	100,000	100,000	100,000
40731	Fire Paramedic Reimbursement	32,388	44,582	41,235	34,000	34,000	34,000
40726	CPR Class Registration Fees	267	195	2,580			
40742	Police Dept. Services	3,923	7,432	12,374	2,500	2,500	2,500
40733	Weed Abatement						
40750	Adult Sports	1,186	1,596	5,479	1,200	1,200	1,200
40751	Youth Sports	7,541	8,571	8,000	8,000	8,000	8,000
40736	Facilities Rental						
40753	After School Program Fees	71,840	99,283	158,600	80,000	80,000	150,000
40754	Pre-School (Teeny Time) Fees	61,194	59,512	25,746	60,000	30,000	50,000
40756	Teen Programs	-	-				
40757	Classes	68,596	66,446	75,960	60,000	60,000	60,000
40758	Day Camp	69,291	65,822	96,685	70,000	-	70,000
40759	Adult Lap Swim Fees	79,525	77,550	82,708	80,000	-	80,000
40760	Recreational Swim Fees	44,557	45,285	45,873	45,000	-	45,000
40761	Swim Lesson Fees	43,279	32,183	26,863	40,000	-	40,000
40762	Special Swim Class Fees	39,106	34,650	30,618	35,000	-	35,000
40748	Senior Activity Fees						
40781	P G & E Collection Fees	88	-				
40770	Processing Fees	13,345	14,005	13,985	12,000	12,000	12,000
40772	Special Event Fees	25,799	24,357	19,680	25,000	25,000	25,000
40773	Facilities Rental	71,242	58,917	55,874	70,000	-	70,000
40901	Indirect Cost Reimbursement	1,306,512	1,327,295	1,311,900	1,415,198	1,430,000	1,555,482
40902	Contracted Services	7,948	11,986				
40905	Successor Agency Admin Fees		25,839				
40920	Sale of Surplus Property		9,285	612			
40930	Insurance Reimbursement						
40941	Return Check Fees						
40946	Developer's Reimbursement	-			174,000	174,000	174,000

SUMMARY OF REVENUE WITHIN FUND BY SOURCE 2020-22							Schedule 2
Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
40949	Prop Tax In-lieu	125,460	381,398	261,057	266,278	271,604	277,036
40950	Miscellaneous Revenue	5,236	10,793	3,482			
40955	Contributions from others	400	12,368	6,675			
40956	Reimbursements-P.Y. Expenses	4,537	4,530	42,793			
40957	In-Lieu Tax - Marina						
40959	Reimbursements-Current Year	91,186	347,894	30,784			
40960	Other Revenues - City Hall Rental						
40961	Transfers From Other Funds	126,870	143,631				
40962	Transfer to Other Funds (550)						
40962	Transfers To Other Funds (230)						
40962	Transfers To Other Funds (282)						
40962	Transfers To Other Funds (410)						
40962	Transfers To Other Funds (420)						
40962	Transfers To Other Funds (510)						
40962	Transfers To Other Funds (520)						
40962	Transfers To Other Funds (530)						
40966	Transfer from PERS Surplus Fd						
40970	Admn. Charge to B.P.F.A.	-	-				
40972	Admn. Charge to NER	95,292	5,000				
40973	Admn. Charge to L & L Dist.						
40974	Admn. Charge to Baylands	131,244					
40985	Solar Energy Progam Revenue			202			
40987	EV Charging Station Revenue			5,244			
40999	Prior Year Adjustment						
TOTAL		18,409,613	19,859,378	23,260,554	19,898,178	18,847,044	20,212,958

GASOLINE TAX FUND (200)

40501	Investment Earnings	(897)	994.2	3144.7			
40503	Unrealized Gain/Loss	(317)	-1032.95	904.28			
40603	Section. 2106 Allocation	22,959	23,066	23,289	19,000	23,000	23,000
40604	Section. 2107 Allocation	33,475	33,349	32,375	40,000	33,000	33,000

SUMMARY OF REVENUE WITHIN FUND BY SOURCE 2020-22							Schedule 2
Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
40605	Section. 2107.5 Allocation	1,000	1,000	1,000	1,000	1,000	1,000
40606	Section. 2105 Allocation	26,403	25,625	25,743	28,000	26,000	26,000
40607	Section 2103 Allocation	13,435	18,389	15,675	10,700	15,000	15,000
40608	RMRA (Road Maintenance) Tax SB 1		17,661	88,761		85,000	85,000
40610	State Aid-STIP Augmentation						
40617	State Aid -CMAQ						
40961	Other Grants						
TOTAL		96,058	119,051	190,892	98,700	183,000	183,000

**SUMMARY OF REVENUE
WITHIN FUND BY SOURCE**

Schedule 2

2020-22

Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
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TRAFFIC CONGESTION RELIEF FUND (201)

40501	Investment Earnings			170.65			
40503	Unrealized Gain/Loss			10.09			
40640	Traffic Congestion Relief		5368.1	5291.19		5300	5300
40620	Other Grants						
40968	Operating Transfers In						
TOTAL		-	5,368	5,472	-	5,300	5,300

PROPOSITION 1B (203)

40501	Investment Earnings						
40620	Other Grants						
40968	Operating Transfers In						
TOTAL							

MEASURE A (205)

40213	Measure A Sales Tax	188,445	207,806	232,343	170,000	200,000	200,000
40501	Investment Earnings	1,116	4350.15	9362.7			
40503	Unrealized Gain/Loss	(3,007)	-3044.53	4679.72			
40620	Other Grants						
40959	Reimbursed Expenses						
TOTAL		186,554	209,112	246,385	170,000	200,000	200,000

SIERRA POINT LANDSCAPE AND LIGHTING FUND (210)

40109	Spec.Assessments (less Coll. Fees)	588,360	587,329	586,946	590,000	590,000	590,000
40501	Investment Earnings	3,860	4,883	9,074			
40503	Unrealized Gain/Loss	(2,522)	(3,607)	6,335			
40950	Miscellaneous Revenues						
40969	Other Financing Sources						
40921	Cancelled Warrants Payable						
TOTAL		589,697	588,605	602,354	590,000	590,000	590,000

**SUMMARY OF REVENUE
WITHIN FUND BY SOURCE**

Schedule 2

2020-22

Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
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NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM FUND (220)

40501	Investment Earnings						
40109	Special Assessments	50,753	50,360	50,485	52,000	51,000	51,000
40328	SWPPP Compliance Fee	994	2,463	2,968		2,000	2,000
40501	Investment Earnings	(685)	7,899	7,488			
40503	Unrealized Gain/Loss	(930)	(8,705)	8,891			
40620	Grants		-	-	-	-	-
40670	Measure M Revenues						
40961	Transfer from Other Funds	565,239	527,488				
TOTAL		615,371	579,504	69,832	52,000	53,000	53,000

GENERAL PLAN OPEN SPACE (230)

40501	Investment Earnings		1.3				
40503	Unrealized Gain/Loss		-0.66				
40920	Sale of Surplus Property						
40620	Other Grants						
40955	Contributions - Other						
40961	Transfers In From Other Funds						
TOTAL			0.64	0	0	0	0

OFFICE/TRAFFIC SAFETY GRANT (250)

40501	Investment Earnings	13	33.56	39.78			
40618	Federal-OTS Grant						
40962	Transfer to General Fund						
TOTAL		13	34	40	-	-	-

**SUMMARY OF REVENUE
WITHIN FUND BY SOURCE**

Schedule 2

2020-22

Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
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LOCAL LAW ENFORCEMENT BLOCK GRANTS (251)

40501	Investment Earnings	34	172.76	879.81			
40620	Other Grants						
40961	Transfers from Other Funds						
TOTAL		34	173	880	-	-	-

COPS-TECHNOLOGY GRANT (252)

40501	Investment Earnings						
40614	COPS Grants						
40961	Transfers from Other Funds						
TOTAL							

COPS-STATE PERSONNEL GRANT (254)

40501	Investment Earnings	1,704	49.22	2437.73			
40614	COPS Grants	130,086	139,416	148,747	100,000	140,000	140,000
40620	Other Grants						
40961	Transfer from Other Funds						
40962	Transfer to General Fund						
TOTAL		131,790	139,466	151,184	100,000	140,000	140,000

FIRE TRAINING (270)

40501	Investment Earnings	4	19.89	97.79			
40724	Special Fire Services						
40925	Gain/Loss Disposal of Fixed Assets						
40962	Transfer to General Fund						
TOTAL		4	20	98	-	-	-

**SUMMARY OF REVENUE
WITHIN FUND BY SOURCE**

Schedule 2

2020-22

Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
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PUBLIC ART FUND (275)

40501	Investment Earnings	2,089	3128.63	13419.87			
40503	Unrealized Gains (Loss)	(1,641)	730.66	1227.69			
40949	Developer's Contribution		197854.83	394592.81			
40959	Reimbursed Expenses - Current Year	47,617					
41800	Extraordinary Gain (Loss)						
TOTAL		48,066	201,714	409,240	-	-	-

SUCCESSOR HOUSING FUND (285)

40101	Property Tax - Secured						
40102	Property Tax - Unsecured						
40501	Investment Earnings	16,208	14,715	44,996			
40502	Rents and Concessions			1,084			
40503	Unrealized Gains (Loss)	(11,774)	6,637	4,332			
40510	Interest Earnings	9,218	2,341	228,731			
41800	Extraordinary Gain (Loss)						
TOTAL		13,652	23,693	279,144	-	-	-

2002 UTILITY BOND ISSUE (310)

40501	Investment Earnings						
41961	Transfer from Other Funds						
TOTAL							

2012 UTILITY BOND ISSUE (320)

40501	Investment Earnings	24,804	1230.89				
41961	Transfer from Other Funds						
TOTAL		24,804	1,231	-	-	-	-

**SUMMARY OF REVENUE
WITHIN FUND BY SOURCE**

Schedule 2

2020-22

Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
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BGPFA 2017 BGVMID LEASE REFUNDING (325)

40501	Investment Earnings						
40961	Transfers In From Other Funds			156113.81		155602.9	154774.1
40967	Other Finance Sources - Prem						
40969	Other Finance Sources						
TOTAL		-	-	156,114	-	155,603	154,774

BGPFA 2014 BOND (330)

40501	Investment Earnings	(1,966)		53.01			
40961	Transfers In From Other Funds	378,930	155,314.89	383980		377580	378580
40967	Other Finance Sources - Prem		1,630,000.00				
40969	Other Finance Sources						
TOTAL		376,964	1,785,315	384,033	-	377,580	378,580

PENSION OBLIGATION BONDS (340)

40501	Investment Earnings	(3,479)	-1696.31	42.08			
40969	Transfers In From Other Funds	636,650	662187.86	151974.05		158812.5	0
TOTAL		633,171	660,492	152,016	-	158,813	-

2013 PENSION OBLIGATION BONDS (341)

40501	Investment Earnings	(666)	-343.67				
40969	Transfers In From Other Funds	127,451	134565.8	215586		255859.8	379770.5
40969	Other Financing Sources						
TOTAL		126,785	134,222	215,586	-	255,860	379,771

BPFA 2005 Refunding Fund (365)

40501	Investment Earnings	(527)	-175.12	0			
40961	Transfer from Other Funds	108,155	107488.16				
40969	Other Financing Sources						
TOTAL		107,628	107,313	-	-	-	-

**SUMMARY OF REVENUE
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BPFA 2005B Fund (366)

40501	Investment Earnings	(1)	-0.7	-263			
40961	Transfer from Other Funds		263				
40969	Other Financing Sources						
TOTAL		(1)	262	(263)	-	-	-

BPFA 2009A Fund (367)

40501	Investment Earnings	(678)	-312.6				
40961	Transfer from Other Funds	188,500	0	2500			
40969	Other Financing Sources						
TOTAL		187,822	(313)	2,500	-	-	-

BRISBANE PUBLIC FINANCING AUTHORITY BONDS (370)

40501	Investment Earnings						
40510	Interest Revenue						
40961	Transfer from Other Funds						
40961	Transfers In From Other Funds						
TOTAL							

BRISBANE PUBLIC FINANCING AUTHORITY BONDS (375)

40109	Special Assessments--Debt						
40501	Investment Earnings	21	0.06				
40503	Unrealized Gain/Loss						
40961	Transfers In From Other Funds						
TOTAL		21	0	-	-	-	-

**SUMMARY OF REVENUE
WITHIN FUND BY SOURCE**

Schedule 2

2020-22

Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
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CAPITAL PROJECTS (400)

40241	Business License Fees	292,110	250,769	276,109	300,000	250,000	250,000
40501	Investment Earnings	(5,380)	333.21	-9445.63			
40503	Unrealized Gain/Loss	3,011	-863.32	-5630.41			
40620	Other Grants	150,000	150,000				
40670	Measure M Revenue						
40949	Developer Contribution						
40950	Miscellaneous Revenues						
40956	Reimburse Prior Year Expenditures						
40969	Other Financing Sources						
40961	Transfers In From Other Funds			845017.53			
40968	Operating Transfers In						
40979	Contribution from Other Agency						
41100	Donations			10000			
TOTAL		439,741	400,239	1,116,051	300,000	250,000	250,000

SPECIAL BEAUTIFICATION (440)

40501	Investment Earnings	10					
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FACILITIES FUND (450)

40501	Investment Earnings	32,825	43,093.41	63631.93			
40503	Unrealized Gain/Loss	(28,650)	(21,921.39)	44793.73			
40949	Developer's Contribution						
40921	Cancelled Warrants Payable						
40961	Transfer In From Other Funds						
TOTAL		4,175	21,172	108,426	-	-	-

**SUMMARY OF REVENUE
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Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
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455 PARK DEVELOPMENT CAPITAL PROJECTS (455)

40501	Investment Earnings			5552.65			
40503	Unrealized Gain/Loss			3908.79			
40961	Transfer In From Other Funds						
TOTAL		-	-	9,461	-	-	-

SOUTH HILL PROPERTY (480)

40501	Investment Earnings	2,855	3748.34	5534.84			
40503	Unrealized Gain/Loss	(2,492)	-1906.77	3896.25			
40950	Miscellaneous Revenues						
40921	Cancelled Warrants Payable						
TOTAL		363	1,842	9,431	-	-	-

UTILITY FUND (540)

40101	Current Secured Tax	28,796	77,823	27,358	29,000	29,000	29,000
40102	Current Unsecured Tax	108	1,462	1,513	1,500	1,500	1,500
40103	Prior Year Tax	(17)	(5)	(1)			
40105	Supplemental Property Taxes	1,014	842	1,048			
40107	Penalties & Interest						
40108	Property Tax from RDA	107	168	2,866	100	100	100
40109	Special Assessments--Debt						
40150	ERAF	102	109	134	100	100	100
40501	Investment Earnings	55,493	73,884	133,599	50,000	50,000	50,000
40503	Unrealized-Gain/Loss	(45,659)	(57,120)	96,152			
40607	State Aid-ERAF-AB 1661-8						
40609	H.O.P.T.R	131	120	121	100	100	100
40770	Processing Fee	3,028	4,372	5,472			
40801	Water Sales	2,944,135	3,242,962	3,050,110	2,950,000	2,750,000	3,000,000
40802	Account Open/Reconnections	3,184	4,314	2,987	3,000	3,000	3,000
40803	Late Payment Charges	13,071	15,265	8,117	10,000	10,000	10,000

**SUMMARY OF REVENUE
WITHIN FUND BY SOURCE**

Schedule 2

2020-22

Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
40804	Meter Connection Fees	56,409	619,207	68,663	20,000	20,000	20,000
40805	Fire Service Charges	118,684	116,841	118,952	115,000	115,000	115,000
40806	Altamar Meter Reading Fee	7,584	7,734	7,656	7,500	7,500	7,500
40810	Less: Low Income Rate Assistance	(49,809)	(47,927)	(42,336)	(50,000)	(75,000)	(75,000)
40820	Sewer Service Charges.	2,241,157	2,282,261	2,188,866	2,200,000	2,000,000	2,000,000
40821	Sewer Connection Fees	14,034	1,409,363	123,706	3,000	3,000	3,000
40921	Cancelled Warrants Payable						
	Drought Reserve Charge		32,018	95,481	120,000	100,000	100,000
40825	Capital Charge	363,320	376,490	378,443	365,000	365,000	365,000
40940	Cash Handling Overage/Shortage						
40941	Returned Check Fees	75	125	75			
40949	Developers' Contribution						
40950	Miscellaneous Revenue						
40959	Reimbursed Expenses - Current Year	1,727	21,865	3,541			
40961	Transfers from Other Funds	70,000	48,000	43,000	50,000	75,000	75,000
40962	Transfers Out to Other Funds (to 360)						
40999	Prior Year Adjustments						
TOTAL		5,826,675	8,230,173	6,315,524	5,874,300	5,454,300	5,704,300

UTILITY FUND CAPITAL (545)

40501	Investment Earnings	(3,166)	20164.45	57369.85			
40950	Miscellaneous Revenues			-519.84			
40959	Reimbursed Expenses - Curr Year						
40961	Transfers In From Other Funds	624,100	619850	615650			
40969	Other Financing Sources						
TOTAL		620,934	640,014	672,500	-	-	-

**SUMMARY OF REVENUE
WITHIN FUND BY SOURCE**

Schedule 2

2020-22

Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
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MARINA FUND (550) AS OF 2014

40501	Investment Earnings	1,022	(61,237)	(64,291)			
40502	Rents & Concessions	2,148	2,240	4,045			
40503	Unrealized Gain/Loss	(924)	46,734	(49,349)			
40620	Other Grants			10,577			
40795	Facilities Rental	(130)	(693)				
40796	Facilities Insurance						
40803	Late Charges	1,652	1,063	2,021	1,500	1,500	1,500
40830	Berth Rentals	1,657,016	1,841,908	1,964,510	1,900,000	1,900,000	1,900,000
40831	Berth Electricity Payments	38,374	42,687	51,222	35,000	35,000	35,000
40832	Live Abord Fees			61,400			
40833	Berth Application Fees	1,850	2,951	1,549	1,800	1,800	1,800
40834	Berth Transfer Fees	800	750	550	700	700	700
40835	Lost Key Revenue	960	1,200	750			
40836	Boat Broker Revenue						
40920	Sale of Surplus Property		495				
40921	Cancelled Warrants Payable						
40925	Gain/Loss Disposed Fixed Assets		(1,617)				
40837	Marina Office Rent						
40941	Returned Check Fees	175	75	75			
40942	Marina Facilities Fees	650	200	425			
40950	Miscellaneous Revenue	1,465	1,114	1,506			
40959	Reimbursed Expenses-Curr Year						
40961	Transfers From Other Funds (100)						
40999	Prior Year Adjustment						
40969	Other Financing Sources						
TOTAL		1,705,056	1,877,870	1,984,991	1,939,000	1,939,000	1,939,000

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WITHIN FUND BY SOURCE**

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Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
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MARINA CAPITAL IMPROVEMENTS FUND (555)

40501	Investment Earnings	7,571	79846.4	95620.7			
40503	Unrealized Gain/Loss	(13,789)	-57825.3	67595.59			
40961	Transfers In From Other Funds						
40620	Other Grants						
40950	Miscellaneous Revenue						
40969	Other Financing Sources		314000				
40968	Operating Transfers In						
TOTAL		(6,218)	336,021	163,216	-	-	-

FRINGE BENEFIT TRUST (600)

40501	Investment Earnings	2,127	2227.23	3745.11			
40503	Unrealized Gain/Loss	(1,380)	-1562.39	2935.48			
40506	PERS Medicare Part D Subsidy						
40950	Miscellaneous Revenues						
40958	Other Revenue-Payroll Charges						
40961	Transfers In From Other Funds						
40962	Transfers Out to Other Funds						
TOTAL		747	665	6,681	-	-	-

FLEXIBLE BENEFITS TRUST (610)

40501	Investment Earnings	7	0.4	24.19			
40958	Other Revenue-Payroll Charge		-0.77	3.75			
TOTAL		7	(0)	28	-	-	-

DENTAL SELF INSURANCE TRUST (620)

40501	Investment Earnings	(298)	-435.92	-299.92			
40950	Miscellaneous Revenue		308.95	-523.17			
40958	Other Revenue-Payroll Charge	83,125	88,873	92,388	96,330	136,000	136,000
TOTAL		82,827	88,746	91,564	96,330	136,000	136,000

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WITHIN FUND BY SOURCE**

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Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
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SELF INSURANCE FUND (630)

40501	Investment Earnings	4,322	-599.24	-6885.96			
40503	Unrealized Gain/Loss	(2,592)	2664.54	-324.47			
40956	Reimburse - Prior Year Expenditures						
40961	Transfers from Other Funds			500000			
40958	Other Revenue-Payroll Charge	321,523	338,852	360,056	382,884	382,884	382,884
TOTAL		323,254	340,917	852,845	382,884	382,884	382,884

SELF INSURED WORKERS COMPENSATION FUND (640)

40501	Investment Earnings	6,138	6334.39	8907.05			
40503	Unrealized Gain/Loss	(3,717)	-3691.7	7660.64			
40930	Insurance Reimbursements						
40950	Miscellaneous Revenues	37,044	14004.55	23213.37			
40958	Other Revenue-Payroll Charge	545,118	570,855	604,106	634,410	634,410	634,410
TOTAL		584,583	587,502	643,887	634,410	634,410	634,410

OTHER POST EMPLOYMENT BENEFIT (OPEB) FUND (650)

40501	Investment Earnings	691	3130.58	15623.61			
40503	Unrealized Gains/Loss			7206.88			
40950	Micellaneous Revenues			930.26			
40961	Transfer from Other Funds	276,001	299,616	760,603	766,428	766,428	766,428
TOTAL		276,691	302,747	784,364	766,428	766,428	766,428

MOTOR VEHICLE REPLACEMENT FUND (660)

40501	Investment Earnings	10,426	9,571	1,113			
40503	Unrealized Gain/Loss	(10,326)	(2,660)	9,342			
40961	Transfers from Other Funds	178,846	178,846	259,459	263,820	259,459	259,459
TOTAL		178,946	185,757	269,914	263,820	259,459	259,459

SUMMARY OF REVENUE WITHIN FUND BY SOURCE 2020-22							Schedule 2
Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue

FACILITIES MAINTENANCE FUND (670)

40501	Investment Earnings	3,289	5,611	10,276			
40503	Unrealized Gain/Loss	(1,720)	(2,566)	491			
40961	Transfers from Other Funds	250,000	250,000	250,000			
TOTAL		251,569	253,045	260,767	-	-	-

RAINY DAY FUND (690)

40211	Sales Tax						
40501	Investments	21,888	19,904	25,398	30,000	30,000	30,000
40503	Unrealized Gain/Loss	(24,401)	-7114.77	23513.9			
TOTAL		(2,513)	12,789	48,912	30,000	30,000	30,000

UPC REVOLVING FUND BAYLANDS (780)

40501	Investment Earnings						
40946	Developers Reimbursement	401,341	131,244	441,690.66			
TOTAL		401,341	131,244	441,691	-	-	-

QUARRY REVOLVING FUND (785)

40501	Investment Earnings						
TOTAL							

SLOUGH ESTATES (786)

40501	Investment Earnings						
40946	Developers Reimbursement						
TOTAL							

**SUMMARY OF REVENUE
WITHIN FUND BY SOURCE**

Schedule 2

2020-22

Account	Title:	2016/17 Actual Revenue	2017/18 Actual Revenue	2018/19 Actual Revenue	2019/20 Budgeted Revenue	2020/21 Budgeted Revenue	2021/22 Budgeted Revenue
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HOTEL REIMBURSEMENT TRUST (790)

40501	Investment Earnings						
40704	S. M. I. Fees						
40724	Special Fire Services						
40946	Developer's Reimbursements						
TOTAL		-	-	-	-	-	-

NORTHEAST RIDGE ASSESSMENT DISTRICT (795) (796)

40101	Property Taxes - Secured						
40109	Special Assessment	555,894	576,269	571,685			
40501	Investment Earnings	6,503	5818.78	9973.84			
40503	Unrealized Gain/Loss	(4,034)	-3855.81	7799.38			
40950	Miscellaneous Revenue						
40961	Transfers in from Other Funds						
40999	Prior Year Adjustment						
TOTAL		558,363	578,232	589,458	-	-	-

TOTAL REVENUE		32,793,492	38,403,615	40,495,771	31,196,051	30,818,681	32,399,865
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BUDGET AND EXPENDITURES BY DEPARTMENT

Schedule 3

2020/21

2021/22

		2017/18 Actual Expended	2018/19 Actual Expended	2019/20 Approved Budget	2020/21 Approved Budget	2021/22 Approved Budget
1000	City Council (100)	217,906	205,239	294,539	189,038	233,285
2110	City Clerk (100)	262,847	263,862	284,459	326,459	346,151
2100	City Manager (100)	612,394	693,528	707,623	911,943	994,802
2111	Special Event Cosponsorship (100)	33,249	29,322	34,500	25,190	25,894
2112	Open Space (100)	120,298	214,488	284,657	378,149	341,013
2200	Finance(100)	1,159,706	1,244,209	1,341,400	1,335,012	1,441,967
2210	Human Resources (100)	356,758	489,164	452,610	620,462	676,750
2300	Legal Services-City Attorney (100)	337,841	235,001	200,000	450,000	450,000
3000	Community Development (100)	1,343,288	1,745,818	1,315,644	1,975,367	1,592,200
4101	Police--Administration & Personnel (100)	799,150	858,335	971,028	846,135	928,937
4110	Police--Communications & Records (100)	423,210	491,648	470,819	619,812	659,948
4120	Police--Police Patrol (100)	3,405,396	3,567,232	3,623,723	3,356,934	3,818,603
4501	Fire--Administration & Personnel (100)	3,036,467	3,356,780	3,247,714	3,748,279	4,310,949
6001	Public Works--Admin. & Engineering(100)	526,052	589,158	610,653	586,252	644,624
6005	Public Works--Streets & Storm Drains(100)	776,577	925,287	839,293	776,586	818,150
6010	Public Works--Buildings & Grounds(100)	288,371	409,812	324,614	376,319	405,866
6015	Public Works--Parks Maintenance (100)	105,533	211,738	211,279	247,618	277,812
6020	Public Works--Landscape Maintenance (100)	230,971	234,801	262,054	264,241	273,712
6035	Public Works--Sierra Pt. Light/Lands.(210)	477,418	450,995	587,982	621,064	633,655
6040	Public Works - Development (100)				37,996	41,875
6045	Public Works - External Agency Projects (100)				15,198	16,750
6110	Public Works--Water (540)	1,765,877	1,886,761	2,118,160	2,352,328	2,410,809
6115	Public Works - Water Maintenance (547)				35,214	50,537
6120	Public Works--GVMID (540)	1,823,937	2,122,258	2,244,425	2,430,350	2,641,707
6130	Public Works--Sewer (540)	1,597,657	1,887,323	1,927,367	2,170,105	2,472,772
6140	Public Works--NPDES (220)	415,492	493,921	603,491	514,474	541,323
6300	Public Works - Emergency Operations Center (100)	111,938	119,181	140,420	133,893	143,263
7001	Recreation--Admin & PB&R Comm. (100)	402,708	435,697	446,934	322,275	339,400
7002	Recreation--Community Center (100)	453,850	527,197	355,702	377,175	388,023
7003	Recreation--Preschool and Youth (100)	612,469	515,314	499,509	690,429	676,460
7004	Recreation--Adult Recreation (100)	52,697	62,932	71,770	87,837	89,948
7005	Recreation--Senior Citizens (100)	130,527	150,572	119,131	125,716	131,381
7006	Recreation--Special Events (100)	122,897	131,253	113,460	130,836	136,497
7007	Recreation--Teen Activities (100)	25,753	30,589	86,924	107,133	126,643
7008	Recreation--Aquatics (100)	386,286	413,182	522,398	230,532	442,196
7009	Marina--Operations (550)	1,602,884	1,577,005	1,532,375	1,489,242	1,525,720
7100	Library (100)	23,883	26,407	35,200	64,600	64,600
8001	Non-Departmental/Central Services (100)	455,337	444,149	578,700	609,249	602,180
8100	Dental Payments (620)	100,000	110,000	115,000	115,000	115,000
8200	Liability Payments (630)	300,000	280,000	300,000	300,000	300,000
8300	Workers Compensation Payments (640)	500,000	500,000	500,000	500,000	500,000
8400	Retiree Health/Stipend Payments (650)	249,302	300,000	300,000	300,000	300,000
8500	Motor Vehicle Replacement	141,904	1,204,400	218,700	218,700	218,700
9910	Debt Service (320,330,340,341,365,366,367,370,375,795,79)	1,522,553	1,040,332	2,674,011	2,660,999	2,674,011
Grand Total		27,487,546	30,474,892	31,568,270	33,674,141	35,824,116

BUDGET AND EXPENDITURES BY FUND

Schedule 4

2020/21

2021/22

	2017/18 Actual Expended	2018/19 Actual Expended	2019/20 Approved Budget	2020/21 Approved Budget	2021/22 Approved Budget
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GENERAL FUND (100):

1000 City Council	217,906	205,239	294,539	233,285	233,285
2110 City Clerk	262,847	263,862	284,459	326,459	346,151
2100 City Manager	217,906	205,239	294,539	189,038	233,285
2111 Event Cosponsorship	33,249	29,322	34,500	25,190	25,894
2112 Open Space	120,298	214,488	284,657	378,149	341,013
2200 Finance	1,159,706	1,244,209	1,341,400	1,335,012	1,441,967
2210 Human Resources	356,758	489,164	452,610	620,462	676,750
2300 Legal Services-City Attorney	337,841	235,001	200,000	450,000	450,000
3000 Community Development	1,343,288	1,745,818	1,315,644	1,975,367	1,592,200
4101 Police--Administration & Personnel	799,150	858,335	971,028	846,135	928,937
4110 Police--Communications & Records	423,210	491,648	470,819	619,812	659,948
4120 Police--Police Patrol	3,305,396	3,567,232	3,623,723	3,356,934	3,818,603
4501 Fire--Administration & Personnel (100)	3,036,467	3,356,780	3,247,714	3,748,279	4,310,949
6001 Public Works--Admin. & Engineering	526,052	589,158	610,653	586,252	644,624
6005 Public Works--Streets & Storm Drains	776,577	925,287	839,293	776,586	818,150
6010 Public Works--Buildings & Grounds	288,371	409,812	324,614	376,319	405,866
6015 Public Works--Parks Maintenance	105,533	211,738	211,279	247,618	277,812
6020 Public Works--Landscape Maintenance	230,971	234,801	262,054	264,241	273,712
6040 Public Works - Development				37,996	41,875
6040 Public Works--Lighting & Landscaping	-	-	-	37,996	41,875
6300 Public Works -- Office of Emergency Services	111,938	119,181	140,420	133,893	143,263
7001 Recreation--Admin & PB&R Comm.	402,708	435,697	446,934	322,275	339,400
7002 Recreation--Parks & Facility Maint.	453,850	527,197	355,702	377,175	388,023
7003 Recreation--Preschool, Youth & Teen	612,469	515,314	499,509	690,429	676,460
7004 Recreation--Adult Recreation	52,697	62,932	71,770	87,837	89,948
7005 Recreation--Senior Citizens	130,527	150,572	119,131	125,716	131,381
7006 Recreation--Citizen Communications	122,897	131,253	113,460	130,836	136,497
7007 Recreation--Teen Activities	25,753	30,589	86,924	107,133	126,643
7008 Recreation--Aquatics	386,286	413,182	522,398	230,532	442,196
7100 Library	23,883	26,407	35,200	64,600	64,600
8001 Non-Departmental/Central Services	455,337	444,149	578,700	609,249	602,180
Total General Fund	16,319,872	18,133,607	18,033,674	19,310,805	20,703,489

GAS TAX (200)

9B00 2011 Pavement Maintenance
9C00 2012 Pavement Maintenance
9C01 Bus Shelter Improvements
9D00 2013 Pavement Maintenance
9E00 2014 Pavement Maintenance

Total Gas Tax Fund

-

MEASURE A (205)

9B00 2011 Pavement Maintenance
9C01 Bus Shelter Improvements
9D03 SLPP Swap
9D05 Bayshore Rehab
9D06 Sidewalk Repair
9D07 School Crossing Retrofit

Total Measure A Fund

-

SIERRA POINT LIGHTING AND LANDSCAPING DISTRICT (210)

6035 Public Works--Sierra Pt. Light/Lands.	477,418	450,995	587,982	621,064	633,655
Total Sierra Point L & L District Fund	477,418	450,995	587,982	621,064	633,655

NPDES (220)

BUDGET AND EXPENDITURES BY FUND Schedule 4

2020/21

2021/22

	2017/18 Actual Expended	2018/19 Actual Expended	2019/20 Approved Budget	2020/21 Approved Budget	2021/22 Approved Budget
6140 Public Works--NPDES	415,492	493,921	603,491	514,474	541,323
Total NPDES Fund	415,492	493,921	603,491	514,474	541,323

BRISBANE PUBLIC FINANCING AUTHORITY (305)

9910 Debt Service

Total Brisbane Public Fin. Auth. Fund

OPEN SPACE AND ECOLOGY (230)

310 Open Space

Total Open Space and Ecology

SLESF GRANT (254)

Police--Patrol

Total SLESF Grant

100,000

100,000

SUCCESSOR HOUSING (283)

Redevelopment--Low/Mod Housing

Total Low/Mod Housing Fund

UTILITY BOND 2002/2012/2015 FUND (310/545/320)

9910 Debt Service

Total 2002 Utility Debt Service Fund

2006 PENSION OBLIGATION BONDS FUND (340)

9910 Debt Service

Total Pension Obligation Bonds Fund

637,900

660,881

160,063

158,288

-

637,900

660,881

160,063

158,288

2013 PENSION SIDE FUND BONDS FUND (341)

9910 Debt Service

Total Pension Obligation Bonds Fund

127,451

134,566

255,860

233,720

-

127,451

134,566

255,860

233,720

2005 BRISBANE REFUNDING LEASE REVENUE FUND (365)

9910 Debt Service

Total COP 95 Debt Service Fund

108,155

107,488

-

108,155

107,488

-

-

BRISBANE PUBLIC FINANCING AUTHORITY 2005 B City Hall (366/325)

9910 Debt Service

Total BPFA Series 2005 B Debt Service Fund

190,700

191,544

147,803

158,306

-

190,700

191,544

147,803

158,306

BRISBANE PUBLIC FINANCING AUTHORITY 2009 City Hall (367/330)

9910

Total BPFA Series 2009 Debt Service Fund

382,280

383,180

380,930

382,530

-

382,280

383,180

380,930

382,530

BRISBANE PUBLIC FINANCING AUTHORITY 2001 REVENUE BONDS SERIES A (370)

9910 Debt Service

Total BPFA Series A Debt Service Fund

-

-

-

-

-

BRISBANE PUBLIC FINANCING AUTHORITY 2001 REVENUE BONDS SERIES B (375)

9910 Debt Service

Total BPFA Series B Debt Service Fund

-

-

-

-

-

UTILITY FUND (540)

6110 Water

6115 Water Maintenance

6120 GVMID

1,765,877

1,886,761

2,118,160

2,352,328

2,410,809

35,214

50,537

1,823,937

2,122,258

2,244,425

2,430,350

2,641,707

BUDGET AND EXPENDITURES BY FUND					Schedule 4
2020/21					
2021/22					
	2017/18 Actual Expended	2018/19 Actual Expended	2019/20 Approved Budget	2020/21 Approved Budget	2021/22 Approved Budget
6130 Sewer	1,597,657	1,887,323	1,927,367	2,170,105	2,472,772
Total Utility Fund	5,187,471	5,896,342	6,289,952	6,987,997	7,575,826
<u>MARINA (550) FORMERLY PARKS AND RECREATION</u>					
7009 Marina and Aquatics--Marina	1,602,884	1,577,005	1,532,375	1,489,242	1,525,720
Marina Dredging Bond Payment		460,036	481,991		
Total Parks and Recreation Fund	1,602,884	2,037,041	2,014,366	1,489,242	1,525,720
<u>DENTAL FUND (620)</u>					
8100 Dental Payments	100,000	110,000	115,000	115,000	115,000
Total Dental Fund	100,000	110,000	115,000	115,000	115,000
<u>SELF INSURANCE FUND (630)</u>					
8200 Liability Payments	300,000	280,000	300,000	300,000	300,000
Total Self Insurance Fund	300,000	280,000	300,000	300,000	300,000
<u>WORKERS COMPENSATION FUND (640)</u>					
8300 Workers Compensation Payments	500,000	500,000	500,000	500,000	500,000
Total Workers Compensation Fund	500,000	500,000	500,000	500,000	500,000
<u>RETIREE HEALTH/STIPEND FUND (650)</u>					
8400 Other Post Employment Benefit Payments	249,302	300,000	300,000	300,000	300,000
Total Other Post Employment Benefit Fund	249,302	300,000	300,000	300,000	300,000
<u>Motor Vehicle Replacement Fund (660)</u>					
8500 Motor Vehicle Replacement	141,904	1,204,400	218,700	218,700	218,700
Total Motor Vehicle Replacements	141,904	1,204,400	218,700	218,700	218,700
<u>NER ASSESSMENT DISTRICT DEBT SERVICE FUND (795)(796)</u>					
9910 Debt Service		546,235	546,671	551,574	550,943
Total NER Assmt. Dist. Debt Serv. Fund	-	546,235	546,671	551,574	550,943
<u>REDEVELOPMENT AGENCY PROJECT AREA NO. 1 (881)/ SUCCESSOR AGENCY ADMIN</u>					
7081 Redevelopment Agency Project Area #1					
Total RDA, Project #1 Fund	-	-	-	-	-
<u>REDEVELOPMENT AGENCY PROJECT AREA NO. 2 (882)</u>					
7082 Redevelopment Agency Project Area #2					
Total RDA, Project #2 Fund	-	-	-	-	-
<u>HOUSING FUND (983)</u>					
9910 Debt Service					
Total Housing Fund Debt Service	-	-	-	-	-
GRAND TOTAL ALL FUNDS	#N/A	31,399,027	30,987,495	31,853,513	33,897,500

APPROVED TRANSFERS

	BPFA										
	General Fund	Gas Tax	Measure A	NPDES	COPS State	Utility Bond	Pension Bond	Pension Side Fund Bond	Refunding Lease	City Hall Bond	City Hall Bond
Transfer	F-100	F-200	F-205	F-220	F-254	F-320	F-340	F-341	F-365	F-330	F-367
and share of debt service fund											
Investment Fund	(200,000)									(58,228)	(5,592)
all Projects to											
ment Maintenance											
ly Bond Payment						615,650				(615,650)	
al project loan for	94,084									(94,084)	
on Obligation Bond	(160,063)						160,063				
on Side Fund Bond	(255,860)							255,860			
Hall Bond Payment	(380,930)									380,930	
Hall Bond Payment	(147,803)										147,803
SS	(515,043)			515,043							
er ty for Low Income	(100,000)										
er										100,000	
re Pensions Costs	-										
ity maintenance	(50,000)										
EB Liabilities	-										
PS Funding	100,000										
				(100,000)							
	(1,615,614)	-	-	515,043	(100,000)	615,650	160,063	255,860	-	380,930	147,803
										(94,084)	(94,084)
										(573,878)	(5,592)

OF APPROVED TRANSFERS

Schedule 5

|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|-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PAYROLL ALLOCATION 2020/21

Column1	Position	Number of Positions	Salary	Benefits	Departments
	City Councilmember	5	24,001	16,651	City Council 100%
	City Clerk	1	132,237	66,904	Clerk 97% Successor Agency 3%
	Human Resources Administrator	1	167,266	75,766	Human Resources 100%
	Human Resources Technician	1	84,669	33,062	Human Resources 100%
	Office Assistant	1	77,999	35,009	Human Resources 100%
	Management Analyst	1	105,623	56,045	City Manager 30% City Clerk 70%
	City Manager	1	256,765	111,340	City Manager 98% Successor Agency 2%
	Sustainability Manager	1	127,322	42,541	Open Space 100%
	Information Tech & Syst Admin	1	127,386	48,701	Finance 100%
	Deputy Finance Director	1	167,266	71,329	Finance 95% Successor Agency 5%
	Sr. Accounting Assistant	2	156,438	61,192	Finance 50% Water 16% GVMD 17% Sewer 17%
	Payroll (Management Analyst)	1	105,623	53,559	Finance 100%
	Administrative Assistant	1	82,980	32,643	Finance 100%
	Administrative Services Director	1	213,264	97,784	
	Communications Manager	1	124,826	65,752	City Manager 94% Central Services 1% Parks and Recreation 5%
	Community Development Director	1	206,265	93,191	Community Development 100%
	Administrative Assistant	1	82,980	50,431	Community Development 100%
	Senior Planner	2	266,258	117,344	Community Development 100%
	Associate Planner	1	111,854	57,590	Community Development 100%
	Planning Technician	1	84,669	50,850	Community Development 100%
	Code Enforce Off	0	-	-	
	Planning Commissioners	5	6,000	1,208	Community Development 100%
	Police Chief	1	240,668	120,900	Police Administration 100%
	Commander	1	216,994	108,644	Police Administration 100%
	Management Analyst	1	105,623	60,230	Police Administration 20% Police Records 80%
	Records Technician	1	84,669	44,179	Police Records 100%
	Sergeant	3	505,243	249,366	Police Patrol 100%
	Officer	7	980,132	503,344	Police Patrol 100%
	Community Service Officer	1	74,840	33,589	Police Administration 5% Police Records 10% Police Patrol 85%
	Crossing Guard	1	8,972	1,120	Police Patrol 100%
	Fire Captain	3	449,728	250,723	Fire 100%
	Firefighter	9	1,128,667	624,758	Fire 100%
	Management Analyst	1	105,623	62,870	Fire 100%
	Public Works Director	1	241,458	106,552	Public Works 50% NPDES 16% EOC 19% Marina 15%
	Deputy Public Works Director	1	186,862	66,224	Public Works 30% Open Space 26% Streets 32% Maintenance 2% SPLD 10%
	Senior Civil Engineer	1	157,294	67,524	Streets 10% Water 33% GVMD 29% Sewer 28%
	Senior Civil Engineer	1	157,294	67,524	Contract 100%

Assistant Engineer	2	258,287	88,179	Streets 50% Water 30% Sewer 20%
Engineering Technician	2	186,277	99,229	Open Space 9% Streets 3% Water 40% GVMD 35% Sewer 13%
Public Works Inspector	1	119,160	67,102	Public Works 70% SPLLD 30%
Administrative Assistant - PW	1	82,980	47,048	Public Works 100%
Regulatory Compliance Officer	1	124,826	68,873	20% Admin Streets 20% NPDES 60%
Team Leader	1	108,542	62,697	Admin 18% Building and Grounds 18% Park Maintenance 16% Landscape Maintenance 18% SPLLD 30%
Lead Worker	1	95,815	59,805	Building and Grounds 56% Landscape Maintenance 38% SPLLD 6%
PW Maintenance Worker I	0.5	17,005	3,423	Park Maintenance 100%
PW Maintenance Worker II	7	546,326	321,081	Parks Maintenance 14% SPLLD 14% Water 32% GVMD 18% Sewer 22%
Team Leader	1	108,542	61,069	Streets 21% Water 23% GVMD 31% Sewer 25%
Lead Worker	1	93,937	53,147	NPDES 15% GVMD 45% Sewer 40%
Harbormaster	1	116,501	39,222	Marina 100%
Administrative Assistant	1	82,980	55,330	Marina 100%
Maintenance Worker II	2	152,445	81,321	Marina 100%
Parks and Recreation Manager	1	145,756	65,996	Admin 65% Park Facilities 6% Youth 5% Adult 3% Senior 3% Special Events 10% Teens 3% Pool 5%
Recreation Coordinator	2	149,768	61,271	Admin 10% Park Facilities 13% Youth 47% Adult 5% Special Events 10% Teens 15%
Facility Attendants		110,366	22,219	Park Facilities 100%
Recreation Leader		158,923	31,994	Youth 100%
Preschool Teacher		36,896	7,428	Youth 100%
Senior Recreation Leader		33,206	6,685	Youth 100%
Senior Recreation Leader		46,120	9,285	Senior 100%
Commissioner	7	81,400	11,691	Parks and Recreation 100%
Recreation Supervisor	1	107,682	61,242	Admin 16% Park Facilities 10% Youth 40% Adult 5% Senior 10% Special Events 10% Teens 3% Pool 6%
Recreation Coordinator		74,884	40,427	City Manager 100%

Lifeguard	13,012	2,620	Pool 100%
WSI Instructors	4,060	817	Pool 100%
Head Lifeguard	9,806	817	Pool 100%
Total	10,348,263	5,126,458	

SCHEDULE OF PERSONNEL POSITION ALLOCATION
2020/21
2021/22

Position Descriptions Within Departments	Positions Allocations Budgeted 2016/17	Positions Allocations Budgeted 2017/18	Positions Allocations Budgeted 2018/19	Positions Allocations Budgeted 2019/20	Positions Allocations Budgeted 2020/21	Positions Allocations Budgeted 2021/22
200 City Manager						
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Open Space and Ecology Analyst	0.55	0.55	0.55	0.55	0.55	0.55
Office Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator (Communications)					1.00	0.00
Communications Manager (From Admin. Services)					1.00	1.00
Total	3.55	3.55	3.55	3.55	5.55	4.55
400 Administrative Services						
Administrative Services Director	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accounting Assistant	2.00	2.00	3.00	3.00	2.00	2.00
Management Analyst (Payroll)					1.00	1.00
Senior Management Analyst - Citizen Engagement	1.00	1.00	1.00	1.00	0.00	0.00
Principal Analyst	1.00	1.00	1.00	1.00	0.00	0.00
Human Resources Administrator					1.00	1.00
Human Resources Technician	1.00	1.00	1.00	1.00	1.00	1.00
Office Specialist HR	0.00	0.00	1.00	1.00	1.00	1.00
Interns	0.00	0.00	0.00	0.00	0.00	0.00
Office Specialist	1.00	1.00	0.00	0.00	0.00	0.00
Administrative Assistant (From Recreation)					1.00	0.00
Financial Services Manager	1.00	1.00	1.00	1.00	0.00	0.00
Deputy Finance Director					1.00	1.00
Info. Tech. and Systems Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Total	9.00	9.00	10.00	10.00	10.00	9.00
600 Planning and Community Development						
Community Development Director	1.00	1.00	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00	2.00	2.00
Associate Planner	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Community Development Technician	1.00	1.00	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00	6.00	6.00
2000 Police						
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Police Commander	1.00	1.00	1.00	1.00	1.00	1.00
Police Sergeant	4.00	4.00	4.00	4.00	4.00	4.00
Police Officer	10.00	10.00	10.00	10.00	7.00	9.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	0.00	1.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Office Specialist	0.00	0.00	0.50	0.50	0.00	0.00
Records Technician					1.00	1.00
Crossing Guard	0.11	0.11	0.11	0.11	0.11	0.11
Total	19.11	19.11	19.61	19.61	16.11	19.11

SCHEDULE OF PERSONNEL POSITION ALLOCATION

2020/21

2021/22

Position Descriptions Within Departments	Positions Allocations Budgeted 2016/17	Positions Allocations Budgeted 2017/18	Positions Allocations Budgeted 2018/19	Positions Allocations Budgeted 2019/20	Positions Allocations Budgeted 2020/21	Positions Allocations Budgeted 2021/22
3000 Fire						
Fire Chief						
Fire Captain	3.00	3.00	3.00	3.00	3.00	3.00
Firefighter						
Firefighter/Paramedic	6.00	6.00	6.00	6.00	9.00	9.00
Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Total	10.00	10.00	10.00	10.00	13.00	13.00
4000 Public Works						
Public Works Director/City Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Public Works Director	1.00	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	0.00	0.00	0.00	0.00	0.00	0.00
Assistant Engineer I/II	0.00	0.00	1.00	1.00	2.00	2.00
Regulatory Compliance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00
Water Quality Technician					1.00	1.00
Public Works Supervisor	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Office Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00	1.00	1.00
P.W. Lead Maintenance Worker	0.00	0.00	0.00	0.00	0.00	0.00
P.W. Team Leader	2.00	2.00	2.00	2.00	2.00	2.00
Maintenance Worker I/II	6.00	8.00	8.00	8.00	8.00	8.00
Parks/Facilities Maintenance Worker I/II	1.00	1.00	1.00	1.00	1.00	1.00
Total	17.00	19.00	20.00	20.00	22.00	22.00
5000 Recreation						
Recreation Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Attendant	2.86	2.86	2.86	2.86	2.86	2.86
Senior Recreation Leader	1.50	1.50	1.50	1.50	1.50	1.50
Recreation Leader	4.81	4.81	4.81	4.81	4.81	4.81
Recreation Program Coordinator	2.00	2.00	2.00	2.00	2.00	3.00
Administrative Assistant	1.00	1.00	1.00	1.00	0.00	1.00
Preschool Teacher	0.30	0.30	0.30	0.30	0.30	0.30
Recreation Leader Aide	0.33	0.33	0.33	0.33	0.33	0.33
Cashier	0.20	0.20	0.20	0.20	0.20	0.20
Lifeguard	2.93	2.93	2.93	2.93	0.50	2.93
Swim Instructor	0.63	0.63	0.63	0.63	0.30	0.63
Head Lifeguard	1.02	1.02	1.02	1.02	0.50	1.02
Total	19.58	19.58	19.58	19.58	15.30	20.58
5040 Marina						
Harbormaster	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Lead Worker	1.00	1.00	1.00	1.00	1.00	1.00
Marina Maintenance Worker II	2.00	0.00	0.00	0.00	0.00	0.00
Marina Maintenance Worker I	0.50	0.50	0.50	0.50	0.50	0.50
Police Service Aide	1.75	1.75	0.00	0.00	0.00	0.00
Total	7.25	5.25	3.50	3.50	3.50	3.50
GRAND TOTALS	90.49	90.49	91.24	91.24	91.46	97.74

Does not include 5 City Council members, 5 Planning Commissioners and 7 P&R Commissioners or the contract City Attorney

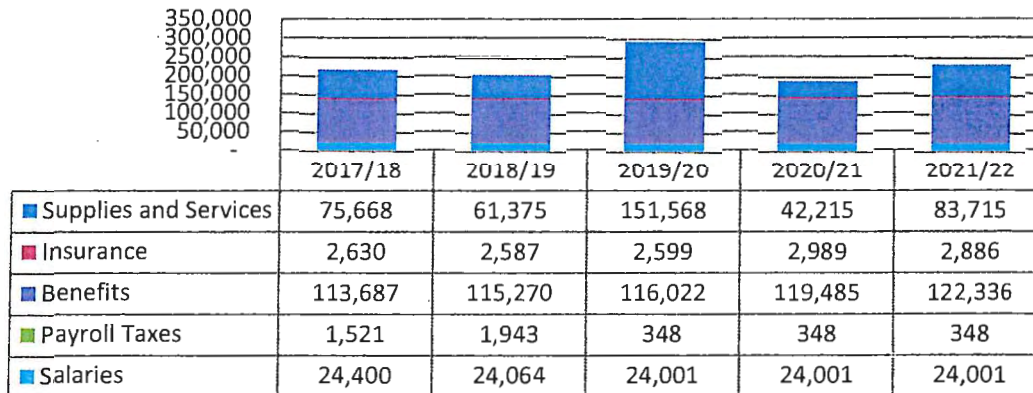
Items highlighted are changes from previous year

Department/Division: 1000 City Council				General Fund Fund 100	
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries					
Benefits	2,421	2,409			
Supplies and Services					
Non Program Total	2,421	2,409	-	-	-
Administration					
Payroll Tax					
Supplies and Services	-	2,542	-	-	-
Administration Total	-	2,542	-	-	-
City Council Support					
Payroll Tax					
Supplies and Services	45,284	17,129	3,150	6,000	6,000
Council Support Total	45,284	17,129	3,150	6,000	6,000
Citizen Engagement					
Salaries	21,960	21,664	21,601	21,601	21,601
Payroll Taxes	1,384	1,764	313	313	313
Benefits	56,619	56,126	104,420	107,536	110,102
Insurance	2,366	2,328	2,340	2,690	2,597
Supplies and Services	803	10,295	103,000	22,115	63,615
Civic Engagement Total	83,132	92,177	231,673	154,256	198,228
Workforce Development					
Salaries	2,440	2,400	2,400	2,400	2,400
Payroll Taxes	137	179	35	35	35
Benefits	54,648	56,735	11,602	11,948	12,234
Insurance	263	259	260	299	289
Supplies and Services	12,785	11,598	14,500	14,100	14,100
Workforce Development Total	70,273	71,172	28,797	28,782	29,057
Special Events					
Supplies and Services	16,796	19,810	30,918	-	-
Special Events Total	16,796	19,810	30,918	-	-
City Council Total	217,906	205,239	294,539	189,038	233,285

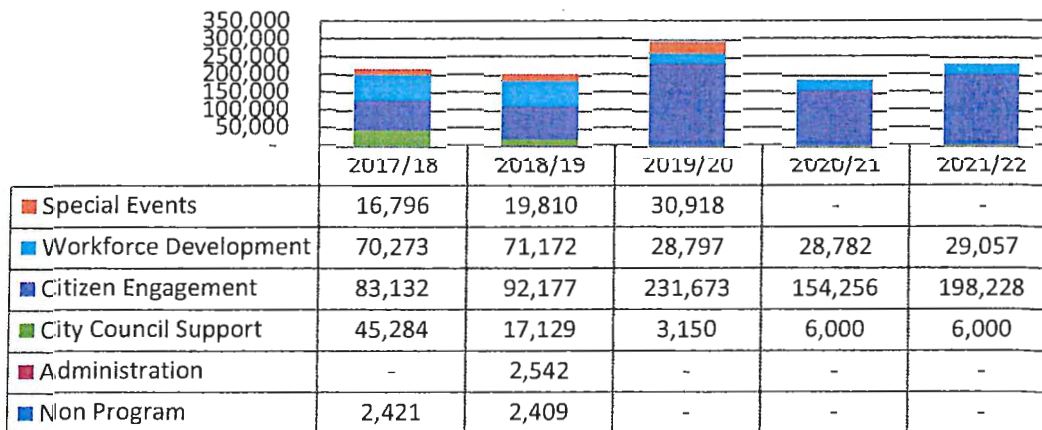
City Council Consolidated

Salaries	24,400	24,064	24,001	24,001	24,001
Payroll Taxes	1,521	1,943	348	348	348
Benefits	113,687	115,270	116,022	119,485	122,336
Insurance	2,630	2,587	2,599	2,989	2,886
Supplies and Services	<u>75,668</u>	<u>61,375</u>	<u>151,568</u>	<u>42,215</u>	<u>83,715</u>
Total	<u>217,906</u>	<u>205,239</u>	<u>294,539</u>	<u>189,038</u>	<u>233,285</u>
Non Program	2,421	2,409	-	-	-
Administration	-	2,542	-	-	-
City Council Support	45,284	17,129	3,150	6,000	6,000
Citizen Engagement	83,132	92,177	231,673	154,256	198,228
Workforce Development	70,273	71,172	28,797	28,782	29,057
Special Events	<u>16,796</u>	<u>19,810</u>	<u>30,918</u>	<u>-</u>	<u>-</u>
Total	<u>217,906</u>	<u>205,239</u>	<u>294,539</u>	<u>189,038</u>	<u>233,285</u>

City Council Budget by Account Category



City Council Budget by Program



City Manager

Mission Statement

It is the mission of the City Manager's Department to provide leadership and administrative direction for the implementation of the policies and the accomplishment of the objectives set forth by the City Council. We will recruit and retain quality employees, and maintain and provide informational services to citizens and departments in a timely and effective manner.

City Manager

Administration

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State. We do this to ensure the Community that the government's funds are being used appropriately and the City's concerns are represented to other government leaders.

City Council Support

Ensure necessary actions are followed up on. Additionally, provide the City Council, Commissions, and Committees with the best available information and training related to the topics brought up in front of each. We do this in order for the public to know what issues are being deliberated by the Council, Commissions, and Committees and to ensure that decisions are made in the best interest of the Community.

Citizen Engagement

Proactively facilitate the Community's (residents, businesses, and users of City services) ability to engage and participate in programs and services, provided within the City and decisions made by the City Council and Boards and Commissions. We do this to ensure our programs, services and decisions are reflective of and take into consideration the diverse people and interest who make up our Community.

Workforce Development

Assist employees in becoming more effective in their current jobs and provide a method for employees to develop their skills for future projects and jobs within the field of government. We do this to ensure our employees are aware of and can use the latest techniques available for accomplishing their job duties and provide the Community with an organization which is dynamic, enthusiastic, and knowledgeable on how to resolve issues and concerns brought to them.

Economic Development

Develop and implement strategies to retain and attract businesses to Brisbane. We do this in order to provide a solid financial base for the community so necessary and desired services can be provided with the least financial impact on the residents.

Public Education

Provide the Community information regarding a variety of services, projects, and programs available within the City as well providing information which impacts the health, safety, and wellness of individuals. We do this to ensure the Community is aware of the programs, services, and projects the City are doing which may impact people on a daily basis as well as reduce the loss of life and property due to accidents or events.

Library

Stewardship of Built Environment

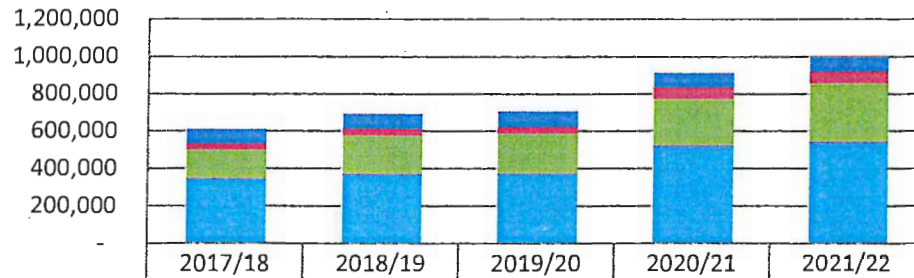
Plan for, operate, and maintain in a safe and energy efficient manner the physical structures the City owns. We do this to ensure safe working environments for its employees and to ensure welcoming and easily accessed facilities for the public.

- Major Expenditure Items:
 - Annual Yard Waste Clean-up \$15,000
 - Economic Development Program - \$50,000
 - Janitorial Services Library - \$20,000
 - Library Subsidy - \$26,000

Department/Division: 2100 City Manager				General Fund Fund 100	
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries					
Payroll Taxes					
Benefits	8				
Supplies and Services	-				
Non Program Total	8	-	-	-	-
Administration					
Salaries	84,752	89,675	77,923	82,389	85,288
Payroll Taxes	2,102	2,232	1,126	1,195	1,237
Benefits	33,611	42,981	43,918	38,625	46,763
Insurance	7,412	7,944	8,414	10,261	10,252
Supplies and Services	1,978	10,147	4,450	4,100	4,100
Administration Total	129,855	152,979	135,832	136,570	147,640
City Council Support					
Salaries	141,061	151,010	159,510	169,095	174,669
Payroll Taxes	2,049	2,203	2,296	2,452	2,533
Benefits	62,020	87,174	90,595	76,122	93,352
Insurance	14,666	16,191	17,149	21,061	21,000
Supplies and Services	4,166	2,093	1,700	500	500
Council Support Total	223,963	258,670	271,250	269,230	292,054
Citizen Engagement					
Salaries	47,871	52,197	54,733	120,348	125,982
Payroll Taxes	702	770	905	1,745	1,827
Benefits	23,543	29,718	31,716	60,643	76,674
Insurance	5,025	5,532	5,859	14,989	15,144
Supplies and Services	12,311	8,603	15,000	15,000	15,000
Civic Engagement Total	89,453	96,820	108,213	212,725	234,627
Workforce Development					
Salaries	1,502	2,841	3,197	16,179	17,093
Payroll Taxes	22	42	45	235	248
Benefits	766	821	1,861	8,428	11,221
Insurance	-	315	334	2,015	2,055
Supplies and Services	4,841	7,789	7,720	5,460	5,460
Workforce Development Total	7,131	11,806	13,156	32,317	36,077
Economic Development					
Salaries	22,872	24,686	29,351	26,806	27,648
Payroll Taxes	332	360	422	389	401
Benefits	9,650	14,272	16,679	11,802	14,591
Insurance	2,213	2,977	3,154	3,339	3,324
Supplies and Services	52,278	49,285	50,465	50,000	50,000
Economic Development Total	87,344	91,579	100,071	92,335	95,964

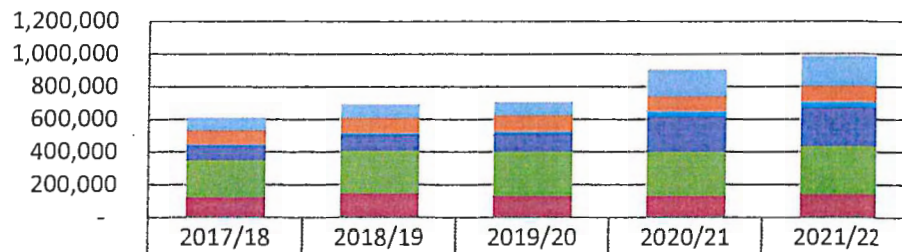
Department/Division: 2100 City Manager					General Fund Fund 100
	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Public Education					
Salaries	46,139	47,876	46,539	99,224	103,875
Payroll Taxes	677	707	670	1,439	1,506
Benefits	22,665	28,365	26,887	49,532	63,341
Insurance	5,158	4,726	5,005	12,358	12,487
Supplies and Services	-	-	-	-	-
Public Education Total	74,639	81,674	79,102	162,553	181,210
Emergency Response					
Salaries				3,745	3973.99
Payroll Taxes				54	57.62
Benefits				1,947	2720.3
Insurance				466	477.79
Supplies and Services					
Emergency Response Total	-	-	-	6,213	7,230
City Manager Total	612,394	693,528	707,623	911,943	994,802
City Manager Consolidated					
Salaries	344,196	368,285	371,253	517,786	538,529
Payroll Taxes	5,884	6,313	5,465	7,508	7,809
Benefits	152,264	203,330	211,657	247,099	308,663
Insurance	34,474	37,685	39,915	64,490	64,741
Supplies and Services	75,575	77,916	79,335	75,060	75,060
Total	612,394	693,528	707,623	911,943	994,802
Non Program					
Administration	129,855	152,979	135,832	136,570	147,640
City Council Support	223,963	258,670	271,250	269,230	292,054
Citizen Engagement	89,453	96,820	108,213	212,725	234,627
Workforce Development	7,131	11,806	13,156	32,317	36,077
Economic Development	87,344	91,579	100,071	92,335	95,964
Public Education	74,639	81,674	79,102	162,553	181,210
Emergency Response	-	-	-	6,213	7,230
Total	612,394	693,528	707,623	911,943	994,802

City Manager Budget by Account Category



	2017/18	2018/19	2019/20	2020/21	2021/22
Supplies and Services	75,575	77,916	79,335	75,060	75,060
Insurance	34,474	37,685	39,915	64,490	64,741
Benefits	152,264	203,330	211,657	247,099	308,663
Payroll Taxes	5,884	6,313	5,465	7,508	7,809
Salaries	344,196	368,285	371,253	517,786	538,529

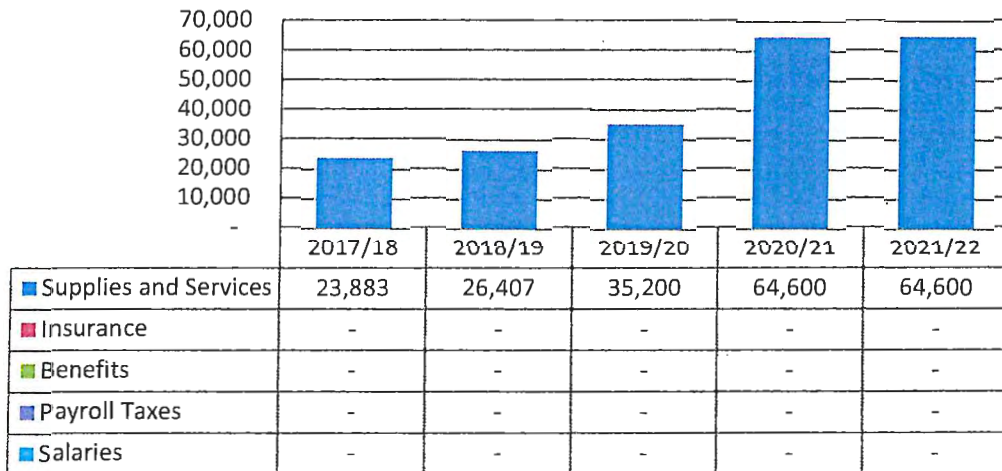
City Manager Budget by Program



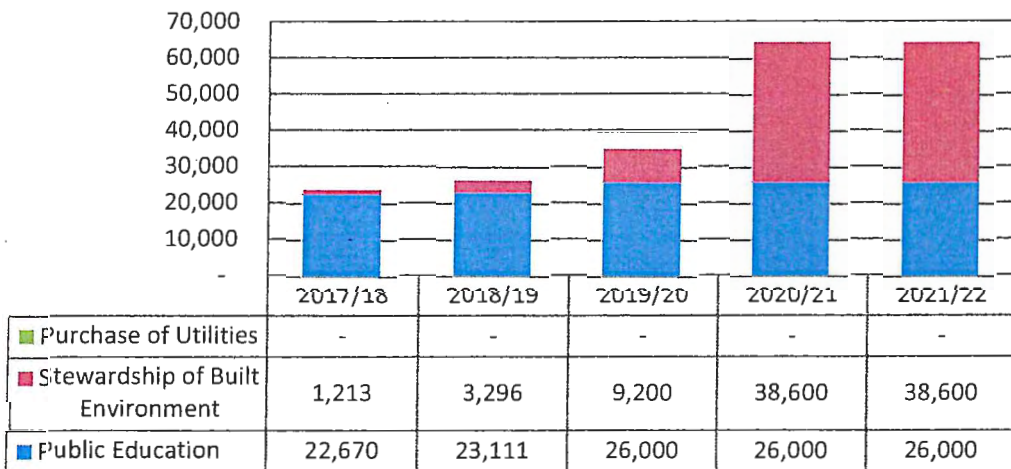
	2017/18	2018/19	2019/20	2020/21	2021/22
Public Education	74,639	81,674	79,102	162,553	181,210
Economic Development	87,344	91,579	100,071	92,335	95,964
Workforce Development	7,131	11,806	13,156	32,317	36,077
Citizen Engagement	89,453	96,820	108,213	212,725	234,627
City Council Support	223,963	258,670	271,250	269,230	292,054
Administration	129,855	152,979	135,832	136,570	147,640
Non Program	8	-	-	-	-

Department/Division: 7100 Library			General Fund				
			Fund 100				
			2017/18	2018/19	2019/20	2020/21	2021/22
			Actual	Actual	Approved	Proposed	Proposed
Program and Account Category:			Expenditure	Expenditure	Budget	Budget	Budget
Public Education							
	Salaries						
	Payroll Taxes						
	Benefits						
	Supplies and Services		22,670	23,111	26,000	26,000	26,000
Public Education Total			22,670	23,111	26,000	26,000	26,000
Stewardship of Built Environment							
	Salaries		-	-	-	-	-
	Payroll Taxes		-	-	-	-	-
	Benefits		-	-	-	-	-
	Insurance		-	-	-	-	-
	Supplies and Services		1,213	3,296	9,200	38,600	38,600
Stewardship of Built Environment Total			1,213	3,296	9,200	38,600	38,600
Purchase of Utilities							
	Salaries		-	-	-	-	-
	Payroll Taxes		-	-	-	-	-
	Benefits		-	-	-	-	-
	Insurance		-	-	-	-	-
	Supplies and Services		-	-	-	-	-
Purchase of Utilities Total			-	-	-	-	-
Library Total			23,883	26,407	35,200	64,600	64,600
Library Consolidated							
	Salaries		-	-	-	-	-
	Payroll Taxes		-	-	-	-	-
	Benefits		-	-	-	-	-
	Insurance		-	-	-	-	-
	Supplies and Services		23,883	26,407	35,200	64,600	64,600
Total			23,883	26,407	35,200	64,600	64,600
Public Education			22,670	23,111	26,000	26,000	26,000
Stewardship of Built Environment			1,213	3,296	9,200	38,600	38,600
Purchase of Utilities			-	-	-	-	-
Total			23,883	26,407	35,200	64,600	64,600

Library Budget by Account Category



Library Budget by Program



CITY CLERK

Mission Statement

It is the mission of the City Clerk's Office to promote openness in government by processing and recording City Council actions and managing all official records of the Council promptly and efficiently.

Department Management

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State. We do this to ensure the Community that the government's funds are being used appropriately and the City's concerns are represented to other government leaders.

Council/Commission Support

Ensure meetings are properly noticed, accurate minutes are kept, and necessary actions are followed up on. Additionally, provide the City Council, Commissions, and Committees with the best available information and training related to the topics brought up in front of each. We do this in order for the public to know what issues are being deliberated by the Council, Commissions, and Committees and to ensure that decisions are made in the best interest of the Community.

Citizen Engagement

Proactively facilitate the Community's (residents, businesses, and users of City services) ability to engage and participate in programs and services, provided within the City and decisions made by the City Council and Boards and Commissions. We do this to ensure our programs, services and decisions are reflective of and take into consideration the diverse people and interest who make up our Community.

Workforce Development

Assist employees in becoming more effective in their current jobs and provide a method for employees to develop their skills for future projects and jobs within the field of government. We do this to ensure our employees are aware of and can use the latest techniques available for accomplishing their job duties and provide the Community with an organization which is dynamic, enthusiastic, and knowledgeable on how to resolve issues and concerns brought to them.

Records Management

Manage all records consistent with state law and actively promote methods which would improve the ease of public access to information and enhance staff efficiency in tracking and retrieving records. We do this ensure necessary information is easily accessible by whomever needs to use it.

- Major Expenditure Items:
 - City-wide records retention schedule \$14,500

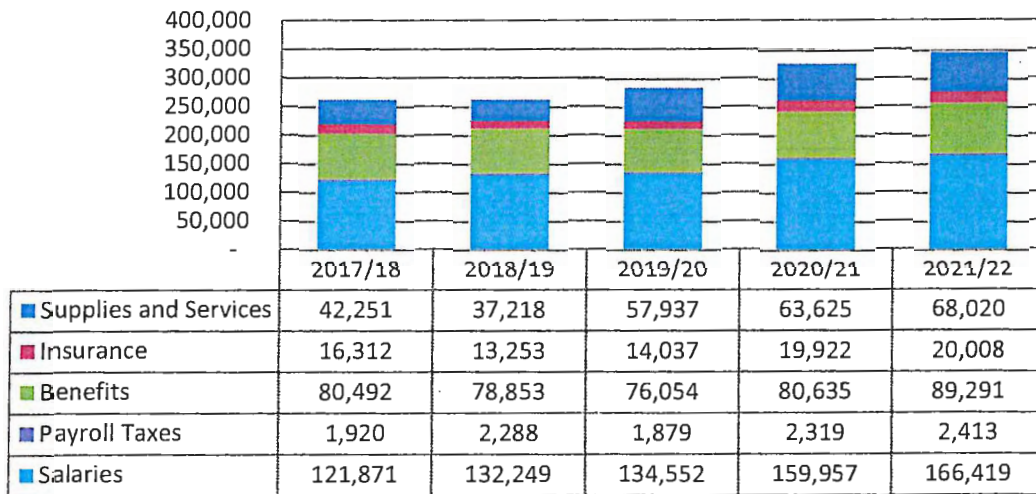
- Elections \$20,000
 - Storing Inactive Records at Storage Facility \$9,700
- New Items
 - Versatile Express Support \$1,000
 - Retrieval, Recycling, Destruction of Obsolete Records \$5,100
 - City Clerk Certification Training \$,2,100

Department/Division: 2110 City Clerk			General Fund Fund 100		
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Administration					
Salaries	8,666	9,379	9,942	11,901	12,382
Payroll Taxes	141	147	139	173	180
Benefits	6,132	5,624	5,576	5,941	6,572
Insurance	1,077	979	1,037	1,482	1,489
Supplies and Services	2,279	2,023	2,365	1,225	1,230
Administration Total	18,295	18,152	19,059	20,723	21,853
City Council Support					
Salaries	40,193	39,810	41,360	49,177	51,164
Payroll Taxes	610	608	578	713	742
Benefits	27,302	26,768	23,374	24,785	27,445
Insurance	5,943	4,074	4,315	6,125	6,151
Supplies and Services	2,274	1,117	2,565	700	900
Council Support Total	76,322	72,378	72,191	81,500	86,402
Citizen Engagement					
Salaries	45,711	47,796	49,666	59,232	61,625
Payroll Taxes	696	734	694	859	894
Benefits	31,429	32,089	27,975	29,726	32,902
Insurance	7,139	4,892	5,182	7,377	7,409
Supplies and Services	21,228	9,701	22,565	20,000	20,400
Civic Engagement Total	106,204	95,212	106,081	117,195	123,229
Workforce Development					
Salaries	11,241	9,379	9,942	11,901	12,382
Payroll Taxes	171	145	139	173	180
Benefits	6,829	5,423	5,576	5,941	6,572
Insurance	1,077	979	1,037	1,482	1,489
Supplies and Services	1,574	1,247	4,400	4,500	7,790
Workforce Development Total	20,892	17,173	21,094	23,998	28,413
Records Management					
Salaries	16,060	25,886	23,642	27,745	28,866
Payroll Taxes	302	655	330	402	419
Benefits	8,799	8,949	13,553	14,242	15,800
Insurance	1,077	2,329	2,466	3,456	3,470
Supplies and Services	14,896	23,130	26,042	37,200	37,700
Records Management Total	41,134	60,948	66,033	83,044	86,255
City Clerk Total	262,847	263,862	284,459	326,459	346,151

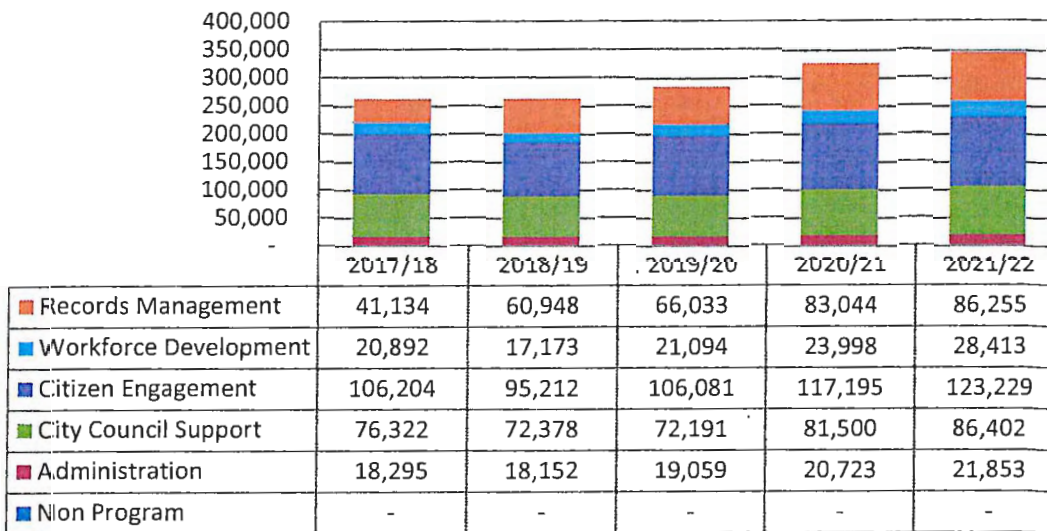
Department/Division: 2110 City Clerk**General Fund
Fund 100**

		2017/18	2018/19	2019/20	2020/21	2021/22
		Actual	Actual	Approved	Proposed	Proposed
Program and Account Category:		Expenditure	Expenditure	Budget	Budget	Budget
City Clerk Consolidated						
	Salaries	121,871	132,249	134,552	159,957	166,419
	Payroll Taxes	1,920	2,288	1,879	2,319	2,413
	Benefits	80,492	78,853	76,054	80,635	89,291
	Insurance	16,312	13,253	14,037	19,922	20,008
	Supplies and Services	42,251	37,218	57,937	63,625	68,020
Total		<u>262,847</u>	<u>263,862</u>	<u>284,459</u>	<u>326,459</u>	<u>346,151</u>
	Non Program	-	-	-	-	-
	Administration	18,295	18,152	19,059	20,723	21,853
	City Council Support	76,322	72,378	72,191	81,500	86,402
	Citizen Engagement	106,204	95,212	106,081	117,195	123,229
	Workforce Development	20,892	17,173	21,094	23,998	28,413
	Records Management	41,134	60,948	66,033	83,044	86,255
Total		<u>262,847</u>	<u>263,862</u>	<u>284,459</u>	<u>326,459</u>	<u>346,151</u>

City Clerk Budget by Account Category



City Clerk Budget by Program



Administrative Services Department

Mission Statement

The Administrative Services Department is made of two separate Divisions with different missions.

The Finance Division delivers reliable financial and information technology services. We are responsible for facilitating the planning, organization, implementation, control, coordination, and direction of the financial and technological policies and programs of the City, as established by the City Council and the City Manager.

The Human Resources Division recognizes the value and importance of human resources management and employees to the organization and is committed to providing high quality human resource services. We are a resource and advisor to all City departments and employees and to deliver cost effective, results-oriented services.

Finance

Department Management

Coordinate the effective and efficient running of the division. We do this to ensure the Community that the government's funds are being used appropriately and the City's concerns are represented to other government leaders.

Council/Commission Support

Provide the City Council, Commissions, and Committees with the best available information related to the finances of the City in timely manner. We do this to ensure the City Council and the community has accurate financial information in order to understand both short-term and long-term impacts of decisions.

Citizen Engagement

Proactively provide accurate financial information to the Community in order to provide residents and businesses the ability to engage and participate in decisions made by the City Council and Boards and Commissions. We do this to ensure our programs, services and decisions are reflective of and take into consideration the diverse people and interest who make up our Community.

Workforce Development

Assist employees in becoming more effective in their current jobs and provide a method for employees to develop their skills for future projects and jobs within the field of government. We do this to ensure our employees are aware of and can use the latest techniques available for accomplishing their job duties and provide the Community with an organization which is dynamic, enthusiastic, and knowledgeable on how to resolve issues and concerns brought to them.

Accounting

Record, maintain and report on the City's financial transactions according to the requirements of the State and National standards. We do this to ensure the City's funds are safe and financial information is presented in an understandable manner.

Forecasting and Budgeting

Provide a long-term financial picture of the City's revenues and expenditures as well as ensuring annual budgets meet the requirements of the community. We do this to ensure that financial decisions are made with knowledge on the impact of the future ability to pay for services required and desired by the community.

Revenue Collection

Collect revenues which are owed to the City. We do this to ensure that the money is available for City services.

Computer System

Maintain and keep up to date the City's computer system. We do this to ensure that employees have the necessary tools available to perform their jobs effectively and efficiently.

Risk Management

Develop and manage programs which reduce the liability of the City and when necessary defend the City's interests. We do this to ensure that as many resources are available to provide services to the community while ensuring employees act appropriately.

Records Management

Manage all financial records consistent with state law and actively promote methods which would improve the ease of public access to information and enhance staff efficiency in tracking and retrieving records. We do this ensure necessary information is easily accessible by whomever needs to use it.

Human Resources**Administration**

Coordinate the effective and efficient running of the division. We do this to ensure the Community that the government's funds are being used appropriately and the City's concerns are represented to other government leaders.

Workforce Development

Assist employees in becoming more effective in their current jobs and provide a method for employees to develop their skills for future projects and jobs within the field of government. We do this to ensure

our employees are aware of and can use the latest techniques available for accomplishing their job duties and provide the Community with an organization which is dynamic, enthusiastic, and knowledgeable on how to resolve issues and concerns brought to them.

Risk Management

Develop and manage programs which reduce the liability of the City and when necessary defend the City's interests. We do this to ensure that as many resources are available to provide services to the community while ensuring employees act appropriately.

Compensation and Benefits

Develop, maintain, and administer a pay system and benefit system to attract and retain qualified City employees. We do this to ensure that the City compensates the qualified workforce in a fair and equitable manner to perform the services required by the City.

Safety

Ensure for the safety and well-being of our employees. We do this to protect and minimize the risk of injury and illness to our employees in order for them to be available to perform their duties in an effective and efficient manner.

Employee/Labor Relations

Develop policies and procedures, and create working conditions for the City's workforce consistent with State and Federal Law. We do this to ensure that the City can attract and retain a high quality workforce.

Central Services

Administration

Coordinate the effective and efficient running of the organization. We do this to ensure the Community that the government's funds are being used appropriately.

City Council/Commission Support

Participate in County-wide and State-wide organizations. We do this in order to ensure Brisbane interests are represented on regional and state-wide issues. Televisе Council and Commission meetings to ensure residents have the ability to know decisions are being made without needing to attend meetings.

Citizen Engagement

Proactively facilitate the Community's (residents, businesses, and users of City services) ability to engage and participate in programs and services, provided within the City and decisions made by the City

Council and Boards and Commissions. We do this to ensure our programs, services and decisions are reflective of and take into consideration the diverse people and interest who make up our Community.

Workforce Development

Assist employees in becoming more effective in their current jobs and provide a method for employees to develop their skills for future projects and jobs within the field of government. We do this to ensure our employees are aware of and can use the latest techniques available for accomplishing their job duties and provide the Community with an organization which is dynamic, enthusiastic, and knowledgeable on how to resolve issues and concerns brought to them.

Computer System

Maintain and keep up to date the City's computer system. We do this to ensure that employees have the necessary tools available to perform their jobs effectively and efficiently.

Economic Development

Develop and implement strategies to retain and attract businesses to Brisbane. We do this in order to provide a solid financial base for the community so necessary and desired services can be provided with the least financial impact on the residents.

Public Education

Provide the Community information regarding a variety of services, projects, and programs available within the City as well providing information which impacts the health, safety, and wellness of individuals. We do this to ensure the Community is aware of the programs, services, and projects the City are doing which may impact people on a daily basis as well as reduce the loss of life and property due to accidents or events.

Stewardship of Built Environment

Plan for, operate, and maintain in a safe and energy efficient manner the physical structures the City owns. We do this to ensure safe working environments for its employees and to ensure welcoming and easily accessed facilities for the public.

Stewardship of Natural Environment

Provide for public transportation needs of residents and workers within the City. We do this to reduce the impact of greenhouse gases due to commuting.

Successor Agency

City Council/Commission Support

Ensure meetings are properly noticed, accurate minutes are kept, and necessary actions are followed up on.

Finance

- Major Expenditures
 - Actuarial Study for OPEB 2020/21 \$12,000
 - Audit
 - 2018/19 \$42,500
 - 2019/20 \$45,000
 - Contract for OPEB and PERS Estimates and GASB 45 Actuarial \$11,000
 - Software Maintenance Tyler \$40,000
- New Expenditures
 - Priority Based Budgeting Software \$20,000

Human Resources

- Major Expenditures
 - Safety Program \$33,000
 - Labor Relations \$25,000
 - City wide policy and skill training \$15,000

Central Services

- Major Expenditures
 - Telephone lines \$67,000
 - Janitorial \$44,000
 - CCAG \$29,000
 - Network Monthly access fees \$10,000
 - Cable programming \$20,000
 - Council programming \$16,500
 - Network support \$100,000
 - Printing Star/News \$18,000
 - Web Support
 - 2020/2021 \$21,800
 - 2021/2022 \$13,800
 - Copier Rental \$49,000
 - Gas and Electric (City Hall) \$42,000
 - Water and Sewer Service \$25,000
 - Furniture and non-computer replacement \$16,000
 - Computer and server replacement \$40,700
 - Chamber of Commerce contribution \$20,400

Department/Division: 2200 Finance				General Fund	
				Fund 100	
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries		-	-	5,000	5,000
Payroll Taxes					
Benefits	18				
Supplies and Services	-	-	-	-	-
Non Program Total	18	-	-	5,000	5,000
Administration					
Salaries	80,558	63,503	61,905	106,933	111,240
Payroll Taxes	1,209	960	865	1,551	1,613
Benefits	33,383	33,385	30,818	44,564	51,294
Insurance	8,659	6,098	6,458	13,318	13,371
Supplies and Services	8,666	16,336	12,700	14,018	14,193
Administration Total	132,474	120,280	112,746	180,383	191,711
City Council/Commission Support					
Salaries	49,988	75,635	83,370	61,679	64,168
Payroll Taxes	730	1,108	1,164	894	930
Benefits	25,309	40,744	47,771	27,598	34,589
Insurance	6,100	8,212	8,698	7,682	7,715
Supplies and Services	-	-	-	-	-
Council/Commission Support Total	82,127	125,698	141,003	97,854	107,402
Citizen Engagement					
Salaries	118,450	110,110	118,352	38,820	40,383
Payroll Taxes	2,105	1,598	1,665	563	586
Benefits	58,499	68,310	71,335	16,300	19,999
Insurance	12,629	11,742	12,437	-	4,855
Supplies and Services	9,732	10,044	4,500	12,700	10,500
Citizen Engagement Total	201,415	201,805	208,288	68,383	76,323
Workforce Development					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	18,888	27,362	16,020	26,780	28,124
Workforce Development Total	18,888	27,362	16,020	26,780	28,124
Accounting					
Salaries	190,776	207,072	204,682	261,100	271,610
Payroll Taxes	4,421	3,519	2,921	3,786	3,938
Benefits	95,965	114,255	114,802	116,698	144,692
Insurance	20,746	22,591	21,819	32,520	32,655
Supplies and Services	89,675	41,630	78,265	85,670	79,305
Accounting Total	401,583	389,067	422,490	499,773	532,201

Department/Division: 2200 Finance				General Fund	
				Fund 100	
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Forecasting and Budgeting					
Salaries	38,963	58,088	64,041	60,007	62,428
Payroll Taxes	581	858	894	870	905
Benefits	16,029	28,649	34,953	26,896	33,882
Insurance	4,122	6,308	6,681	7,474	7,506
Supplies and Services	17	21,578	26,750	40,000	40,000
Forecasting and Budgeting Total	59,713	115,481	133,319	135,247	144,721
Revenue Collection					
Salaries	23,812	20,594	30,167	28,567	29,721
Payroll Taxes	1,337	340	437	414	431
Benefits	8,624	9,198	12,269	11,115	12,833
Insurance	2,852	3,085	3,267	3,558	3,572
Supplies and Services	4,943	5,763	12,250	15,100	15,100
Revenue Collection Total	41,567	38,981	58,391	58,754	61,657
Computer System					
Salaries	111,778	113,015	123,833	127,386	132,481
Payroll Taxes	1,660	1,679	1,730	1,847	1,921
Benefits	44,874	57,926	61,909	47,845	72,360
Insurance	11,950	12,197	12,919	15,866	15,928
Supplies and Services	578	261	240	5,276	2,782
Computer System Total	170,840	185,079	200,631	198,219	225,472
Risk Management					
Salaries	16,927	12,081	11,741	10,663	11,094
Payroll Taxes	251	182	164	155	161
Benefits	6,927	7,047	6,543	4,818	6,211
Insurance	1,770	1,156	1,225	1,328	1,334
Supplies and Services	62	30	-	-	-
Risk Management Total	25,938	20,497	19,673	16,963	18,799
Records Management					
Salaries	13,363	9,423	18,854	28,567	29,721
Payroll Taxes	1,166	174	273	414	431
Benefits	5,187	4,390	7,668	11,115	12,833
Insurance	1,696	1,928	2,042	3,558	3,572
Supplies and Services	3,733	4,044	-	4,000	4,000
Records Management Total	25,144	19,959	28,838	47,654	50,557
FinanceTotal	1,159,706	1,244,209	1,341,400	1,335,012	1,441,967

Department/Division: 2200 Finance**General Fund****Fund 100**

	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	Actual	Approved	Proposed	Proposed
Program and Account Category:	Expenditure	Expenditure	Budget	Budget	Budget

Finance Consolidated

Salaries	644,615	669,521	716,945	728,722	757,846
Payroll Taxes	13,461	10,419	10,114	10,494	10,916
Benefits	294,814	363,903	388,069	306,948	388,693
Insurance	70,524	73,317	75,547	85,304	90,508
Supplies and Services	136,293	127,049	150,725	203,544	194,004

Total

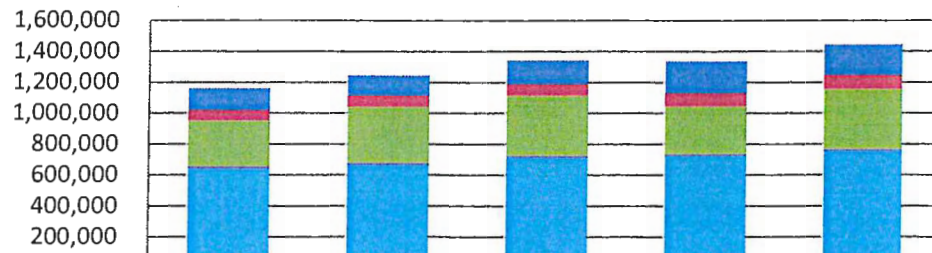
1,159,706	1,244,209	1,341,400	1,335,012	1,441,967
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Non Program	18	-	-	5,000	5,000
Administration	132,474	120,280	112,746	180,383	191,711
City Council/Commissioner	82,127	125,698	141,003	97,854	107,402
Citizen Engagement	201,415	201,805	208,288	68,383	76,323
Workforce Development	18,888	27,362	16,020	26,780	28,124
Accounting	401,583	389,067	422,490	499,773	532,201
Forecasting and Budgeting	59,713	115,481	133,319	135,247	144,721
Revenue Collection	41,567	38,981	58,391	58,754	61,657
Computer System	170,840	185,079	200,631	198,219	225,472
Risk Management	25,938	20,497	19,673	16,963	18,799
Records Management	25,144	19,959	28,838	47,654	50,557

Total

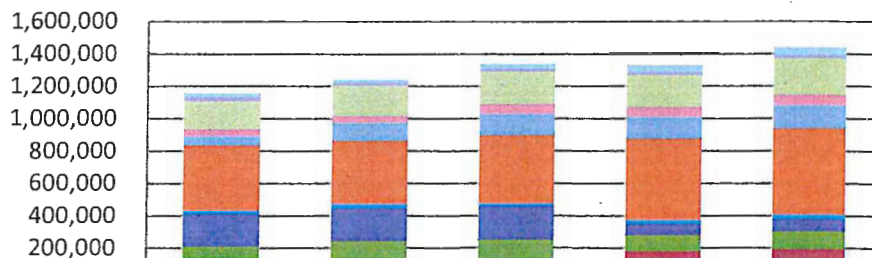
1,159,706	1,244,209	1,341,400	1,335,012	1,441,967
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Finance Budget by Account Category



	2017/18	2018/19	2019/20	2020/21	2021/22
Supplies and Services	136,293	127,049	150,725	203,544	194,004
Insurance	70,524	73,317	75,547	85,304	90,508
Benefits	294,814	363,903	388,069	306,948	388,693
Payroll Taxes	13,461	10,419	10,114	10,494	10,916
Salaries	644,615	669,521	716,945	728,722	757,846

Finance Budget by Program



	2017/18	2018/19	2019/20	2020/21	2021/22
Records Management	25,144	19,959	28,838	47,654	50,557
Risk Management	25,938	20,497	19,673	16,963	18,799
Computer System	170,840	185,079	200,631	198,219	225,472
Revenue Collection	41,567	38,981	58,391	58,754	61,657
Forecasting and Budgeting	59,713	115,481	133,319	135,247	144,721
Accounting	401,583	389,067	422,490	499,773	532,201
Workforce Development	18,888	27,362	16,020	26,780	28,124
Citizen Engagement	201,415	201,805	208,288	68,383	76,323
City Council/Commission Support	82,127	125,698	141,003	97,854	107,402
Administration	132,474	120,280	112,746	180,383	191,711
Non Program	18	-	-	5,000	5,000

Department/Division: 2210 Human Resources**General Fund
Fund 100**

Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries					
Payroll Taxes					
Benefits	5				
Supplies and Services	-	170	-	110	120
Non Program Total	5	170	-		
Administration					
Salaries	16,804	21,956	22,277	49,720	51,729
Payroll Taxes	259	344	323	721	750
Benefits	7,568	10,197	11,709	21,626	24,232
Insurance	1,769	2,278	2,413	6,193	6,219
Supplies and Services	4,382	5,008	2,900	1,210	1,100
Capital	3,881	-	-	-	-
Administration Total	34,663	39,783	39,622	79,470	84,030
Workforce Development					
Salaries	40,103	52,851	53,658	74,121	77,115
Payroll Taxes	608	827	778	1,075	1,118
Benefits	17,144	24,436	28,140	31,673	35,749
Insurance	4,218	5,487	5,812	9,232	9,271
Supplies and Services	24,773	30,350	32,475	26,785	26,795
Workforce Development Total	86,845	113,951	120,863	142,885	150,048
Compensation and Benefits					
Salaries	40,103	52,851	53,658	74,121	77,115
Payroll Taxes	608	827	778	1,075	1,118
Benefits	17,147	24,405	28,140	31,673	35,749
Insurance	4,218	5,487	5,812	9,232	9,271
Supplies and Services	12,085	19,931	5,000	5,000	5,000
Compensation and Benefits Total	74,160	103,502	93,388	121,100	128,253
Safety					
Salaries	24,709	34,394	35,058	65,987	68,653
Payroll Taxes	373	539	508	957	995
Benefits	9,997	15,348	18,131	28,324	31,910
Insurance	2,586	3,585	3,797	8,219	8,254
Supplies and Services	27,168	27,127	35,500	35,500	35,500
Safety Total	64,832	80,993	92,994	138,986	145,312

Department/Division: 2210 Human Resources	General Fund
	Fund 100

Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
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Employee/Labor Relations

Salaries	41,235	52,072	52,695	65,987	68,653
Payroll Taxes	627	813	764	957	995
Benefits	18,329	24,659	27,951	28,324	31,910
Insurance	4,352	5,388	5,707	8,219	8,254
Supplies and Services	31,710	67,833	18,625	34,425	59,175

Employee/Labor Relations Total	96,254	150,765	105,742	137,911	168,987
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Human Resources Total	356,758	489,164	452,610	620,462	676,750
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Human Resources Consolidated

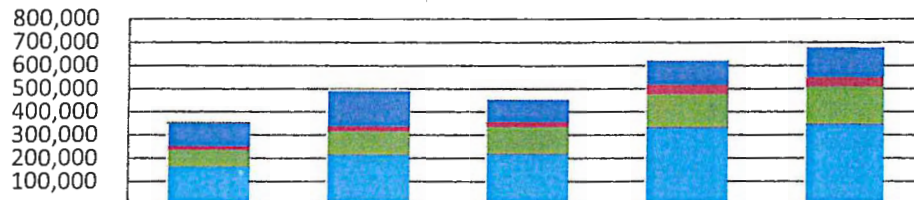
Salaries	162,954	214,125	217,345	329,935	343,265
Payroll Taxes	2,475	3,350	3,152	4,784	4,977
Benefits	70,190	99,045	114,073	141,619	159,548
Insurance	17,142	22,225	23,540	41,093	41,270
Supplies and Services	100,116	150,419	94,500	103,030	127,690
Capital	3,881	-	-	-	-

Total	356,758	489,164	452,610	620,462	676,750
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Non Program	5	170	-	-	-
Administration	34,663	39,783	39,622	79,470	84,030
Workforce Development	86,845	113,951	120,863	142,885	150,048
Risk Management	-	-	-	-	-
Compensation and Benefits	74,160	103,502	93,388	121,100	128,253
Safety	64,832	80,993	92,994	138,986	145,312
Employee/Labor Relations	96,254	150,765	105,742	137,911	168,987

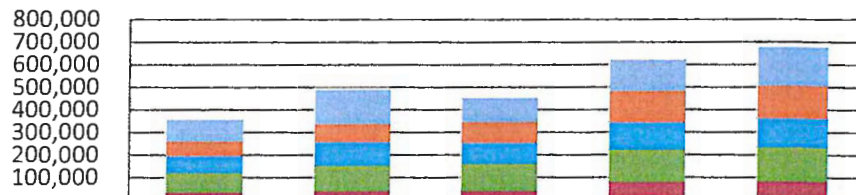
Total	356,758	489,164	452,610	620,352	676,630
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Human Resources Budget by Account Category



	2017/18	2018/19	2019/20	2020/21	2021/22
Capital	3,881	-	-	-	-
Supplies and Services	100,116	150,419	94,500	103,030	127,690
Insurance	17,142	22,225	23,540	41,093	41,270
Benefits	70,190	99,045	114,073	141,619	159,548
Payroll Taxes	2,475	3,350	3,152	4,784	4,977
Salaries	162,954	214,125	217,345	329,935	343,265

Human Resources Budget by Program



	2017/18	2018/19	2019/20	2020/21	2021/22
Employee/Labor Relations	96,254	150,765	105,742	137,911	168,987
Safety	64,832	80,993	92,994	138,986	145,312
Compensation and Benefits	74,160	103,502	93,388	121,100	128,253
Risk Management	-	-	-	-	-
Workforce Development	86,845	113,951	120,863	142,885	150,048
Administration	34,663	39,783	39,622	79,470	84,030
Non Program	5	170	-	-	-

Department/Division: 8001 Central Services**General Fund
Fund 100**

Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries					
Payroll Taxes					
Benefits	(93,288)	(93,288)			
Supplies and Services	3,026	3,026			
Capital Expenditures	5,899	5,899	-	-	-
Non Program Total	(84,363)	(84,363)	-	-	-
Administration					
Salaries	-	-	-	1,248	1,325
Payroll Taxes	-	-	-	18	19
Benefits	-	-	-	213	907
Insurance	-	-	-	-	159
Supplies and Services	81,507	82,571	77,750	101,920	101,920
Capital Expenditures	12,987	13,358	16,000	16,000	16,000
Administration Total	94,494	95,929	93,750	119,399	120,330
City Council/Commission Support					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	50,114	47,595	75,620	75,320	75,320
City Council/Commission Support Total	50,114	47,595	75,620	75,320	75,320
Citizen Engagement					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	62,185	64,667	73,170	51,635	47,635
Citizen Engagement Total	62,185	64,667	73,170	51,635	47,635
Workforce Development					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	8,226	11,363	3,500	3,500	3,500
Workforce Development Total	8,226	11,363	3,500	3,500	3,500
Accounting					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	748	1	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	-	-	-
Accounting Total	748	1	-	-	-

Department/Division: 8001 Central Services
**General Fund
Fund 100**

Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
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Computer System

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	125,260	125,453	110,000	110,000	110,000
Capital Expenditures	20,076	10,939	37,700	37,700	37,700

Computer System Total	145,336	136,392	147,700	147,700	147,700
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Risk Management

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	158	-	-	-

Risk Management Total	-	158	-	-	-
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Compensation and Benefits

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	126	44	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	-	-	-

Compensation and Benefits Total	126	44	-	-	-
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Economic Development

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	21,809	21,125	21,400	22,000	22,000

Economic Development Total	21,809	21,125	21,400	22,000	22,000
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Public Education

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	49,522	50,898	47,160	61,395	57,395

Public Education Total	49,522	50,898	47,160	61,395	57,395
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Stewardship of Built Environment

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	98,165	92,956	108,100	120,000	120,000

Stewardship of Built Environment Total	98,165	92,956	108,100	120,000	120,000
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Department/Division: 8001 Central Services
General Fund
Fund 100

Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
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Stewardship of Natural Environment

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	8,975	7,385	8,300	8,300	8,300

Stewardship of Natural Environment Total	8,975	7,385	8,300	8,300	8,300
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Purchase of Utilities

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	-	-	-

Purchase of Utilities Total	-	-	-	-	-
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Central Services Total	455,337	444,149	578,700	609,249	602,180
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Central Services Consolidated

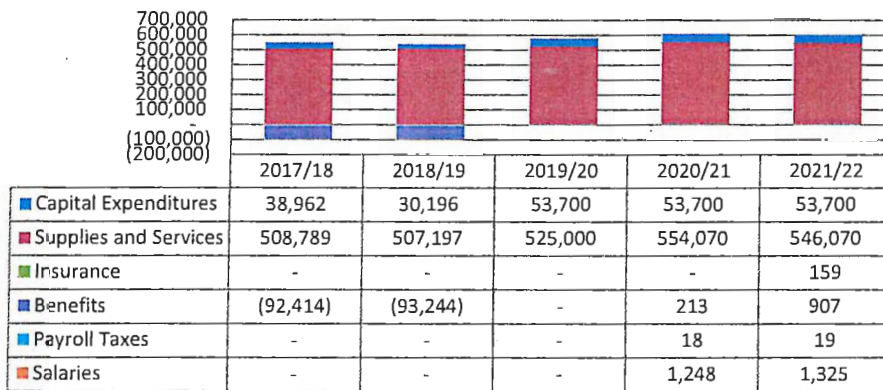
Salaries	-	-	-	1,248	1,325
Payroll Taxes	-	-	-	18	19
Benefits	(92,414)	(93,244)	-	213	907
Insurance	-	-	-	-	159
Supplies and Services	508,789	507,197	525,000	554,070	546,070
Capital Expenditures	38,962	30,196	53,700	53,700	53,700

Total	455,337	444,149	578,700	609,249	602,180
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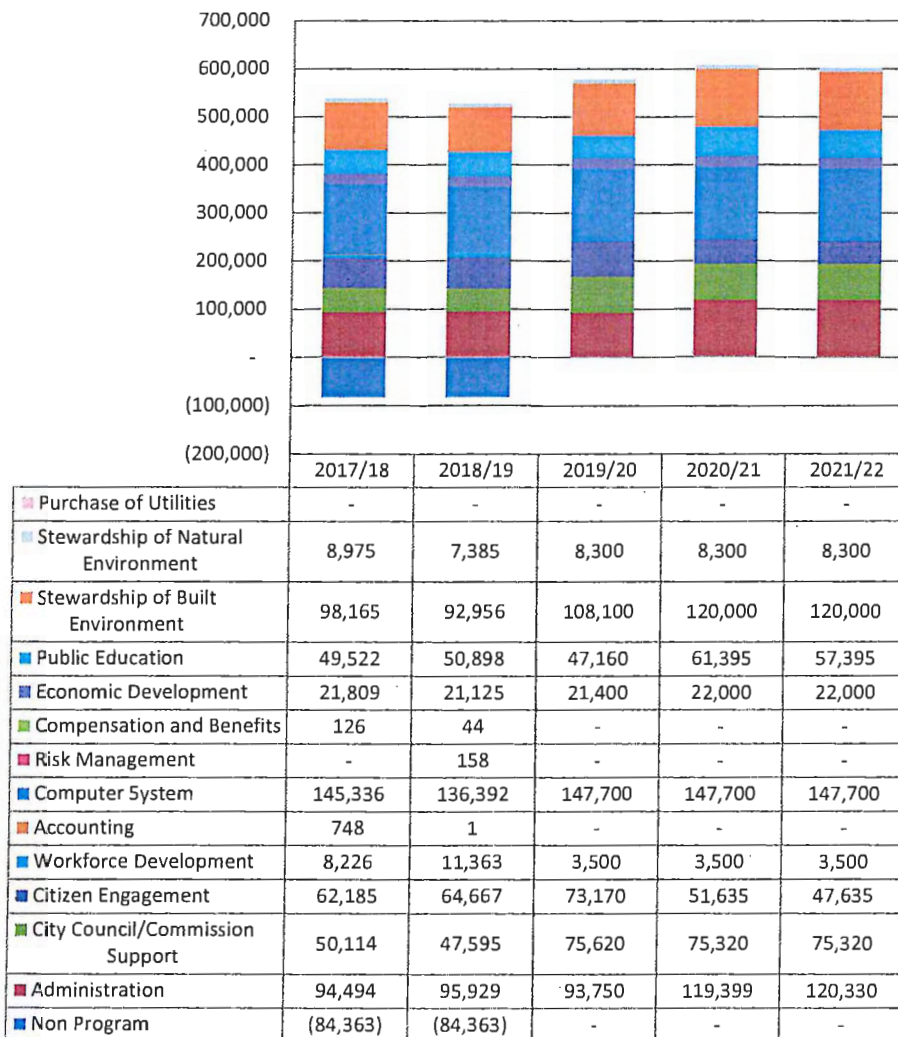
Non Program	(84,363)	(84,363)	-	-	-
Administration	94,494	95,929	93,750	119,399	120,330
City Council/Commission Support	50,114	47,595	75,620	75,320	75,320
Citizen Engagement	62,185	64,667	73,170	51,635	47,635
Workforce Development	8,226	11,363	3,500	3,500	3,500
Accounting	748	1	-	-	-
Computer System	145,336	136,392	147,700	147,700	147,700
Risk Management	-	158	-	-	-
Compensation and Benefits	126	44	-	-	-
Economic Development	21,809	21,125	21,400	22,000	22,000
Public Education	49,522	50,898	47,160	61,395	57,395
Stewardship of Built Environment	98,165	92,956	108,100	120,000	120,000
Stewardship of Natural Environment	8,975	7,385	8,300	8,300	8,300
Purchase of Utilities	-	-	-	-	-

Total	455,337	444,149	578,700	609,249	602,180
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Central Services Budget by Account Category



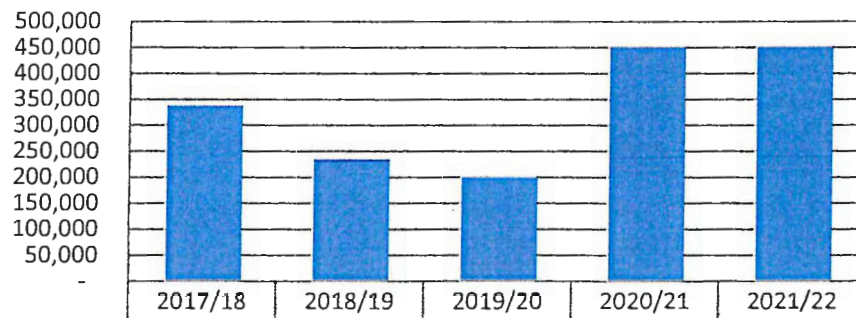
Central Services Budget by Program



Department/Division: 2300 Legal
General Fund
Fund 100

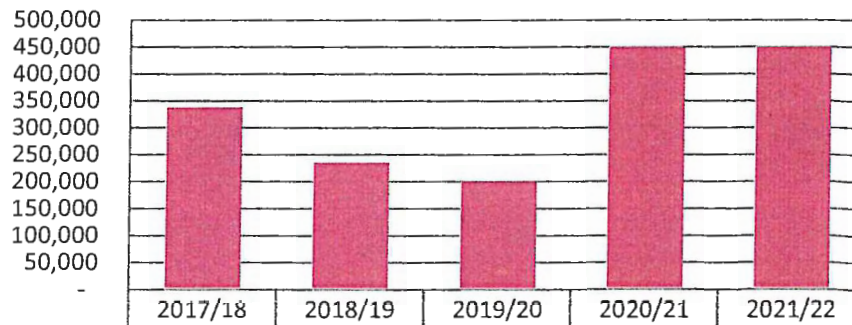
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries					
Payroll Taxes					
Benefits					
Supplies and Services	-	196			
Non Program Total	-	196	-		
City Council/Commission Support					
Salaries	-	-	-		
Payroll Taxes	-	-	-		
Benefits	-	-	-		
Insurance	-	-	-		
Supplies and Services	337,841	234,805	200,000	450,000	450,000
Council/Commission Support Total	337,841	234,805	200,000	450,000	450,000
Risk Management					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	-	-	-
Risk Management Total	-	-	-	-	-
LegalTotal	<u>337,841</u>	<u>235,001</u>	<u>200,000</u>	<u>450,000</u>	<u>450,000</u>
Legal Consolidated					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	337,841	235,001	200,000	450,000	450,000
Total	<u>337,841</u>	<u>235,001</u>	<u>200,000</u>	<u>450,000</u>	<u>450,000</u>
Total					
Non Program	-	196	-	-	-
City Council/Commission Support	337,841	234,805	200,000	450,000	450,000
Risk Management	-	-	-	-	-
Total	<u>337,841</u>	<u>235,001</u>	<u>200,000</u>	<u>450,000</u>	<u>450,000</u>

Legal Budget by Account Category



Supplies and Services	337,841	235,001	200,000	450,000	450,000
Insurance	-	-	-	-	-
Benefits	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Salaries	-	-	-	-	-

Legal Budget by Program



Risk Management	-	-	-	-	-
City Council/Commission Support	337,841	234,805	200,000	450,000	450,000
Non Program	-	196	-	-	-

3000 – COMMUNITY DEVELOPMENT

Mission Statement

The Department of Community Development is committed to assist the Citizens of Brisbane, the Planning Commission and the City Council to develop and maintain community goals in regard to quality of life and the built environment by applying its professional and technical skills to the analysis of complex issues and by overseeing private and public development projects.

City Programs

Department Management

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State. We do this to ensure the Community that the City's concerns are represented in matters of regional and/or statewide concern.

Council/Commission Support

Ensure meetings are properly noticed, accurate minutes are kept, and necessary actions are followed up on. Additionally, provide the City Council, Commissions, and Committees with the best available information and training related to the topics brought up in front of each. We do this in order for the public to know what issues are being deliberated by the Council, Commissions, and Committees and to ensure that decisions are made in the best interest of the Community.

Citizen Engagement

Proactively facilitate the Community's (residents, businesses, and users of City services) ability to engage and participate in land use planning programs and projects and related decisions made by the City Council and Boards and Commissions. We do this to ensure our programs, and decisions are reflective of and take into consideration the diverse people and interest who make up our Community.

Workforce Development

Assist employees in becoming more effective in their current jobs and provide a method for employees to develop their skills for future projects and jobs within the field of government. We do this to ensure our employees are aware of and can use the latest techniques available for accomplishing their job duties and provide the Community with an organization which is dynamic, enthusiastic, and knowledgeable on how to resolve issues and concerns brought to them.

Public Education

Provide the Community information regarding the range of projects, programs and regulations related to both land use planning and building within the City. We do this to ensure the Community is aware of the programs and regulations which impact the existing and future environment of Brisbane which are

intended to enhance the quality of life in Brisbane and ensure that life safety is protected through the application of building regulations.

Records Management

Manage all records consistent with state law and actively promote methods which would improve the ease of public access to information and enhance staff efficiency in tracking and retrieving records. We do this ensure necessary information is easily accessible by whomever needs to use it.

Building Permitting

Promote the use of technology in providing a transparent, professional, and timely process for building plan review, permit issuance, and inspection. We do this to improve the efficiency and convenience of the permitting process and to protect life and property within Brisbane by ensuring all structures are constructed in compliance with all applicable construction codes including the "Green Building Code".

- Major Expenditure Items:
 - Plan and Building Inspection– Collected from Fees
 - 2020/2021 - \$500,000
 - 2021/2022 - \$115,000
 - Fire Plan Check (No. County Fire) - \$34,000 – Collected from Fees
 - Technical Assistance to Review Land Use proposals - \$15,000
 - Legal Counsel for Subdivision and Zoning Regulation - \$10,000
- New Items:
 - Bluebeam Licenses \$500
 - SB2 Work Program – Reimbursable
 - 2020/2021 \$120,000
 - 2021/2022 \$40,000
 - HE Update
 - 2020/2021 \$10,000
 - 2021/20122 \$5,000

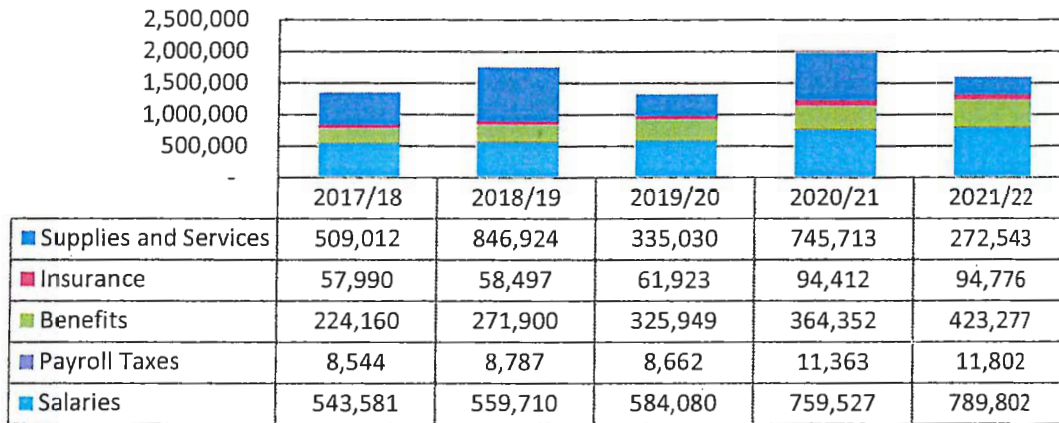
Department/Division: 3000 Community Development					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries				1,500	1,500
Payroll Taxes					
Benefits	29				
Supplies and Services	-	-	-	-	-
Non Program Total	29	-	-	1,500	1,500
Administration					
Salaries	35,176	37,533	39,413	46,490	48,363
Payroll Taxes	532	558	552	674	701
Benefits	16,088	21,005	22,320	20,685	25,653
Insurance	3,826	3,890	4,120	5,790	5,815
Supplies and Services	2,144	2,521	1,400	6,160	2,740
Administration Total	57,765	65,507	67,804	79,799	83,271
City Council/Commission Support					
Salaries	74,534	83,490	85,652	103,359	107,524
Payroll Taxes	1,124	1,253	1,215	1,499	1,559
Benefits	31,928	41,379	47,951	50,174	58,988
Insurance	8,290	8,570	9,077	12,873	12,927
Supplies and Services	8,448	2,331	19,050	42,940	48,000
Council/Commission Support Total	124,323	137,023	162,945	210,844	228,998
Citizen Engagement					
Salaries	82,744	86,704	90,500	123,247	127,963
Payroll Taxes	1,561	1,613	1,659	2,159	2,227
Benefits	31,349	38,563	45,804	56,189	64,385
Insurance	8,953	9,113	9,617	15,350	15,384
Supplies and Services	39,599	70,372	2,200	3,400	1,400
Citizen Engagement Total	164,206	206,365	149,780	200,345	211,360
Workforce Development					
Salaries	36,076	37,528	39,227	47,915	49,845
Payroll Taxes	544	565	554	695	723
Benefits	14,220	22,650	22,339	22,808	27,136
Insurance	3,870	3,909	4,141	5,968	5,993
Supplies and Services	4,115	8,760	7,505	6,828	5,878
Workforce Development Total	58,825	73,412	73,766	84,213	89,574
Building Permit					
Salaries	95,120	85,440	91,349	124,582	129,599
Payroll Taxes	1,452	1,334	1,312	1,806	1,879
Benefits	35,305	41,508	56,087	66,060	73,871
Insurance	9,633	9,253	9,800	15,517	15,581
Supplies and Services	397,135	724,043	214,135	538,105	153,165
Building Permit Total	538,645	861,577	372,683	746,070	374,096

Department/Division: 3000 Community Development					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Planning Application Processing					
Salaries	66,623	72,180	74,605	93,746	97,521
Payroll Taxes	1,005	1,083	1,054	1,359	1,414
Benefits	30,275	36,582	40,963	43,806	51,940
Insurance	7,238	7,431	7,871	11,676	11,725
Supplies and Services	763	490	17,100	18,160	18,920
Planning Application Processing Total	105,903	117,766	141,592	168,748	181,519
City Initiated Programs					
Salaries	46,648	48,920	50,622	70,322	73,149
Payroll Taxes	709	739	714	1,020	1,061
Benefits	20,977	19,959	26,535	32,021	37,465
Insurance	4,920	5,036	5,334	8,759	8,795
Supplies and Services	50,548	26,845	25,595	127,010	39,330
City Initiated Programs Total	123,801	101,498	108,799	239,131	159,800
Records Management					
Salaries	37,470	34,194	36,472	48,094	50,032
Payroll Taxes	570	531	523	697	725
Benefits	14,718	13,995	22,359	25,458	28,675
Insurance	3,823	3,690	3,908	5,990	6,015
Supplies and Services	6,025	11,370	22,450	1,600	1,600
Records Management Total	62,607	63,780	85,712	81,840	87,047
Public Education					
Salaries	69,191	73,721	76,242	100,273	104,308
Payroll Taxes	1,048	1,112	1,079	1,454	1,512
Benefits	29,272	36,259	41,590	47,151	55,165
Insurance	7,437	7,607	8,057	12,489	12,541
Supplies and Services	237	191	25,595	1,510	1,510
Public Education Total	107,184	118,890	152,562	162,877	175,036
Community Development Total	1,343,288	1,745,818	1,315,644	1,975,367	1,592,200
Community Development Consolidated					
Salaries	543,581	559,710	584,080	759,527	789,802
Payroll Taxes	8,544	8,787	8,662	11,363	11,802
Benefits	224,160	271,900	325,949	364,352	423,277
Insurance	57,990	58,497	61,923	94,412	94,776
Supplies and Services	509,012	846,924	335,030	745,713	272,543
Total	1,343,288	1,745,818	1,315,644	1,975,367	1,592,200

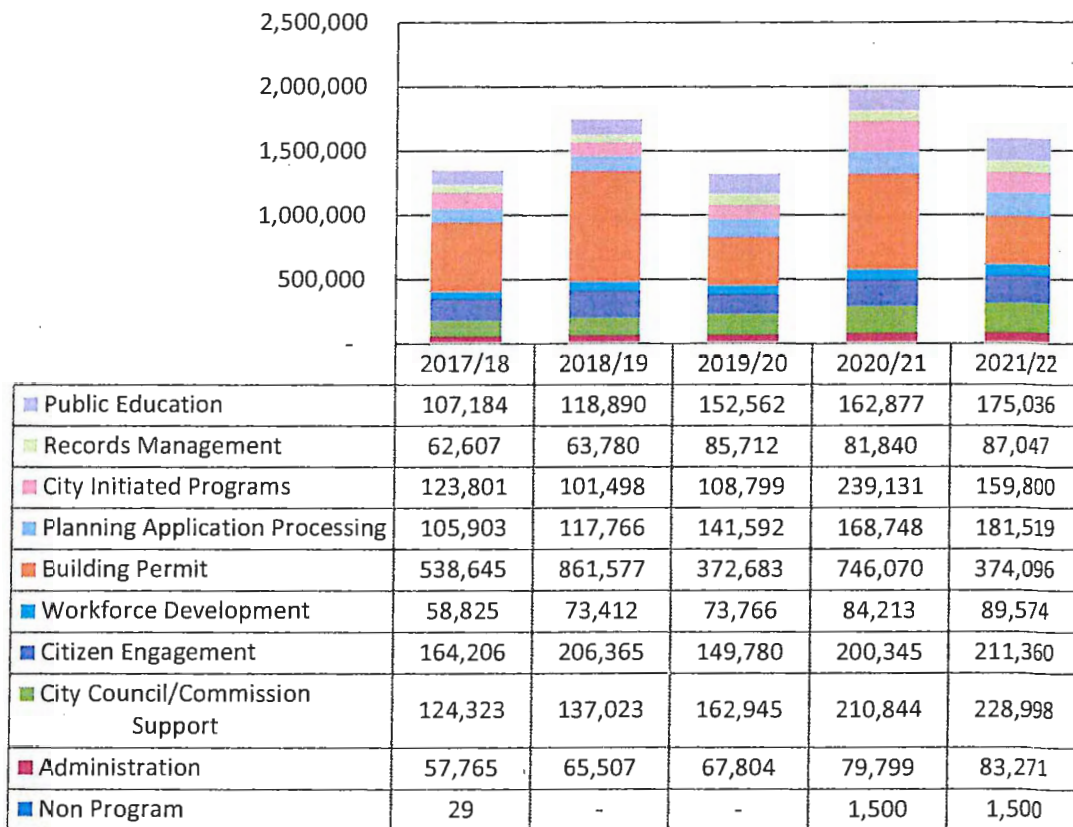
Department/Division: 3000 Community Development
**General Fund
Fund 100**

Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program	29	-	-	1,500	1,500
Administration	57,765	65,507	67,804	79,799	83,271
City Council/Commission Support	124,323	137,023	162,945	210,844	228,998
Citizen Engagement	164,206	206,365	149,780	200,345	211,360
Workforce Development	58,825	73,412	73,766	84,213	89,574
Building Permit	538,645	861,577	372,683	746,070	374,096
Planning Application Processing	105,903	117,766	141,592	168,748	181,519
City Initiated Programs	123,801	101,498	108,799	239,131	159,800
Records Management	62,607	63,780	85,712	81,840	87,047
Public Education	107,184	118,890	152,562	162,877	175,036
Total	<u>1,343,288</u>	<u>1,745,818</u>	<u>1,315,644</u>	<u>1,975,367</u>	<u>1,592,200</u>

Community Development Budget by Account Category



Community Development Budget by Program



POLICE DEPARTMENT

Mission Statement

It is the mission of the men and women of the Brisbane Police Department, working in *Partnership with the Community*, to provide highly effective and responsive police services, which protect individual rights, respect community values, and enhance professional ethics. We welcome the challenge to meet the present demands and prepare for the future while preserving the unique environment of the community we serve.

Administration

Department Management

The management of the internal operations, equipment and supplies of the department which is essential to an efficient working environment. Define and carry out the mission that reflects the community needs and recommendations of the City Council. Work with the public, government officials, city department, and internal employees. Through input from internal meetings from line level to management we maintain the continuity of police services.

Citizen Engagement

Working in partnership with the community to provide a highly effective and responsible police service. Strong relationships of mutual trust, accountability, and transparency between our police department and our community is critical to maintaining public safety and effective policing. Our availability and commitment to listen to our residents, attendance at community events, local meetings, which allows us to establish the trust and support from the community.

Workforce Development

Staying up to date on crime trends, legal updates, networking events, county outreach programs, and countywide meetings allows for the gathering and distribution of critical information.

Records Management

The management of all personnel records within the police department including; citizen complaints, internal affairs, hiring of personnel, background packets, policy updates, service contracts, budget and grant administration.

Public Education

Providing information which impacts the health, safety and welfare of our residents, businesses, and those visiting our community. We take an active role in reaching out to the community through social media platforms, our presence in the community, coupled with the interactive communication to maintain an effective partnership with the community.

Investigations

Oversee the continuity and completion of investigations.

Patrol Services

Monitor Patrol Operations to ensure that the mission of the department is being carried out. Maintain lines of communication with line supervisors to provide mentorship and guidance, often a daily basis or after hours. Provide administrative support during critical incidents.

Traffic Enforcement

Monitor traffic related statistics and data to identify potential traffic problem areas. Prioritize personnel resources and assign personnel dedicated to traffic enforcement. Field complaints from the public regarding traffic concerns and assign personnel to investigate and resolve the issue. Provide support and guidance to the Safe Streets Committee.

Records

Department Management

Managing of police records to ensure that the process complies with local, state and federal guidelines. Gathering and analyzing information to assist members of the departments in investigations, traffic enforcement and crime prevention.

Citizen Engagement

Engaging with citizens in need of police and administrative services by providing information and processing report release requests.

Workforce Development

Maintain legal updates to comply with state and federal laws through continuous training. Participate in local and county meetings and workshops to stay current with changes in policies and laws.

Patrol Services

The data gathered by records from the officers and citizens is essential to ensure information needed to address calls for service is readily available through the data entered into local, state and federal law enforcement systems.

Traffic Enforcement

Records support through the processing of statistical data through the entering of citations allows us the ability to run traffic reports and identify potential traffic problem areas so we can assign personnel to investigate and resolve the issue.

Patrol Services

Citizen Engagement

The men and women of the Brisbane Police Department work in partnership with the community to provide a highly effective and responsive police service, to protect individual rights, respect community values and enhance professionalism.

Workforce Development

We strive in creating an environment that motivates employees to constantly evaluate themselves and build teamwork. Teamwork promotes a level of trust, which translates to good working relationships. We provide employees with on-going and consistent training to help in their success in becoming more effective in their current job and for future promotion.

Records Management

This program is a valuable source of relevant information essential to assist the officers in the investigation, arrest and the judicial process. Records management allows for the ongoing process of gathering, recording, analyzing, disseminating and purging of public and confidential records in accordance with approved policies, procedures and laws.

Investigations

To establish facts of what has occurred during a particular incident in order to determine if a crime has been committed.

Patrol Services

The Brisbane Police Department works 24 hours a day 7 days a week to prevent crime, enforce laws, and enhance public safety by delivering respectful, professional, and dependable police services.

Traffic Enforcement

Traffic safety is an integral part of law enforcement operation. Enforcing the traffic laws is important to the quality of life and the sustainability of our neighborhoods and community. We believe that enforcement decreases traffic accidents, disability and injury, and produces safer roadways as this is measured by the reduction of violations observed over time.

Public Education

Providing the community information which impacts the health, safety and welfare of our community residents, businesses, and those visiting our community. We take an active role in reaching out to the community through social media platforms, our presence in the community, coupled with the interactive communication to maintain an effective partnership with the community.

Emergency Response

Provide life-saving and general assistance to residents, businesses, and visitors by responding to emergency and non-emergency incidents and events.

Youth Programs

Coordinate events in conjunction with the schools and after school programs to educate about law enforcement and safety. Build positive relationships between officers and the youth in our community. We can measure our impact based on our future contacts with the youths, whether they are positive or negative

Teen Programs

Promotes a positive relationship between adolescents and police officers by providing good role models and mentoring through interactions at school. We believe these relationships encourage students to do well in school academically and influence them to make good life decisions. This is measured by future contacts with these individuals either positive or negative.

Major Expenditure Items:

Administration

Records

- ISD Microwave Line and Message Switch \$16,000
- City of San Mateo Records and Dispatch \$202,150
- IT Maintenance Contract
 - 2020/21 \$36,000
 - 2021/22 \$45,500

Patrol

- Major Expenditures
 - Vehicles
 - Gas and Oil \$31,825
 - Repairs \$20,700
 - Animal Control \$58,000
 - County Jail \$11,700
 - Crime Lab \$25,500
 - Post Trainings \$18,050 – Reimbursable
 - Mobile Radios 2020/21 \$20,000
 - Watchguard Camera redaction Software \$10,000

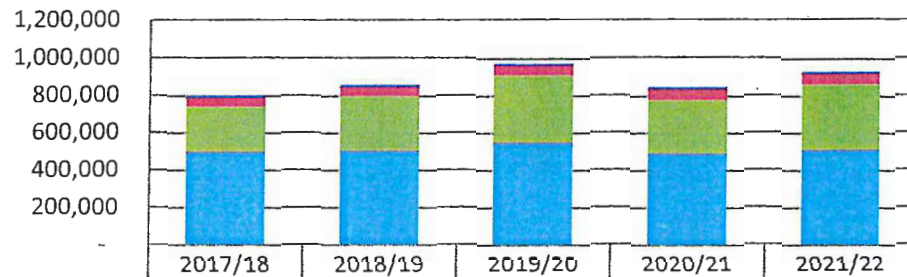
Department/Division: 4101 Police Administration					General Fund
					Fund 100
	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	Actual	Approved	Proposed	Proposed
Program and Account Category:	Expenditure	Expenditure	Budget	Budget	Budget
Non Program					
Salaries					
Payroll Taxes					
Benefits					
Supplies and Services	214				
Non Program Total	214	-	-		
Administration					
Salaries	168,324	169,204	183,641	189,148	196,789
Payroll Taxes	2,555	2,478	2,565	2,743	2,853
Benefits	85,631	100,761	117,754	111,077	135,509
Insurance	17,427	17,786	19,159	23,558	23,647
Supplies and Services	3,287	2,526	2,063	2,381	2,363
Administration Total	277,224	292,755	325,182	328,907	361,161
Citizen Engagement					
Salaries	97,416	101,174	109,044	97,642	101,587
Payroll Taxes	1,462	1,513	1,533	1,416	1,473
Benefits	47,231	60,301	72,399	56,959	69,005
Insurance	10,390	10,747	11,447	12,161	12,207
Supplies and Services	286	305	750	760	770
Citizen Engagement Total	156,784	174,040	195,172	168,938	185,042
Workforce Development					
Salaries	65,282	67,241	71,884	74,058	77,050
Payroll Taxes	995	993	1,004	1,074	1,117
Benefits	32,974	41,443	47,356	43,502	52,973
Insurance	6,875	7,020	7,499	9,224	9,259
Supplies and Services	3,115	5,329	2,863	3,191	3,168
Workforce Development Total	109,240	122,027	130,607	131,049	143,567
Records Management					
Salaries	48,938	49,036	52,527	54,216	56,406
Payroll Taxes	785	728	734	786	818
Benefits	24,486	30,014	34,554	31,698	39,286
Insurance	4,943	5,113	5,480	6,753	6,778
Supplies and Services	-	114	575	570	580
Records Management Total	79,152	85,005	93,870	94,023	103,869
Investigations					
Salaries	57,592	56,648	64,473	21,699	22,576
Payroll Taxes	914	896	924	315	327
Benefits	22,426	25,664	42,518	12,753	15,535
Insurance	5,744	6,453	6,899	2,703	2,713
Supplies and Services	-	-	-	-	-
Investigations Total	86,676	89,662	114,814	37,469	41,151

Department/Division: 4101 Police Administration					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Patrol Services					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	1,156	299	250	255	260
Patrol Services Total	1,156	299	250	255	260
Traffic Enforcement					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	250	255	260
Traffic Enforcement Total	-	-	250	255	260
Public Education					
Salaries	55,990	56,849	62,274	49,508	51,508
Payroll Taxes	847	855	879	718	747
Benefits	26,026	30,973	40,913	28,591	34,922
Insurance	5,842	5,799	6,568	6,166	6,189
Supplies and Services	-	71	250	255	260
Public Education Total	88,705	94,547	110,884	85,239	93,626
Police Administration Total	799,150	858,335	971,028	846,135	928,937
Police Administration Consolidated					
Salaries	493,542	500,154	543,843	486,271	505,917
Payroll Taxes	7,557	7,464	7,638	7,051	7,336
Benefits	238,774	289,157	355,494	284,580	347,230
Insurance	51,220	52,918	57,052	60,565	60,793
Supplies and Services	8,057	8,642	7,001	7,667	7,661
Total	799,150	858,335	971,028	846,135	928,937

Department/Division: 4101 Police Administration**General Fund
Fund 100**

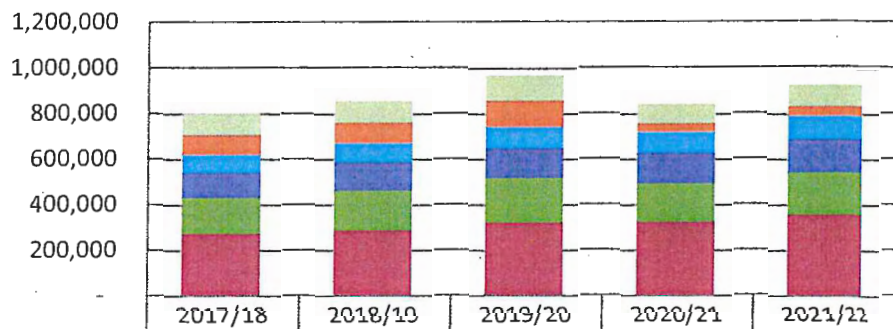
Program and Account Category:	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual Expenditure	Actual Expenditure	Approved Budget	Proposed Budget	Proposed Budget
Non Program	214	-	-	-	-
Administration	277,224	292,755	325,182	328,907	361,161
Citizen Engagement	156,784	174,040	195,172	168,938	185,042
Workforce Development	109,240	122,027	130,607	131,049	143,567
Records Management	79,152	85,005	93,870	94,023	103,869
Investigations	86,676	89,662	114,814	37,469	41,151
Patrol Services	1,156	299	250	255	260
Traffic Enforcement	-	-	250	255	260
Public Education	88,705	94,547	110,884	85,239	93,626
Total	<u>799,150</u>	<u>858,335</u>	<u>971,028</u>	<u>846,135</u>	<u>928,937</u>

Police Administration Budget by Account Category



	2017/18	2018/19	2019/20	2020/21	2021/22
Supplies and Services	8,057	8,642	7,001	7,667	7,661
Insurance	51,220	52,918	57,052	60,565	60,793
Benefits	238,774	289,157	355,494	284,580	347,230
Payroll Taxes	7,557	7,464	7,638	7,051	7,336
Salaries	493,542	500,154	543,843	486,271	505,917

Police Administration Budget by Program



	2017/18	2018/19	2019/20	2020/21	2021/22
Public Education	88,705	94,547	110,884	85,239	93,626
Traffic Enforcement	-	-	250	255	260
Patrol Services	1,156	299	250	255	260
Investigations	86,676	89,662	114,814	37,469	41,151
Records Management	79,152	85,005	93,870	94,023	103,869
Workforce Development	109,240	122,027	130,607	131,049	143,567
Citizen Engagement	156,784	174,040	195,172	168,938	185,042
Administration	277,224	292,755	325,182	328,907	361,161
Non Program	214	-	-	-	-

Department/Division: 4110 Communications and Records	General Fund Fund 100
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	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
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Non Program

Salaries	
Payroll Taxes	
Benefits	
Supplies and Services	-

Non Program Total	-	-	-	-	-
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Administration

Salaries	-	-	-	-	
Payroll Taxes	-	-	-	-	
Benefits	-	-	-	-	
Insurance	-	-	-	-	
Supplies and Services	73,205	54,357	55,225	56,688	57,819

Administration Total	73,205	54,357	55,225	56,688	57,819
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Citizen Engagement

Salaries	34,942	31,652	32,224	33,799	35,165
Payroll Taxes	769	508	450	490	510
Benefits	16,942	22,277	23,530	19,046	26,840
Insurance	2,737	3,174	3,362	4,210	4,226
Supplies and Services	43,333	47,904	43,245	50,810	51,828

Citizen Engagement Total	98,723	105,516	102,811	108,355	118,568
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Workforce Development

Salaries	17,471	15,826	16,112	16,900	17,582
Payroll Taxes	385	254	225	245	255
Benefits	8,471	11,139	11,765	9,523	13,420
Insurance	1,369	1,587	1,681	2,105	2,113
Supplies and Services	4,462	8,059	5,400	7,880	8,100

Workforce Development Total	32,157	36,865	35,183	36,653	41,470
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Records Management

Salaries	41,120	65,738	65,572	125,953	131,041
Payroll Taxes	860	2,725	2,587	1,826	1,900
Benefits	19,980	26,886	28,287	65,965	80,477
Insurance	3,398	6,624	6,974	15,687	15,746
Supplies and Services	24,024	42,922	39,410	46,987	47,988
Capital Expenditures	147	-	-	-	-

Records Management Total	89,530	144,895	142,830	256,419	277,153
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Investigations

Salaries	-	-	-	-	
Payroll Taxes	-	-	-	-	
Benefits	-	-	-	-	
Insurance	-	-	-	-	
Supplies and Services	203	85	85	1,042	1,064

Investigations Total	203	85	85	1,042	1,064
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Department/Division: 4110 Communications and Records	General Fund
	Fund 100

Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
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Patrol Services

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	43,096	47,806	45,895	54,573	55,668

Patrol Services Total	43,096	47,806	45,895	54,573	55,668
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Traffic Enforcement

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	43,113	47,691	43,095	51,716	52,753

Traffic Enforcement Total	43,113	47,691	43,095	51,716	52,753
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Public Education

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	203	85	85	136	139

Public Education Total	203	85	85	136	139
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Emergency Response

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	43,128	54,349	45,610	54,230	55,314

Emergency Response Total	43,128	54,349	45,610	54,230	55,314
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Communications and Records Total	423,357	491,648	470,819	619,812	659,948
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Communications and Records Consolidated

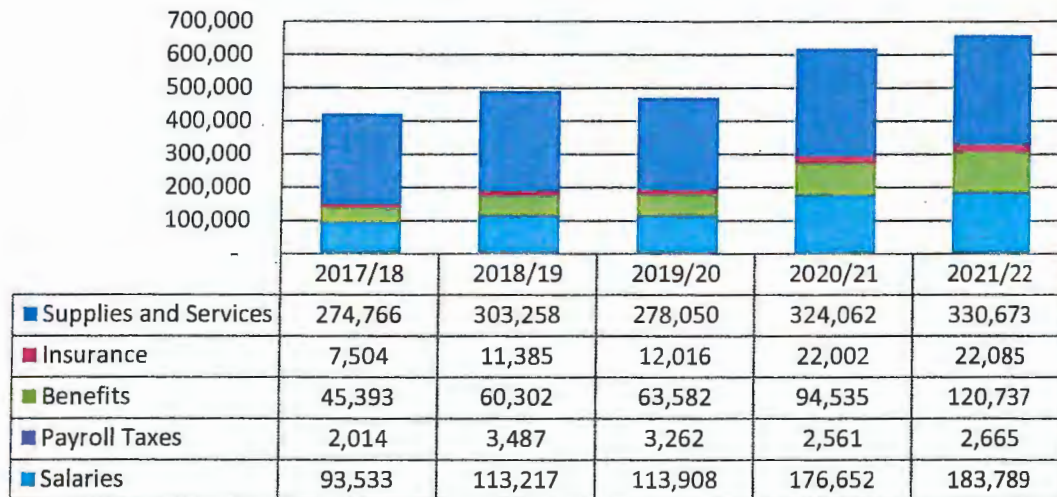
Salaries	93,533	113,217	113,908	176,652	183,789
Payroll Taxes	2,014	3,487	3,262	2,561	2,665
Benefits	45,393	60,302	63,582	94,535	120,737
Insurance	7,504	11,385	12,016	22,002	22,085
Supplies and Services	274,766	303,258	278,050	324,062	330,673

Total	423,210	491,648	470,819	619,812	659,948
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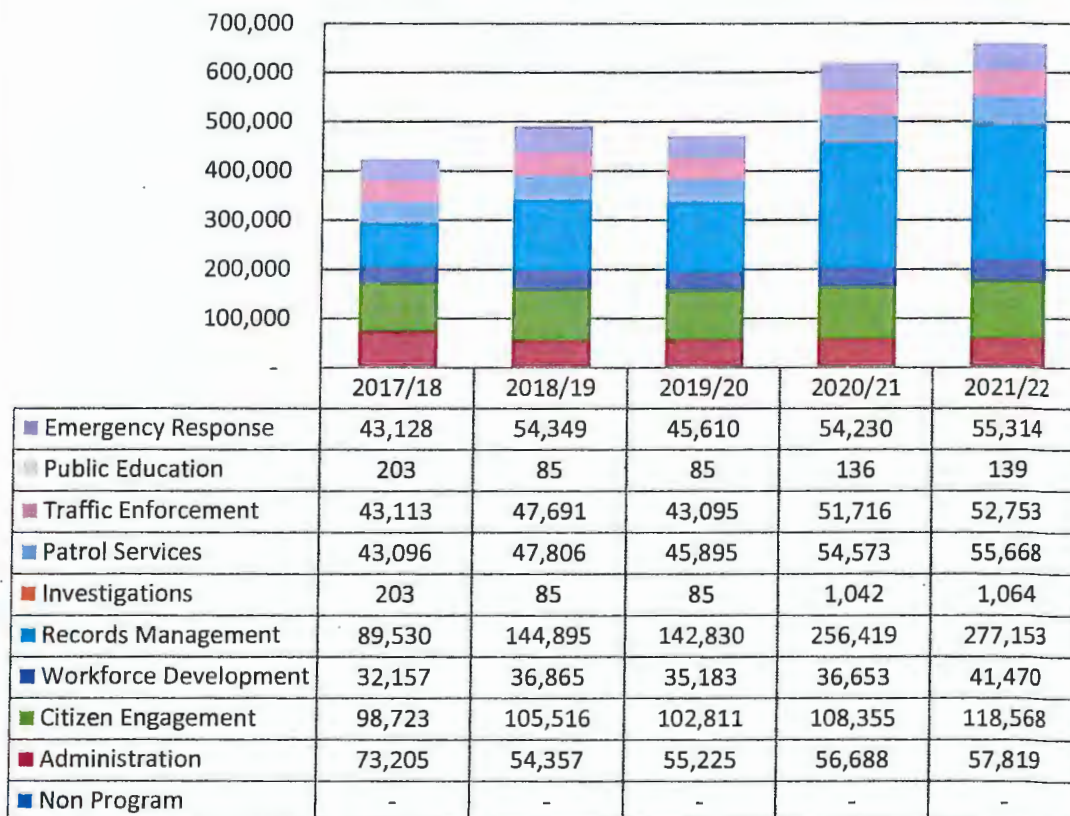
Department/Division: 4110 Communications and Records**General Fund
Fund 100**

	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Program and Account Category:					
Non Program	-	-	-	-	-
Administration	73,205	54,357	55,225	56,688	57,819
Citizen Engagement	98,723	105,516	102,811	108,355	118,568
Workforce Development	32,157	36,865	35,183	36,653	41,470
Records Management	89,530	144,895	142,830	256,419	277,153
Investigations	203	85	85	1,042	1,064
Patrol Services	43,096	47,806	45,895	54,573	55,668
Traffic Enforcement	43,113	47,691	43,095	51,716	52,753
Public Education	203	85	85	136	139
Emergency Response	43,128	54,349	45,610	54,230	55,314
Total	<u>423,357</u>	<u>491,648</u>	<u>470,819</u>	<u>619,812</u>	<u>659,948</u>

Police Records Budget by Account Category



Police Records Budget by Program



Department/Division: 4120 Police Patrol Services					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries		-	-	320,000	332,800
Payroll Taxes					
Benefits					
Supplies and Services	(1,553)	-	-	-	-
Non Program Total	(1,553)	-	-	320,000	332,800
Administration					
Salaries	78,935	120,748	119,242	101,049	138,800
Payroll Taxes	1,187	1,796	1,729	1,465	2,013
Benefits	44,244	63,874	75,869	58,669	88,720
Insurance	8,817	12,240	12,915	12,586	16,679
Supplies and Services	5,899	7,389	7,345	7,118	7,275
Administration Total	139,081	206,047	217,100	180,886	253,487
Citizen Engagement					
Salaries	324,079	386,631	325,375	300,085	372,962
Payroll Taxes	5,230	6,232	5,176	5,900	6,596
Benefits	168,168	198,434	207,906	162,338	196,763
Insurance	28,312	33,203	35,241	37,375	41,313
Supplies and Services	20,150	28,497	26,773	27,735	27,746
Citizen Engagement Total	545,941	652,997	600,471	533,434	645,381
Workforce Development					
Salaries	12,231	9,523	12,198	-	
Payroll Taxes	186	144	177	-	
Benefits	3,514	5,135	8,124	-	
Insurance	-	1,272	1,321	-	
Supplies and Services	49,155	47,904	30,870	31,960	32,265
Workforce Development Total	65,085	63,979	52,689	31,960	32,265
Risk Management					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	-	-	-
Risk Management Total	-	-	-	-	-
Safety					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	1,028	3,399	-	-	-
Safety Total	1,028	3,399	-	-	-

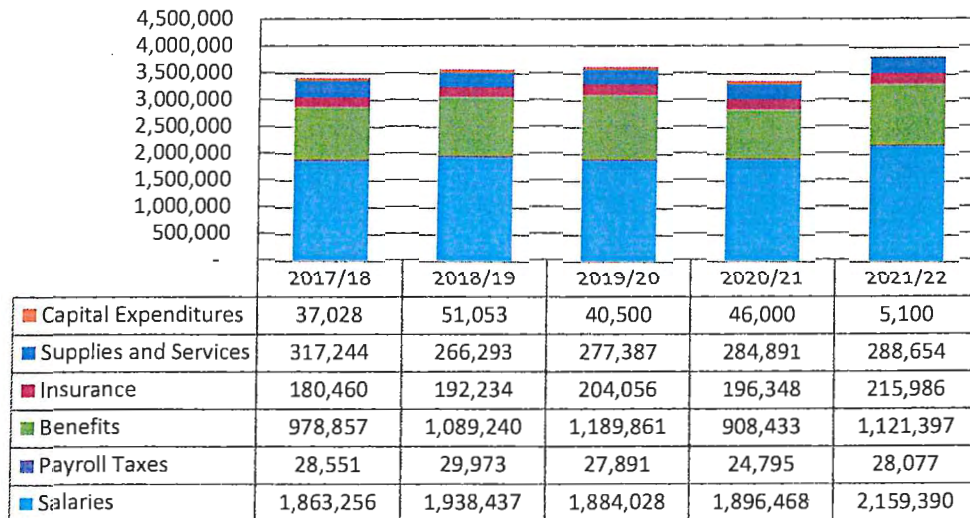
Department/Division: 4120 Police Patrol Services					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Records Management					
Salaries	19,769	20,255	21,377	23,949	24,916
Payroll Taxes	292	299	310	347	361
Benefits	9,586	14,631	15,221	10,588	15,010
Insurance	2,115	2,186	2,315	2,983	2,994
Supplies and Services	254	2,604	2,625	2,955	3,023
Capital Expenditures	-	-	-	5,000	-
Records Management Total	32,016	39,975	41,848	45,822	46,304
Investigations					
Salaries	257,842	190,011	284,961	148,537	184,773
Payroll Taxes	3,861	2,900	4,132	2,154	2,679
Benefits	129,739	134,242	154,922	88,196	119,633
Insurance	29,098	28,645	30,864	18,500	22,203
Supplies and Services	6,372	18,960	27,907	30,388	30,994
Investigations Total	426,912	374,759	502,786	287,775	360,281
Patrol Services					
Salaries	567,278	647,084	541,272	515,671	524,983
Payroll Taxes	8,601	9,906	7,848	7,477	7,612
Benefits	306,259	346,514	355,006	306,750	332,002
Insurance	54,656	55,280	58,624	64,226	63,084
Supplies and Services	165,063	88,398	71,146	71,774	72,911
Capital Expenditures	9,798	-	-	16,000	-
Patrol Services Total	1,111,654	1,147,182	1,033,896	981,899	1,000,592
Traffic Enforcement					
Salaries	214,726	138,424	192,681	191,847	212,285
Payroll Taxes	3,233	2,129	2,794	2,782	3,078
Benefits	125,151	101,481	122,940	111,203	135,242
Insurance	27,233	19,720	20,869	23,894	25,509
Supplies and Services	8,415	19,630	38,536	37,300	37,438
Capital Expenditures	-	-	-	-	-
Traffic Enforcement Total	378,758	281,383	377,820	367,027	413,551
Public Education					
Salaries	169,320	199,250	169,612	146,792	183,099
Payroll Taxes	2,645	3,122	2,574	2,516	3,058
Benefits	86,149	103,615	109,671	82,493	114,394
Insurance	14,253	17,341	18,370	18,283	22,002
Supplies and Services	19,035	23,223	34,254	34,504	35,061
Capital Expenditures	-	-	-	-	-
Public Education Total	291,402	346,550	334,481	284,587	357,613

Department/Division: 4120 Police Patrol Services					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Emergency Response					
Salaries	157,923	178,895	156,322	148,537	184,773
Payroll Taxes	2,388	2,723	2,267	2,154	2,679
Benefits	86,144	95,639	102,050	88,196	119,633
Insurance	15,975	15,984	16,931	18,500	22,203
Supplies and Services	43,428	26,291	37,931	41,158	41,941
Capital Expenditures	27,230	51,053	40,500	25,000	5,100
Emergency Response Total	333,088	370,585	356,001	323,545	376,329
Youth Programs					
Salaries	30,577	23,808	30,494	-	-
Payroll Taxes	464	361	442	-	-
Benefits	9,953	12,839	19,076	-	-
Insurance	-	3,181	3,303	-	-
Supplies and Services	-	-	-	-	-
Capital Expenditures	-	-	-	-	-
Youth Programs Total	40,995	40,189	53,315	-	-
Teen Programs					
Salaries	30,577	23,808	30,494	-	-
Payroll Taxes	464	361	442	-	-
Benefits	9,950	12,837	19,076	-	-
Insurance	-	3,181	3,303	-	-
Supplies and Services	-	-	-	-	-
Capital Expenditures	-	-	-	-	-
Teen Programs Total	40,990	40,187	53,315	-	-
Police Patrol Services Total	3,405,396	3,567,232	3,623,723	3,356,934	3,818,603
Police Patrol Services Consolidated					
Salaries	1,863,256	1,938,437	1,884,028	1,896,468	2,159,390
Payroll Taxes	28,551	29,973	27,891	24,795	28,077
Benefits	978,857	1,089,240	1,189,861	908,433	1,121,397
Insurance	180,460	192,234	204,056	196,348	215,986
Supplies and Services	317,244	266,293	277,387	284,891	288,654
Capital Expenditures	37,028	51,053	40,500	46,000	5,100
Total	3,405,396	3,567,232	3,623,723	3,356,934	3,818,603

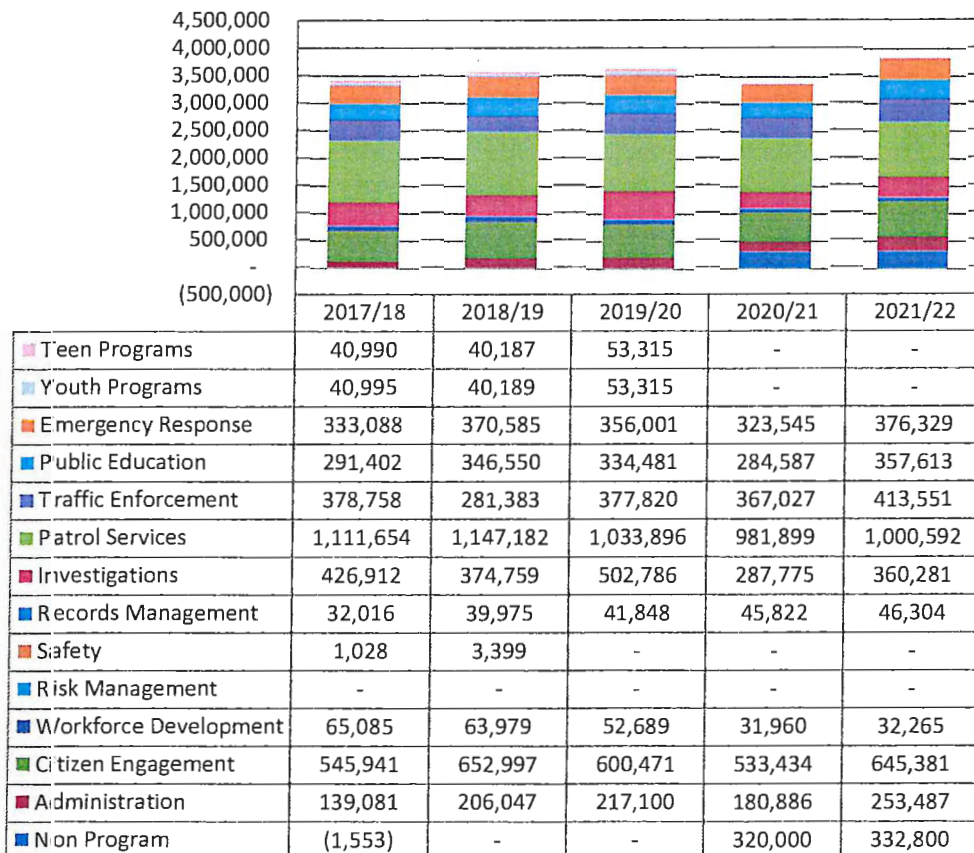
Department/Division: 4120 Police Patrol Services
**General Fund
Fund 100**

	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Program and Account Category:					
Non Program	(1,553)	-	-	320,000	332,800
Administration	139,081	206,047	217,100	180,886	253,487
Citizen Engagement	545,941	652,997	600,471	533,434	645,381
Workforce Development	65,085	63,979	52,689	31,960	32,265
Risk Management	-	-	-	-	-
Safety	1,028	3,399	-	-	-
Records Management	32,016	39,975	41,848	45,822	46,304
Investigations	426,912	374,759	502,786	287,775	360,281
Patrol Services	1,111,654	1,147,182	1,033,896	981,899	1,000,592
Traffic Enforcement	378,758	281,383	377,820	367,027	413,551
Public Education	291,402	346,550	334,481	284,587	357,613
Emergency Response	333,088	370,585	356,001	323,545	376,329
Youth Programs	40,995	40,189	53,315	-	-
Teen Programs	40,990	40,187	53,315	-	-
Total	<u>3,405,396</u>	<u>3,567,232</u>	<u>3,623,723</u>	<u>3,356,934</u>	<u>3,818,603</u>

Police Patrol Services Budget by Account Category



Police Patrol Services Budget by Program



FIRE ADMINISTRATION, PREVENTION, EMERGENCY SERVICES,
DISASTER PREPAREDNESS, COMMUNICATIONS

Mission Statement

To protect life, property, and the environment from fires, accidents, medical emergencies, and natural disasters through Training; Public Education, Fire Prevention, Emergency Response.

Department Management

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State. We do this to ensure the Community that the government's funds are being used appropriately and the City's concerns are represented to other government leaders.

Council/Commission Support

Ensure timely and accurate reports are provided through the City Manager's office and necessary actions are followed up on. Additionally, provide the City Council, Commissions, and Committees with the best available information and training related to the topics brought up in front of each. We do this to ensure the Council, Commissions, and Committees are fully informed to ensure that decisions are made in the best interest of the Community.

Citizen Engagement

Proactively facilitate the Community's (residents, businesses, and users of City services) ability to access programs and services, provided by the Fire Department. We do this to ensure our programs and services continue to reduce the loss of life and property due to accidents or events.

Workforce Development

Assist employees in becoming more effective in their current positions and provide a method for employees to develop their skills for future projects and jobs within the organization. We do this to ensure our employees are aware of and can use the latest techniques available for accomplishing their job duties and provide the Community with an organization which is dynamic, enthusiastic, and knowledgeable on how to resolve issues and concerns brought to them.

Public Education

Provide the Community information and training designed to reduce the risk to citizens from man-made, natural disasters and other events that cause harm by providing training that citizens can use when a family member or neighbor has a medical emergency. We do this to reduce the loss of life and property due to accidents or events.

Emergency Response

Provide life-saving and general assistance to residents, businesses, and visitors by responding to and mitigating emergency and non-emergency incidents and events. We do this to protect the life and property of people in the Community.

Fire and Life Safety Code Compliance

Provide on-site fire and life safety code compliance inspections and re-inspections to businesses, multi-family, and permitted occupancies in addition to new construction and tenant improvement plan review and inspection. We do this minimize the loss of life and property from fires and hazardous materials releases.

Investigations

Provide a process for gathering facts and evidence to determine the cause of an incident and if any additional follow-up is necessary. We do this to ensure regulations and laws of the City are followed and when they are not appropriate action is taken.

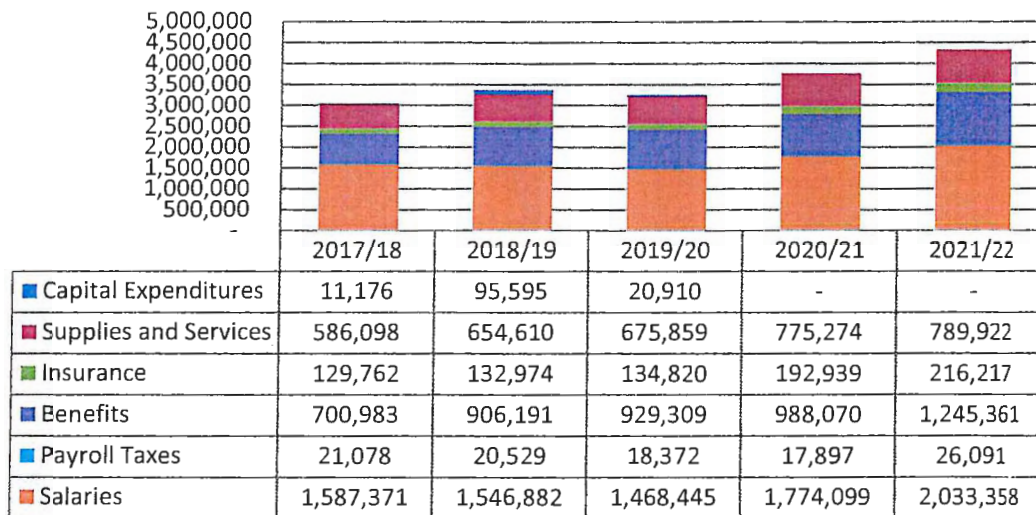
- Major Expenditure Items:
 - Gasoline and Oil \$20,000
 - Maintenance of Vehicles \$60,000
 - Cost of Station Maintenance \$30,000
 - North County JPA
 - 2020/2021 \$458,052
 - 2021/2022 \$470,000
 - San Mateo County Emergency Services JPA \$22,000
 - North Zone Paramedic Coordinator \$30,500
 - Weed Abatement Program \$16,500
 - Utilities \$17,400

Department/Division: 4501 Fire Services					General Fund Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries		-	210,000	225,000	234,000
Payroll Taxes					
Benefits	13				
Supplies and Services	(1,498)	(1,496)	-	-	-
Non Program Total	(1,485)	(1,496)	210,000	225,000	234,000
Administration					
Salaries	85,467	88,973	98,001	100,342	125,819
Payroll Taxes	1,335	1,398	1,548	1,455	1,824
Benefits	49,115	55,751	59,546	59,053	93,617
Insurance	8,128	9,423	9,154	12,497	15,119
Supplies and Services	410,855	458,511	472,972	506,472	519,120
Administration Total	554,900	614,058	641,221	679,819	755,499
Workforce Development					
Salaries	154,239	169,015	120,576	118,148	173,314
Payroll Taxes	2,038	2,270	1,746	1,713	2,513
Benefits	67,516	96,357	89,696	75,405	119,609
Insurance	12,548	12,801	13,039	14,715	20,826
Supplies and Services	12,488	18,671	11,078	23,810	23,810
Capital Expenditures	-	-	-	-	-
Workforce Development Total	248,828	299,115	236,135	233,791	340,072
Investigations					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	454	576	510	-	-
Capital Expenditures	-	-	-	-	-
Investigations Total	454	576	510	-	-
Fire & Life Safety Code Compliance					
Salaries	149,740	143,211	115,541	112,867	166,692
Payroll Taxes	1,968	1,874	1,675	1,637	2,417
Benefits	64,931	83,796	86,674	72,297	114,682
Insurance	12,121	12,306	12,514	14,057	20,030
Supplies and Services	15,980	15,707	19,664	25,369	25,369
Fire & Life Safety Code Compliance Total	244,739	256,893	236,068	226,227	329,190
Public Education					
Salaries	149,740	143,211	115,541	112,867	166,692
Payroll Taxes	1,968	1,874	1,675	1,637	2,417
Benefits	64,931	83,796	86,674	72,297	114,682
Insurance	12,121	12,306	12,514	14,057	20,030
Supplies and Services	10,012	9,589	8,985	11,966	11,966
Public Education Total	238,772	250,774	225,389	212,824	315,787

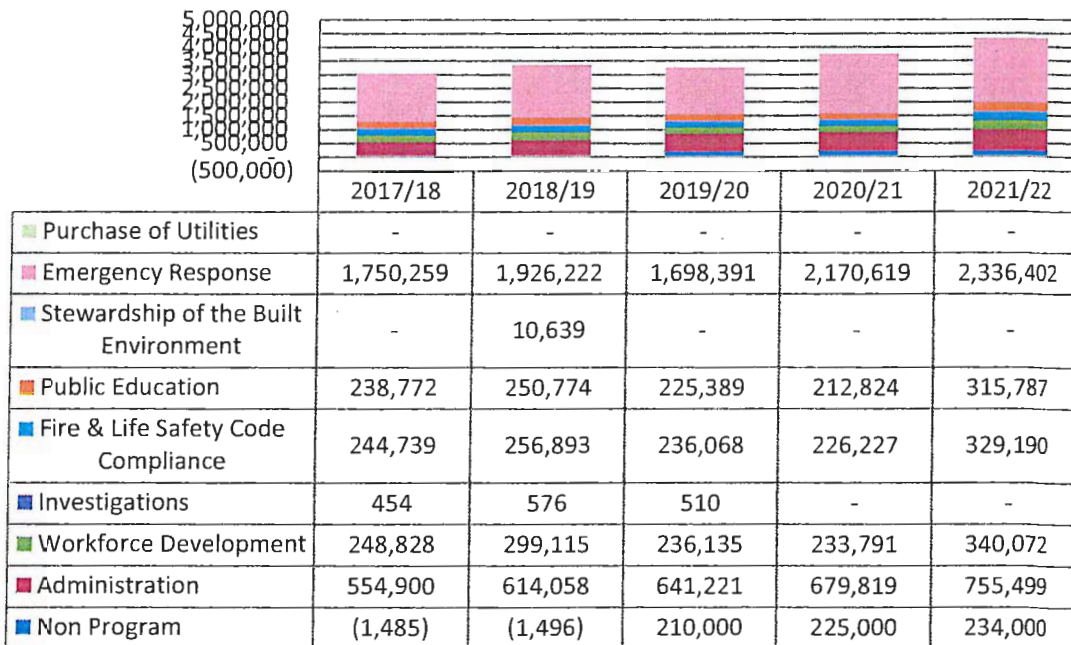
Department/Division: 4501 Fire Services
**General Fund
Fund 100**

	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Program and Account Category:					
Stewardship of the Built Environment					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	10,639	-	-	-
Stewardship of the Built Environment Total	-	10,639	-	-	-
Emergency Response					
Salaries	1,048,184	1,002,471	808,786	1,104,876	1,166,842
Payroll Taxes	13,768	13,113	11,727	11,456	16,919
Benefits	454,477	586,491	606,718	709,019	802,772
Insurance	84,845	86,138	87,598	137,611	140,212
Supplies and Services	137,808	142,413	162,650	207,657	209,657
Capital Expenditures	11,176	95,595	20,910	-	-
Emergency Response Total	1,750,259	1,926,222	1,698,391	2,170,619	2,336,402
Purchase of Utilities					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	-	-	-
Purchase of Utilities Total	-	-	-	-	-
Fire Services Total	<u>3,036,467</u>	<u>3,356,780</u>	<u>3,247,714</u>	<u>3,748,279</u>	<u>4,310,949</u>
Fire Services Consolidated					
Salaries	1,587,371	1,546,882	1,468,445	1,774,099	2,033,358
Payroll Taxes	21,078	20,529	18,372	17,897	26,091
Benefits	700,983	906,191	929,309	988,070	1,245,361
Insurance	129,762	132,974	134,820	192,939	216,217
Supplies and Services	586,098	654,610	675,859	775,274	789,922
Capital Expenditures	11,176	95,595	20,910	-	-
Total	<u>3,036,467</u>	<u>3,356,780</u>	<u>3,247,714</u>	<u>3,748,279</u>	<u>4,310,949</u>
Non Program	(1,485)	(1,496)	210,000	225,000	234,000
Administration	554,900	614,058	641,221	679,819	755,499
Workforce Development	248,828	299,115	236,135	233,791	340,072
Investigations	454	576	510	-	-
Fire & Life Safety Code Compliance	244,739	256,893	236,068	226,227	329,190
Public Education	238,772	250,774	225,389	212,824	315,787
Stewardship of the Built Environment	-	10,639	-	-	-
Emergency Response	1,750,259	1,926,222	1,698,391	2,170,619	2,336,402
Purchase of Utilities	-	-	-	-	-
Total	<u>3,036,467</u>	<u>3,356,780</u>	<u>3,247,714</u>	<u>3,748,279</u>	<u>4,310,949</u>

Fire Services Budget by Account Category



Fire Services Budget by Program



Public Works Department

Administration and Engineering

Mission Statement

To provide overall management of the Engineering and Operations and Maintenance Divisions, and of the implementation of department objectives to sustain and enhance the quality of life within the City of Brisbane by providing safe, well-maintained public infrastructure and facilities.

Administration

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State, such as the League of California Cities, the City/County Engineers' Association of San Mateo County, and the C/CAG Technical Advisory Committee. We do this to ensure the Community that the government's funds are being used appropriately and the City's concerns are represented to other government leaders.

City Council/Commission Support

Provide the City Council, Commissions, and Committees with the best available information and training related to the topics brought up in front of each. We do this in order for the public to know what issues are being deliberated by the Council, Commissions, and Committees and to ensure that decisions are made in the best interest of the Community.

Citizen Engagement

Proactively inform the Community (residents, businesses, and users of City services) of pending and proposed actions within the City, and of decisions made by the City Council. We do this to ensure our programs, services and decisions are conducted transparently, and with the least possible inconvenience to the public.

Workforce Development

Assist employees in becoming more effective in their current jobs and provide a method for employees to develop their skills for future projects and jobs within the field of government. We do this to ensure our employees are aware of and can use the latest techniques available for accomplishing their job duties and provide the Community with an organization that is dynamic, enthusiastic, and knowledgeable on how to resolve issues and concerns brought to them.

Public Education

Provide the Community information regarding a variety of services, projects, and programs available within the City as well providing information that impacts the health, safety, and wellness of individuals. We do this to ensure the Community is aware of the programs, services, and projects

the City are doing which may impact people on a daily basis as well as reduce the loss of life and property due to accidents or events.

Transportation and Mobility Options

Provide and maintain a safe network of roadways, sidewalks, bicycle lanes, paths, and walkways. Encourage non-motorized transportation alternatives. We do this to allow for easy traffic flow of residents, and visitors within and through our City while reducing the Green House Gas emissions within the City.

Stewardship of Built Environment

Plan for, operate, and maintain in a safe and energy efficient manner the physical structures the City owns. We do this to ensure safe working environments for its employees and to ensure welcoming and easily accessed facilities for the public.

Stewardship of Natural Environment

Plan for and manage open space and manmade green space. We do this to provide residents and visitors an opportunity to interact with the natural environment in a variety of ways and provide safe and well cared for active and passive recreational facilities.

Operate Storm Drain System

Maintain a system of storm drains and floodplains at a level that allows property owners to participate in the National Flood Insurance Program. We do this to ensure property within the City is not damaged by stormwater runoff, and to ensure that the San Francisco Bay does not receive pollutants from our storm drain system.

Open Space and Ecology Administration

City Council/Commission Support

Provide the City Council and Committee with the best available information and training related to the topics brought up in front of each. We do this in order for the public to know what issues are being deliberated by the Council and Committee and to ensure that decisions are made in the best interest of the Community.

Workforce Development

Assist employees in becoming more effective in their current jobs and provide a method for employees to develop their skills for future projects and jobs within the field of government. We do this to ensure our employees are aware of and can use the latest techniques available for accomplishing their job duties and provide the Community with an organization that is dynamic, enthusiastic, and knowledgeable on how to resolve issues and concerns brought to them.

Stewardship of Natural Environment

Plan for and manage open space and manmade green space. We do this to provide residents and visitors an opportunity to interact with the natural environment in a variety of ways and provide safe and well cared for active and passive recreational facilities.

Streets and Storm Drains

Administration

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State, such as the League of California Cities, the City/County Engineers' Association of San Mateo County, and the C/CAG Technical Advisory Committee; establish and maintain positive working relationships with staff from C/CAG and Caltrans. We do this to ensure the Community that the government's funds are being used appropriately, to have a venue for the City's concerns to be represented to other government leaders, and to leverage external funding opportunities.

City Council/Commission Support

Provide the City Council, Commissions, and Committees with the best available information and training related to the topics brought up in front of each. We do this in order for the public to know what issues are being deliberated by the Council, Commissions, and Committees and to ensure that decisions are made in the best interest of the Community.

Citizen Engagement

Proactively inform the Community (residents, businesses, and users of City services) of pending and proposed actions within the City, and of decisions made by the City Council. We do this to ensure our programs, services and decisions are conducted transparently, and with the least possible inconvenience to the public.

Workforce Development

Assist employees in becoming more effective in their current jobs and provide a method for employees to develop their skills for future projects and jobs within the field of government. We do this to ensure our employees are aware of and can use the latest techniques available for accomplishing their job duties and provide the Community with an organization that is dynamic, enthusiastic, and knowledgeable on how to resolves issues and concerns brought to them.

Transportation and Mobility Options

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Stewardship of Natural Environment

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Purchase of Utilities

Buy water and electricity. We do this to ensure that the residents can have a safe environment.

Building and Grounds

Administration

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State. We do this to ensure the Community that the government's funds are being used appropriately, to have a venue for the City's concerns to be represented to other government leaders, and to leverage external funding opportunities.

Citizen Engagement

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Stewardship of Natural Environment

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Park Maintenance

Administration

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State. We do this to ensure the Community that the government's funds are being used appropriately, to have a venue for the City's concerns to be represented to other government leaders, and to leverage external funding opportunities.

Citizen Engagement

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Workforce Development

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Stewardship of Natural Environment

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Landscape Maintenance

Administration

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State. We do this to ensure the Community that the government's funds are being used appropriately, to have a venue for the City's concerns to be represented to other government leaders, and to leverage external funding opportunities.

Citizen Engagement

Proactively inform the Community (residents, businesses, and users of City services) of pending and proposed actions within the City, and of decisions made by the City Council. We do this to ensure our programs, services and decisions are conducted transparently, and with the least possible inconvenience to the public.

Workforce Development

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Public Education

Provide the Community information regarding a variety of services, projects, and programs available within the City as well providing information that impacts the health and safety of individuals. We do this to ensure the Community is aware of the programs, services, and projects the City are doing which may impact people on a daily basis.

Stewardship of Natural Environment

Plan for and manage open space and manmade green space. We do this to provide residents and visitors an opportunity to interact with the natural environment in a variety of ways and provide safe and well cared for active and passive recreational facilities.

Purchase of Utilities

Buy water and electricity. We do this to ensure that the residents can have a safe environment.

Emergency Operations Center

Administration

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State, such as the San Mateo County Emergency Managers Association and the Emergency Services Council. We do this to ensure the Community that the government's funds are being used appropriately and the City's concerns are represented to other government leaders.

City Council/Commission Support

Provide the City Council with the best available information related to the topics brought up in front of each. We do this in order for the public to know that decisions are made in the best interest of the Community.

Citizen Engagement

Proactively facilitate the Community's (residents, businesses, and users of City services) ability to engage and participate in programs and services, provided within the City and decisions made by the City Council and Boards and Commissions. We do this to ensure our programs, services and decisions are reflective of and take into consideration the diverse people and interest who make up our Community.

Workforce Development

Assist employees in becoming more effective in their current jobs and provide a method for employees to develop their skills for future projects and jobs within the field of government. We do this to ensure our employees are aware of and can use the latest techniques available for accomplishing their job duties and provide the Community with an organization that is dynamic, enthusiastic, and knowledgeable on how to resolve issues and concerns brought to them.

Public Education

Provide the Community information regarding a variety of services, projects, and programs available within the City as well providing information and training that impacts the health and safety of individuals. We do this to ensure the Community is aware of the programs, services, and projects the City are doing which may impact people on a daily basis, to ensure the Community has access to training and resources for self-preparedness, and to reduce the loss of life and property due to accidents or events.

Emergency Response

Provide life-saving and general assistance to residents, businesses, and visitors by responding to and mitigating emergency and non-emergency incidents and events. We do this to protect the life and property of people in the Community.

Sierra Point Lighting and Landscaping District

Administration

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State. We do this to ensure the Community that the government's funds are being used appropriately, to have a venue for the City's concerns to be represented to other government leaders, and to leverage external funding opportunities.

City Council/Commission Support

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Workforce Development

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Purchase of Utilities

Buy water and electricity. We do this to ensure that the residents can have a safe environment.

National Pollution Discharge Elimination System

Administration

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State such as the County Stormwater Committee and San Mateo County Water Pollution Program working committees. We do this to ensure the Community that the government's funds are being used appropriately, to have a venue for the City's concerns to be represented to other government leaders, and to leverage external funding opportunities.

City Council/Commission Support

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Citizen Engagement

Proactively inform the Community (residents, businesses, and users of City services) of pending and proposed actions within the City, and of decisions made by the City Council. We do this to ensure our programs, services and decisions are conducted transparently, and with the least possible inconvenience to the public.

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Transportation and Mobility Options

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Operate Storm Drain System

Maintain a system of storm drains and floodplains at a level that allows property owners to participate in the National Flood Insurance Program. We do this to ensure property within the City is not damaged by stormwater runoff, and to ensure that the San Francisco Bay does not receive pollutants from our storm drain system.

Water Utilities

Administration

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the States such as the Bay Area Water Supply & Conservation Board of Directors and various working committees. We do this to ensure the Community that the government's funds are being used appropriately, to have a venue for the City's concerns to be represented to other government leaders, and to leverage external funding opportunities.

City Council/Commission Support

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Citizen Engagement

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Public Education

Provide the Community information regarding a variety of services, projects, and programs available within the City as well providing information that impacts the health, safety, and wellness of individuals. We do this to ensure the Community is aware of the programs, services, and projects the City are doing which may impact people on a daily basis as well as reduce the loss of life and property due to accidents or events.

Purchase of Utilities

Buy water, electricity, and gas. We do this to ensure that water deliveries can be made on demand.

Provide Potable Water

Distribute potable water that meets drinking standards imposed by the Safe Drinking Water Act to all residences and businesses within the City. Also, ensure an adequate flow of water within the system to meet our fire flow demands. We do this to provide a necessity for life to all of our customers at reasonable costs and to ensure the Fire Department can contain fires.

Guadalupe Valley Municipal Improvement District

Administration

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State. We do this to ensure the Community that the government's funds are being used appropriately, to have a venue for the City's concerns to be represented to other government leaders, and to leverage external funding opportunities.

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Stewardship of Natural Environment

Plan for and manage open space and manmade green space. We do this to provide residents and visitors an opportunity to interact with the natural environment in a variety of ways and provide safe and well cared for active and passive recreational facilities.

Purchase of Utilities

Buy water, electricity, and gas. We do this to ensure that water deliveries and wastewater disposal can be made on demand.

Provide Potable Water

Distribute potable water that meets drinking standards imposed by the Safe Drinking Water Act to all residences and businesses within the City. Also, ensure an adequate flow of water within the system to meet our fire flow demands. We do this to provide a necessity for life to all of our customers at reasonable costs and to ensure the Fire Department can contain fires.

Provide Wastewater Collection

Collect wastewater generated within the City and transport it to a wastewater processing plant in a way that meets the standards imposed by the Clean Water Act. We do this to maintain the health of the community by ensuring that sewage is properly disposed of.

Operate Storm Drain System

Maintain a system of storm drains and floodplains at a level that allows property owners to participate in the National Flood Insurance Program. We do this to ensure property within the City is not damaged by stormwater runoff, and to ensure that the San Francisco Bay does not receive pollutants from our storm drain system.

Sewer Utilities

Administration

Coordinate the effective and efficient running of the organization; also represent the City on high-level external entities in the County and the State. We do this to ensure the Community that the government's funds are being used appropriately, to have a venue for the City's concerns to be represented to other government leaders, and to leverage external funding opportunities.

City Council/Commission Support

Provide the City Council with the best available information related to the topics brought up in front of each. We do this in order for the public to know that decisions are made in the best interest of the Community.

Citizen Engagement

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Workforce Development

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Public Education

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Purchase of Utilities

Buy water, electricity, and gas. We do this to ensure that wastewater disposal can be made on demand.

Provide Wastewater Collection

Collect wastewater generated within the City and transport it to a wastewater processing plant in a way that meets the standards imposed by the Clean Water Act. We do this to maintain the health of the community by ensuring that sewage is properly disposed of.

Major Expenditure Items:

Administration

Streets

- Major Expenditures
 - Tree Trimming and maintenance \$21,000
 - Monthly traffic signal maintenance \$28,000
 - Sidewalk Repairs \$20,900
 - Emptying trash on Visitation and citywide, mutt mitts \$46,000
 - Pothole repairs and traffic congestion reduction measures \$32,400 Reimbursable from Measure M
 - Emergency Pothole Repair \$30,000
 - Street Light Repair and Maintenance \$15,000
 - Retroreflective sign replacements \$15,000
 - Deeproot Watering \$10,000
- New Items
 - Pesticide Applicator Certification \$150
 - Emergency Slope Repair \$10,000

Building and Grounds

- Major Expenditures
 - HVAC Maintenance (City Hall) \$11,000
 - Non-routine maintenance and repairs \$17,000
 - Hazardous material removal \$15,000
- New Items
 - Station 81 Fall Roof Maintenance \$10,000

Parks Maintenance

- Major Expenditures
 - Non-routine maintenance repairs \$12,000
 - Contract Maintenance \$15,000
 - Trash Enclosures for Community Park 2021/22 \$18,000
- New Items
 - Mutt Mitts \$2,000

Landscape Maintenance

- Major Expenditures
 - Contract landscape and irrigation maintenance \$80,000
 - Non-routine maintenance (ie. Planting, aerating, slit-seeding etc.) \$44,000
 - Medians and Walkway weeding \$10,400
- New Items

Sierra Point Lighting and Landscaping District

- Major Expenditures
 - Tree Trimming and replacement \$27,000
 - Street Light repair and maintenance \$42,000
 - Landscape beds contract maintenance \$49,500
 - Gopher/pest control \$12,000
 - Contract turf maintenance \$40,700
 - Utilities \$200,000
- New Items
 - Second annual weed abatement \$9,000

Water

- Major Expenditures
 - Water main valve replacement \$10,000
 - Water billing costs \$15,000
 - Water sampling and testing \$35,000
 - Emergency Repairs \$50,000
 - Utilities \$18,500
 - Cost of Water
 - 2020/21 \$843,000
 - 2021/22 \$868,000
- New Items
 - Maintenance Management and Emergency Response plan
 - 2020/21 \$90,000
 - 2021/22 \$60,000
 - Sierra Point Utility Vault Methane Monitoring \$30,000
 - Electric Utility Vehicle 2020/21 \$11,200

Guadalupe Valley Municipal Improvement District

- Major Expenditures
 - Quarterly assessments from the San Francisco Bay Area Water Users Association
 - 2020/21 \$10,200
 - 2021/22 \$10,404

- Office expenses including utility billings, computer supplies \$23,000
- Tree trimming removal and replacement \$13,000
- Traffic Signal maintenance \$15,000
- Water sampling and testing
 - 2020/21 \$12,240
 - 2019/20 \$12,485
- Streetlight repair and maintenance \$23,000
- Utilities \$52,000
- Annual Weed Abatement \$18,000
- Emergency Repairs \$20,000
- Electricity
 - 2020/2021 \$53,040
 - 2021/2022 \$54,101
- Water Purchase
 - 2020/21 \$153,000
 - 2021/22 \$157,000
- Wastewater Treatment
 - 2020/21 \$711,000
 - 2020/21 \$807,000
- New Items
 - Second Annual Citywide Weed Abatement 2021/2022 \$18,000
 - Electric Utility Vehicle 2020/21 \$4,800
 - SP1 VDLS Pump/Motor Replacement 2020/2021 \$14,000
 - LP-1/2 VDLS Pump Motor Replacement 2021/2022 \$40,000

National Pollution Discharge Elimination System

- Major Expenditures
 - Street Sweeping \$22,000 paid by Measure M funds
 - Enhanced Street Sweeping required by RWQCP Permit \$38,000
- New Items
 - Maintain Storm Drain Media Filters at Landmark \$16,000

Wastewater Treatment

- Major Expenditures
 - Infrastructure Maintenance \$13,000
 - Sewer Billing Costs \$15,000
 - Emergency Repairs \$20,000
 - Utilities \$21,000
 - Wastewater treatment
 - 2020/2021 \$1,066,000
 - 2021/2022 \$1,210,000

- New Items
 - SP1 VDLS Pump/Motor Replacement 2020/2021 \$21,000
 - LP-1/2 VDLS Pump Motor Replacement 2021/2022 \$30,000
 - Emergency Bypass Pump Trailer 2020/2021 \$30,000
 - Vactor Communication System 2021/2022 \$12,000

Emergency Operations

- Major Expense
 - Contract services to provide 2 Emergency Operations Center trainings per year \$50,000

Department/Division: 6001 PW Administration and Engineering					General Fund Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries				7,500	7500
Payroll Taxes					
Benefits	104				
Supplies and Services	53	-	-	-	-
Non Program Total	158	-	-	7,500	7,500
Administration					
Salaries	74,530	73,101	74,007	70,328	73,163
Payroll Taxes	1,484	1,167	1,045	1,020	1,061
Benefits	28,439	38,250	43,722	31,975	44,208
Insurance	7,551	7,368	7,804	8,759	8,792
Supplies and Services	11,675	12,086	17,120	17,950	17,950
Administration Total	123,679	131,972	143,698	130,032	145,174
City Council/Commission Support					
Salaries	21,815	22,902	24,169	19,317	20,097
Payroll Taxes	337	353	338	280	291
Benefits	7,197	10,249	13,332	8,394	10,697
Insurance	2,350	2,381	2,521	2,406	2,415
Supplies and Services	-	-	-	-	-
City Council/Commission Support Total	31,698	35,885	40,360	30,397	33,500
Citizen Engagement					
Salaries	106,770	112,593	110,413	113,681	117,252
Payroll Taxes	1,543	1,632	1,585	1,648	1,700
Benefits	52,254	66,600	74,631	58,751	78,295
Insurance	10,909	11,177	11,838	14,159	14,089.43
Supplies and Services	1,048	1,145	1,100	-	-
Citizen Engagement Total	172,524	193,147	199,567	188,239	211,336
Workforce Development					
Salaries	14,737	17,713	18,151	18,585	19,224
Payroll Taxes	216	267	257	269	279
Benefits	6,712	9,049	10,938	9,318	11,551
Insurance	1,585	1,813	1,603	2,315	2,310
Supplies and Services	4,207	11,254	7,000	4,640	4,370
Workforce Development Total	27,457	40,095	37,949	35,127	37,733
Safety					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	105	-	-	-	-
Safety Total	105	-	-	-	-

Department/Division: 6001 PW Administration and Engineering					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget

Building Permits

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	4,706	3,793	-	-	-

Building Permits Total	4,706	3,793	-	-	-
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Public Education

Salaries	29,490	31,288	31,161	31,903	32,936
Payroll Taxes	433	465	328	463	478
Benefits	13,224	14,669	13,146	15,436	20,124
Insurance	3,076	2,311	2,448	3,974	3,958
Supplies and Services	-	-	-	-	-

Public Education Total	46,222	48,734	47,083	51,776	57,495
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Transporation and Mobility Options

Salaries	39,961	43,184	41,250	42,708	43,412
Payroll Taxes	587	632	593	619	629
Benefits	19,728	22,381	25,829	21,813	24,740
Insurance	3,964	4,184	4,432	5,319	5,217
Supplies and Services	-	2,211	2,725	2,650	2,725

Transporation and Mobility Options Total	64,240	72,592	74,829	73,109	76,723
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Stewardship of Built Environment

Salaries	10,995	11,825	11,861	25,972	26,867
Payroll Taxes	161	173	168	377	390
Benefits	4,622	5,513	6,236	12,734	14,802
Insurance	1,079	1,186	1,256	3,235	3,228
Supplies and Services	-	-	-	-	-

Stewardship of Built Environment Total	16,857	18,696	19,522	42,318	45,287
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Stewardship of Natural Environment

Salaries	14,558	17,213	18,797	5,606	5,830
Payroll Taxes	208	249	263	81	85
Benefits	6,362	8,029	9,624	1,949	2,742
Insurance	1,463	1,851	1,089	698	701
Supplies and Services	-	-	-	-	-

Stewardship of Natural Environment Total	22,591	27,344	29,772	8,334	9,358
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Emergency Response

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	235	436	400	500	500

Emergency Response Total	235	436	400	500	500
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Department/Division: 6001 PW Administration and Engineering	General Fund
	Fund 100

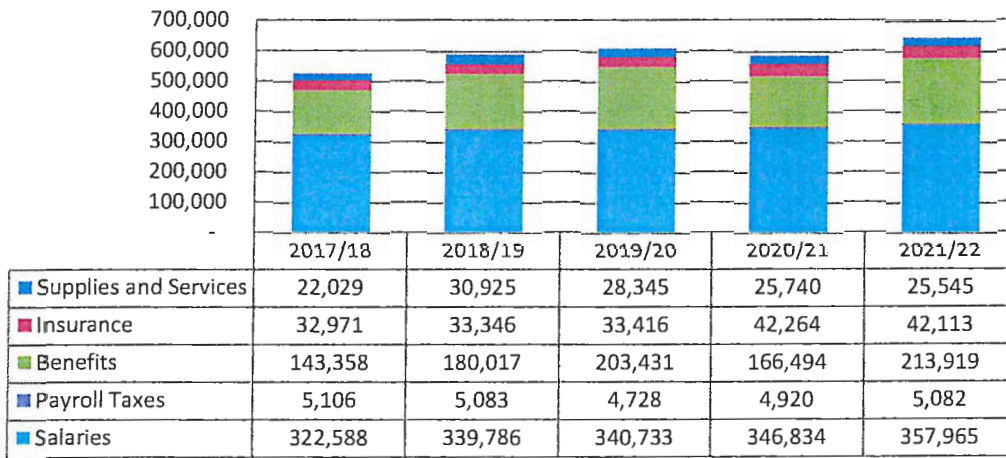
	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	Actual	Approved	Proposed	Proposed
Program and Account Category:	Expenditure	Expenditure	Budget	Budget	Budget

Operate a Storm Drain System					
Salaries	9,732	9,967	10,923	11,234	11,684
Payroll Taxes	138	144	153	163	169
Benefits	4,716	5,277	5,971	6,123	6,761
Insurance	994	1,076	425	1,399	1,404
Supplies and Services	-	-	-	-	-
Operate a Storm Drain System Total	15,580	16,463	17,473	18,919	20,018
6001 PW Administration and Engineering Total	526,052	589,158	610,653	586,252	644,624

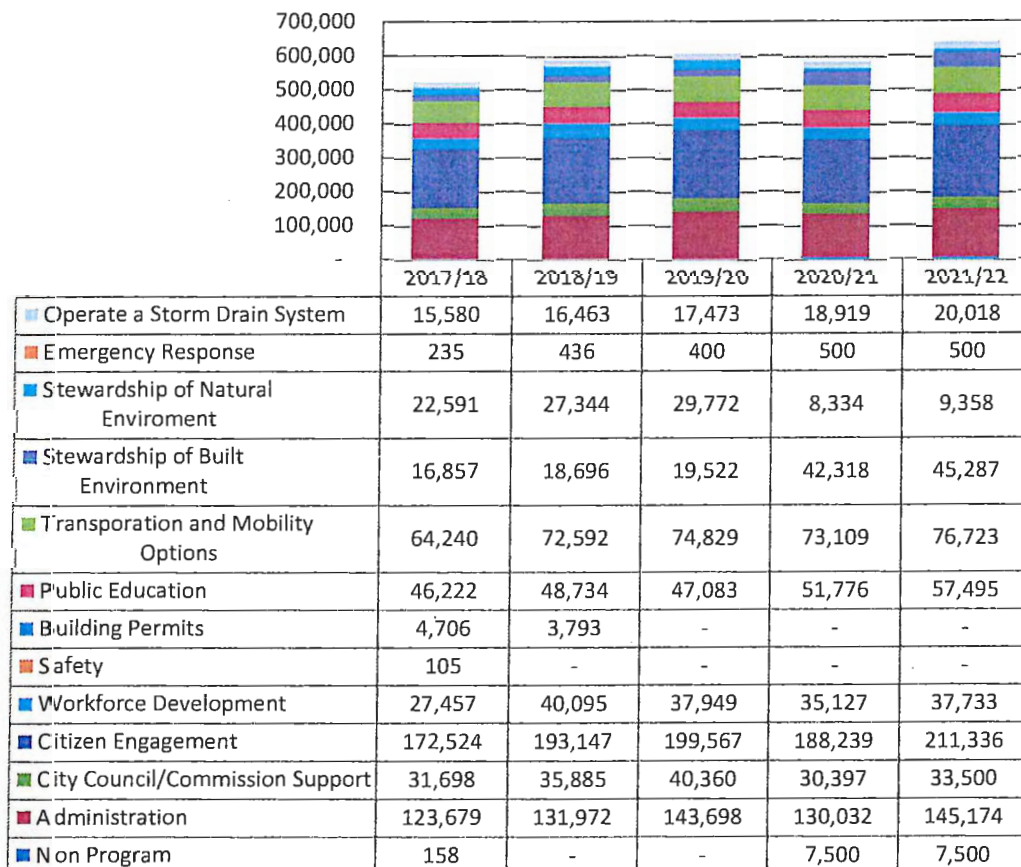
6001 PW Administration and Engineering Consolidated					
Salaries	322,588	339,786	340,733	346,834	357,965
Payroll Taxes	5,106	5,083	4,728	4,920	5,082
Benefits	143,358	180,017	203,431	166,494	213,919
Insurance	32,971	33,346	33,416	42,264	42,113
Supplies and Services	22,029	30,925	28,345	25,740	25,545
Total	526,052	589,158	610,653	586,252	644,624

Non Program	158	-	-	7,500	7,500
Administration	123,679	131,972	143,698	130,032	145,174
City Council/Commission Support	31,698	35,885	40,360	30,397	33,500
Citizen Engagement	172,524	193,147	199,567	188,239	211,336
Workforce Development	27,457	40,095	37,949	35,127	37,733
Safety	105	-	-	-	-
Building Permits	4,706	3,793	-	-	-
Public Education	46,222	48,734	47,083	51,776	57,495
Transporation and Mobility Options	64,240	72,592	74,829	73,109	76,723
Stewardship of Built Environment	16,857	18,696	19,522	42,318	45,287
Stewardship of Natural Enviroment	22,591	27,344	29,772	8,334	9,358
Emergency Response	235	436	400	500	500
Operate a Storm Drain System	15,580	16,463	17,473	18,919	20,018
Total	526,052	589,158	610,653	586,252	644,624

PW Administration & Engineering Budget by Account Category



PW Administration & Engineering Budget by Program



Department/Division: 6005 PW Streets and Storm Drains					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries	-	-	4,000	7,500	7,500
Payroll Taxes					
Benefits					
Supplies and Services	-	151	-	-	-
Non Program Total	-	151	4,000	7,500	7,500
Administration					
Salaries	40,827	33,666	35,711	43,049	44,775
Payroll Taxes	599	509	504	624	649
Benefits	16,315	15,681	18,214	18,170	22,153
Insurance	4,007	3,552	2,968	5,362	5,380
Supplies and Services	1,855	351	1,145	320	320
Administration Total	63,603	53,758	58,542	67,524	73,277
City Council/Commission Support					
Salaries	10,207	13,164	14,223	34,500	35,886
Payroll Taxes	148	195	200	500	520
Benefits	3,903	5,566	6,816	12,481	15,764
Insurance	1,002	1,411	1,336	4,297	4,312
Supplies and Services	-	-	-	-	-
City Council/Commission Support Total	15,259	20,336	22,575	51,778	56,482
Citizen Engagement					
Salaries	16,756	22,844	24,036	24,041	25,005
Payroll Taxes	247	345	341	349	363
Benefits	7,165	11,029	12,655	10,666	12,643
Insurance	1,102	2,402	2,226	2,994	3,005
Supplies and Services	-	-	-	-	-
Citizen Engagement Total	25,271	36,620	39,258	38,049	41,015
Workforce Development					
Salaries	10,625	12,941	13,501	18,022	18,746
Payroll Taxes	156	192	190	261	272
Benefits	4,932	6,557	7,423	7,700	9,094
Insurance	848	1,342	1,181	2,245	2,253
Supplies and Services	285	3,093	990	1,820	1,820
Workforce Development Total	16,846	24,125	23,286	30,047	32,184
Public Education					
Salaries				5,166	5,374
Payroll Taxes				75	78
Benefits				1,729	1,984
Insurance				643	646
Supplies and Services				-	-
Public Education Total	-	-	-	7,613	8,082

Department/Division: 6005 PW Streets and Storm Drains	General Fund
	Fund 100

Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Transporation and Mobility Options					
Salaries	87,326	130,967	140,311	129,082	134,281
Payroll Taxes	1,271	1,986	1,993	1,872	1,947
Benefits	43,116	63,286	82,122	49,506	59,054
Insurance	8,949	13,256	14,331	16,077	16,136
Supplies and Services	3,668	200	-	-	-
Transporation and Mobility Options Total	144,330	209,695	238,757	196,536	211,418
Stewardship of Built Environment					
Salaries	53,498	55,531	54,844	12,893	13,410
Payroll Taxes	798	847	780	187	194
Benefits	27,439	33,002	32,104	6,594	8,313
Insurance	3,007	5,514	5,830	1,606	1,611
Supplies and Services	221,288	278,957	272,685	309,110	313,710
Capital Expenditures	20,533	1,509	-	-	-
Stewardship of Built Environment Total	326,564	375,359	366,243	330,391	337,239
Stewardship of Natural Environment					
Salaries	36,215	17,725	13,596	8,079	8,402
Payroll Taxes	546	260	190	117	122
Benefits	17,284	16,027	7,588	3,778	4,564
Insurance	1,228	1,339	1,418	1,006	1,010
Supplies and Services	66,088	106,506	11,040	10,000	10,000
Stewardship of Natural Environment Total	121,360	141,858	33,832	22,980	24,098
Emergency Response					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	307	1,028	800	750	800
Emergency Response Total	307	1,028	800	750	800
Purchase of Utilities					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	50,317	62,357	41,600	-	-
Purchase of Utilities Total	50,317	62,357	41,600	-	-

Department/Division: 6005 PW Streets and Storm Drains
General Fund
Fund 100

	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	Actual	Approved	Proposed	Proposed
Program and Account Category:	Expenditure	Expenditure	Budget	Budget	Budget

Operate a Storm Drain System

Salaries	-	-	-	13,969	14,528
Payroll Taxes	-	-	-	203	211
Benefits	-	-	-	7,506	9,569
Insurance	-	-	-	1,740	1,746
Supplies and Services	12,720	-	10,400	-	-

Operate a Storm Drain System Total	12,720	-	10,400	23,417	26,053
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6005 PW Streets and Storm Drains Total	776,577	925,287	839,293	776,586	818,150
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6005 PW Streets and Storm Drains Consolidated

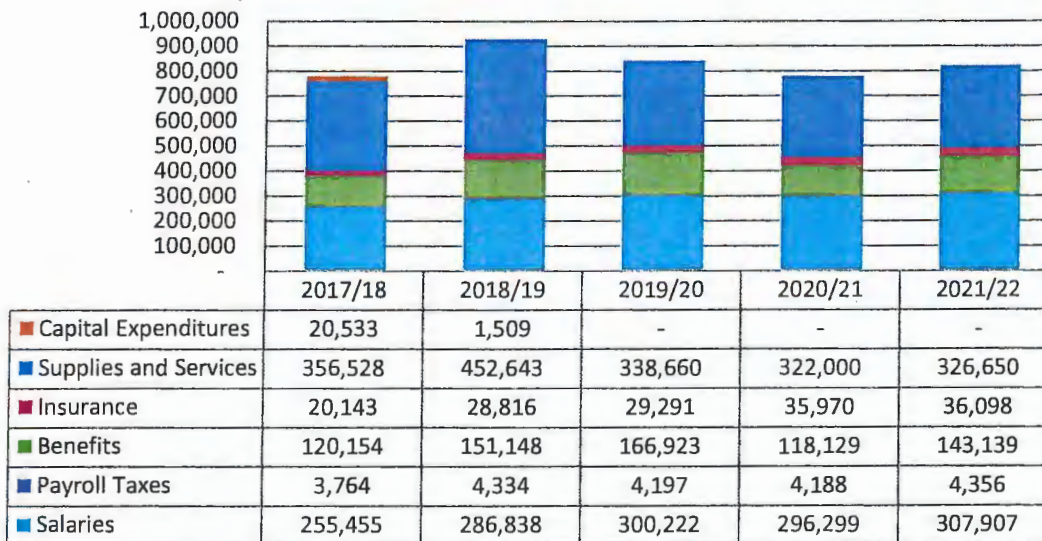
Salaries	255,455	286,838	300,222	296,299	307,907
Payroll Taxes	3,764	4,334	4,197	4,188	4,356
Benefits	120,154	151,148	166,923	118,129	143,139
Insurance	20,143	28,816	29,291	35,970	36,098
Supplies and Services	356,528	452,643	338,660	322,000	326,650
Capital Expenditures	20,533	1,509	-	-	-

Total	776,577	925,287	839,293	776,586	818,150
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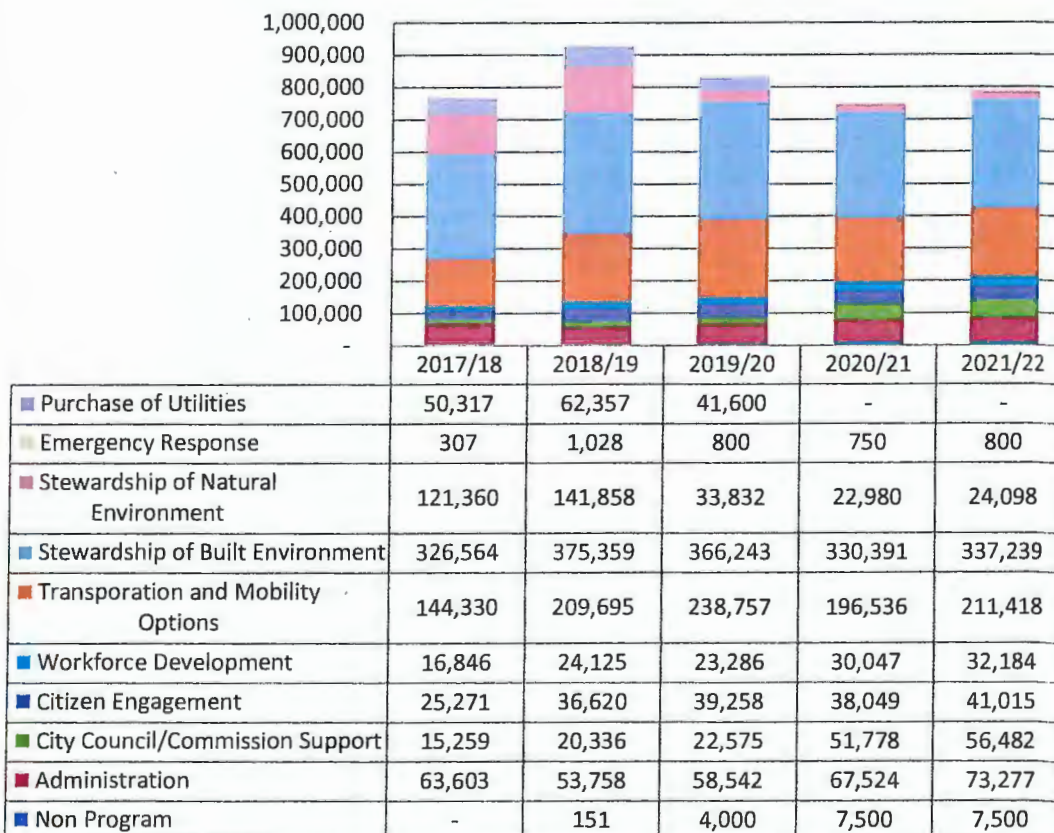
Non Program	-	151	4,000	7,500	7,500
Administration	63,603	53,758	58,542	67,524	73,277
City Council/Commission Support	15,259	20,336	22,575	51,778	56,482
Citizen Engagement	25,271	36,620	39,258	38,049	41,015
Workforce Development	16,846	24,125	23,286	30,047	32,184
Transportation and Mobility Options	144,330	209,695	238,757	196,536	211,418
Stewardship of Built Environment	326,564	375,359	366,243	330,391	337,239
Stewardship of Natural Environment	121,360	141,858	33,832	22,980	24,098
Emergency Response	307	1,028	800	750	800
Purchase of Utilities	50,317	62,357	41,600	-	-
Operate a Storm Drain	12,720	-	10,400	23,417	26,053

Total	776,577	925,287	839,293	768,973	810,068
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PW Streets & Storm Drains Budget by Account Category



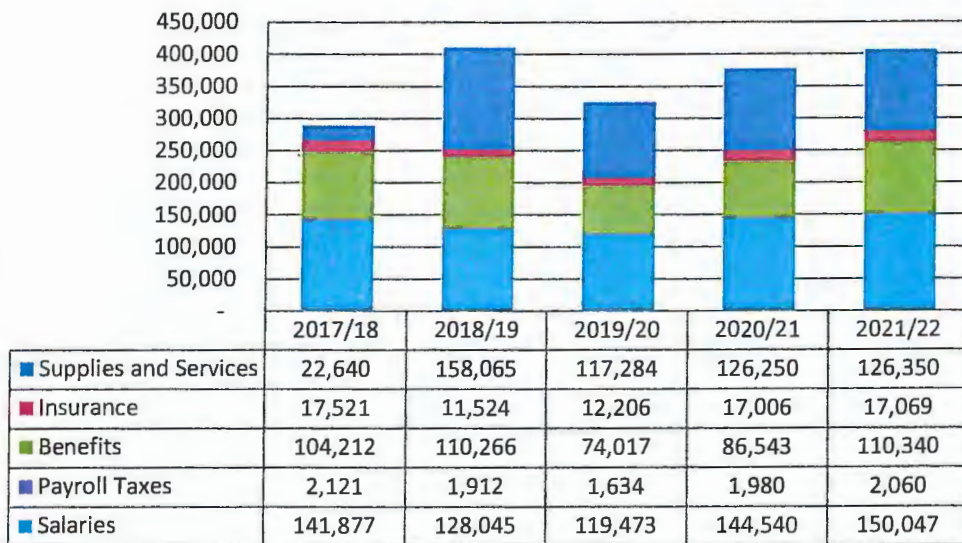
PW Streets & Storm Drains Budget by Program



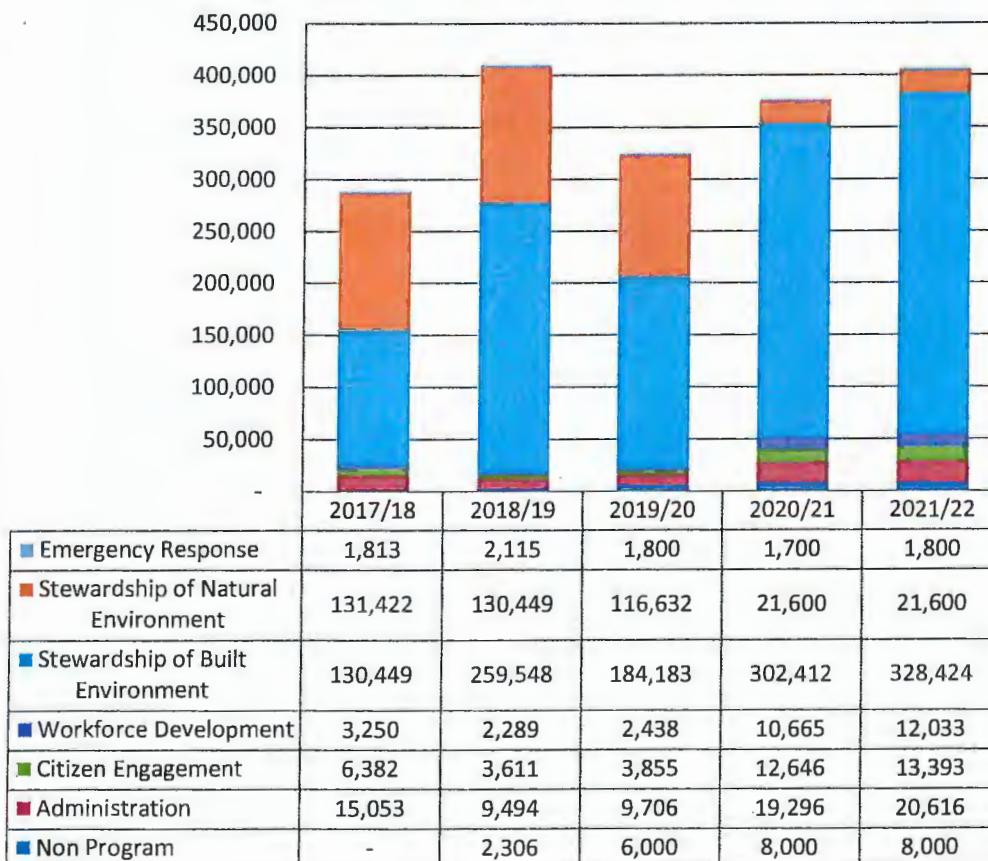
Department/Division: 6010 Building and Grounds					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries	-	-	6,000	8,000	8,000
Payroll Taxes		-			
Benefits		-			
Supplies and Services	-	2,306	-	-	-
Non Program Total	-	2,306	6,000	8,000	8,000
Administration					
Salaries	3,810	3,926	4,220	9,995	10,396
Payroll Taxes	56	58	59	145	151
Benefits	5,575	2,947	2,992	4,961	5,870
Insurance	3,449	416	440	1,245	1,249
Supplies and Services	2,164	2,148	1,995	2,950	2,950
Administration Total	15,053	9,494	9,706	19,296	20,616
Citizen Engagement					
Salaries	1,905	1,963	2,110	7,343	7,638
Payroll Taxes	27	28	29	106	111
Benefits	2,726	1,412	1,496	4,282	4,726
Insurance	1,724	208	220	915	918
Supplies and Services	-	-	-	-	-
Citizen Engagement Total	6,382	3,611	3,855	12,646	13,393
Workforce Development					
Salaries	953	981	1,055	5,982	6,223
Payroll Taxes	14	14	15	87	90
Benefits	1,363	706	748	3,851	4,972
Insurance	862	104	110	745	748
Supplies and Services	59	483	510	-	-
Workforce Development Total	3,250	2,289	2,438	10,665	12,033
Stewardship of Built Environment					
Salaries	61,078	60,098	52,517	113,219	117,790
Payroll Taxes	913	899	758	1,642	1,708
Benefits	52,950	52,250	34,017	73,450	94,772
Insurance	5,450	5,346	5,663	14,101	14,154
Supplies and Services	10,058	140,954	91,229	100,000	100,000
Stewardship of Built Environment Total	130,449	259,548	184,183	302,412	328,424
Stewardship of Natural Environment					
Salaries	74,133	61,078	53,572	-	-
Payroll Taxes	1,112	913	773	-	-
Benefits	41,597	52,950	34,765	-	-
Insurance	6,035	5,450	5,773	-	-
Supplies and Services	8,545	10,058	21,750	21,600	21,600
Stewardship of Natural Environment Total	131,422	130,449	116,632	21,600	21,600
Emergency Response					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	1,813	2,115	1,800	1,700	1,800
Emergency Response Total	1,813	2,115	1,800	1,700	1,800

Department/Division: 6010 Building and Grounds					General Fund Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Building and Grounds Total	<u>288,371</u>	<u>409,812</u>	<u>324,614</u>	<u>376,319</u>	<u>405,866</u>
Building and Grounds Consolidated					
Salaries	141,877	128,045	119,473	144,540	150,047
Payroll Taxes	2,121	1,912	1,634	1,980	2,060
Benefits	104,212	110,266	74,017	86,543	110,340
Insurance	17,521	11,524	12,206	17,006	17,069
Supplies and Services	22,640	158,065	117,284	126,250	126,350
Total	<u>288,371</u>	<u>409,812</u>	<u>324,614</u>	<u>376,319</u>	<u>405,866</u>
Non Program	-	2,306	6,000	8,000	8,000
Administration	15,053	9,494	9,706	19,296	20,616
Citizen Engagement	6,382	3,611	3,855	12,646	13,393
Workforce Development	3,250	2,289	2,438	10,665	12,033
Stewardship of Built Environment	130,449	259,548	184,183	302,412	328,424
Stewardship of Natural Environment	131,422	130,449	116,632	21,600	21,600
Emergency Response	1,813	2,115	1,800	1,700	1,800
Total	<u>288,371</u>	<u>409,812</u>	<u>324,614</u>	<u>376,319</u>	<u>405,866</u>

Building & Grounds Budget by Account Category



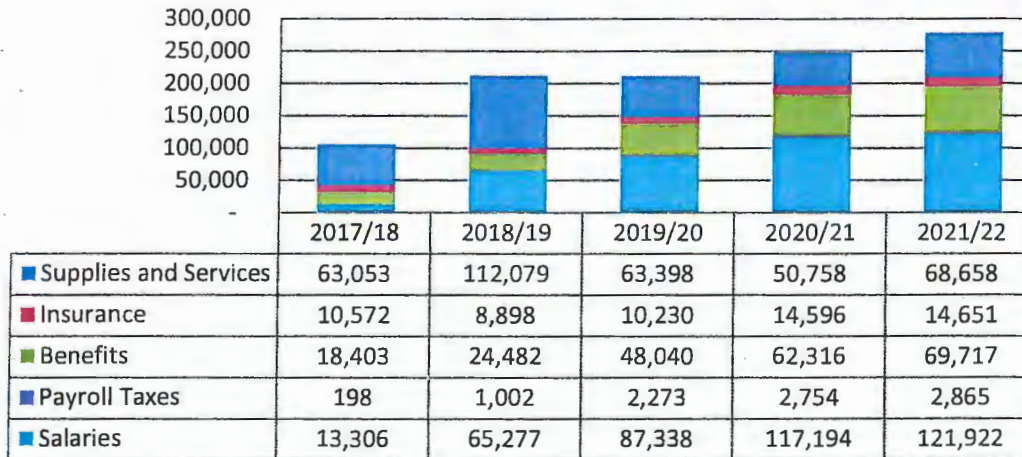
Building & Grounds Budget by Program



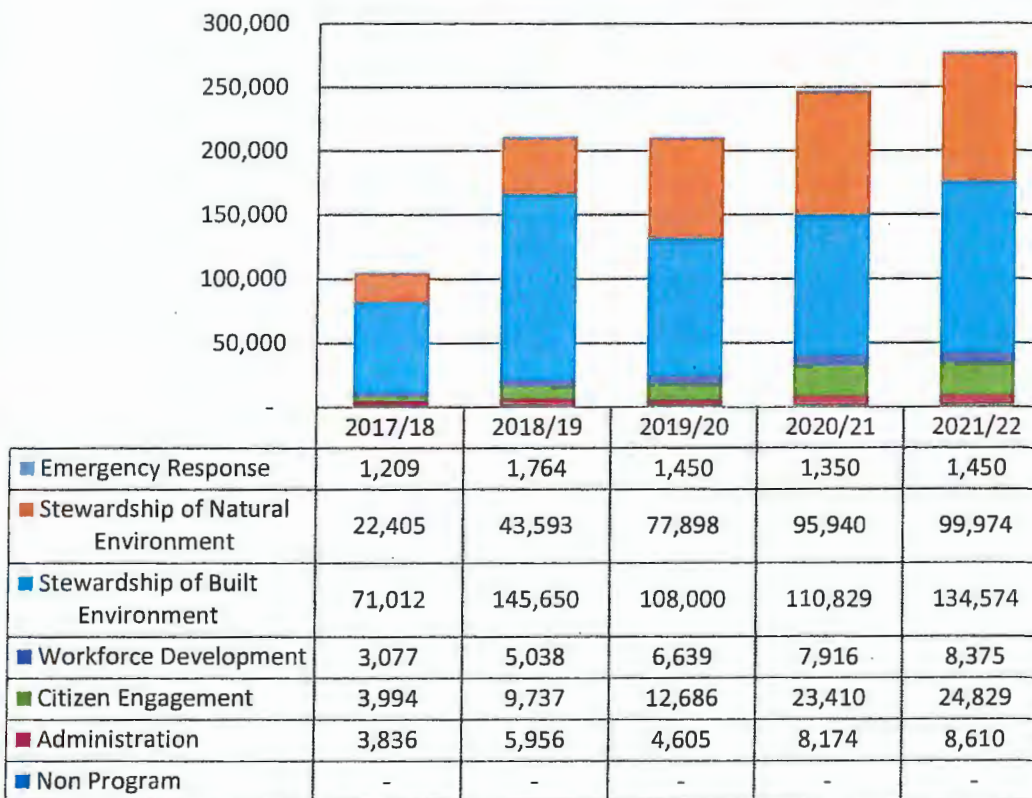
Department/Division: 6015 Park Maintenance				General Fund	
				Fund 100	
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Supplies and Services	-	-	-	-	-
Non Program Total	-	-	-	-	-
Administration					
Salaries	1,905	1,963	2,110	4,342	4,515
Payroll Taxes	35	36	29	63	65
Benefits	1,695	2,015	1,496	2,479	2,736
Insurance	201	208	220	541	543
Supplies and Services	-	1,735	750	750	750
Administration Total	3,836	5,956	4,605	8,174	8,610
Citizen Engagement					
Salaries	1,331	6,528	7,101	13,411	13,951
Payroll Taxes	19	99	102	194	202
Benefits	1,782	2,388	4,718	8,134	8,999
Insurance	862	722	765	1,670	1,676
Supplies and Services	-	-	-	-	-
Citizen Engagement Total	3,994	9,737	12,686	23,410	24,829
Workforce Development					
Salaries	1,104	3,200	3,473	4,279	4,452
Payroll Taxes	16	48	50	62	65
Benefits	1,007	1,379	2,336	2,634	2,916
Insurance	405	351	372	533	535
Supplies and Services	545	60	408	408	408
Workforce Development Total	3,077	5,038	6,639	7,916	8,375
Stewardship of Built Environment					
Salaries	4,483	26,794	37,327	52,328	54,439
Payroll Taxes	64	409	1,046	1,286	1,338
Benefits	6,959	9,350	19,317	27,418	31,076
Insurance	4,552	3,808	4,030	6,517	6,542
Supplies and Services	54,953	105,288	46,280	23,280	41,180
Stewardship of Built Environment Total	71,012	145,650	108,000	110,829	134,574
Stewardship of Natural Environment					
Salaries	4,483	26,793	37,327	42,835	44,565
Payroll Taxes	64	409	1,046	1,148	1,195
Benefits	6,959	9,350	20,172	21,652	23,990
Insurance	4,552	3,808	4,843	5,335	5,355
Supplies and Services	6,346	3,232	14,510	24,970	24,870
Stewardship of Natural Environment Total	22,405	43,593	77,898	95,940	99,974

Department/Division: 6015 Park Maintenance					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Emergency Response					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	1,209	1,764	1,450	1,350	1,450
Emergency Response Total	1,209	1,764	1,450	1,350	1,450
Park Maintenance Total	105,533	211,738	211,279	247,618	277,812
Park Maintenance Consolidated					
Salaries	13,306	65,277	87,338	117,194	121,922
Payroll Taxes	198	1,002	2,273	2,754	2,865
Benefits	18,403	24,482	48,040	62,316	69,717
Insurance	10,572	8,898	10,230	14,596	14,651
Supplies and Services	63,053	112,079	63,398	50,758	68,658
Total	105,533	211,738	211,279	247,618	277,812
Non Program	-	-	-	-	-
Administration	3,836	5,956	4,605	8,174	8,610
Citizen Engagement	3,994	9,737	12,686	23,410	24,829
Workforce Development	3,077	5,038	6,639	7,916	8,375
Stewardship of Built Environment	71,012	145,650	108,000	110,829	134,574
Stewardship of Natural Environment	22,405	43,593	77,898	95,940	99,974
Emergency Response	1,209	1,764	1,450	1,350	1,450
Total	105,533	211,738	211,279	247,618	277,812

Park Maintenance Budget by Account Category



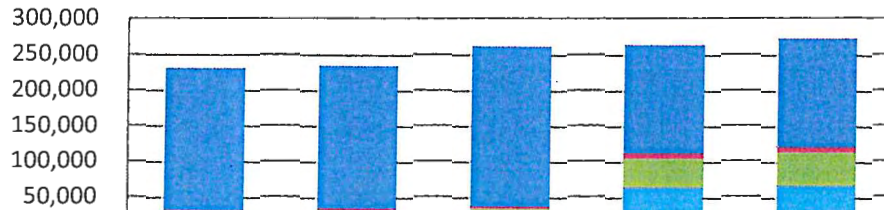
Park Maintenance Budget by Program



Department/Division: 6020 Landscape Maintenance					General Fund Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries		-	-		
Payroll Taxes					
Benefits					
Supplies and Services	-	-	-	-	-
Non Program Total	-	-	-		
Administration					
Salaries	3,810	3,926	4,220	6,258	6,509
Payroll Taxes	55	58	59	91	94
Benefits	2,435	2,947	2,992	3,662	4,042
Insurance	402	416	440	779	782
Supplies and Services	97	347	125	125	125
Administration Total	6,799	7,693	7,836	10,915	11,553
Citizen Engagement					
Salaries	1,905	1,963	2,110	7,343	7,638
Payroll Taxes	27	28	29	106	111
Benefits	1,157	1,412	1,496	4,282	4,726
Insurance	201	208	220	915	918
Supplies and Services	-	-	-	-	-
Citizen Engagement Total	3,289	3,611	3,855	12,646	13,393
Workforce Development					
Salaries	1,905	1,963	2,110	1,085	1,129
Payroll Taxes	27	28	29	16	16
Benefits	1,157	1,412	1,496	620	684
Insurance	201	208	220	135	136
Supplies and Services	-	-	-	550	550
Workforce Development Total	3,289	3,611	3,855	2,406	2,515
Public Education					
Salaries	1,905	1,963	2,110	1,085	1,129
Payroll Taxes	27	28	29	16	16
Benefits	1,157	1,412	1,496	620	684
Insurance	201	208	220	135	136
Supplies and Services	-	-	-	-	-
Public Education Total	3,289	3,611	3,855	1,856	1,965
Stewardship of Built Environment					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	3,139	-	250	-	-
Stewardship of Built Environment Total	3,139	-	250	-	-

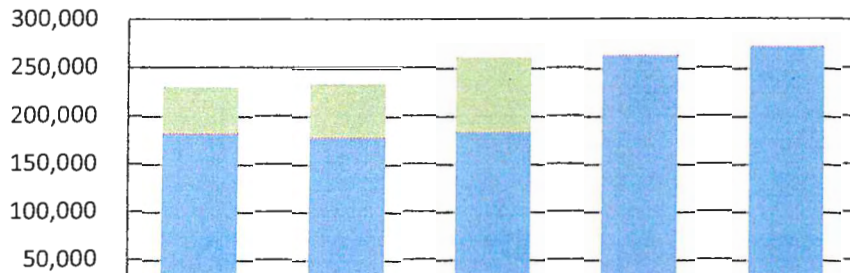
Department/Division: 6020 Landscape Maintenance					General Fund Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Stewardship of Natural Environment					
Salaries	9,524	9,814	10,550	49,117	51,098
Payroll Taxes	135	141	147	712	741
Benefits	5,785	7,062	7,479	30,596	35,933
Insurance	1,005	1,039	1,101	6,117	6,140
Supplies and Services	145,438	141,360	144,775	149,525	150,025
Stewardship of Natural Environment Total	161,887	159,415	164,052	236,068	243,937
Emergency Response					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	1,083	736	350	350	350
Emergency Response Total	1,083	736	350	350	350
Purchase of Utilities					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	48,195	56,124	78,000	-	-
Purchase of Utilities Total	48,195	56,124	78,000	-	-
6020 Landscape Maintenance Total	230,971	234,801	262,054	264,241	273,712
6020 Landscape Maintenance Consolidated					
Salaries	19,047	19,628	21,100	64,889	67,502
Payroll Taxes	272	282	295	941	979
Benefits	11,690	14,246	14,958	39,779	46,069
Insurance	2,011	2,078	2,201	8,082	8,111
Supplies and Services	197,951	198,567	223,500	150,550	151,050
Total	230,971	234,801	262,054	264,241	273,712
Non Program					
Administration	6,799	7,693	7,836	10,915	11,553
Citizen Engagement	3,289	3,611	3,855	12,646	13,393
Workforce Development	3,289	3,611	3,855	2,406	2,515
Public Education	3,289	3,611	3,855	1,856	1,965
Stewardship of Built Environment	3,139	-	250	-	-
Stewardship of Natural Environment	161,887	159,415	164,052	236,068	243,937
Emergency Response	1,083	736	350	350	350
Purchase of Utilities	48,195	56,124	78,000	-	-
Total	230,971	234,801	262,054	264,241	273,712

Landscape Maintenance Budget by Account Category



	2017/18	2018/19	2019/20	2020/21	2021/22
Supplies and Services	197,951	198,567	223,500	150,550	151,050
Insurance	2,011	2,078	2,201	8,082	8,111
Benefits	11,690	14,246	14,958	39,779	46,069
Payroll Taxes	272	282	295	941	979
Salaries	19,047	19,628	21,100	64,889	67,502

Landscape Maintenance Budget by Program



	2017/18	2018/19	2019/20	2020/21	2021/22
Purchase of Utilities	48,195	56,124	78,000	-	-
Emergency Response	1,083	736	350	350	350
Stewardship of Natural Environment	161,887	159,415	164,052	236,068	243,937
Stewardship of Built Environment	3,139	-	250	-	-
Public Education	3,289	3,611	3,855	1,856	1,965
Workforce Development	3,289	3,611	3,855	2,406	2,515
Citizen Engagement	3,289	3,611	3,855	12,646	13,393
Administration	6,799	7,693	7,836	10,915	11,553
Non Program	-	-	-	-	-

Department/Division: 6040 Development
**General Fund
Fund 100**

	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	Actual	Approved	Proposed	Proposed
Program and Account Category:	Expenditure	Expenditure	Budget	Budget	Budget

Administration

Salaries				24,146	25,121
Payroll Taxes				350	364
Benefits				10,493	13,371
Insurance				3,007	3,019
Supplies and Services				-	-

Administration Total	-	-	-	37,996	41,875
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Development Total	-	-	-	37,996	41,875
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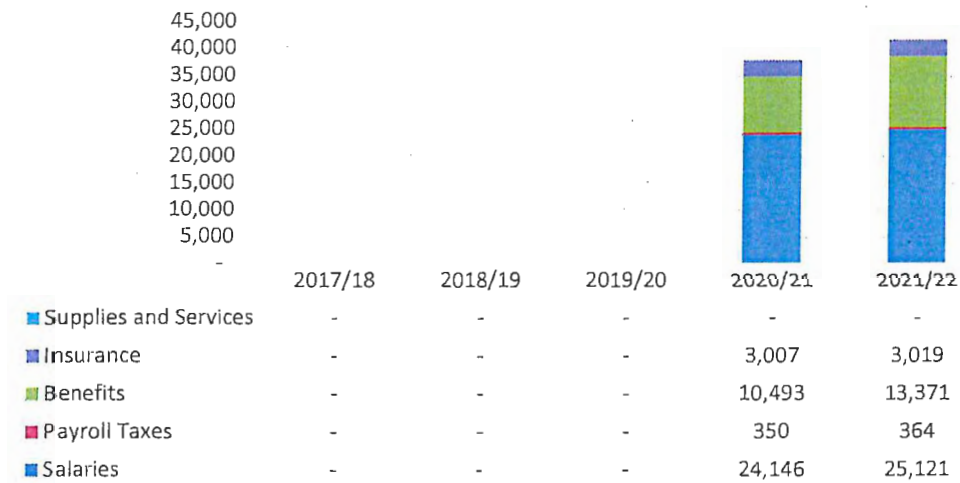
Development Consolidated

Salaries	-	-	-	24,146	25,121
Payroll Taxes	-	-	-	350	364
Benefits	-	-	-	10,493	13,371
Insurance	-	-	-	3,007	3,019
Supplies and Services	-	-	-	-	-

Total	-	-	-	37,996	41,875
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Administration	-	-	-	37,996	41,875
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Development Budget by Account Category



Development Budget by Program



Department/Division: 6045 External Agency Projects					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget

Administration

Salaries				9,658	10048.53
Payroll Taxes				140	145.7
Benefits				4,197	5348.41
Insurance				<u>1,203</u>	<u>1207.47</u>
Supplies and Services					

Administration Total	-	-	-	15,198	16,750
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External Agency Projects Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,198</u>	<u>16,750</u>
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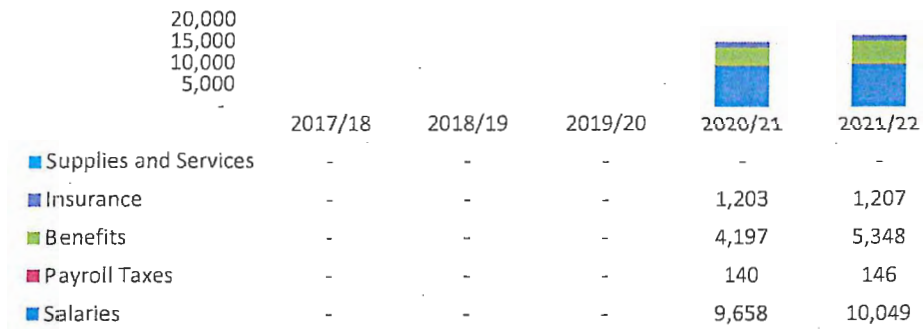
External Agency Projects Consolidated

Salaries	-	-	-	9,658	10,049
Payroll Taxes	-	-	-	140	146
Benefits	-	-	-	4,197	5,348
Insurance	-	-	-	1,203	1,207
Supplies and Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,198</u>	<u>16,750</u>
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Administration	-	-	-	15,198	16,750
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External Agency Projects Budget by Account Category



External Agency Projects Budget by Program

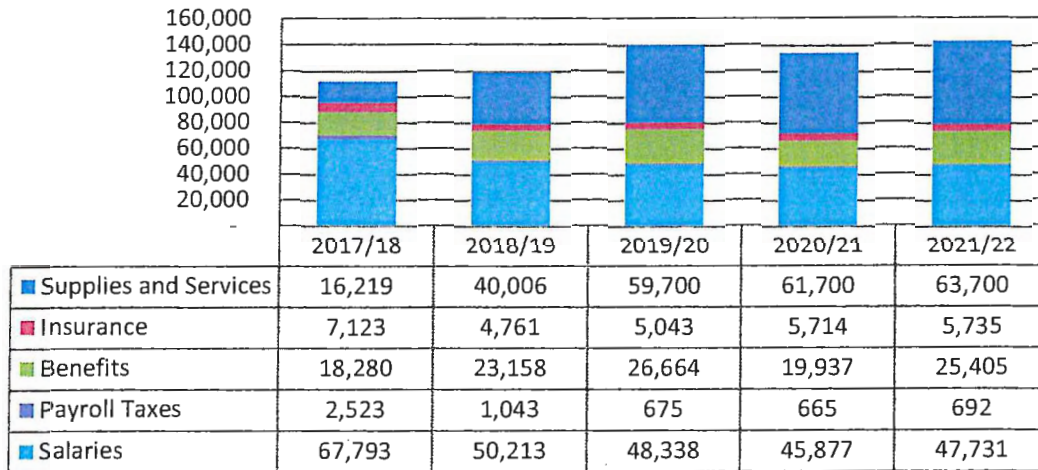


Department/Division: 6300 Emergency Operations Center
General Fund
Fund 100

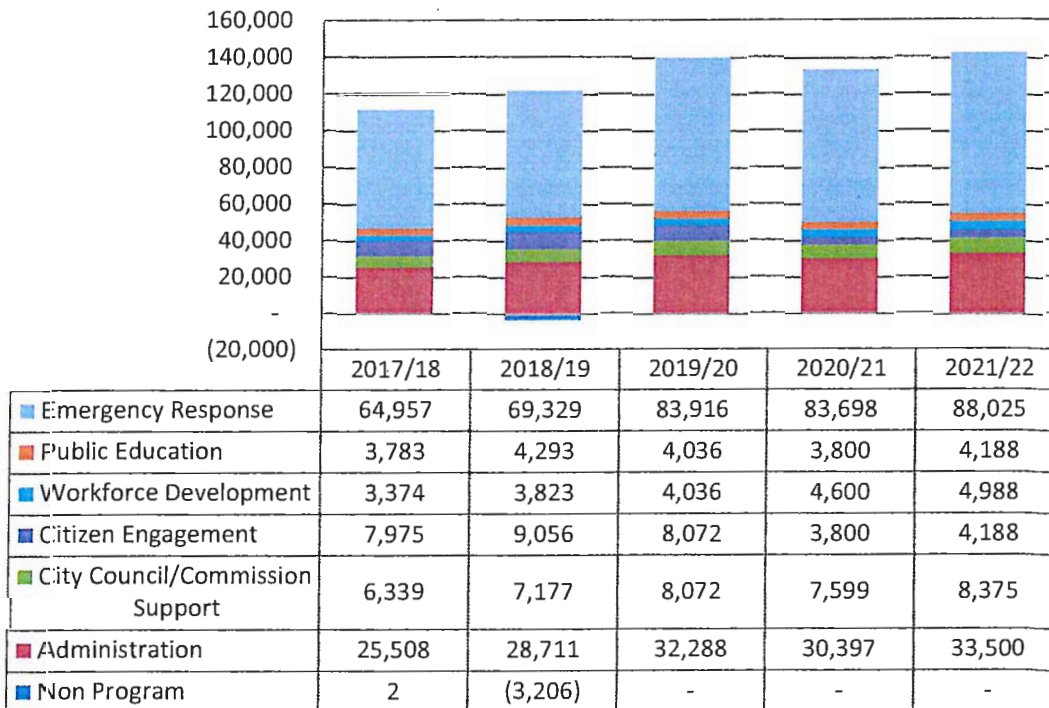
Program and Account Category:		2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program						
	Salaries					
	Payroll Taxes					
	Benefits					
	Supplies and Services	2	(3,206)	-	-	-
Non Program Total		2	(3,206)	-	-	-
Administration						
	Salaries	17,452	18,322	19,335	19,317	20,097
	Payroll Taxes	272	283	270	280	291
	Benefits	5,906	8,202	10,666	8,394	10,697
	Insurance	1,880	1,904	2,017	2,406	2,415
	Supplies and Services	-	-	-	-	-
Administration Total		25,508	28,711	32,288	30,397	33,500
City Council/Commission Support						
	Salaries	4,363	4,580	4,834	4,829	5,024
	Payroll Taxes	67	70	68	70	73
	Benefits	1,439	2,050	2,666	2,099	2,674
	Insurance	470	476	504	601	604
	Supplies and Services	-	-	-	-	-
City Council/Commission Support Total		6,339	7,177	8,072	7,599	8,375
Citizen Engagement						
	Salaries	4,363	5,667	4,834	2,415	2,512
	Payroll Taxes	67	154	68	35	36
	Benefits	2,429	2,759	2,666	1,049	1,337
	Insurance	1,116	476	504	301	302
	Supplies and Services	-	-	-	-	-
Citizen Engagement Total		7,975	9,056	8,072	3,800	4,188
Workforce Development						
	Salaries	2,182	2,426	2,417	2,415	2,512
	Payroll Taxes	34	46	34	35	36
	Benefits	843	1,113	1,333	1,049	1,337
	Insurance	316	238	252	301	302
	Supplies and Services	-	-	-	800	800
Workforce Development Total		3,374	3,823	4,036	4,600	4,988
Public Education						
	Salaries	2,182	2,698	2,417	2,415	2,512
	Payroll Taxes	34	67	34	35	36
	Benefits	1,090	1,290	1,333	1,049	1,337
	Insurance	477	238	252	301	302
	Supplies and Services	-	-	-	-	-
Public Education Total		3,783	4,293	4,036	3,800	4,188

Department/Division: 6300 Emergency Operations Center					General Fund
					Fund 100
	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	Actual	Approved	Proposed	Proposed
Program and Account Category:	Expenditure	Expenditure	Budget	Budget	Budget
Emergency Response					
Salaries	37,252	16,519	14,501	14,488	15,073
Payroll Taxes	2,050	424	203	210	219
Benefits	6,573	7,745	7,999	6,296	8,023
Insurance	2,864	1,428	1,513	1,804	1,811
Supplies and Services	16,218	43,213	59,700	60,900	62,900
Emergency Response Total	64,957	69,329	83,916	83,698	88,025
Emergency Operations Center Total	111,938	119,181	140,420	133,893	143,263
Emergency Operations Center Consolidated					
Salaries	67,793	50,213	48,338	45,877	47,731
Payroll Taxes	2,523	1,043	675	665	692
Benefits	18,280	23,158	26,664	19,937	25,405
Insurance	7,123	4,761	5,043	5,714	5,735
Supplies and Services	16,219	40,006	59,700	61,700	63,700
Total	111,938	119,181	140,420	133,893	143,263
Non Program	2	(3,206)	-	-	-
Administration	25,508	28,711	32,288	30,397	33,500
City Council/Commission Support	6,339	7,177	8,072	7,599	8,375
Citizen Engagement	7,975	9,056	8,072	3,800	4,188
Workforce Development	3,374	3,823	4,036	4,600	4,988
Public Education	3,783	4,293	4,036	3,800	4,188
Emergency Response	64,957	69,329	83,916	83,698	88,025
Total	111,938	119,181	140,420	133,893	143,263

PW Emergency Operations Center Budget by Account Category



PW Emergency Operations Center Budget by Program



Department/Division: 2112 Open Space and Ecology Administration

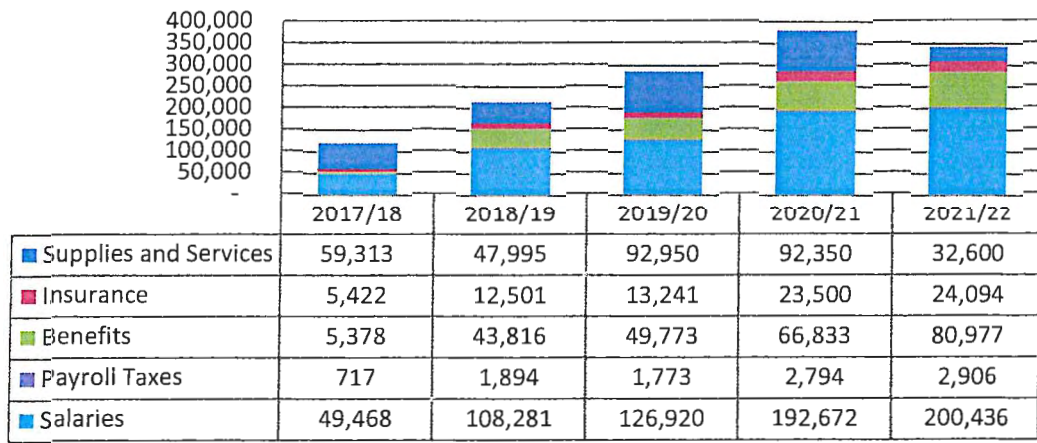
**General Fund
Fund 100**

	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Program and Account Category:					
Non Program					
Salaries					
Payroll Taxes					
Benefits					
Supplies and Services	-	30	-		
Non Program Total	-	30	-	-	
Administration					
Salaries		-	-	9,343	9,717
Payroll Taxes		-	-	135	141
Benefits		-	-	3,248	4,571
Insurance		-	-	1,164	1,168
Supplies and Services	-	7	-	-	-
Administration Total	-	7	-	13,891	15,596
City Council/Commission Support					
Salaries	23,309	68,390	72,543	74,867	77,888
Payroll Taxes	349	1,067	1,013	1,086	1,129
Benefits	2,584	25,076	28,762	25,043	29,588
Insurance	2,636	7,145	7,568	8,828	9,364
Supplies and Services	130	-	500	1,000	1,000
Council/Commission Support Total	29,008	101,679	110,386	110,823	118,969
Citizen Engagement					
Salaries				1,863	1,938
Payroll Taxes				27	28
Benefits				913	1,025
Insurance				232	233
Supplies and Services				-	-
Citizen Engagement Total	-	-	-	3,035	3,224
Workforce Development					
Salaries	2,834	5,084	5,295	13,499	14,041
Payroll Taxes	35	79	74	196	204
Benefits	278	1,866	2,084	4,723	6,088
Insurance	262	522	552	1,681	1,688
Supplies and Services	390	1,294	1,500	1,500	1,500
Workforce Development Total	3,798	8,845	9,505	21,598	23,521
Risk Management					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	-	-	-
Risk Management Total	-	-	-	-	-

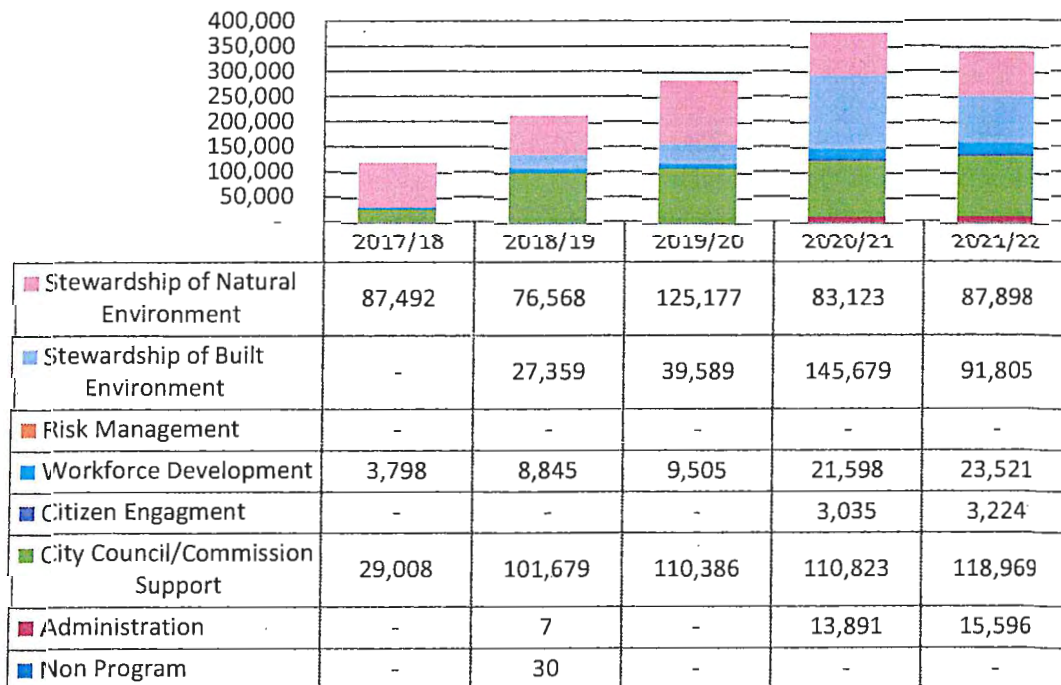
Department/Division: 2112 Open Space and Ecology Administration	General Fund Fund 100
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	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Program and Account Category:					
Stewardship of Built Environment					
Salaries		11,257	26,087	56,854	59,147
Payroll Taxes		382	364	824	858
Benefits		6,374	9,816	20,319	24,091
Insurance		2,570	2,722	7,081	7,110
Supplies and Services		6,776	600	60,600	600
Stewardship of Built Environment Total	-	27,359	39,589	145,679	91,805
Stewardship of Natural Environment					
Salaries	23,325	23,549	22,996	36,246	37,705
Payroll Taxes	334	365	321	526	547
Benefits	2,516	10,500	9,111	12,587	15,614
Insurance	2,524	2,265	2,399	4,514	4,532
Supplies and Services	58,793	39,888	90,350	29,250	29,500
Stewardship of Natural Environment Total	87,492	76,568	125,177	83,123	87,898
Open Space & Ecology Admin Total	120,298	214,488	284,657	378,149	341,013
Open Space & Ecology Admin Consolidated					
Salaries	49,468	108,281	126,920	192,672	200,436
Payroll Taxes	717	1,894	1,773	2,794	2,906
Benefits	5,378	43,816	49,773	66,833	80,977
Insurance	5,422	12,501	13,241	23,500	24,094
Supplies and Services	59,313	47,995	92,950	92,350	32,600
Total	120,298	214,488	284,657	378,149	341,013
Non Program Administration	-	30	-	-	-
City Council/Commission Sup	-	7	-	13,891	15,596
Citizen Engagment	29,008	101,679	110,386	110,823	118,969
Workforce Development	-	-	-	3,035	3,224
Risk Management	3,798	8,845	9,505	21,598	23,521
Stewardship of Built Environm	-	-	-	-	-
Stewardship of Natural Enviro	-	27,359	39,589	145,679	91,805
Total	87,492	76,568	125,177	83,123	87,898
Total	120,298	214,488	284,657	378,149	341,013

Open Space & Ecology Administration Budget by Account Category



Open Space & Ecology Administration Budget by Program



Department/Division: 6035 District Landscape and Lighting		Sierra Point Lighting and Landscaping Fund			
		Fund 210			
		2017/18	2018/19	2019/20	2020/21
		Actual	Actual	Approved	Proposed
Program and Account Category:		Expenditure	Expenditure	Budget	Budget
					2021/22
					Proposed
					Budget

Non Program

Salaries		-	1,500		
Payroll Taxes					
Benefits	(280)				
Supplies and Services		38			
Admin Charges and Credits	111,174	97,069	102,555	116,834	122,082

Non Program Total

110,894 97,107 104,055 116,834 122,082

Administration

Salaries	9,292	9,830	10,431	12,647	13,154
Payroll Taxes	135	143	146	183	191
Benefits	4,119	4,985	5,344	5,641	7,015
Insurance	926	1,027	1,088	1,575	1,581
Supplies and Services	1,178	1,441	3,250	3,250	3,250

Administration Total

15,650 17,426 20,259 23,297 25,190

City Council/Commission Support

Salaries	3,218	3,443	3,633	3,737	3,887
Payroll Taxes	47	50	51	54	56
Benefits	1,191	1,410	1,550	1,299	1,828
Insurance	312	358	379	465	467
Supplies and Services	-	-	-	-	-

City Council/Commission Support Total

4,768 5,260 5,613 5,556 6,238

Workforce Development

Salaries	2,562	2,703	2,872	2,954	3,072
Payroll Taxes	37	39	40	43	45
Benefits	1,159	1,411	1,523	1,269	1,598
Insurance	257	283	300	368	369
Supplies and Services	80	-	250	520	250

Workforce Development Total

4,094 4,436 4,984 5,154 5,334

Transportation and Mobility Options

Salaries	-	-	-	10,552	10,974
Payroll Taxes	-	-	-	153	159
Benefits	-	-	-	5,607	6,387
Insurance	-	-	-	1,314	1,319
Supplies and Services	-	-	-	-	-

Transportation and Mobility Options Total

- - - 17,626 18,838

Stewardship of Built Environment

Salaries	15,599	16,201	17,348	7,296	7,588
Payroll Taxes	223	233	242	106	110
Benefits	8,508	10,591	11,273	3,748	4,334
Insurance	1,619	1,709	1,810	909	912
Supplies and Services	8,898	278	42,850	51,700	51,850

Stewardship of Built Environment Total

34,846 29,011 73,523 63,758 64,794

Department/Division: 6035 District Landscape and Lighting	Sierra Point Lighting and Landscaping Fund Fund 210
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	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
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Stewardship of Natural Environment

Salaries	13,987	14,479	15,532	19,812	20,606
Payroll Taxes	200	209	217	287	299
Benefits	7,913	9,889	10,498	11,072	12,419
Insurance	1,463	1,530	1,620	2,468	2,476
Supplies and Services	<u>148,829</u>	<u>137,193</u>	<u>151,350</u>	<u>154,900</u>	<u>155,050</u>

Stewardship of Natural Environment Total

	<u>172,391</u>	<u>163,300</u>	<u>179,217</u>	<u>188,539</u>	<u>190,849</u>
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Emergency Response

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	<u>1,036</u>	<u>782</u>	<u>330</u>	<u>300</u>	<u>330</u>

Emergency Response Total

	<u>1,036</u>	<u>782</u>	<u>330</u>	<u>300</u>	<u>330</u>
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Purchase of Utilities

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	<u>133,739</u>	<u>133,672</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>

Purchase of Utilities Total

	<u>133,739</u>	<u>133,672</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
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District Landscape and Lighting Total

	<u>477,418</u>	<u>450,995</u>	<u>587,982</u>	<u>621,064</u>	<u>633,655</u>
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District Landscape and Lighting Consolidated

Salaries	44,657	46,656	51,316	56,998	59,280
Payroll Taxes	641	674	696	826	860
Benefits	22,610	28,285	30,188	28,637	33,581
Insurance	4,578	4,907	5,197	7,099	7,123
Supplies and Services	293,759	273,404	398,030	410,670	410,730
Admin Charges and Credits	111,174	97,069	102,555	116,834	122,082

Total

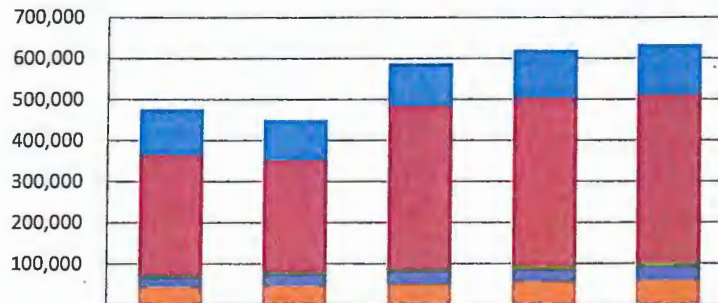
	<u>477,418</u>	<u>450,995</u>	<u>587,982</u>	<u>621,064</u>	<u>633,655</u>
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Non Program	110,894	97,107	104,055	116,834	122,082
Administration	15,650	17,426	20,259	23,297	25,190
City Council/Commission Support	4,768	5,260	5,613	5,556	6,238
Workforce Development	4,094	4,436	4,984	5,154	5,334
Transportation and Mobility Options	-	-	-	17,626	18,838
Stewardship of Built Environment	34,846	29,011	73,523	63,758	64,794
Stewardship of Natural Environment	172,391	163,300	179,217	188,539	190,849
Emergency Response	1,036	782	330	300	330
Purchase of Utilities	133,739	133,672	200,000	200,000	200,000

Total

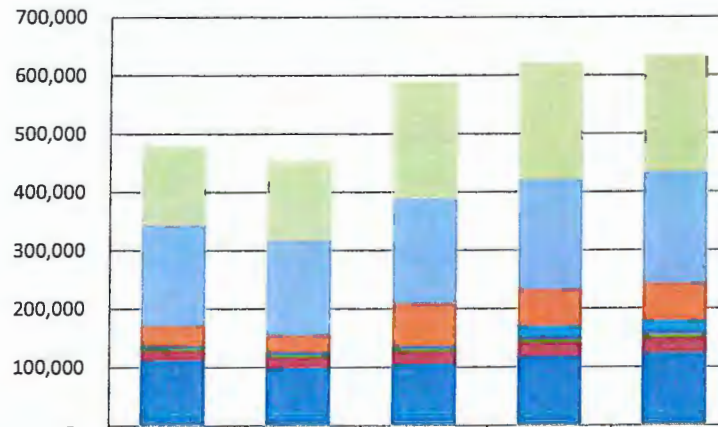
	<u>477,418</u>	<u>450,995</u>	<u>587,982</u>	<u>621,064</u>	<u>633,655</u>
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Landscape & Lighting District by Account Category



	2017/18	2018/19	2019/20	2020/21	2021/22
Admin Charges and Credits	111,174	97,069	102,555	116,834	122,082
Supplies and Services	293,759	273,404	398,030	410,670	410,730
Insurance	4,578	4,907	5,197	7,099	7,123
Benefits	22,610	28,285	30,188	28,637	33,581
Payroll Taxes	641	674	696	826	860
Salaries	44,657	46,656	51,316	56,998	59,280

Landscape & Lighting District by Program



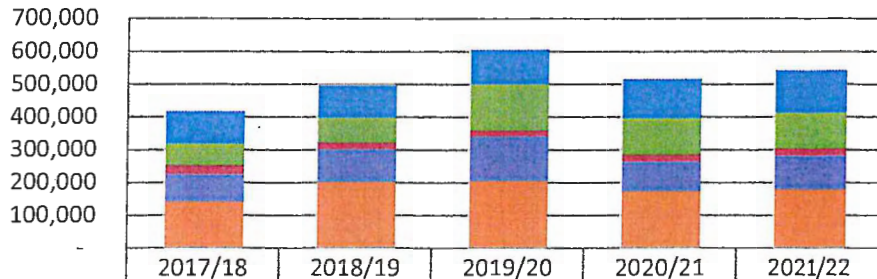
	2017/18	2018/19	2019/20	2020/21	2021/22
Purchase of Utilities	133,739	133,672	200,000	200,000	200,000
Emergency Response	1,036	782	330	300	330
Stewardship of Natural Environment	172,391	163,300	179,217	188,539	190,849
Stewardship of Built Environment	34,846	29,011	73,523	63,758	64,794
Transportation and Mobility Options	-	-	-	17,626	18,838
Workforce Development	4,094	4,436	4,984	5,154	5,334
City Council/Commission Support	4,768	5,260	5,613	5,556	6,238
Administration	15,650	17,426	20,259	23,297	25,190
Non Program	110,894	97,107	104,055	116,834	122,082

Department/Division: 6140 Nat. Pollution Discharge Elimin. System					NPDES Fund Fund 220
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries				4,000	4,000
Payroll Taxes					
Benefits					
Supplies and Services	-	45			
Admin Charges and Credits	96,388	95,682	103,701	117,974	128,135
Non Program Total	96,388	95,727	103,701	121,974	132,135
Administration					
Salaries	30,428	35,004	37,705	37,200	38,697
Payroll Taxes	459	531	529	539	561
Benefits	12,484	16,505	21,479	17,741	21,080
Insurance	3,205	3,710	2,997	4,633	4,650
Supplies and Services	586	1,712	775	775	775
Administration Total	47,162	57,461	63,485	60,889	65,763
City Council/Commission Support					
Salaries	4,363	4,580	4,834	2,415	2,512
Payroll Taxes	67	70	68	35	36
Benefits	1,439	2,050	2,666	1,049	1,337
Insurance	470	476	504	301	302
Supplies and Services	-	-	-	-	-
City Council/Commission Support Total	6,339	7,177	8,072	3,800	4,188
Citizen Engagement					
Salaries	23,448	27,764	27,861	23,681	24,199
Payroll Taxes	345	411	398	343	351
Benefits	11,652	13,875	17,769	12,703	14,079
Insurance	2,690	2,793	2,578	2,949	2,908
Supplies and Services	-	-	-	-	-
Citizen Engagement Total	38,136	44,843	48,606	39,677	41,537
Workforce Development					
Salaries	6,624	8,378	8,411	8,020	8,271
Payroll Taxes	98	142	119	116	120
Benefits	3,228	4,045	5,179	4,032	4,622
Insurance	845	836	733	999	994
Supplies and Services	-	-	1,400	1,400	1,400
Workforce Development Total	10,795	13,401	15,842	14,567	15,407
Public Education					
Salaries	21,267	25,474	25,444	17,723	18,182
Payroll Taxes	312	376	364	257	264
Benefits	10,618	12,850	16,435	9,388	10,478
Insurance	2,151	2,554	2,326	2,207	2,185
Supplies and Services	-	-	6,000	6,000	6,000
Public Education Total	34,347	41,254	50,570	35,575	37,108

Department/Division: 6140 Nat. Pollution Discharge Elimin. System					NPDES Fund Fund 220
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Transporation & Mobility Options					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	25,200	28,722	22,000	22,000	22,000
Transporation & Mobility Options Total	25,200	28,722	22,000	22,000	22,000
Stewardship of Natural Environment					
Salaries	28,288	51,199	51,355	36,785	38,009
Payroll Taxes	410	1,013	732	533	551
Benefits	20,158	22,608	33,678	19,163	21,805
Insurance	8,918	5,037	4,439	4,582	4,567
Supplies and Services	-	-	-	-	-
Stewardship of Natural Environment Total	57,775	79,857	90,204	61,063	64,933
Emergency Response					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	1,235	1,850	1,700	1,850
Emergency Response Total	-	1,235	1,850	1,700	1,850
Operate a Storm Drain System					
Salaries	28,290	51,198	51,355	44,663	46,384
Payroll Taxes	410	1,013	732	648	673
Benefits	20,156	22,616	33,678	22,481	26,197
Insurance	8,918	5,037	4,439	5,563	5,574
Supplies and Services	41,576	44,380	108,956	79,875	77,575
Operate a Storm Drain System Total	99,350	124,244	199,160	153,230	156,402
Nat. Pollution Discharge Elimin. System Total	415,492	493,921	603,491	514,474	541,323
Nat. Pollution Discharge Elimin. System Consolidated					
Salaries	142,707	203,597	206,965	174,487	180,254
Payroll Taxes	2,102	3,556	2,943	2,472	2,556
Benefits	79,736	94,549	130,883	86,557	99,598
Insurance	27,197	20,443	18,016	21,234	21,179
Supplies and Services	67,363	76,093	140,981	111,750	109,600
Admin Charges and Credits	96,388	95,682	103,701	117,974	128,135
Total	415,492	493,921	603,491	514,474	541,323

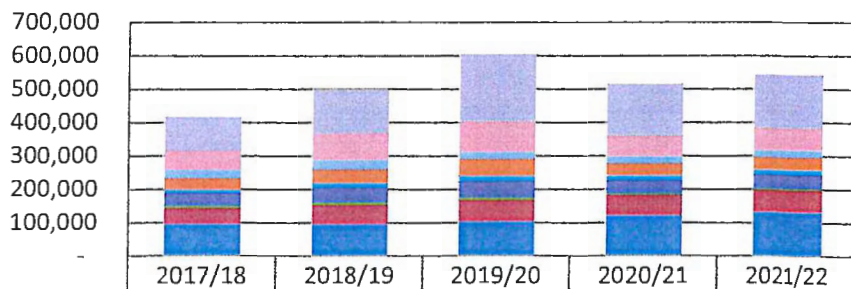
Department/Division: 6140 Nat. Pollution Discharge Elimin. System					NPDES Fund Fund 220
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program	96,388	95,727	103,701	121,974	132,135
Administration	47,162	57,461	63,485	60,889	65,763
City Council/Commission Support	6,339	7,177	8,072	3,800	4,188
Citizen Engagement	38,136	44,843	48,606	39,677	41,537
Workforce Development	10,795	13,401	15,842	14,567	15,407
Public Education	34,347	41,254	50,570	35,575	37,108
Transporation & Mobility Options	25,200	28,722	22,000	22,000	22,000
Stewardship of Natural Environment	57,775	79,857	90,204	61,063	64,933
Emergency Response	-	1,235	1,850	1,700	1,850
Operate a Storm Drain System	99,350	124,244	199,160	153,230	156,402
Total	<u>415,492</u>	<u>493,921</u>	<u>603,491</u>	<u>514,474</u>	<u>541,323</u>

NPDES Budget by Account Category



	2017/18	2018/19	2019/20	2020/21	2021/22
Admin Charges and Credits	96,388	95,682	103,701	117,974	128,135
Supplies and Services	67,363	76,093	140,981	111,750	109,600
Insurance	27,197	20,443	18,016	21,234	21,179
Benefits	79,736	94,549	130,883	86,557	99,598
Payroll Taxes	2,102	3,556	2,943	2,472	2,556
Salaries	142,707	203,597	206,965	174,487	180,254

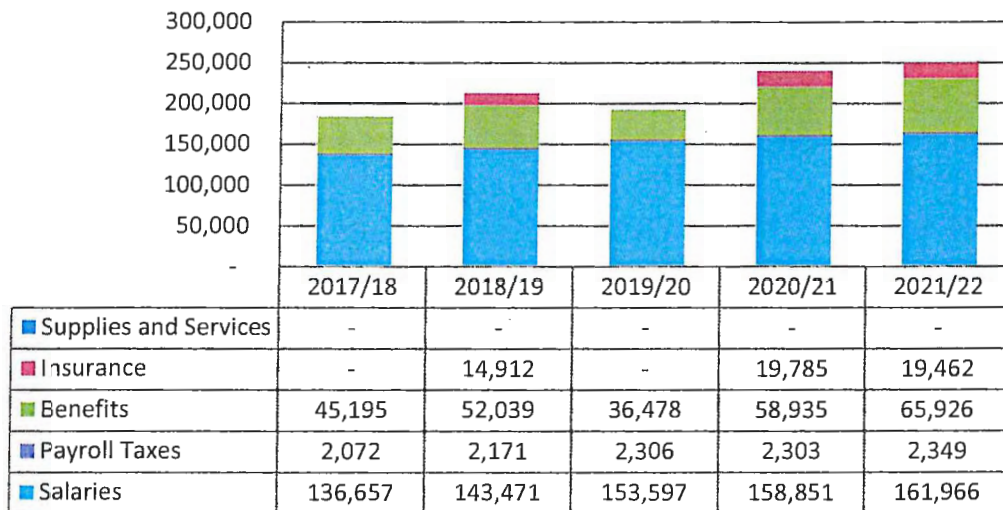
NPDES Budget by Program



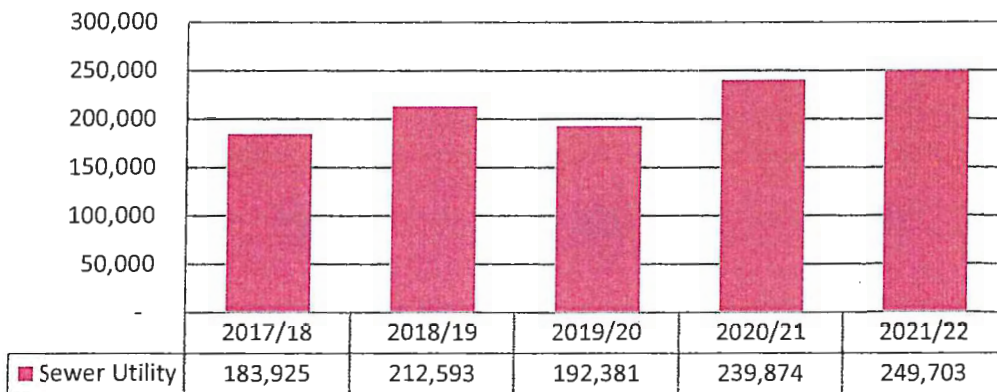
	2017/18	2018/19	2019/20	2020/21	2021/22
Operate a Storm Drain System	99,350	124,244	199,160	153,230	156,402
Emergency Response	-	1,235	1,850	1,700	1,850
Stewardship of Natural Environment	57,775	79,857	90,204	61,063	64,933
Transportation & Mobility Options	25,200	28,722	22,000	22,000	22,000
Public Education	34,347	41,254	50,570	35,575	37,108
Workforce Development	10,795	13,401	15,842	14,567	15,407
Citizen Engagement	38,136	44,843	48,606	39,677	41,537
City Council/Commission Support	6,339	7,177	8,072	3,800	4,188
Administration	47,162	57,461	63,485	60,889	65,763
Non Program	96,388	95,727	103,701	121,974	132,135

Department/Division: 6130 Sewer Utilities				Contract Services Fund 268	
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Sewer Utility					
Salaries	136,657	143,471	153,597	158,851	161,966
Payroll Taxes	2,072	2,171	2,306	2,303	2,349
Benefits	45,195	52,039	36,478	58,935	65,926
Insurance	-	14,912	-	19,785	19,462
Supplies and Services	-	-	-	-	-
Sewer Utility Total	183,925	212,593	192,381	239,874	249,703
 Sewer Utilities Total	 183,925	 212,593	 192,381	 239,874	 249,703
 Sewer Utilities Consolidated					
Salaries	136,657	143,471	153,597	158,851	161,966
Payroll Taxes	2,072	2,171	2,306	2,303	2,349
Benefits	45,195	52,039	36,478	58,935	65,926
Insurance	-	14,912	-	19,785	19,462
Supplies and Services	-	-	-	-	-
Total	183,925	212,593	192,381	239,874	249,703
 Sewer Utility	 183,925	 212,593	 192,381	 239,874	 249,703

Contract Services Budget by Account Category



Contract Services Budget by Program



Department/Division: 6110 Water Utilities					Utility Fund Fund 540
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries	-			3,000	3,000
Payroll Taxes	-				
Benefits	-	(4,438)			
Supplies and Services	-	106			
Admin Charges and Credits	280,548	300,162	323,897	322,357	346,290
Depreciation	177,023	175,729	200,000	175,729	175,729
Non Program Total	457,571	471,559	523,897	501,086	525,019
Administration					
Salaries	21,283	19,650	20,670	27,458	28,559
Payroll Taxes	310	289	289	398	414
Benefits	12,406	12,196	12,793	12,538	13,555
Insurance	2,579	2,062	2,159	3,420	3,432
Supplies and Services	5,569	5,591	11,800	2,225	2,225
Administration Total	42,146	39,788	47,711	46,038	48,185
City Council/Commission Support					
Salaries	5,112	5,707	8,147	8,704	9,054
Payroll Taxes	74	85	117	126	131
Benefits	3,039	3,993	5,611	4,836	5,877
Insurance	697	822	870	1,084	1,088
Supplies and Services	-	-	-	-	-
City Council/Commission Support Total	8,922	10,605	14,744	14,750	16,151
Citizen Engagement					
Salaries	13,235	18,879	21,509	26,899	27,984
Payroll Taxes	206	280	310	390	406
Benefits	5,499	9,029	12,403	11,956	14,120
Insurance	1,446	2,181	2,314	3,350	3,363
Supplies and Services	13,954	15,452	4,975	-	-
Citizen Engagement Total	34,339	45,822	41,510	42,595	45,873
Workforce Development					
Salaries	3,135	3,305	4,904	6,955	7,235
Payroll Taxes	46	49	70	101	105
Benefits	1,670	2,021	3,069	3,183	3,872
Insurance	338	494	521	866	869
Supplies and Services	1,810	382	2,250	3,195	3,241
Workforce Development Total	6,999	6,251	10,813	14,301	15,323
Accounting					
Salaries	-	6,483	7,542	14,079	14,648
Payroll Taxes	-	106	109	204	212
Benefits	-	913	1,771	5,257	6,112
Insurance	-	-	-	1,754	1,761
Supplies and Services	-	-	-	-	-
Accounting Total	-	7,503	9,422	21,294	22,734

Department/Division: 6110 Water Utilities					Utility Fund Fund 540
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Public Education					
Salaries	4,903	5,127	6,699	52,805	54,937
Payroll Taxes	72	77	96	766	797
Benefits	2,445	2,887	4,008	29,394	32,967
Insurance	504	672	716	6,577	6,601
Supplies and Services	-	-	-	-	-
Public Education Total	7,924	8,764	11,519	89,541	95,302
Transportation and Mobility					
Salaries	53,908	8,592	-	36,728	38,211
Payroll Taxes	810	132	-	533	554
Benefits	36,601	18,351	-	24,049	28,256
Insurance	8,955	-	-	4,574	4,592
Supplies and Services	-	-	-	-	-
Transportation and Mobility Total	100,273	27,075	-	65,883	71,613
Stewardship of Natural Environment					
Salaries					
Payroll Taxes					
Benefits					
Insurance					
Supplies and Services	381	1,501	6,000	-	-
Stewardship of Natural Environment Total	381	1,501	6,000	-	-
Emergency Response					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	3,140	75,025	32,550	52,400	52,550
Emergency Response Total	3,140	75,025	32,550	52,400	52,550
Purchase of Utilities					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	858,697	799,005	830,800	861,500	886,500
Purchase of Utilities Total	858,697	799,005	830,800	861,500	886,500
Provide Potable Water					
Salaries	54,630	108,629	200,666	192,443	200,203
Payroll Taxes	820	1,623	2,894	2,790	2,903
Benefits	26,525	67,953	141,095	95,642	112,328
Insurance	5,040	20,426	21,615	23,969	24,057
Supplies and Services	158,470	195,231	222,922	328,096	292,069
Provide Potable Water Total	245,486	393,862	589,192	642,939	631,560
Water Utilities Total	1,765,877	1,886,761	2,118,160	2,352,328	2,410,809

Department/Division: 6110 Water Utilities
**Utility Fund
Fund 540**

	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Program and Account Category:					

Water Utilities Consolidated

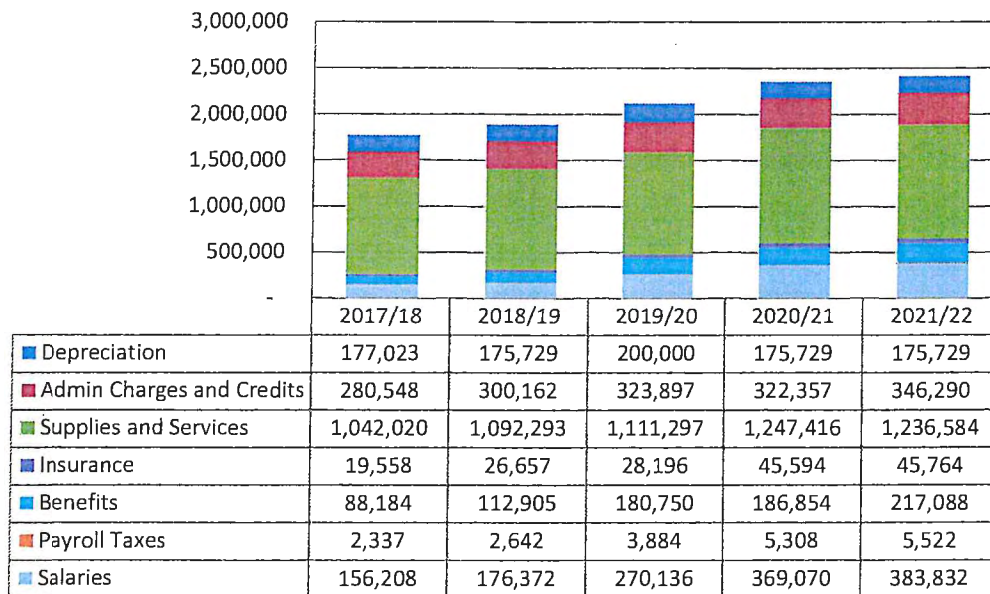
Salaries	156,208	176,372	270,136	369,070	383,832
Payroll Taxes	2,337	2,642	3,884	5,308	5,522
Benefits	88,184	112,905	180,750	186,854	217,088
Insurance	19,558	26,657	28,196	45,594	45,764
Supplies and Services	1,042,020	1,092,293	1,111,297	1,247,416	1,236,584
Admin Charges and Credits	280,548	300,162	323,897	322,357	346,290
Depreciation	177,023	175,729	200,000	175,729	175,729

Total	<u>1,765,877</u>	<u>1,886,761</u>	<u>2,118,160</u>	<u>2,352,328</u>	<u>2,410,809</u>
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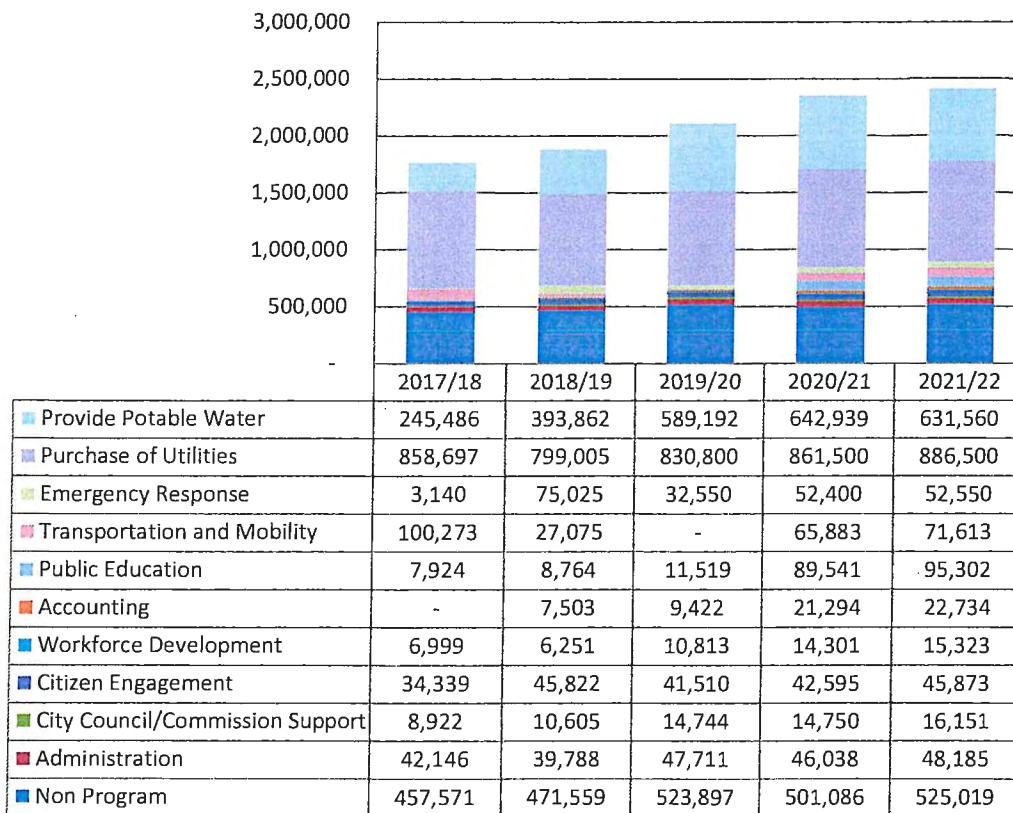
Non Program	457,571	471,559	523,897	501,086	525,019
Administration	42,146	39,788	47,711	46,038	48,185
City Council/Commission Support	8,922	10,605	14,744	14,750	16,151
Citizen Engagement	34,339	45,822	41,510	42,595	45,873
Workforce Development	6,999	6,251	10,813	14,301	15,323
Accounting	-	7,503	9,422	21,294	22,734
Public Education	7,924	8,764	11,519	89,541	95,302
Transportation and Mobility	100,273	27,075	-	65,883	71,613
Emergency Response	3,140	75,025	32,550	52,400	52,550
Purchase of Utilities	858,697	799,005	830,800	861,500	886,500
Provide Potable Water	245,486	393,862	589,192	642,939	631,560

Total	<u>1,765,496</u>	<u>1,885,261</u>	<u>2,112,160</u>	<u>2,352,328</u>	<u>2,410,809</u>
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Water Utilities Budget by Account Category



Water Utilities Budget by Program

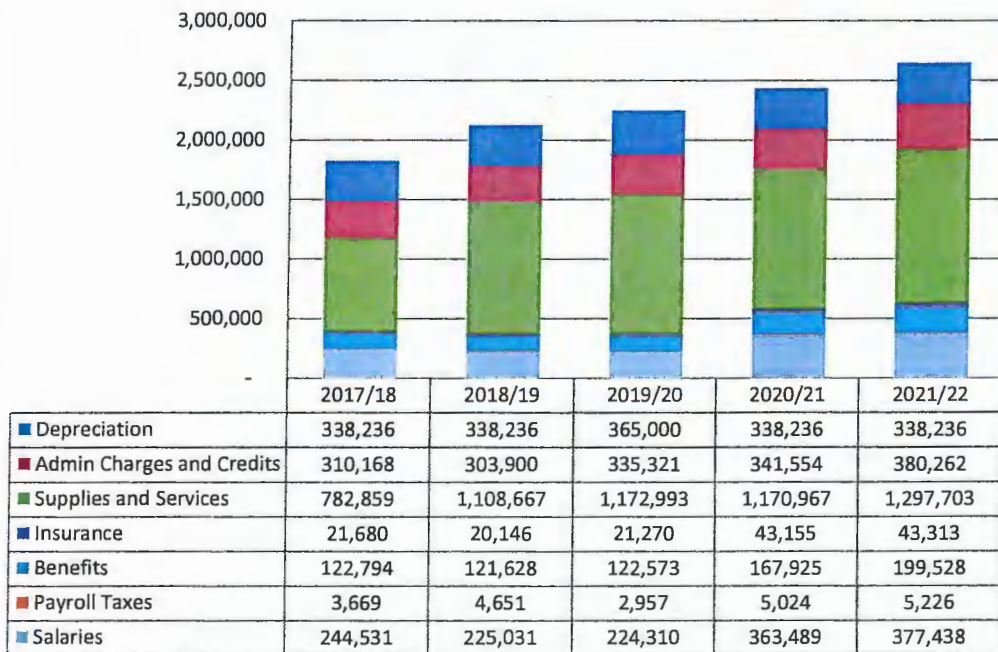


Department/Division: 6120 GVMID Utility					Utility Fund Fund 540
Program and Account Category:					
	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries	-			17,000	17,000
Payroll Taxes					
Benefits					
Supplies and Services	-	30			
Admin Charges and Credits	310,168	303,900	335,321	341,554	380,262
Depreciation	338,236	338,236	365,000	338,236	338,236
Non Program Total	648,404	642,167	700,321	696,790	735,498
Administration					
Salaries	26,344	28,848	28,958	34,973	36,374
Payroll Taxes	387	429	409	507	527
Benefits	14,429	15,995	17,670	16,739	21,450
Insurance	2,496	2,910	3,057	4,356	4,371
Supplies and Services	3,421	3,714	12,175	12,593	12,827
Administration Total	47,076	51,895	62,269	69,167	75,550
Citizen Engagement					
Salaries	17,232	19,619	17,847	24,136	25,108
Payroll Taxes	266	292	257	350	364
Benefits	7,952	9,450	9,156	10,334	12,472
Insurance	1,629	1,809	1,917	3,006	3,018
Supplies and Services	12,858	14,661	-	-	-
Citizen Engagement Total	39,937	45,832	29,176	37,826	40,962
Workforce Development					
Salaries	9,396	8,437	8,549	10,944	11,384
Payroll Taxes	140	127	123	159	165
Benefits	4,807	4,812	5,234	5,184	6,162
Insurance	803	867	916	1,363	1,368
Supplies and Services	866	305	2,250	3,295	3,341
Workforce Development Total	16,012	14,548	17,071	20,944	22,420
Accounting					
Salaries	-	6,483	7,542	14,079	14,648
Payroll Taxes	-	106	109	204	212
Benefits	-	1,613	1,771	5,257	6,112
Insurance	-	-	-	1,754	1,761
Supplies and Services	-	-	-	-	-
Accounting Total	-	8,203	9,422	21,294	22,734
Public Education					
Salaries	6,496	7,127	6,979	52,954	55,091
Payroll Taxes	97	107	100	768	799
Benefits	3,590	3,988	4,143	29,465	33,146
Insurance	584	704	746	6,595	6,620
Supplies and Services	-	-	-	-	-
Public Education Total	10,766	11,926	11,969	89,781	95,656

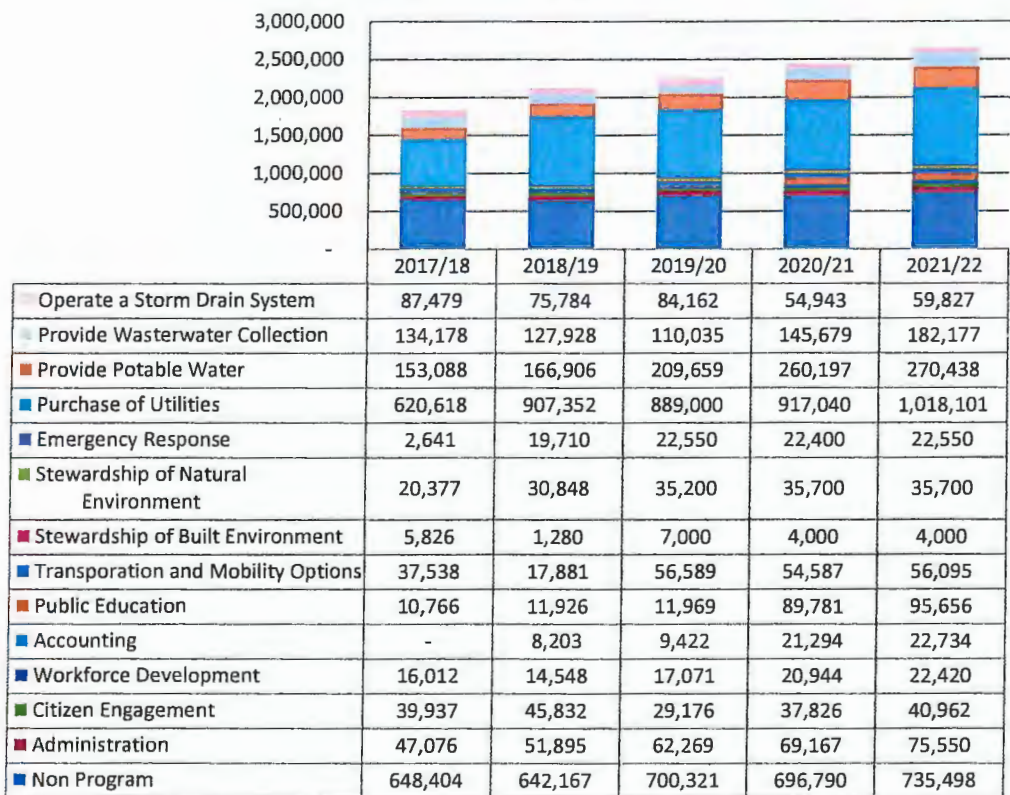
Department/Division: 6120 GVMID Utility					Utility Fund Fund 540
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Transporation and Mobility Options					
Salaries	5,306	5,757	5,713	5,427	5,644
Payroll Taxes	79	87	80	79	82
Benefits	3,385	3,374	4,326	3,017	3,789
Insurance	556	591	596	676	678
Supplies and Services	28,211	8,072	45,875	45,389	45,902
Transporation and Mobility Options Total	37,538	17,881	56,589	54,587	56,095
Stewardship of Built Environment					
Salaries	-	-	-	-	-
Payroll Taxes	-	1,280	-	-	-
Benefits	1,231	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	4,595	-	7,000	4,000	4,000
Stewardship of Built Environment Total	5,826	1,280	7,000	4,000	4,000
Stewardship of Natural Environment					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	20,377	30,848	35,200	35,700	35,700
Stewardship of Natural Environment Total	20,377	30,848	35,200	35,700	35,700
Emergency Response					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	2,641	19,710	22,550	22,400	22,550
Emergency Response Total	2,641	19,710	22,550	22,400	22,550
Purchase of Utilities					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	620,618	907,352	889,000	917,040	1,018,101
Purchase of Utilities Total	620,618	907,352	889,000	917,040	1,018,101
Provide Potable Water					
Salaries	66,447	44,357	47,941	112,130	116,652
Payroll Taxes	1,004	654	689	1,626	1,691
Benefits	28,992	27,387	33,337	50,613	59,042
Insurance	5,396	4,872	5,149	13,966	14,017
Supplies and Services	51,249	89,636	122,543	81,863	79,036
Provide Potable Water Total	153,088	166,906	209,659	260,197	270,438

Department/Division: 6120 GVMID Utility					Utility Fund Fund 540
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Provide Wastewater Collection					
Salaries	59,618	60,180	55,708	61,507	63,977
Payroll Taxes	892	904	539	892	928
Benefits	33,003	31,552	19,814	32,844	39,802
Insurance	5,418	3,814	4,025	7,661	7,688
Supplies and Services	35,247	31,477	29,950	42,776	69,783
Provide Wastewater Collection Total	134,178	127,928	110,035	145,679	182,177
Operate a Storm Drain System					
Salaries	53,692	44,222	45,074	30,339	31,559
Payroll Taxes	805	664	651	440	458
Benefits	25,405	23,456	27,123	14,473	17,554
Insurance	4,799	4,579	4,864	3,779	3,792
Supplies and Services	2,777	2,862	6,450	5,913	6,464
Operate a Storm Drain System Total	87,479	75,784	84,162	54,943	59,827
GVMID Utility Total	1,823,937	2,122,258	2,244,425	2,430,350	2,641,707
GVMID Utility Consolidated					
Salaries	244,531	225,031	224,310	363,489	377,438
Payroll Taxes	3,669	4,651	2,957	5,024	5,226
Benefits	122,794	121,628	122,573	167,925	199,528
Insurance	21,680	20,146	21,270	43,155	43,313
Supplies and Services	782,859	1,108,667	1,172,993	1,170,967	1,297,703
Admin Charges and Credits	310,168	303,900	335,321	341,554	380,262
Depreciation	338,236	338,236	365,000	338,236	338,236
Total	1,823,937	2,122,258	2,244,425	2,430,350	2,641,707
Non Program	648,404	642,167	700,321	696,790	735,498
Administration	47,076	51,895	62,269	69,167	75,550
Citizen Engagement	39,937	45,832	29,176	37,826	40,962
Workforce Development	16,012	14,548	17,071	20,944	22,420
Accounting	-	8,203	9,422	21,294	22,734
Public Education	10,766	11,926	11,969	89,781	95,656
Transporation and Mobility Options	37,538	17,881	56,589	54,587	56,095
Stewardship of Built Environment	5,826	1,280	7,000	4,000	4,000
Stewardship of Natural Environment	20,377	30,848	35,200	35,700	35,700
Emergency Response	2,641	19,710	22,550	22,400	22,550
Purchase of Utilities	620,618	907,352	889,000	917,040	1,018,101
Provide Potable Water	153,088	166,906	209,659	260,197	270,438
Provide Wastewater Collection	134,178	127,928	110,035	145,679	182,177
Operate a Storm Drain System	87,479	75,784	84,162	54,943	59,827
Total	1,823,937	2,122,258	2,244,425	2,430,350	2,641,707

GVMID Utility Budget by Account Category



GVMID Utility Budget by Program



Department/Division: 6130 Sewer Utility					Utility Fund Fund 540
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries	-			18,000	18,000
Payroll Taxes					
Benefits					
Supplies and Services	-	41			
Admin Charges and Credits	250,622	258,621	289,277	331,504	337,027
Depreciation	87,801	84,483	104,000	85,000	85,000
Non Program Total	338,423	343,145	393,277	434,504	440,027
Administration					
Salaries	26,344	31,548	31,498	30,201	31,411
Payroll Taxes	386	472	446	438	455
Benefits	15,572	16,808	19,585	15,370	16,431
Insurance	2,707	3,225	3,332	3,762	3,775
Supplies and Services	4,619	4,617	10,300	10,643	10,643
Administration Total	49,628	56,669	65,161	60,414	62,716
City Council/Commission Support					
Salaries	8,375	7,393	6,744	8,187	8,516
Payroll Taxes	123	112	96	119	123
Benefits	4,401	3,964	4,249	4,353	5,340
Insurance	765	720	718	1,020	1,023
Supplies and Services	-	-	-	-	-
City Council/Commission Support Total	13,664	12,188	11,808	13,679	15,003
Citizen Engagement					
Salaries	21,233	22,216	17,275	31,215	32,472
Payroll Taxes	322	337	248	453	471
Benefits	9,584	9,701	9,325	13,228	16,936
Insurance	1,838	1,762	1,855	3,888	3,903
Supplies and Services	12,858	14,721	-	-	-
Citizen Engagement Total	45,835	48,738	28,704	48,783	53,782
Workforce Development					
Salaries	7,044	8,641	8,050	8,643	8,990
Payroll Taxes	105	130	115	125	130
Benefits	2,919	3,815	4,756	4,387	5,386
Insurance	325	830	862	1,076	1,080
Supplies and Services	1,072	1,130	3,915	3,993	4,073
Workforce Development Total	11,464	14,547	17,699	18,225	19,659
Accounting					
Salaries	-	2,326	3,771	12,515	13,021
Payroll Taxes	-	38	55	181	189
Benefits	-	691	857	4,673	5,433
Insurance	-	-	-	1,559	1,565
Supplies and Services	-	-	-	-	-
Accounting Total	-	3,055	4,683	18,928	20,208

Department/Division: 6130 Sewer Utility					Utility Fund Fund 540
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Safety					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	65	-	-	-
Safety Total	-	65	-	-	-
Public Education					
Salaries	4,903	5,127	5,160	5,437	5,656
Payroll Taxes	73	77	74	79	82
Benefits	2,318	2,412	2,999	2,709	3,291
Insurance	484	515	549	677	680
Supplies and Services	-	-	-	-	23,250
Public Education Total	7,778	8,131	8,781	8,902	32,958
Emergency Response					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	3,450	28,860	23,250	23,050	23,250
Emergency Response Total	3,450	28,860	23,250	23,050	23,250
Purchase of Utilities					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	645,569	1,024,240	1,037,050	1,086,910	1,231,328
Purchase of Utilities Total	645,569	1,024,240	1,037,050	1,086,910	1,231,328
Provide Potable Water					
Salaries	3,482	1,398	-	-	-
Payroll Taxes	56	15	-	-	-
Benefits	748	781	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	1,530	-	-	-
Provide Potable Water Total	4,287	3,724	-	-	-
Provide Wastewater Collection					
Salaries	190,802	158,220	132,689	159,989	166,428
Payroll Taxes	2,856	2,399	1,908	2,320	2,413
Benefits	84,675	75,172	80,434	86,472	101,951
Insurance	14,055	14,122	14,253	19,926	19,999
Supplies and Services	185,171	50,500	54,050	105,567	97,700
Provide Wastewater Collection Total	477,559	300,414	283,334	374,274	388,491

Department/Division: 6130 Sewer Utility					Utility Fund Fund 540
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget

Operate a Storm Drain System

Salaries		30,373	28,572	48,704	50,672
Payroll Taxes		482	414	706	735
Benefits		9,150	21,539	26,959	30,155
Insurance		3,542	3,095	6,066	6,089
Supplies and Services	-	-	-	-	97,700

Operate a Storm Drain System Total

-	43,547	53,620	82,435	185,351
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Sewer Utility Total

<u>1,597,657</u>	<u>1,887,323</u>	<u>1,927,367</u>	<u>2,170,105</u>	<u>2,472,772</u>
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Sewer Utility Consolidated

Salaries	262,183	267,242	233,759	322,891	335,165
Payroll Taxes	3,922	4,062	3,357	4,421	4,599
Benefits	120,217	122,495	143,745	158,152	184,923
Insurance	20,173	24,716	24,664	37,974	38,113
Supplies and Services	852,739	1,125,704	1,128,565	1,230,164	1,487,945
Admin Charges and Credits	250,622	258,621	289,277	331,504	337,027
Depreciation	87,801	84,483	104,000	85,000	85,000

Total

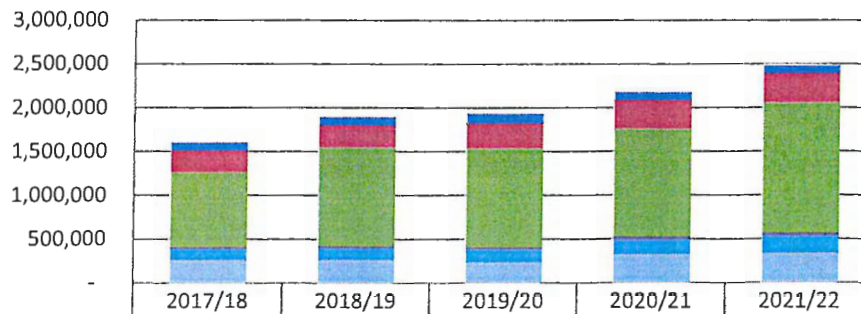
<u>1,597,657</u>	<u>1,887,323</u>	<u>1,927,367</u>	<u>2,170,105</u>	<u>2,472,772</u>
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Non Program	338,423	343,145	393,277	434,504	440,027
Administration	49,628	56,669	65,161	60,414	62,716
City Council/Commission Support	13,664	12,188	11,808	13,679	15,003
Citizen Engagement	45,835	48,738	28,704	48,783	53,782
Workforce Development	11,464	14,547	17,699	18,225	19,659
Accounting	-	3,055	4,683	18,928	20,208
Safety	-	65	-	-	-
Public Education	7,778	8,131	8,781	8,902	32,958
Emergency Response	3,450	28,860	23,250	23,050	23,250
Purchase of Utilities	645,569	1,024,240	1,037,050	1,086,910	1,231,328
Provide Potable Water	4,287	3,724	-	-	-
Provide Wastewater Collection	477,559	300,414	283,334	374,274	388,491
Operate a Storm Drain System	-	43,547	53,620	82,435	185,351

Total

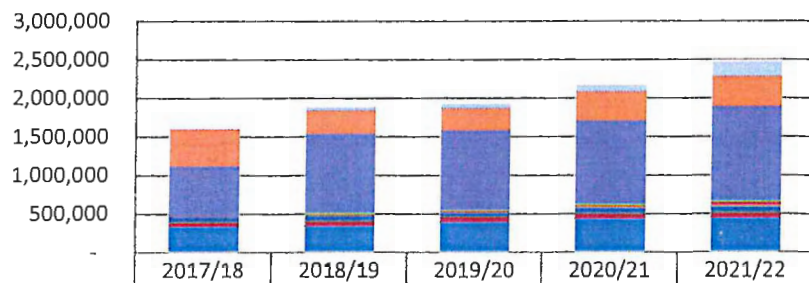
<u>1,597,657</u>	<u>1,887,323</u>	<u>1,927,367</u>	<u>2,170,105</u>	<u>2,472,772</u>
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Sewer Utility Budget by Account Category



	2017/18	2018/19	2019/20	2020/21	2021/22
Depreciation	87,801	84,483	104,000	85,000	85,000
Admin Charges and Credits	250,622	258,621	289,277	331,504	337,027
Supplies and Services	852,739	1,125,704	1,128,565	1,230,164	1,487,945
Insurance	20,173	24,716	24,664	37,974	38,113
Benefits	120,217	122,495	143,745	158,152	184,923
Payroll Taxes	3,922	4,062	3,357	4,421	4,599
Salaries	262,183	267,242	233,759	322,891	335,165

Sewer Utility Budget by Program



	2017/18	2018/19	2019/20	2020/21	2021/22
Operate a Storm Drain System	-	43,547	53,620	82,435	185,351
Provide Wastewater Collection	477,559	300,414	283,334	374,274	388,491
Provide Potable Water	4,287	3,724	-	-	-
Purchase of Utilities	645,569	1,024,240	1,037,050	1,086,910	1,231,328
Emergency Response	3,450	28,860	23,250	23,050	23,250
Public Education	7,778	8,131	8,781	8,902	32,958
Safety	-	65	-	-	-
Accounting	-	3,055	4,683	18,928	20,208
Workforce Development	11,464	14,547	17,699	18,225	19,659
Citizen Engagement	45,835	48,738	28,704	48,783	53,782
City Council/Commission Support	13,664	12,188	11,808	13,679	15,003
Administration	49,628	56,669	65,161	60,414	62,716
Non Program	338,423	343,145	393,277	434,504	440,027

Department/Division: 6115 Water Maintenance					Utility Fund
					Fund 547
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget

Provide Potable Water

Salaries	-	-	-	31,033	32,283
Payroll Taxes	-	-	-	450	468
Benefits	-	-	-	3,731	13,907
Insurance	-	-	-	-	3,879
Supplies and Services	-	-	-	-	-

Provide Potable Water Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,214</u>	<u>50,537</u>
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Water Maintenance Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,214</u>	<u>50,537</u>
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Water Maintenance Consolidated

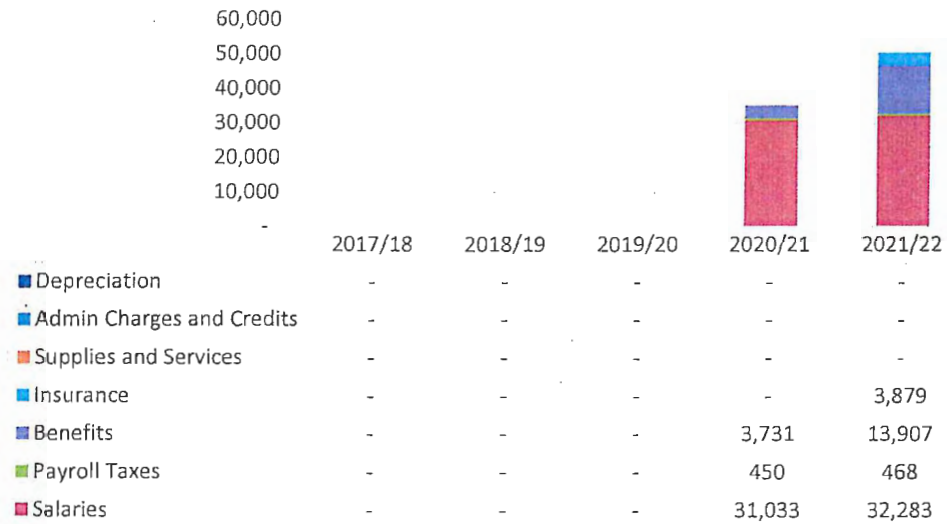
Salaries	-	-	-	31,033	32,283
Payroll Taxes	-	-	-	450	468
Benefits	-	-	-	3,731	13,907
Insurance	-	-	-	-	3,879
Supplies and Services	-	-	-	-	-
Admin Charges and Credits	-	-	-	-	-
Depreciation	-	-	-	-	-

Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,214</u>	<u>50,537</u>
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Provide Potable Water	-	-	-	35,214	50,537
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Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,214</u>	<u>50,537</u>
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Maintenance and Monitoring Budget by Account Category



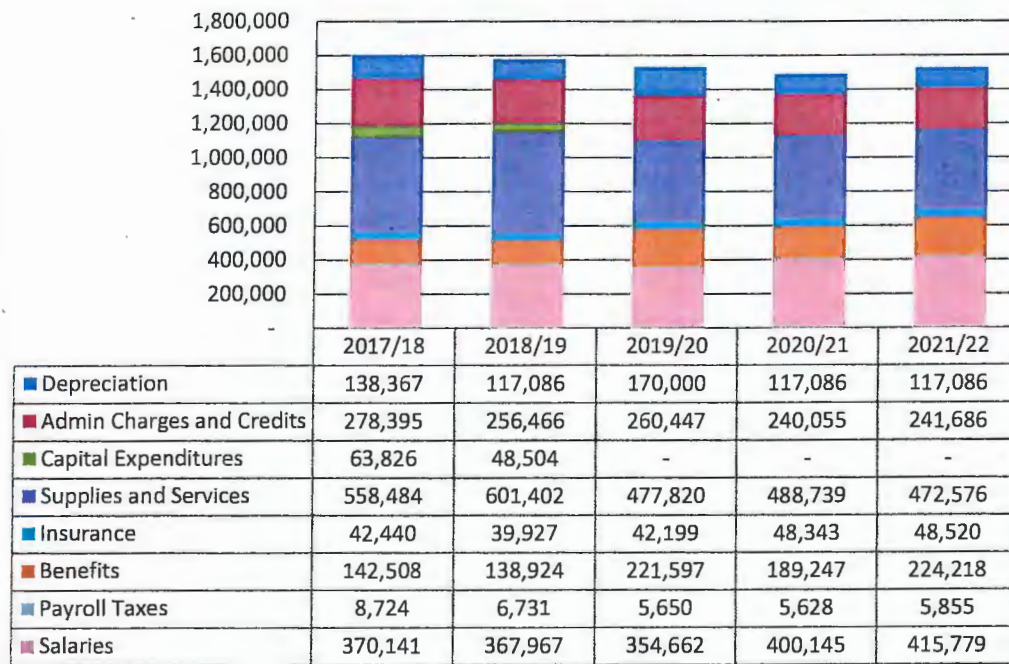
Maintenance and Monitoring Budget by Program



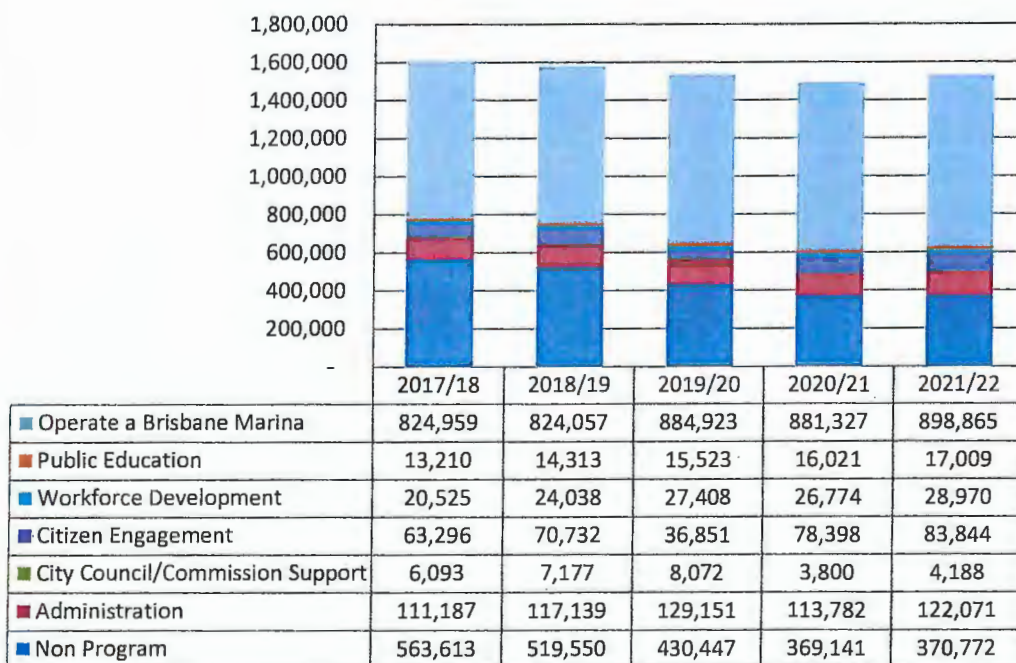
Department/Division: 7009 Marina				Marina Fund Fund 550	
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries	-			12,000	12,000
Payroll Taxes					
Benefits	12	(15,077)			
Supplies and Services	146,839	161,075			
Admin Charges and Credits	278,395	256,466	260,447	240,055	241,686
Depreciation	138,367	117,086	170,000	117,086	117,086
Non Program Total	563,613	519,550	430,447	369,141	370,772
Administration					
Salaries	75,716	76,627	82,302	74,215	77,195
Payroll Taxes	1,182	1,211	1,154	1,076	1,119
Benefits	26,121	31,163	37,078	29,247	34,481
Insurance	8,168	8,137	8,618	9,243	9,276
Supplies and Services	-	-	-	-	-
Administration Total	111,187	117,139	129,151	113,782	122,071
City Council/Commission Support					
Salaries	4,363	4,580	4,834	2,415	2,512
Payroll Taxes	67	70	68	35	36
Benefits	1,272	2,050	2,666	1,049	1,337
Insurance	390	476	504	301	302
Supplies and Services	-	-	-	-	-
City Council/Commission Support Total	6,093	7,177	8,072	3,800	4,188
Citizen Engagement					
Salaries	39,893	42,264	4,545	46,581	48,458
Payroll Taxes	615	660	652	675	703
Benefits	18,783	23,209	26,787	25,340	28,861
Insurance	4,005	4,599	4,867	5,802	5,823
Supplies and Services	-	-	-	-	-
Citizen Engagement Total	63,296	70,732	36,851	78,398	83,844
Workforce Development					
Salaries	12,922	14,530	16,306	16,492	17,156
Payroll Taxes	199	227	233	239	249
Benefits	5,779	7,638	9,131	7,990	9,504
Insurance	1,625	1,645	1,738	2,054	2,062
Supplies and Services	-	-	-	-	-
Workforce Development Total	20,525	24,038	27,408	26,774	28,970
Public Education					
Salaries	8,869	9,069	9,663	9,974	10,375
Payroll Taxes	138	143	137	145	150
Benefits	3,433	4,133	4,699	4,661	5,238
Insurance	770	967	1,024	1,242	1,247
Supplies and Services	-	-	-	-	-
Public Education Total	13,210	14,313	15,523	16,021	17,009

Department/Division: 7009 Marina					Marina Fund Fund 550
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Operate a Brisbane Marina					
Salaries	228,377	220,896	237,013	238,468	248,083
Payroll Taxes	6,523	4,420	3,407	3,458	3,597
Benefits	87,107	85,808	141,236	120,961	144,798
Insurance	27,482	24,103	25,447	29,701	29,811
Supplies and Services	411,645	440,327	477,820	488,739	472,576
Capital Expenditures	63,826	48,504	-	-	-
Operate a Brisbane Marina Total	824,959	824,057	884,923	881,327	898,865
Marina Total	1,602,884	1,577,005	1,532,375	1,489,242	1,525,720
Marina Consolidated					
Salaries	370,141	367,967	354,662	400,145	415,779
Payroll Taxes	8,724	6,731	5,650	5,628	5,855
Benefits	142,508	138,924	221,597	189,247	224,218
Insurance	42,440	39,927	42,199	48,343	48,520
Supplies and Services	558,484	601,402	477,820	488,739	472,576
Capital Expenditures	63,826	48,504	-	-	-
Admin Charges and Credits	278,395	256,466	260,447	240,055	241,686
Depreciation	138,367	117,086	170,000	117,086	117,086
Total	1,602,884	1,577,005	1,532,375	1,489,242	1,525,720
Non Program	563,613	519,550	430,447	369,141	370,772
Administration	111,187	117,139	129,151	113,782	122,071
City Council/Commission Support	6,093	7,177	8,072	3,800	4,188
Citizen Engagement	63,296	70,732	36,851	78,398	83,844
Workforce Development	20,525	24,038	27,408	26,774	28,970
Public Education	13,210	14,313	15,523	16,021	17,009
Operate a Brisbane Marina	824,959	824,057	884,923	881,327	898,865
Total	1,602,884	1,577,005	1,532,375	1,489,242	1,525,720

Marina Budget by Account Category



Marina Budget by Program



PARKS AND RECREATION

Mission Statement

The mission of Parks & Recreation in Brisbane is to engage and inspire a healthier community by providing fun, inclusive, innovative and safe parks, facilities and programs.

Department Management

Coordinate the effective and efficient running of the department; also represent the City on high-level external entities in the County and the State. We do this to ensure the Community that the government's funds are being used appropriately and the City's concerns are represented to other government leaders.

Citizen Engagement

Proactively facilitate the Community's (residents, businesses, and users of City services) ability to engage and participate in programs and services, provided within the City and decisions made by the City Council and Boards and Commissions. We do this to ensure our programs, services and decisions are reflective of and take into consideration the diverse people and interest who make up our Community.

Council/Commission Support

Ensure meetings are properly noticed, accurate minutes are kept, and necessary actions are followed up on. Additionally, provide the City Council, Commissions, and Committees with the best available information and training related to the topics brought up in front of each. We do this in order for the public to know what issues are being deliberated by the Council, Commissions, and Committees and to ensure that decisions are made in the best interest of the Community.

Workforce Development

Assist employees in becoming more effective in their current jobs and provide a method for employees to develop their skills for future projects and jobs within the field of government. We do this to ensure our employees are aware of and can use the latest techniques available for accomplishing their job duties and provide the Community with an organization which is dynamic, enthusiastic, and knowledgeable on how to resolve issues and concerns brought to them.

Indoor Facilities

Operate and facilitate the use of a variety of buildings within the City for community members, non-residents, and community organizations to participate in recreational activities and hold community programs, meetings, and private functions in a clean, safe, well-maintained and affordable space. We do this to encourage community gathering and to engage and inspire a healthier community.

Outdoor Facilities

Operate, and facilitate the use of a variety of outdoor facilities for both active and passive recreational activities. We do this to create recreational opportunities for all residents, to build social cohesion and to inspire a healthier community.

Youth Programs 0-12

Provide a variety of recreational opportunities for Brisbane youth in safe and pleasant facilities while enriching their lives. We do this to aid in children's physical, social, and emotional development as well as to support the needs of families in our community.

Teens 13-19

Offer programs and services to Brisbane teens that enrich their lives and foster healthy, positive lifestyles. We do this to meet their educational, recreational, and social needs as well as to provide parents a level of security that their teenagers are safe.

Adult Programs 20-59

Provide adults with a variety of leisure time activities and programs. We do this to foster social opportunities, build emotional well-being, and promote healthy lifestyles.

Senior Programs 60+

Provide seniors with a dedicated space for meetings and activities as well as, provide opportunities for travel and interactions with similarly situated people. We do this to support their social, emotional, and physical needs while improving their quality of life.

Special Events

Coordinate a variety of programs, musical events, and activities throughout the year. We do this engage the community, inspire a healthy community, establish family traditions, and create memories for people of all ages.

Aquatics

Provide a comprehensive set of programs for fitness, recreation, and swim safety. We do this to teach life skills, promote health and wellness, and provide recreational opportunities.

Administration

- Major Expenditures
 - Sign Making Materials \$8,491
 - On-Line Registration Fees \$16,320

Recreation Facilities

- Major Expenditures

- Janitorial Services \$56,165
- Utilities \$81,090
- New Items
 - Skatepark Graffiti Removal - \$500
 - Here Comes the Guide (Mission Blue Advertising) \$2,500
 - BES Basketball Baskets Replacement \$3,200

Youth

- Major Expenditures
 - Elementary and Middle School Sports \$15,300
 - Transportation for Camp \$21,680
 - Seasonal Camp Field Trips \$20,000
 - Seasonal and One Day Camps \$10,200
 - Club Rec After School Program \$15,000
 - Brisbane School District JPA payment \$35,393
- New Items
 - Items for New Modular \$23,320

Adult

- Major Expenditures
 - Collective Camp \$20,400
 - Tahitian Dance/Drumming \$17,340
- New Items
 - Volleyball Courts

Seniors

- Major Expenditures
 - Contributions to Senior Club \$26,400
- New Items
 - Sunrise Room Field Trips \$2,000
 - Bingo Program \$960
 - Netflix \$350

Special Events

- Day in the Park \$25,500
- Concerts in the Park \$14,280
- New Events \$10,000

Teens

- Major Expenditures

- Middle School Afterschool Program \$50,000

Aquatics

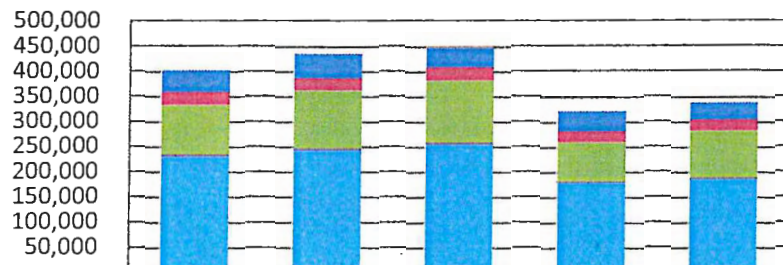
- Major Expenditures
 - Pool Chemicals \$19,102
 - Janitorial Service \$20,000
 - Water Aerobics Instructor \$13,500
 - Utilities \$84,897
- New Items
 - Mats for Locker \$1,750
 - Backboards \$1,500
 - Pool Deck Storage Box \$1,150
 - Lifeguard Chair \$650
 - Lifeguard Umbrellas \$1,000
 - CPR Mannequins \$950

Department/Division: 7001 Parks and Recreation Administration					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries		-	2,000	1,300	1,300
Payroll Taxes					
Benefits	(11)	-			
Supplies and Services	25,689	1,786	-	-	-
Non Program Total	25,678	1,786	2,000	1,300	1,300
Administration					
Salaries	70,311	77,377	80,997	58,857	61,221
Payroll Taxes	1,056	1,163	1,145	853	888
Benefits	32,534	37,482	40,665	26,870	32,547
Insurance	9,291	8,075	8,553	7,331	7,358
Supplies and Services	15,004	37,825	19,550	24,219	19,399
Administration Total	128,195	161,920	150,909	118,130	121,413
City Council/Commission Support					
Salaries	63,536	60,838	61,861	50,690	52,776
Payroll Taxes	949	915	874	735	765
Benefits	27,822	30,225	31,163	23,350	28,150
Insurance	7,070	6,165	6,530	6,313	6,343
Supplies and Services	88	678	3,010	3,280	3,295
City Council/Commission Support Total	99,465	98,821	103,439	84,369	91,329
Citizen Engagement					
Salaries	84,515	90,847	95,785	51,854	53,623
Payroll Taxes	1,691	1,795	1,885	1,273	1,298
Benefits	31,827	39,879	43,401	19,685	23,136
Insurance	8,349	9,668	10,191	6,458	6,444
Supplies and Services	-	1,640	9,150	9,145	9,520
Citizen Engagement Total	126,382	143,830	160,413	88,416	94,021
Workforce Development					
Salaries	13,539	14,682	15,149	15,011	15,614
Payroll Taxes	203	220	215	218	226
Benefits	6,391	7,356	8,026	6,874	8,259
Insurance	1,554	1,513	1,603	1,870	1,876
Supplies and Services	1,270	5,537	4,460	1,416	-
Workforce Development Total	22,957	29,308	29,453	25,389	25,975
Risk Management					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	32	32	-	-	-
Risk Management Total	32	32	-	-	-

Department/Division: 7001 Parks and Recreation Administration					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Stewardship of Built Environment					
Salaries	-	-	-	2,497	2,649
Payroll Taxes	-	-	-	36	38
Benefits	-	-	-	1,298	1,814
Insurance	-	-	-	311	319
Supplies and Services	-	-	-	-	-
Stewardship of Built Environment Total	-	-	-	4,142	4,820
Youth Programs					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	260	265	271
Youth Programs Total	-	-	260	265	271
Adult Programs					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	260	265	271
Adult Programs Total	-	-	260	265	271
Aquatics					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	200	-	-
Aquatics Total	-	-	200	-	-
Parks and Recreation Administration Total	402,708	435,697	446,934	322,275	339,400
Parks and Recreation Administration Consolidated					
Salaries	231,900	243,744	255,792	180,210	187,183
Payroll Taxes	3,898	4,093	4,119	3,115	3,216
Benefits	98,562	114,941	123,256	78,077	93,906
Insurance	26,264	25,422	26,877	22,283	22,339
Supplies and Services	42,083	47,497	36,890	38,591	32,755
Total	402,708	435,697	446,934	322,275	339,400

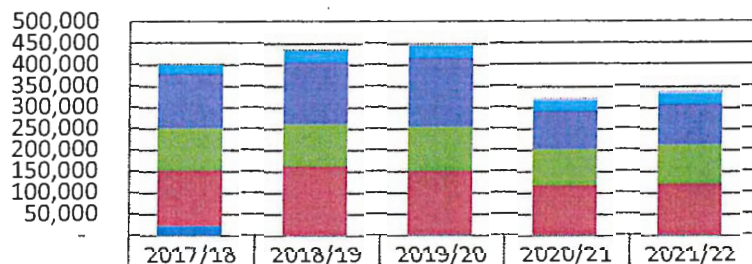
Department/Division: 7001 Parks and Recreation Administration					General Fund
					Fund 100
	2017/18	2018/19	2019/20	2020/21	2021/22
Program and Account Category:	Actual	Actual	Approved	Proposed	Proposed
	Expenditure	Expenditure	Budget	Budget	Budget
Non Program	25,678	1,786	2,000	1,300	1,300
Administration	128,195	161,920	150,909	118,130	121,413
City Council/Commission Support	99,465	98,821	103,439	84,369	91,329
Citizen Engagement	126,382	143,830	160,413	88,416	94,021
Workforce Development	22,957	29,308	29,453	25,389	25,975
Risk Management	32	32	-	-	-
Stewardship of Built Environment	-	-	-	4,142	4,820
Youth Programs	-	-	260	265	271
Adult Programs	-	-	260	265	271
Aquatics	-	-	200	-	-
Total	402,708	435,697	446,934	322,275	339,400

Parks & Recreation Budget by Account Category



	2017/18	2018/19	2019/20	2020/21	2021/22
Supplies and Services	42,083	47,497	36,890	38,591	32,755
Insurance	26,264	25,422	26,877	22,283	22,339
Benefits	98,562	114,941	123,256	78,077	93,906
Payroll Taxes	3,898	4,093	4,119	3,115	3,216
Salaries	231,900	243,744	255,792	180,210	187,183

Parks & Recreation Budget by Program



	2017/18	2018/19	2019/20	2020/21	2021/22
Aquatics	-	-	200	-	-
Adult Programs	-	-	260	265	271
Youth Programs	-	-	260	265	271
Stewardship of Built Environment	-	-	-	4,142	4,820
Risk Management	32	32	-	-	-
Workforce Development	22,957	29,308	29,453	25,389	25,975
Citizen Engagement	126,382	143,830	160,413	88,416	94,021
City Council/Commission Support	99,465	98,821	103,439	84,369	91,329
Administration	128,195	161,920	150,909	118,130	121,413
Non Program	25,678	1,786	2,000	1,300	1,300

Department/Division: 7002 Parks & Facility Operations					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries		-	4,000	1,600	1,600
Payroll Taxes					
Benefits					
Supplies and Services	-	-	-	-	-
Non Program Total	-	-	4,000	1,600	1,600
Administration					
Salaries	-	-	-	-	-
Payroll Taxes	1	1	-	-	-
Benefits	78	79	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	1,938	2,641	2,300	255	260
Administration Total	2,016	2,721	2,300	255	260
Citizen Engagement					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	-	2,500	2,500
Citizen Engagement Total	-	-	-	2,500	2,500
Workforce Development					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	30	-	-	-	-
Workforce Development Total	30	-	-	-	-
Purchase of Utilities					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	-	-	-
Purchase of Utilities Total	-	-	-	-	-
Indoor Facilities					
Salaries	15,709	16,979	123,364	124,616	129,646
Payroll Taxes	236	256	8,356	8,650	8,999
Benefits	8,248	8,892	10,437	6,784	8,509
Insurance	10,848	12,622	13,325	15,521	15,579
Supplies and Services	78,473	111,331	79,302	103,596	105,668
Capital Expenditures	1,860	12,654	5,000	500	500
Indoor Facilities Total	115,374	162,734	239,784	259,666	268,901

Department/Division: 7002 Parks & Facility Operations					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget

Youth Programs

Salaries					
Payroll Taxes					
Benefits					
Insurance					
Supplies and Services	1,200	36,857			
Capital Expenditures	920	26,491	-	-	-
Youth Programs Total	2,120	63,347	-	-	-

Outdoor Facilities

Salaries	19,982	21,546	24,149	24,734	25,729
Payroll Taxes	299	324	490	359	373
Benefits	9,938	10,807	12,499	11,003	13,386
Insurance	2,683	2,436	2,579	3,081	3,092
Supplies and Services	192,488	160,506	67,400	68,228	69,582
Capital Expenditures	-	8,446	-	3,200	-
Outdoor Facilities Total	225,390	204,065	107,117	110,604	112,161

Special Events

Salaries	97,356	83,154	-	-	-
Payroll Taxes	1,574	1,317	-	-	-
Benefits	9,990	9,859	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	-	-	-
Special Events Total	108,919	94,330	-	-	-

Aquatics

Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	2,500	2,550	2,601

Aquatics Total	-	-	2,500	2,550	2,601
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Parks & Facility Operations Total	453,850	527,197	355,702	377,175	388,023
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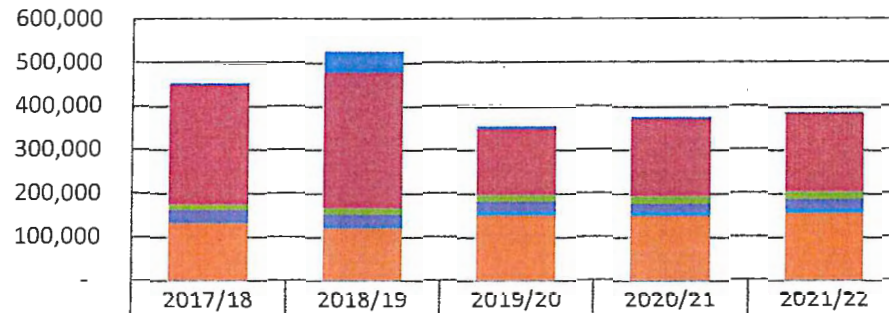
Parks & Facility Operations Consolidated

Salaries	133,047	121,678	151,513	150,949	156,975
Payroll Taxes	2,109	1,898	8,845	9,008	9,372
Benefits	28,254	29,637	22,936	17,787	21,895
Insurance	13,531	15,059	15,905	18,601	18,670
Supplies and Services	274,129	311,335	151,502	177,129	180,610
Capital Expenditures	2,781	47,591	5,000	3,700	500

Total	453,850	527,197	355,702	377,175	388,023
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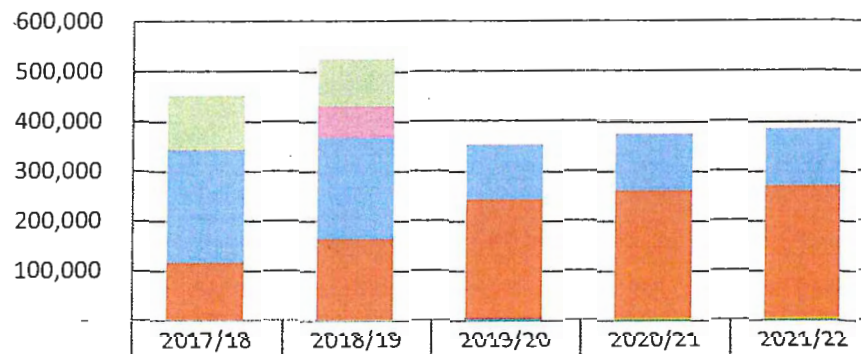
Department/Division: 7002 Parks & Facility Operations					General Fund
					Fund 100
	2017/18	2018/19	2019/20	2020/21	2021/22
Program and Account Category:	Actual	Actual	Approved	Proposed	Proposed
	Expenditure	Expenditure	Budget	Budget	Budget
Non Program	-	-	4,000	1,600	1,600
Administration	2,016	2,721	2,300	255	260
Citizen Engagement	-	-	-	2,500	2,500
Workforce Development	30	-	-	-	-
Purchase of Utilities	-	-	-	-	-
Indoor Facilities	115,374	162,734	239,784	259,666	268,901
Outdoor Facilities	225,390	204,065	107,117	110,604	112,161
Youth Programs	2,120	63,347	-	-	-
Special Events	108,919	94,330	-	-	-
Aquatics	-	-	2,500	2,550	2,601
Total	453,850	527,197	355,702	377,175	388,023

Parks & Facility Operations Budget by Account Category



	2017/18	2018/19	2019/20	2020/21	2021/22
Capital Expenditures	2,781	47,591	5,000	3,700	500
Supplies and Services	274,129	311,335	151,502	177,129	180,610
Insurance	13,531	15,059	15,905	18,601	18,670
Benefits	28,254	29,637	22,936	17,787	21,895
Payroll Taxes	2,109	1,898	8,845	9,008	9,372
Salaries	133,047	121,678	151,513	150,949	156,975

Parks & Facility Operations Budget by Program

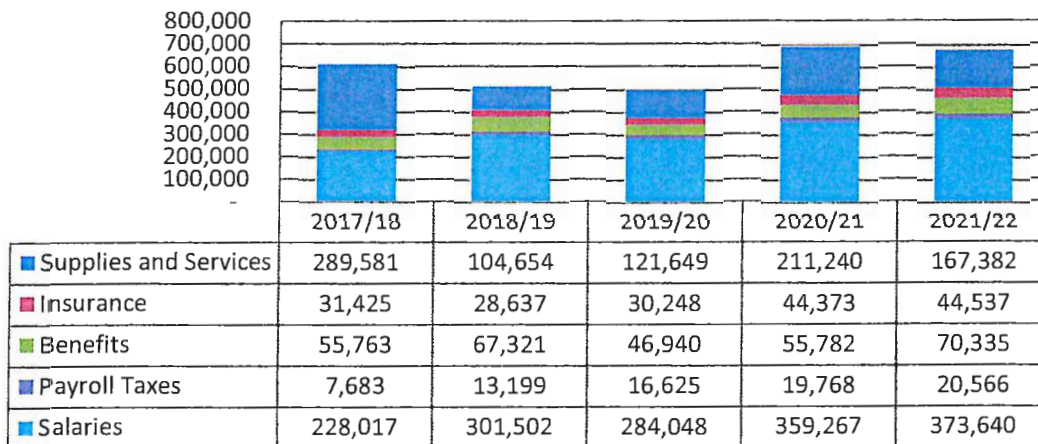


	2017/18	2018/19	2019/20	2020/21	2021/22
Aquatics	-	-	2,500	2,550	2,601
Special Events	108,919	94,330	-	-	-
Youth Programs	2,120	63,347	-	-	-
Outdoor Facilities	225,390	204,065	107,117	110,604	112,161
Indoor Facilities	115,374	162,734	239,784	259,666	268,901
Purchase of Utilities	-	-	-	-	-
Workforce Development	30	-	-	-	-
Citizen Engagement	-	-	-	2,500	2,500
Administration	2,016	2,721	2,300	255	260
Non Program	-	-	4,000	1,600	1,600

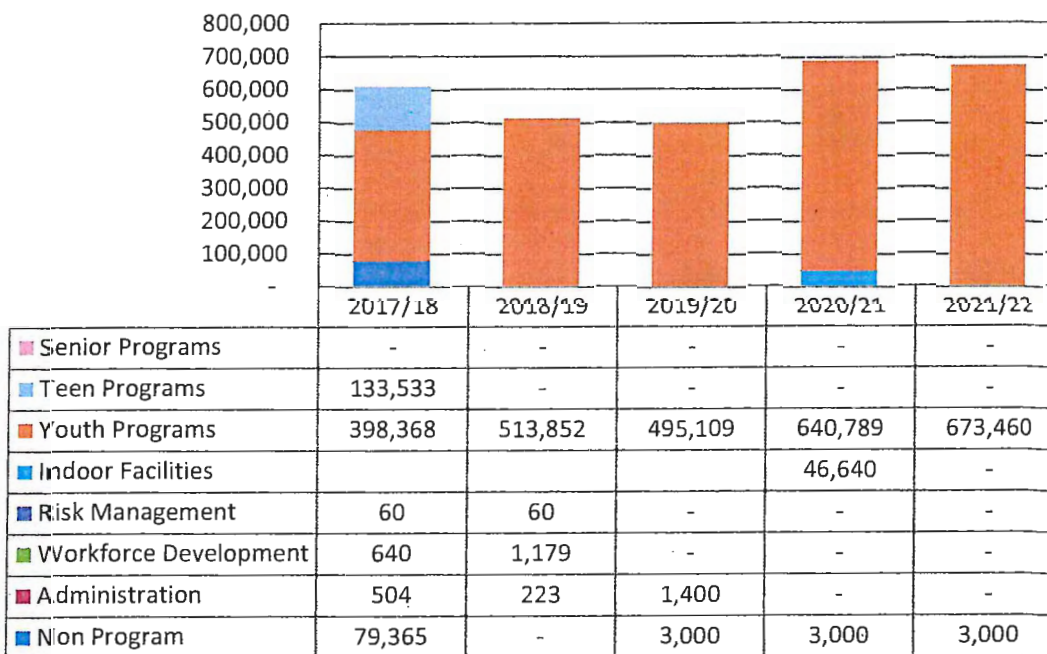
Department/Division: 7003 Youth Activities					General Fund Fund 100
Program and Account Category:	2017/18 Approved Budget	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries		-	3,000	3,000	3,000
Payroll Taxes					
Benefits					
Supplies and Services	79,365	-	-	-	-
Non Program Total	79,365	-	3,000	3,000	3,000
Administration					
Salaries	-	-	-	-	-
Payroll Taxes	285	3	-	-	-
Benefits	219	220	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	1,400	-	-
Administration Total	504	223	1,400	-	-
Workforce Development					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	640	1,179	-	-	-
Workforce Development Total	640	1,179	-	-	-
Risk Management					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	60	60	-	-	-
Risk Management Total	60	60	-	-	-
Indoor Facilities					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	-	46,640	-
Indoor Facilities Total	-	-	-	46,640	-
Youth Programs					
Salaries	228,017	301,502	281,048	356,267	370,640
Payroll Taxes	7,398	13,196	16,625	19,768	20,566
Benefits	55,544	67,101	46,940	55,782	70,335
Insurance	31,425	28,637	30,248	44,373	44,537
Supplies and Services	75,983	103,415	120,249	164,600	167,382
Youth Programs Total	398,368	513,852	495,109	640,789	673,460

Department/Division: 7003 Youth Activities					General Fund
					Fund 100
Program and Account Category:	2017/18 Approved Budget	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Teen Programs					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	133,533	-	-	-	-
Teen Programs Total	133,533	-	-	-	-
Senior Programs					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	-	-	-
Senior Programs Total	-	-	-	-	-
Youth Activities Total	612,469	515,314	499,509	690,429	676,460
Youth Activities Consolidated					
Salaries	228,017	301,502	284,048	359,267	373,640
Payroll Taxes	7,683	13,199	16,625	19,768	20,566
Benefits	55,763	67,321	46,940	55,782	70,335
Insurance	31,425	28,637	30,248	44,373	44,537
Supplies and Services	289,581	104,654	121,649	211,240	167,382
Total	612,469	515,314	499,509	690,429	676,460
Non Program	79,365	-	3,000	3,000	3,000
Administration	504	223	1,400	-	-
Workforce Development	640	1,179	-	-	-
Risk Management	60	60	-	-	-
Indoor Facilities				46,640	-
Youth Programs	398,368	513,852	495,109	640,789	673,460
Teen Programs	133,533	-	-	-	-
Senior Programs	-	-	-	-	-
Total	612,469	515,314	499,509	690,429	676,460

Youth Activities Budget by Account Category

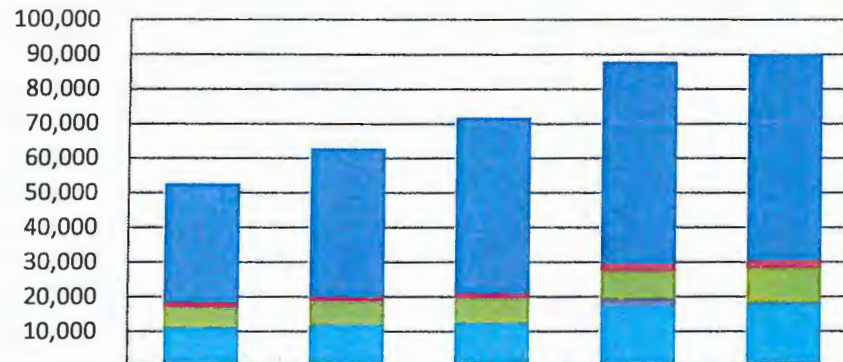


Youth Activities Budget by Program



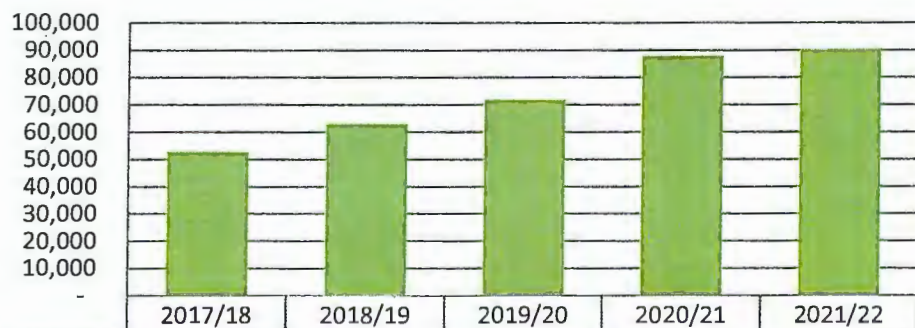
Department/Division: 7004 Adult Programs				General Fund Fund 100	
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries		-	-		
Payroll Taxes					
Benefits					
Supplies and Services	-	-	-	-	-
Non Program Total	-	-	-	-	-
Administration					
Salaries	-	-	-	-	
Payroll Taxes	1	1	-	-	
Benefits	39	39	-	-	
Insurance	-	-	-	-	
Supplies and Services	-	-	-	-	-
Administration Total	39	39	-	-	-
Adult Programs					
Salaries	11,007	11,769	12,272	17,345	18,038
Payroll Taxes	164	176	173	1,931	260
Benefits	5,686	6,660	7,081	7,990	9,903
Insurance	1,249	1,221	1,293	2,148	2,155
Supplies and Services	34,551	43,066	50,950	58,423	59,591
Adult Programs Total	52,657	62,893	71,770	87,837	89,948
Adult Programs Total	52,697	62,932	71,770	87,837	89,948
Adult Programs Consolidated					
Salaries	11,007	11,769	12,272	17,345	18,038
Payroll Taxes	165	177	173	1,931	260
Benefits	5,725	6,699	7,081	7,990	9,903
Insurance	1,249	1,221	1,293	2,148	2,155
Supplies and Services	34,551	43,066	50,950	58,423	59,591
Total	52,697	62,932	71,770	87,837	89,948
Non Program	-	-	-	-	-
Administration	39	39	-	-	-
Adult Programs	52,657	62,893	71,770	87,837	89,948
Total	52,697	62,932	71,770	87,837	89,948

Adult Programs Budget by Account Category



	2017/18	2018/19	2019/20	2020/21	2021/22
Supplies and Services	34,551	43,066	50,950	58,423	59,591
Insurance	1,249	1,221	1,293	2,148	2,155
Benefits	5,725	6,699	7,081	7,990	9,903
Payroll Taxes	165	177	173	1,931	260
Salaries	11,007	11,769	12,272	17,345	18,038

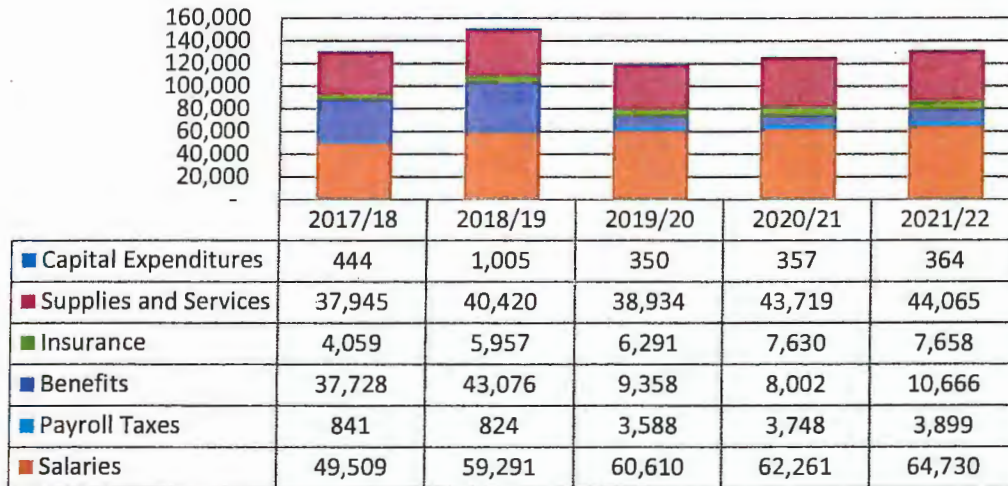
Adult Programs Budget by Program



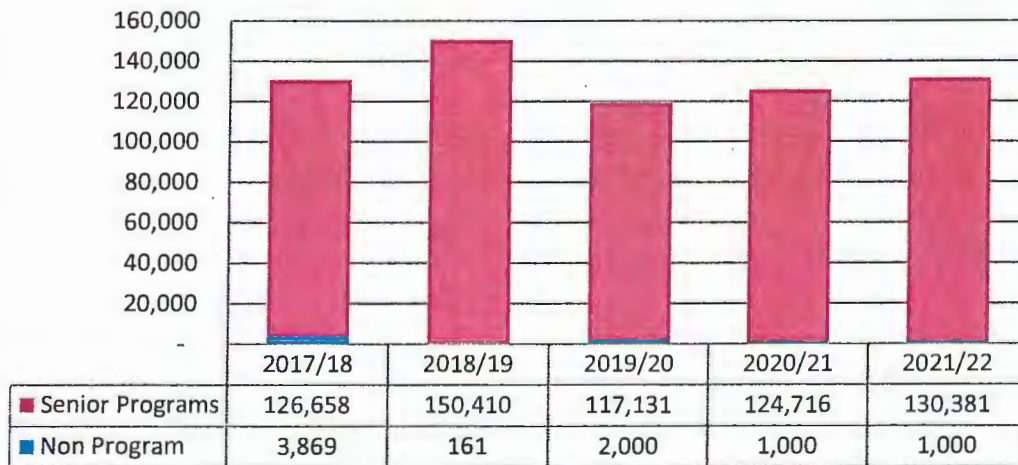
	2017/18	2018/19	2019/20	2020/21	2021/22
Adult Programs	52,657	62,893	71,770	87,837	89,948
Administration	39	39	-	-	-
Non Program	-	-	-	-	-

Department/Division: 7005 Senior Citizen Programs					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries	3,215	279	2,000	1,000	1,000
Payroll Taxes	53	(1)	-	-	-
Benefits	601	(116)	-	-	-
Supplies and Services	-	-	-	-	-
Non Program Total	3,869	161	2,000	1,000	1,000
Senior Programs					
Salaries	46,294	59,012	58,610	61,261	63,730
Payroll Taxes	788	824	3,588	3,748	3,899
Benefits	37,127	43,192	9,358	8,002	10,666
Insurance	4,059	5,957	6,291	7,630	7,658
Supplies and Services	37,945	40,420	38,934	43,719	44,065
Capital Expenditures	444	1,005	350	357	364
Senior Programs Total	126,658	150,410	117,131	124,716	130,381
Senior Citizen Programs Total	130,527	150,572	119,131	125,716	131,381
Senior Citizen Programs Consolidated					
Salaries	49,509	59,291	60,610	62,261	64,730
Payroll Taxes	841	824	3,588	3,748	3,899
Benefits	37,728	43,076	9,358	8,002	10,666
Insurance	4,059	5,957	6,291	7,630	7,658
Supplies and Services	37,945	40,420	38,934	43,719	44,065
Capital Expenditures	444	1,005	350	357	364
Total	130,527	150,572	119,131	125,716	131,381
Non Program	3,869	161	2,000	1,000	1,000
Senior Programs	126,658	150,410	117,131	124,716	130,381
Total	130,527	150,572	119,131	125,716	131,381

Senior Citizen Programs Budget by Account Category



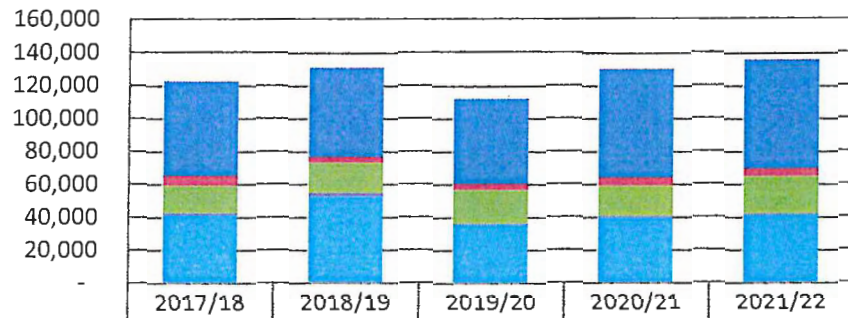
Senior Citizen Programs Budget by Program



Department/Division: 7006 Special Events					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries		-	1,000	500	500
Payroll Taxes	1				
Benefits	97				
Supplies and Services	-	-	-	-	-
Non Program Total	98	-	1,000	500	500
Administration					
Salaries	-	-	-	-	-
Payroll Taxes	-	1	-	-	-
Benefits	-	98	-	-	-
Supplies and Services	-	-	-	-	-
Administration Total	-	99	-	-	-
Indoor Facilities					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	-	-	-
Indoor Facilities Total	-	-	-	-	-
Special Events					
Salaries	41,910	53,135	36,052	40,321	41,939
Payroll Taxes	922	1,886	510	585	608
Benefits	16,861	18,598	20,586	18,580	22,702
Insurance	6,153	3,599	3,812	5,143	5,040
Supplies and Services	56,953	53,937	51,500	65,708	65,708
Special Events Total	122,799	131,155	112,460	130,336	135,997
Special EventsTotal	122,897	131,253	113,460	130,836	136,497
Special EventsConsolidated					
Salaries	41,910	53,135	37,052	40,821	42,439
Payroll Taxes	923	1,887	510	585	608
Benefits	16,958	18,696	20,586	18,580	22,702
Insurance	6,153	3,599	3,812	5,143	5,040
Supplies and Services	56,953	53,937	51,500	65,708	65,708
Total	122,897	131,253	113,460	130,836	136,497

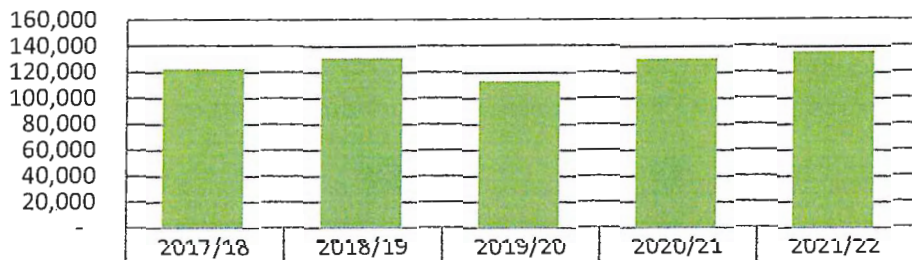
Department/Division: 7006 Special Events					General Fund Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program	98	-	1,000	500	500
Indoor Facilities	-	-	-	-	-
Special Events	122,799	131,155	112,460	130,336	135,997
Total	<u>122,897</u>	<u>131,155</u>	<u>113,460</u>	<u>130,836</u>	<u>136,497</u>

Special Events Budget by Account Category



■ Supplies and Services	56,953	53,937	51,500	65,708	65,708
■ Insurance	6,153	3,599	3,812	5,143	5,040
■ Benefits	16,861	18,598	20,586	18,580	22,702
■ Payroll Taxes	922	1,886	510	585	608
■ Salaries	41,910	53,135	36,052	40,321	41,939

Special Events Budget by Program

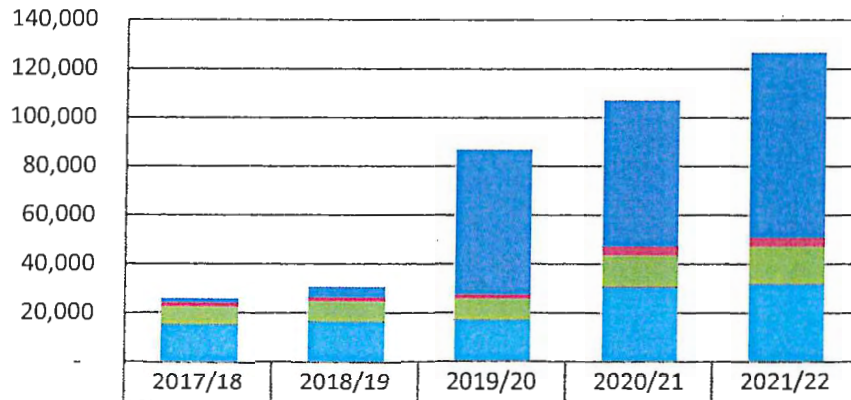


■ Special Events	122,799	131,155	112,460	130,336	135,997
■ Indoor Facilities	-	-	-	-	-
■ Non Program	98	-	1,000	500	500

Department/Division: 7007 Teen Programs					General Fund
					Fund 100
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries		-	500	400	400
Payroll Taxes	1				
Benefits	29				
Supplies and Services	-	-	-	-	-
Non Program Total	29	-	500	400	400
Administration					
Salaries	-	-	-	-	-
Payroll Taxes	-	1	-	-	-
Benefits	-	29	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	-	-	-
Administration Total	-	29	-	-	-
Youth Programs					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	-	-	50,000	50,000	65,708
Youth Programs Total	-	-	50,000	50,000	65,708
Teen Programs					
Salaries	15,258	16,400	16,546	30,068	31,280
Payroll Taxes	227	244	236	436	454
Benefits	6,919	7,988	8,527	12,806	15,171
Insurance	1,725	1,666	1,764	3,745	3,759
Supplies and Services	1,596	4,261	9,350	9,678	9,872
Teen Programs Total	25,724	30,560	36,424	56,733	60,535
Teen Programs Total	25,753	30,589	86,924	107,133	126,643
Teen Programs Consolidated					
Salaries	15,258	16,400	17,046	30,468	31,680
Payroll Taxes	227	245	236	436	454
Benefits	6,948	8,017	8,527	12,806	15,171
Insurance	1,725	1,666	1,764	3,745	3,759
Supplies and Services	1,596	4,261	59,350	59,678	75,580
Total	25,753	30,589	86,924	107,133	126,643

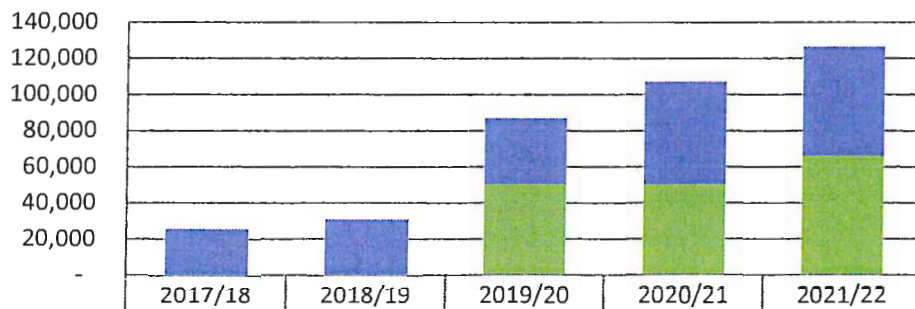
Department/Division: 7007 Teen Programs			General Fund Fund 100		
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program	29	-	500	400	400
Administration	-	29	-	-	-
Youth Programs	-	-	50,000	50,000	65,708
Teen Programs	25,724	30,560	36,424	56,733	60,535
Total	<u>25,753</u>	<u>30,589</u>	<u>86,924</u>	<u>107,133</u>	<u>126,643</u>

Teen Programs Budget by Account Category



	2017/18	2018/19	2019/20	2020/21	2021/22
Supplies and Services	1,596	4,261	59,350	59,678	75,580
Insurance	1,725	1,666	1,764	3,745	3,759
Benefits	6,948	8,017	8,527	12,806	15,171
Payroll Taxes	227	245	236	436	454
Salaries	15,258	16,400	17,046	30,468	31,680

Teen Programs Budget by Program



	2017/18	2018/19	2019/20	2020/21	2021/22
Teen Programs	25,724	30,560	36,424	56,733	60,535
Youth Programs	-	-	50,000	50,000	65,708
Administration	-	29	-	-	-
Non Program	29	-	500	400	400

Department/Division: 7008 Aquatics				General Fund	
				Fund 100	
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries		-	500	1,000	1,000
Payroll Taxes	-				
Benefits	-				
Supplies and Services	-	-	-	-	-
Non Program Total	-	-	500	1,000	1,000
Administration					
Salaries	-	-	-	-	
Payroll Taxes	1	1	-	-	
Benefits	53	54	-	-	
Insurance	-	-	-	-	
Supplies and Services	-	720	-	-	-
Administration Total	54	775	-	-	-
Workforce Development					
Salaries	-	-	-	-	
Payroll Taxes	-	-	-	-	
Benefits	-	-	-	-	
Insurance	-	-	-	-	
Supplies and Services	660	682	-	-	-
Workforce Development Total	660	682	-	-	-
Purchase of Utilities					
Salaries	-	-	-	-	
Payroll Taxes	-	-	-	-	
Benefits	-	-	-	-	
Insurance	-	-	-	-	
Supplies and Services	-	-	-	-	-
Purchase of Utilities Total	-	-	-	-	-
Aquatics					
Salaries	228,029	225,574	289,947	40,627	219,197
Payroll Taxes	13,570	13,786	19,018	2,256	15,882
Benefits	22,554	24,663	31,268	6,882	8,717
Insurance	26,172	29,812	31,353	5,060	26,339
Supplies and Services	93,015	117,891	150,312	167,707	171,061
Capital Expenditures	2,232	-	-	7,000	-
Aquatics Total	385,572	411,726	521,898	229,532	441,196
Aquatics Total	386,286	413,182	522,398	230,532	442,196

Department/Division: 7008 Aquatics**General Fund
Fund 100**

	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Program and Account Category:					

Aquatics Consolidated

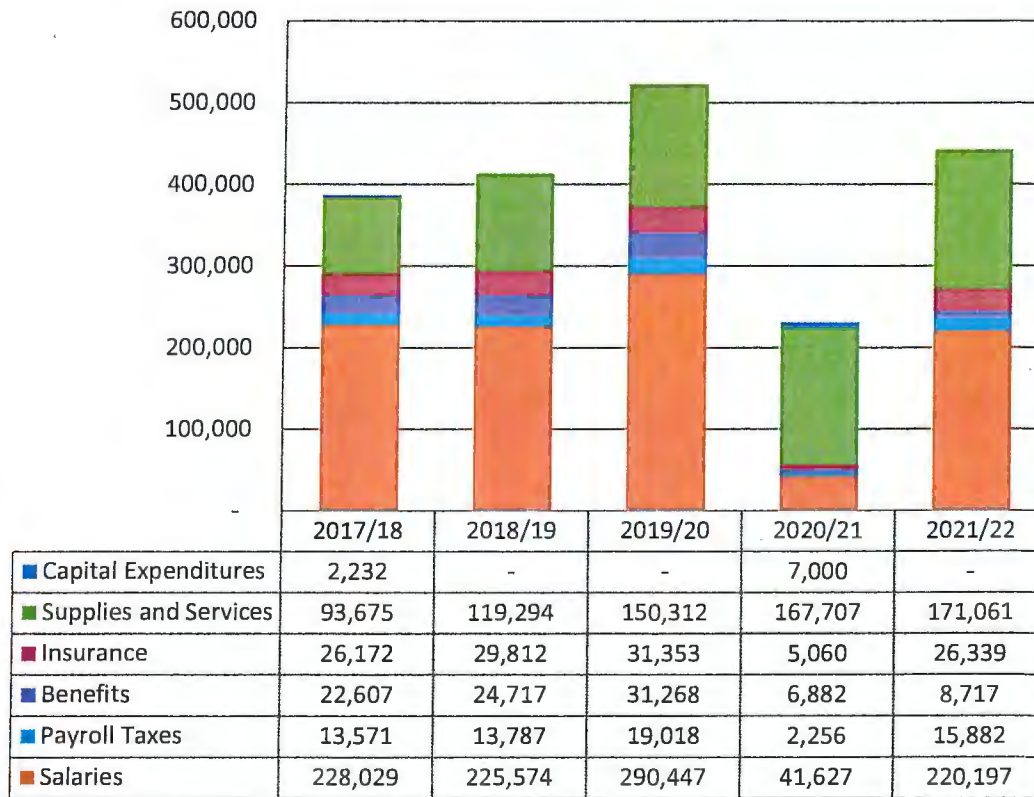
Salaries	228,029	225,574	290,447	41,627	220,197
Payroll Taxes	13,571	13,787	19,018	2,256	15,882
Benefits	22,607	24,717	31,268	6,882	8,717
Insurance	26,172	29,812	31,353	5,060	26,339
Supplies and Services	93,675	119,294	150,312	167,707	171,061
Capital Expenditures	2,232	-	-	7,000	-

Total	<u>386,286</u>	<u>413,182</u>	<u>522,398</u>	<u>230,532</u>	<u>442,196</u>
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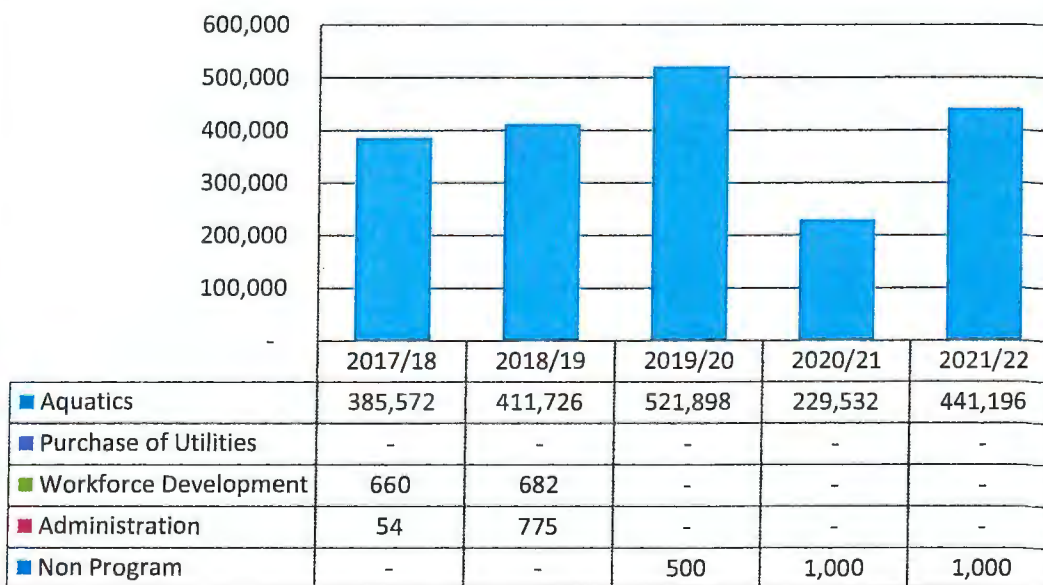
Non Program	-	-	500	1,000	1,000
Administration	54	775	-	-	-
Workforce Development	660	682	-	-	-
Purchase of Utilities	-	-	-	-	-
Aquatics	385,572	411,726	521,898	229,532	441,196

Total	<u>386,286</u>	<u>413,182</u>	<u>522,398</u>	<u>230,532</u>	<u>442,196</u>
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Acquatics Budget by Account Category

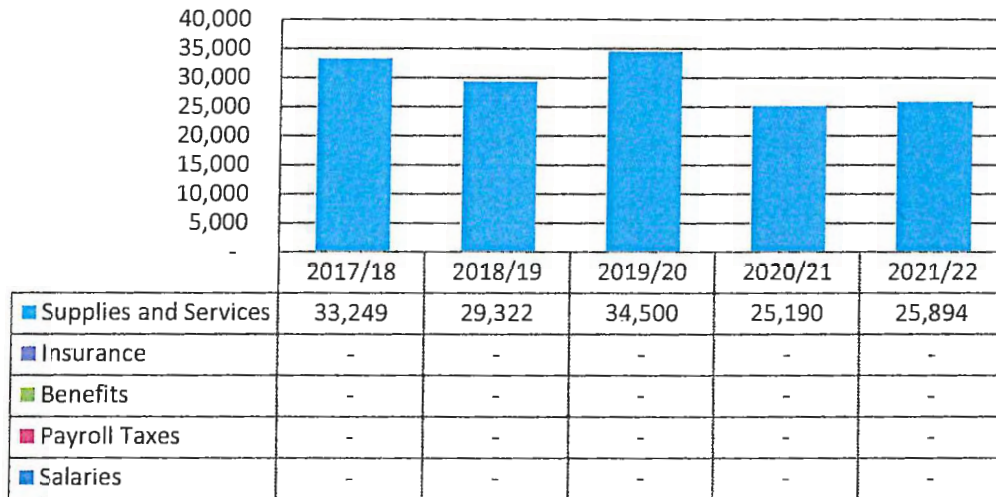


Acquatics Budget by Program

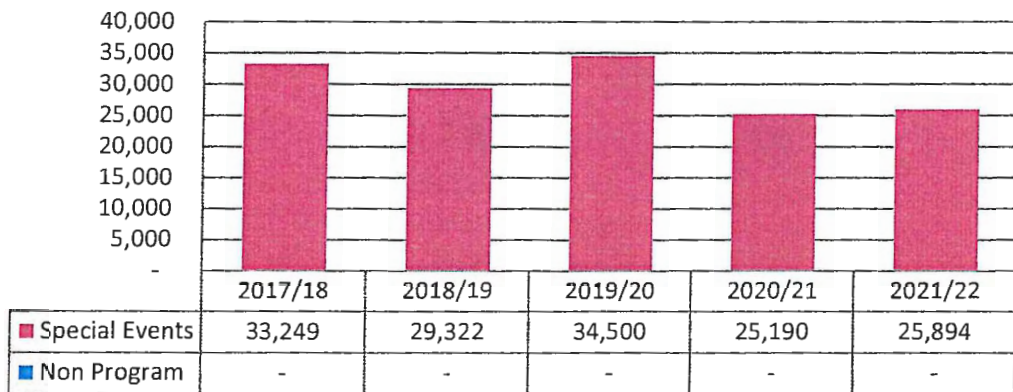


Department/Division: 2111 City Cosponsorship				General Fund Fund 100	
Program and Account Category:	2017/18 Actual Expenditure	2018/19 Actual Expenditure	2019/20 Approved Budget	2020/21 Proposed Budget	2021/22 Proposed Budget
Non Program					
Salaries					
Payroll Taxes					
Benefits					
Supplies and Services	-				
Non Program Total	-	-	-		
Special Events					
Salaries	-				
Payroll Taxes	-				
Benefits	-				
Insurance	-				
Supplies and Services	33,249	29,322	34,500	25,190	25,894
Special Events Total	33,249	29,322	34,500	25,190	25,894
City Cosponsorship Total	33,249	29,322	34,500	25,190	25,894
City Cosponsorship Consolidated					
Salaries	-	-	-	-	-
Payroll Taxes	-	-	-	-	-
Benefits	-	-	-	-	-
Insurance	-	-	-	-	-
Supplies and Services	33,249	29,322	34,500	25,190	25,894
Total	33,249	29,322	34,500	25,190	25,894
Non Program	-	-	-	-	-
Special Events	33,249	29,322	34,500	25,190	25,894

City Cosponsorship Budget by Account Category



City Cosponsorship Budget by Program



Department/Division: 9910 Debt Service		Debt Service Fund Various				
Account and Title:		2017/18 Actual Expended	2018/19 Actual Expended	2019/20 Approved Budget	2020/21 Approved Budget	2021/22 Approved Budget
SERVICES AND SUPPLIES						
52235 Professional Services		7,159	9,361	8,800	8,800	8,800
55310 Cost of Issuance		78,359				
Total Services & Supplies		85,518	9,361	8,800	8,800	8,800
OTHER						
55100 Principal		1,125,354	628,000	1,996,295	2,043,009	1,996,295
55200 Interest		311,681	402,971	668,916	739,945	668,916
55320 Bond Discount						
Total Other		1,437,035	1,030,971	2,665,211	2,782,954	2,665,211
EXPENDITURE TRANSFERS						
54100 Administrative Charges		0	0	0	0	0
Total Expenditure Transfers		0	0	0	0	0
TOTAL BUDGET		1,522,553	1,040,332	2,674,011	2,791,754	2,674,011

RECAP OF DEBT SERVICE FUND BUDGET FOR FY2020/21

Fund and Bond	52235 Professional Services	55100 Principal	55200 Interest	54100 Administrative Charges	Total Budget by Fund
Fund 100/County Loan for Library		113,333	17,422		130,756
Fund 340/Pension Obligation Bonds 2006	1,250	140,000	18,813		160,063
Fund 341/Pension Obligation Bond 2013		190,000	65,860		255,860
Fund 330/ Brisbane/GVMID Lease Revenue Bond (City Hall) 2014	3,350	220,000	157,580		380,930
Fund 325/ Brisbane Lease Revenue Bond (City Hall Completion) 2009	2,200	123,000	22,603		147,803
Fund 400/ Housing Authority Loan		85,676	8,408		94,084
Fund 545/Utility Fund		320,000	295,650		615,650
Fund 555/Marina Fund		346,000	114,036		460,036
Fund 796/Northeast Ridge Assmt Refunding 2013	2,000	505,000	39,574	5,000	551,574
TOTALS	8,800	2,043,009	739,945	5,000	2,796,754

Recap of Debt Service Fund Budget for 2021/22

Fund and Bond	52235 Professional Services	55100 Principal	55200 Interest	54100 Administrative Charges	Total Budget by Fund
Fund 100/County Loan for Library		113,333,.34	16,095		
Fund 340/Pension Obligation Bonds 2006	1,250	140,000	17,038		158,288
Fund 341/Pension Obligation Bond 2013		190,000	43,720		233,720
Fund 330/ Brisbane/GVMID Lease Revenue Bond (City Hall) 2014	3,350	220,000	159,180		382,530
Fund 367/ Brisbane Lease Revenue Bond (City Hall Completion) 2009	2,200	120,000	36,106		158,306
Fund 400/ Housing Authority Loan		87,295	6,789		94,084
Fund 545/Utility Fund		340,000	279,150		619,150
Fund 555/Marina Fund		379,000	102,991		481,991
Fund 796/Northeast Ridge Assmt Refunding 2013	2,000	520,000	23,943	5,000	550,943
TOTALS	8,800	1,996,295	668,916	5,000	2,679,011

GLOSSARY OF BUDGET TERMS

Appropriation – An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

Assessed Valuation – A dollar value placed on real estate or other property by the County as a basis for levying property taxes.

Audit – A view of the City's accounts by an independent auditing firm to substantiate fiscal year-end funds, salaries, reserves, and cash on hand.

Beginning/Ending (Unappropriated) Fund Balance – Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal year's expenditures/expenses. This is not necessarily cash on hand.

Bond – A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, together with periodic interest at a specific rate. There are two types of bonds: General Obligation and Revenue.

Budget – A fiscal plan of financial operation listing an estimate of proposed applications or expenditures/expenses and the proposed means of financing them for a particular time period. The budget is proposed until it has been approved by the City Council.

Capital Improvement – A permanent addition to the City's assets, including the design, construction, or purchase of land, buildings or facilities, or major renovations of it.

Capital Improvement Program – A financial plan of proposed capital improvement projects with single- and multiple-year capital expenditures/expenses.

Capital Outlay – A budget appropriation category, which budgets all equipment having an estimated useful life of over one-year.

City Manager's Transmittal Letter – A general discussion of the budget by the City Manager, which contains an explanation of principal budget items and summaries, as well as future projections.

Debt Service – Payment of the principal and interest on an obligation resulting from the issuance of bonds, notes, or Certificates of Participation (COPs).

Debt Service Requirements – The amount of money required to pay interest and principal on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

Deficit – An excess of expenditures or expenses over revenues.

Department – An organization unit comprised of divisions. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

Division – A sub-section (of activity) within a department, which furthers the objectives of the City Council by providing specific services or a product.

Encumbrances – A legal obligation to pay funds, the expenditures/expense of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Enterprise Fund – A type of fund established for the total costs of those governmental facilities and services that are operated in a manner similar to private enterprise. These programs are entirely or predominately self-supporting.

Expenditure – The actual spending of governmental funds set-aside by appropriation.

Expense – The actual spending of proprietary funds (Enterprise and Internal Service Fund types) set-aside by an appropriation.

Fiscal Year – A twelve-month period of time to which a budget applies. In Brisbane, it is July 1st through June 30th.

Fund – An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance – The amount of financial resources available for use. Generally, this represents the detail of the entire annual operating surpluses and deficits since the fund's inception.

General Fund – The primary fund of the City used to account for all revenues and expenditures of the city not legally restricted as to use. This fund is used to offset the cost of the City's general operations. Examples of departments financed by the General Fund include the City Council, Police, Fire, Administration and others.

General Obligation Bond – Bonds used for various purposes and repaid by the regular (usually via the General Fund) revenue raising powers of the city.

Grant – Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is the Community Development Block Grant provided by the Federal Government.

Interfund Transfers – Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund – An Internal Service Fund provides services to other city departments and bills the various other funds for services rendered, just as would private business.

Materials, Supplies and Services - Expenditures/expenses for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in departmental inventories.

Municipal Code – The City Council approved ordinances currently in effect. The Code defines city policy with respect to areas such as planning, zoning, traffic, public services, etc.

Objectives – The expected results or achievements of a budget activity.

Operating Budget – Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, capital outlay and capital improvements.

Ordinance – A formal legislative enactment by the City Council, which has the full force and effect of law within city boundaries unless, preempted by a higher form of law. An ordinance has a higher legal standing than a resolution. The body of ordinances is known as the Municipal Code.

Project – Physical structural improvements with a useful life of one year or more. Examples include a new park, building modifications or street improvements.

Reimbursement – Payment of an amount remitted on behalf of another party, department or fund.

Reserve – An account used to record a portion of the fund balance as legally segregated for a specific use.

Resolution - A special order of the City Council (equivalent to a written motion), which has a lower legal standing than an ordinance.

Revenues – Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, or other sources during the fiscal year.

Revenue Bonds – A type of bonds usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

Salaries and Benefits – A budget category which generally accounts for full-time and temporary employees, overtime expenses, and all employee benefits, such as medical, dental and retirement.

Special Revenue Funds – This fund type collects revenues that are restricted by the city, state or Federal government as to how the city may expend them.

GLOSSARY OF ACRONYMS

ABAG	Association of Bay Area Governments	CCAG	City/County Association of Governments
ALS	Advanced Life Support	CEPO	Continuing Education for Public Officials
APA	American Planning Association	CEU	Continuing Education Units
APWA	American Public Works Association	CEV	Community Emergency Volunteers
ASCE	American Society of Civil Engineers	CIP	Capital Improvement Program
AWWA	American Water Works Association	CMTA	California Municipal Treasurer's Association
BAAQMD	Bay Area Air Quality Management District	CORA	Community Overcoming Relationship Abuse
BAWSCA	Bay Area Water Supply & Conservation Agency	CPOA	California Peace Officers Association
BCJPIA	Bay Cities Joint Powers Insurance Authority	CPRS	California Parks and Recreation Society
BES	Brisbane Elementary School	CSMFO	California Society of Municipal Finance Officers
CAD	Computer Aided Design	CWEA	California Water Environment Association
CALBO	California Building Officials	DOT	Department of Transportation
CALPELRA	California Public Employers Labor Relations Association	EAP	Employee Assistance Program
CCEA	City/County Engineers Association		

EIR	Environmental Impact Report	ISD	Integrated Services Digital
EOC	Emergency Operations Center	ISTEA	Intermodal Service Transportation Efficiency Act
ERAF	Education Revenue Augmentation Fund	IT	Information Technology
GASB	Governmental Accounting Standards Board	LAFCO	Local Agency Formation Commission
GASB34	Basic Financial Statements & Management's Discussion & Analysis	LAIF	Local Agency Investment Fund
GASB45	Accounting & Financial Reporting by Employers for Postemployment Benefits Other than Pensions (OPEB)	LIRA	Low Income Rate Assistance
GASB54	Fund Balance Reporting & Governmental Fund Type	LTD	Long Term Disability
GFOA	Government Finance Officers Association	M.O.B.	Mothers of Brisbane
GVMID	Guadalupe Valley Municipal Improvement District	NCHRA	Northern California Human Resources Association
H.O.P.T.R	Home Owner Property Tax Relief	NPDES	National Pollution Discharge Elimination System
ICMA	International City Managers Association	NPFA	North Peninsula Family Alternatives
IIMA	International Institute-Municipal Clerks	OSHA	Occupational Safety & Health Administration
IPMA	International Public Management Association	P&R	Parks & Recreation Commission
		PEG	Public Education Grant
		PERS	Public Employees Retirement System
		PG&E	Pacific Gas & Electric

		YAC	Youth Advisory Commission
POST	Police Officers Standards & Training		
PRV	Pressure Reducing Valve		
RDA	Redevelopment Agency		
SAMCEDA	San Mateo County Economic Development Association		
SAMFOG	San Mateo Finance Officers Group		
SBE	State Board of Equalization		
SCADA	Supervisory Control and Data Acquisition		
SCBA	Self Contained Breathing Apparatus		
SDI	State Disability Insurance		
SFPUC	San Francisco Public Utility Commission		
SHRM	Society for Human Resource Management		
SMC	San Mateo County		
SMCNTF	San Mateo County Narcotics Task Force		
SNARE	SafetyNet Records Exchange		
VDLS	Valley Drive Lift Station		
VLF	Vehicle License Fee		

BUDGET AND FISCAL POLICIES

Financial Plan Purpose and Organization

- A. Through its financial plan, the City will:
1. Identify community needs for essential services.
 2. Organize the programs required to provide these essential services.
 3. Establish program policies and goals, which define the nature and level of program services required.
 4. Identify activities performed in delivering program services.
 5. Propose objectives for improving the delivery of program services.
 6. Identify and appropriate the resources required to perform program activities and accomplish program objectives.
 7. Set standards to measure and evaluate the:
 - a. Accomplishment of program objectives
 - b. Expenditure of program appropriations
- B. The status of major program objectives will be formally reported to the Council on an ongoing, periodic basis.
- C. The Council will review and amend appropriations, if necessary, six months after the beginning of each fiscal year.
- D. Ending fund balance (or working capital in the enterprise funds) must meet minimum policy levels. For the General Fund, this level has been established at \$3,500,000 for emergencies, \$2,500,000 for economic recessions, and 5% of annual expenditures and 5% of annual revenues; for enterprise funds, this level is established at 20% of operating expenditures. These dollar amounts were set as part of the 2015/16 budget process and are reviewed and adjusted during subsequent budget hearings.

Under this policy, it is allowable for total expenditures to exceed anticipated annual revenues in a given year; however, if this does occur the Council will look at the impact of this decision on the City's 5-year financial plan and the ability of future City Council's to provide for the needs of the Community.

General Revenue Management

- A. The City will seek to maintain a diversified and stable revenue base to protect it from short-term fluctuations in any one revenue source.

- B. To emphasize and facilitate long-range financial planning, the City will maintain current projections of revenues for the succeeding five years.
- C. The City's goal is to cover all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.
- D. In order to achieve important public policy goals, the City has established various special revenue, capital project; debt service and enterprise funds to account for revenues whose use would be restricted to certain activities. Accordingly, each fund exists as a separate financing entity from other funds, with its own revenue sources, expenditures and fund equity.

Any transfers between funds for operating purposes are clearly set forth in the budget, and can only be made by the Administrative Services Director in accordance with the adopted budget. These operating transfers, under which financial resources are transferred from one fund to another, are distinctly different from interfund borrowings, which are usually made for temporary cash flow reasons, and are not intended to result in a transfer of financial resources by the end of the fiscal year. In summary, interfund transfers result in a change in fund equity; interfund borrowings do not, as the intent is to repay the loan in the near term.

From time-to-time, interfund borrowings may be appropriate; however, these are subject to the following criteria in ensuring that the fiduciary purpose of the fund is met:

1. The Administrative Services Director is authorized to approve temporary interfund borrowings for cash flow purposes whenever the cash shortfall is expected to be resolved within 45 days. The most common use of interfund borrowing under this circumstance is for grant programs, where costs are incurred before drawdowns are initiated and received and at year end in order to close the books with positive cash balances. However, receipt of funds is typically received shortly after the request for funds has been made.
2. Any other interfund borrowings for cash flow or other purposes require case-by-case approval by the Council.
3. Any transfers between funds where reimbursement is not expected within one fiscal year shall not be recorded as interfund borrowings; they shall be recorded as interfund operating transfers that affect equity by moving financial resources from one fund to another.

User Fee Cost Recovery Goals

- A. Ongoing Review

Fees will be reviewed and updated on an ongoing basis to ensure that they keep pace with changes in the cost-of-living as well as changes in methods or levels of service delivery.

B. User Fee Cost Recovery Levels

In setting user fees and cost recovery levels, the following factors will be considered:

1. Community-wide vs. Special Benefit

The level of user fee cost recovery should consider the *community-wide* versus *special service* nature of the program or activity. The use of general purpose (tax) revenues is appropriate for community-wide services, while user fees are appropriate for services, which are of special benefit to easily, identified individuals or groups.

2. Service Recipient vs. Service Driver

After considering community-wide versus special benefit of the service, the concept of *service recipient* versus *service driver* should also be considered. For example, it could be argued that the applicant is not the beneficiary of the City's development review efforts: The community is the primary beneficiary. However, the applicant is the *driver* of the development review costs, and as such, cost recovery from the applicant is appropriate.

3. Effect of Pricing on the Demand for Services

The level of cost recovery and related pricing of services can significantly affect the demand and subsequent level of services provided. Full cost recovery has the specific advantage of ensuring that the City is providing services for which there is genuinely a market that is not over-stimulated by artificially low prices. Conversely, high levels of cost recovery will negatively impact the delivery of services to lower income groups. This negative feature is especially pronounced, and works against public policy, if services are specifically targeted to low income groups.

4. Feasibility of Collection and Recovery

Although it may be determined that a high level of cost recovery may be appropriate for specific services, it may be impractical or too costly to establish a system to identify and charge the user. Accordingly, the feasibility of assessing and collecting charges should also be considered in developing user fees, especially if significant program costs are intended to be financed from that source.

C. Factors Which Favor Low Cost Recovery Levels

Very low cost recovery levels are appropriate under the following circumstances:

1. There is no intended relationship between the amount paid and the benefit received. Almost all "social service" programs fall into this category as it is expected that these programs provide a benefit to the whole community and therefore some allocation of tax revenue is appropriate.
2. Collecting fees is not cost-effective or will significantly impact the efficient delivery of the services.
3. There is no intent to limit the use of (or entitlement to) the service. Again, most "social service" programs fit into this category as well as many public safety emergency response services. Historically, access to neighborhood and community parks would also fit into this category.
4. The service is non-recurring, generally delivered on a "peak demand" or emergency basis, cannot be reasonably planned for on an individual basis, and is not readily available from a private sector source. Many public safety services also fall into this category.
5. Collecting fees would discourage compliance with regulatory requirements and adherence is primarily self-identified, and as such, failure to comply would not be readily detected by the City. Many small-scale licenses and permits fall into this category.

D. Factors Which Favor High Cost Recovery Levels

The use of service charges as a major source of funding service levels is especially appropriate under the following circumstances:

1. The service is similar to services provided through the private sector.
2. Other private or public sector alternatives could or do exist for the delivery of the services.
3. For equity or demand management purposes, it is intended that there be a direct relationship between the amount paid and the level and cost of the service received.
4. The use of the service is specifically discouraged. Police responses to disturbances or false alarms might fall into this category.
5. The service is regulatory in nature and voluntary compliance is not expected to be the primary method of detecting failure to meet regulatory requirements.

Building permit, plan checks, and subdivision review fees for large projects would fall into this category.

E. General Concepts Regarding the Use of Service Charges

The following general concepts will be used in developing and implementing services charges:

1. Revenue should not exceed the reasonable cost of providing the service.
2. Cost recovery goals should be based on the total cost of delivering the service, including direct costs, departmental administration costs, and organization-wide support costs such as accounting, personnel, information technology, vehicle maintenance, and insurance.
3. The method of assessing and collecting fees should be as simple as possible in order to reduce the administrative cost of collection.
4. Rate structures should be sensitive to the "market" for similar services as well as to smaller, infrequent users of the service.
5. A unified approach should be used in determining cost recovery levels for various programs based on the factors discussed above.

F. Low Cost-Recovery Services

Based on the criteria discussed above, the following types of services should have very low cost recovery goals. In selected circumstances, there may be specific activities within the broad scope of services provided that should have user charges associated with them. However, the primary source of funding for the operation as a whole should be general-purpose revenues, not user fees.

1. Delivering public safety emergency response services such as police patrol services and fire suppression.
2. Maintaining and developing public facilities that are provided on a uniform, community-wide basis such as streets, parks and general-purpose buildings.
3. Providing social service programs and economic development activities.

G. Recreation Programs

1. Cost recovery for activities directed to adults should be relatively high.

2. Cost recovery for activities directed to youth and seniors should be relatively low. In those circumstances where services are similar to those provided in the private sector, cost recovery levels should be higher.

Although ability to pay may not be a concern for all youth and senior participants, these are desired program activities, and the cost of determining need may be greater than the cost of providing a uniform service fee structure to all participants. Further, there is a community-wide benefit in encouraging high levels of participation in youth and senior recreation activities regardless of financial status.

3. Cost recovery goals for specific recreation activities are set as follows:

High-Range Cost Recovery Activities (67% to 80%)

a. Classes (Adult & Youth)	80%
b. Adult Athletics (Volleyball, Basketball, Softball)	67%
c. Facility Rentals (Community Center, Mission Blue Center, etc.)	67%

Mid-Range Cost Recovery Activities (30% to 50%)

a. Special events	50%
b. Youth basketball	50%
c. Swim lessons	30%
d. Outdoor facility and equipment rentals	30%

Low-Range Cost Recovery Activities (0 to 25%)

a. Public Swim	25%
b. Special swim classes	15%
c. Community garden	10%
d. Teen Services	0%
e. Senior Services	0%

4. For cost recovery activities of less than 100%, there should be a differential in rates between residents and non-residents.
5. Charges will be assessed for use of rooms, pools, gymnasiums, ball fields, special-use areas, and recreation equipment for activities not sponsored or co-sponsored by the City. Such charges will generally conform to the fee guidelines described above.
6. The Park and Recreation Department fees may be waived pursuant to the following conditions:

- a. The applicant shall complete a Low Income Rate Assistance (LIRA) application. The application shall provide adequate documentation that the household is a service user whose account is listed at the service address within city limits and is personally responsible for the payment of the utility service at the service address and participates in the Pacific Gas and Electric lifeline program.
- b. For households who do not pay gas or electric at a city service address, the City Manager shall make eligibility determination based upon the standards of PG&E lifeline program, as it now exists or may be amended in the future.
- c. Should the applicant wish to appeal the City Manager's decision relative to recreation fee waiver, such appeal shall be filed with the City Clerk within ten (10) days after the date on which the City Manager's decision was rendered. Thereafter, the City Clerk shall agendaize said appeal for the consideration of the City Council. The decision of the City Council shall be final.

H. Development Review Programs

- 1. Services provided under this category include:
 - a. Planning (planned development permits, tentative tract and parcel maps, rezonings, general plan amendments, variances, use permits).
 - b. Building and safety (building permits, structural plan checks, inspections).
 - c. Engineering (public improvement plan checks, inspections, subdivision requirements, encroachments).
 - d. Fire plans check.
- 2. Cost recovery for these services should generally be very high. In most instances, the City's cost recovery goal should be 100%.

I. Comparability With Other Communities

- 1. Surveying the comparability of the city's fees to other communities provides useful background information in setting fees for several reasons:
 - a. They reflect the "market" for these fees and can assist in assessing the reasonableness of Brisbane's fees.
 - b. If prudently analyzed, they can serve as a benchmark for how cost-effectively Brisbane provides its services.

2. However, fee surveys should never be the sole or primary criteria in setting City fees as there are many factors that affect how and why other communities have set their fees at their levels. For example:

- a. What level of cost recovery is their fee intended to achieve compared with our cost recovery objectives?
- b. What costs have been considered in computing the fees?
- c. When was the last time that their fees were comprehensively evaluated?
- d. What level of service do they provide compared with our service or performance standards?
- e. Is their rate structure significantly different than ours and what is it intended to achieve?

These can be very difficult questions to address in fairly evaluating fees among different communities. As such, the comparability of our fees to other communities should be one factor among many that is considered in setting City fees.

Enterprise Fund Fees and Rates

- A. The City will attempt to establish fees and rates at levels which cover the full cost to provide the subject service. It may occasionally be necessary to subsidize these services from General Fund surpluses, but enterprise funds should generally be self-supporting.
- B. The City will review and adjust enterprise fees and rate structures as required to ensure that they remain appropriate and equitable.

Investments

- A. Investments and cash management will be the responsibility of the City Treasurer or designee.
- B. The City's primary investment objective is to achieve a reasonable rate of return while minimizing the potential for capital losses arising from market changes or issuer default. Accordingly, the following factors will be considered in priority order in determining individual investment placements:
 1. Safety
 2. Liquidity
 3. Yield
- C. The City will strive to keep all idle cash balances fully invested through daily projections of cash flow requirements. To avoid forced liquidations and losses of investment earnings, cash flow and future requirements will be the primary consideration when selecting maturities.

- D. As the market and the City's investment portfolio change, care will be taken to maintain a healthy balance of investment types and maturities.
- E. The City will invest only in those instruments authorized by the California Government code Section 53601 and the adopted City Investment Policy. The City will not invest in stock, will not speculate, and will not deal in futures or options. The investment market is highly volatile and continually offers new and creative opportunities for enhancing interest earnings. Accordingly, the City will thoroughly investigate any new investment vehicles prior to committing City funds to them.
- F. In order to maximize yields from its overall portfolio, the City will consolidate cash balances from all funds for investment purposes, and will allocate investment earnings to each fund in accordance with generally accepted accounting principles.
- G. Ownership of the City's investment securities will be protected through third-party custodial safekeeping.
- H. The City Treasurer will develop and maintain a comprehensive, well-documented investment reporting system, which will comply with Government Code Section 53607. This system will provide the Council and Department heads with appropriate investment performance information.

Appropriations Limitation

- A. The Council will annually adopt a resolution establishing the City's appropriations limit calculated in accordance with Article XIII B of the Constitution of the State of California, Section 7900 of the State of California Government Code, and any other voter approved amendments or state legislation that affect the city's appropriations limit.
- B. The supporting documentation used in calculating the City's appropriations limit and projected appropriations subject to the limit will be available for public and Council review at least 10 days before Council consideration of a resolution to adopt an appropriations limit. The Council will generally consider this resolution in connection with final approval of the budget.
- C. The City will strive to develop revenue sources, both new and existing, which are considered non-tax proceeds in calculating its appropriations subject to limitation.
- D. The City will actively support legislation or initiatives sponsored or approved by League of California Cities which would modify Article XIII B of the Constitution in a manner which would allow the City to retain projected tax revenues resulting from growth in the local economy for use as determined by the Council.

Fund Balance Designations and Reserves

- A. The City will maintain fund or working capital balances based on the General Fund Reserve Policy and 20% of Utility and Marina Funds Enterprise funds. This is considered the minimum level necessary to maintain the City's credit worthiness and to adequately provide for:
 - 1. Economic uncertainties, local disasters, and other financial hardships, or downturns in the local or national economy.
 - 2. Contingencies for unseen operating or capital needs.
 - 3. Cash flow requirements.
- B. For General Fund assets, the City will establish and maintain an Equipment Replacement Fund to provide for the timely replacement of vehicles and capital equipment with an individual replacement cost of \$15,000 or more. The annual contribution to this fund will generally be based on the annual use allowance, which is determined based on the estimated life of the vehicle or equipment and its cost of replacement. Interest earnings and sales of surplus equipment as well as any related damage or insurance recoveries will be credited to the Equipment Replacement fund
- C. The Council may designate specific fund balance levels for future development of capital projects, which it has determined to be in the best long-term interests of the City.
- D. In addition to the designations noted above, fund balance levels will be sufficient to meet funding requirements for projects approved in prior years which are carried forward into the new year; debt service reserve requirements, reserves for encumbrances; and other reserves or designations required by contractual obligations, state law, or generally accepted accounting principles.

Capital Improvement Management

- A. Construction projects and large equipment purchases will be included in the Capital Improvement Plan (CIP); minor capital outlays will be included with operating program budgets.
- B. The purpose of the CIP is to systematically plan, schedule, and finance capital projects to ensure cost-effectiveness as well as conformance with established policies. The CIP is a five and ten-year plan organized into the same functional groupings as used for the operating programs. The CIP will reflect a balance between capital replacement projects which repair, replace, or enhance existing facilities, equipment or infrastructure and capital facility projects which significantly expand or add to the City's existing fixed assets.

C. The CIP will emphasize project planning. One or any number of the following phases may be included in the CIP in any given year, which may ultimately finalize with a completed project. Projects included in the CIP may only consist of such phases as #1 and #2. Other projects may only consist of phases #1 and #10. The CIP is a planning document and its content could consist of any one or more of the following phases, not necessarily in the following order:

1. **Designate.** Appropriates funds based on projects designated for funding by the Council through the adoption of the budget.
2. **Study.** Concept design, site selection, feasibility analysis, schematic design, property appraisals, scheduling, grant application, grant approval, specification preparation for equipment purchases.
3. **Environmental Review.** Environmental determination, EIR preparation, other environmental studies.
4. **Real property acquisitions.** Property acquisition for projects, if necessary.
5. **Site preparation.** Demolition, hazardous materials abatements, other pre-construction work.
6. **Design.** Final design, plan and specification preparation, and construction cost estimation.
7. **Public review, review by appropriate commissions and City Council.**
8. **Construction.** Construction contracts.
9. **Construction management.** Contract project management and inspection, soils and material tests, other support services during construction.
10. **Equipment Acquisitions.** Vehicles, heavy machinery, computers, office furnishings, other equipment items acquired and installed independently from construction contracts.
11. **Debt Service.** Installment payments of principal and interest for completed projects funded through debt financings. Expenditures for this project phase are included in the debt service section of the budget.

Generally, it will become more difficult for a project to move from one phase to the next. As such, more projects will be studied than will be designed, and more projects will be designed than will be constructed or purchased during the term of the CIP.

D. The City's annual CIP appropriation for study, design, acquisition, and/or construction is based on the projects designated by the Council through adoption of the budget. Adoption of the Budget CIP appropriation does not automatically authorize funding for specific project phases. This authorization generally occurs only after the preceding project phase has been completed and approved by the Council and costs for the succeeding phases have been fully developed. Accordingly, project appropriations are generally made when contracts are awarded. If project costs at the time of bid award are less than the budgeted amount, the balance will be unappropriated and returned to fund balance or allocated to another

project. If project costs at the time of bid award are greater than budget amounts, five basic options are available to the Council:

1. Eliminate the project.
2. Defer the project for consideration to the next budget period.
3. Rescope or change the phasing of the project to meet the existing budget.
4. Transfer funding from another specified, lower priority project.
5. Appropriate additional resources as necessary from fund balance.

Capital Financing and Debt Management

Capital Financing

- A. The City will consider the use of debt financing only for one-time capital improvement projects and only under the most conservative risk exposure, under the following circumstances:
 1. When the project's useful life will exceed the term of the financing.
 2. When project revenues or specific resources will be sufficient to service the long-term debt.
- B. Debt financing will not be considered appropriate for any reoccurring purpose such as current operating and maintenance expenditures.
- C. Capital improvement will be financed primarily through user fees, service charges, assessments, special taxes, or developer agreements when benefits can be specifically attributed to users of the facility. Accordingly, development impact fees should be created and implemented at levels sufficient to ensure that new development pays its fair share of the cost of constructing necessary community facilities.
- D. The City will use the following criteria to evaluate pay-as-you-go versus long-term financing in funding capital improvements:

Factors which favor pay-as-you-go financing:

1. Current revenues and adequate fund balances are available or project phasing can be accomplished.
2. Existing debt levels adversely affect the City's credit rating.
3. Market conditions are unstable or present difficulties in marketing.

Factors which favor long-term financing:

1. Revenues available for debt service are deemed to be sufficient and reliable so that long-term financings can be marketed with investment grade credit ratings.

2. The project securing the financing is of the type, which will support an investment grade credit rating.
3. Market conditions present favorable interest rates and demand for City financings.
4. A project is mandated by state or federal requirements, and resources are insufficient or unavailable.
5. The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable.
6. The life of the project or asset to be financed is 10 years or longer.

Debt Management

- A. The City will not obligate the General Fund to secure long-term financings except when marketability can be significantly enhanced.
- B. No more than 60% of capital improvement outlays will be funded from long-term financings; and direct debt will not exceed 2% of net assessed valuation.
- C. An internal feasibility analysis will be prepared for each long-term financing which analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.
- D. The City will generally conduct financings on a competitive basis. However, negotiated financings may be used due to market volatility or the use of an unusual or complex financing or security structure.
- E. The City will seek an investment grade rating (Baa/BBB or greater) on any direct debt and will seek credit enhancements such as letters of credit or insurance when necessary for marketing purposes, availability, or cost-effectiveness.
- F. The City will monitor all forms of debt annually coincident with the City's Financial Plan preparation and review process and report concerns and remedies, if needed, to the Council.
- G. The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations and continuing disclosure requirements.
- H. The City will maintain good communications with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus (Official Statement).

Conduit Financings

Conduit financings are defined as a financing in which the proceeds of the issue are loaned to a nongovernmental borrower who then applies the proceeds for a project financing or (if permitted by federal tax law for a qualified 501 (C) (3) bond) for working capital purposes. Typically, the project financed is owned and operated by the borrower, but projects may also be financed for lease to the private user or for sale pursuant to an installment sales contract. Statutes authorizing conduit financings generally specify the nature of the projects, which may be financed, and limit such projects to those with a specified public purpose.

- A. The City will consider requests for conduit financing on a case-by-case basis using the following criteria:
 - 1. The City's bond counsel will review the terms of the financing, and render an opinion that there will be no liability to the City in issuing the bonds on behalf of the applicant.
 - 2. There is a clearly articulated public purpose in providing the conduit financing.
 - 3. The applicant is capable of achieving this public purpose.
 - 4. The applicant is able to demonstrate a high likelihood of successfully completing the project being financed.
- B. This means that the review of request for conduit financing will generally be a two-step process: first, asking the Council if they are interested in considering the request and establishing the ground rules for evaluating it; and then, returning with the results of this evaluation, and recommending approval of appropriate financing documents if warranted. This two-step approach ensures that the issues are clear for both the City and applicant and that key policy questions are answered.

Human Resource Management

- A. The budget will fully appropriate the resources needed for authorized regular staffing and will limit programs to the regular staffing authorized.
- B. Full-time and part-time employees will be the core work force and the preferred means of staffing ongoing, year-round program activities that should be performed by full-time city employees rather than independent contractors. The City will strive to provide competitive compensation and benefit schedules for its authorized regular work force. Each regular employee will:
 - 1. Fill an authorized regular position.
 - 2. Be assigned to an appropriate bargaining unit.
 - 3. Receive salary and benefits consistent with labor agreements and other compensation plans.
- C. To manage the growth of the regular work force and overall staffing costs, the City will follow these procedures:

1. The Council will authorize all regular positions.
 2. The Human Resources Department will coordinate and approve the hiring of all regular and temporary employees.
 3. All requests for additional regular positions will include evaluations of:
 - a. The necessity, term, and expected results of the proposed activity.
 - b. Staffing and materials costs including salary, benefits, equipment, uniforms, clerical support and facilities.
 - c. The ability of private industry to provide the proposed service.
 - d. The pros and cons of alternate solutions (such as contracting with other agencies, temporary hires or contract employees).
 - e. Additional revenues or cost savings, which may be realized.
 4. Periodically, and prior to any request for additional regular positions, programs will be evaluated to determine if they can be accomplished with fewer regular employees.
- D. Temporary employees include all employees other than regular employees, elected officials, and volunteers. Temporary employees will generally augment regular City staffing as extra-help employees, seasonal employees, contract employees, interns and work-study assistants. The City Manager and Department Heads will encourage the use of temporary rather than regular employees to meet peak workload requirements, fill interim vacancies, and accomplish tasks where less than full-time year-round staffing is required. Under this guideline, temporary employee hours will generally not exceed 50% of a regular, full-time position (1000 hours annually). There may be limited circumstances where the use of temporary employees on an ongoing basis in excess of this target may be appropriate due to unique programming or staffing requirements. However, any such exceptions must be approved by the City Manager.
- E. Contract employees are defined as temporary employees with written contracts approved by the City Manager who may receive approved benefits depending on hourly requirements and the length of their contract. Contract employees will generally be used for medium-term (generally between 6 months and two years) projects, programs or activities requiring specialized or augmented levels of staffing for a specific period of time. The services of contract employees will be discontinued upon completion of the assigned project, program or activity. Accordingly, contract employees will not be used for services that are anticipated to be delivered on an ongoing basis.
- F. Independent contractors will not be considered City employees. Independent contractors may be used in two situations:
1. Short-term peak workload assignments to be accomplished through the use of personnel contracted through an outside temporary employment agency (OEA). In this situation, it is anticipated that City staff will closely monitor the work of the

OEA employees and minimal training will be required. However, they will always be considered the employees of the OEA and not the City. All placements through an OEA will be coordinated through the Human Resources Department and subject to the approval of the City Manager.

2. Delivery of specialized professional services not routinely performed by City employees will be provided without close supervision by City staff, and the required methods, skills and equipment will generally be determined and provided by the contractor. Contract awards will be guided by the City's purchasing policies and procedures.

CITY OF BRISBANE
2020/21
MASTER FEE SCHEDULE

Adopted 6/4/2020
Effective 8/3/2020

Planning Fees		2019/20 Adopted Fee	2020/21 Adopted Fee	Basis
Full Cost Hourly Rates by Staff Position:				
	Director	\$215.00	\$215.00	expressed for 100% cost recovery; applicable cost recovery on a permit for which a fee is charged on an hourly basis
	Senior Planner	\$167.00	\$167.00	
	Associate Planner	\$116.00	\$116.00	
	Administrative Assistant	\$114.00	\$114.00	
	Office Specialist	\$99.00	\$99.00	
Accessory Dwelling Unit Permit:				
P1	Accessory Dwelling Units	\$323.00	\$323.00	
Use Permits:				
P2	Conditional uses listed in District Regulations not listed below	\$1,090.00	\$1,090.00	
P3a	Transfer of development rights within the R- BA district	\$2,703.00	\$2,703.00	
P3b	Clustered development within the R-BA district	\$2,703.00	\$2,703.00	
P4	Exceptions to Fence Regulations			
	- Residential Uses	\$949.00	\$949.00	
	- Retaining Walls	\$949.00	\$949.00	
	- All Other Uses	\$1,264.00	\$1,264.00	
P5	Greenhouses on substandard lots	\$1,090.00	\$1,090.00	
P6	Horses in any district (with exceptions)	\$1,090.00	\$1,090.00	
P7	Public buildings, schools, parks, churches:			
	- New Construction	\$1,090.00	\$1,090.00	
	- Use Only	\$1,090.00	\$1,090.00	
P8	Hospitals, etc.	\$1,090.00	\$1,090.00	
P9	Philanthropic or charitable institutions			
	- New Construction	\$1,090.00	\$1,090.00	
	- Use Only	\$1,090.00	\$1,090.00	
P10	Public utilities in all districts	\$1,457.00	\$1,457.00	
P11	Temporary uses of not more than 45 days duration - all districts	\$1,141.00	\$1,141.00	
P12	Condominiums, cooperatives, new construction and conversion	\$1,462.00	\$1,462.00	
P13	Non conforming parking			
	- in R and NCRO districts	\$1,221.00	\$1,221.00	
	- in other districts	\$1,626.00	\$1,626.00	
P13a	Use Permit to Expand Nonconforming Residential Uses	\$1,221.00	\$1,221.00	
Home Occupation Permits:				
P14	Home occupations in residential districts	\$38.00	\$38.00	
Design Permits				
P15a	Design Permit for new construction: residential	\$1,796.00	\$1,796.00	
P15b	Design Permit for new construction: non-residential or mixed use	\$2,999.00	\$2,999.00	

Planning Fees		2019/20 Adopted Fee	2020/21 Adopted Fee	Basis
P16	Design Permit for remodeling existing structures	\$1,676.00		
P16a	Design Permit Extension	\$1,384.00	\$1,384.00	
Variances:				
P17	Variance to code provisions for new construction to all structures	\$1,354.00	\$1,354.00	
P18	Variance to code provisions for remodel of existing structures			
	- residential structures	\$1,015.00	\$1,015.00	
	- other structures	\$1,354.00	\$1,354.00	
Sign Permits:				
P19	Sign permits in all districts			
	- with Hearing	\$791.00	\$791.00	
	- without Hearing	\$332.00	\$332.00	
P20	Sign Programs	\$126.00	\$126.00	
Planned Development Permits:				
P21	Planned Development Permit			deposit required
Development Agreements:				
P22	Development Agreement			deposit required
Specific Plans:				
P23	Specific Plan			deposit required
Exceptions to the Code:				
P25a	Height limits per BMC 17.32.060.B	\$1,349.00	\$1,349.00	
P25b	Height limits per BMC 17.32.060.C	\$1,349.00	\$1,349.00	
	- residential structures	\$609.00	\$609.00	
	- other structures	\$813.00	\$813.00	
P60	Accessibility Improvement Permits	\$208.00	\$208.00	
P61aPC	Setback Exception Modification - residential properties	\$784.00	\$784.00	
P61aZA	Setback Exception Modification - residential properties	\$610.00	\$610.00	
P61bPC	Setback Exception Modification - all other properties	\$1,044.00	\$1,044.00	
P61bZA	Setback Exception Modification - all other properties	\$813.00	\$813.00	
Minor Modifications:				
P26	Minor modifications per BMC 17.56.090	\$537.00	\$537.00	
Grading Permits:				
P27	Grading Permit Review by Planning Commission	\$1,523.00	\$1,523.00	
Amendments:				
P28	General Plan Map	\$1,725.00	\$1,725.00	
P29	General Plan Text	\$1,725.00	\$1,725.00	
P30	Zoning Map	\$1,725.00	\$1,725.00	
P31	Zoning Ordinance Text	\$1,710.00	\$1,710.00	
Subdivisions:				
P32	Tentative Subdivision Map and Condominium Plans with 5 or more lots/units	\$2,988.00	\$2,988.00	Plus \$275 per lot

Planning Fees		2019/20 Adopted Fee	2020/21 Adopted Fee	Basis
P34	Tentative Parcel Map and Condominium Plans with 4 or less lots/units	\$2,988.00	\$2,988.00	
P35	Final Parcel Map		\$0.00	
P36	Time Extension for Approved Tentative Map	\$1,433.00	\$1,433.00	
P37	Amendment to Approved Tentative Map	\$1,350.00	\$1,350.00	
P38	Correction/ Amendment to Final Map	\$405.00	\$405.00	
P40	Modifications to Subdivision Provisions	\$1,486.00	\$1,486.00	
P41	Vesting Tentative Subdivision Map	\$5,983.00	\$5,983.00	
P42a	Certificate of Compliance per GC 66499.35(a) and (b)	\$1,041.00	\$1,041.00	
P42b	Certificate of Compliance per GC 66499.35 (c)	\$374.00	\$374.00	
P43	Lot Line Adjustment	\$995.00	\$995.00	
P43a	Parcel Map Waivers	\$995.00	\$995.00	
P44	Reversions to Acreage	\$906.00	\$906.00	
P45	Lot Merger	\$374.00	\$374.00	
Appeals:				
P46	Tie-vote at Planning Commission			
P47	All other appeals	\$390.00	\$390.00	
Environmental Review:				
P48	Categorical Exemption			
P49	Initial Study/Negative Declaration (fee includes those cases in which a Determination of HCP Compliance by the Planning Commission is needed, where no other Planning Permit is required.)	\$2,644.00	\$2,644.00	reimbursement for peer review may be required
P50	Environmental Impact Reports	consult. cost +10%	consult. cost +10%	deposit required
P51	Mitigation Monitoring-Inspections etc.	hourly	hourly	
Other Services:				
P52	Pre-application Review			
	- single family dwelling on lot of record	hourly	hourly	
	- all other applications	hourly	hourly	
P53	Administrative review subsequent documents from Con. of Appr.	hourly	hourly	
P54	Parking lot redesign/landscape plan review (per BMC section 15.70.030)	\$595.00	\$595.00	
P55	Research record search	hourly	hourly	
P56	Technical report review	consult. cost +10%	consult. cost +10%	
P57	Zoning enforcement penalty	10x orig fee	10x orig fee	
P59	Archiving of records	hourly	hourly	
P62a	Concept review (greater 20,000 sq. feet commercial or 10 units or more of residential)	hourly	hourly	
P62b	Concept review (less than 20,000 sq. feet or less than 10 residential units)	hourly	hourly	
P63	Telecommunications Administrative Permit	\$1,091.00	\$1,091.00	
P64	Alcohol PCN		\$100.00	
P65	Tree Permit		\$348.00	
P66	Administrative Appeal		\$100.00	

Parks and Recreation Fees		2019/20 Adopted Fee	2020/21 Adopted Fee	Basis
Facility Rentals:				
Athletic Fields				
Lights		\$26.00	\$26.00	per hour
Non Profit Closed to Public				
- Brisbane Non Profit		\$17.00	\$17.00	per hour
- Non Brisbane Non Profit		\$26.00	\$26.00	per hour
Residential		\$42.00	\$42.00	per hour
Non-Residential		\$73.00	\$73.00	per hour
Game Preparation		\$26.00	\$26.00	per game
Mission Blue				
Residential				
1 Room - Weekday		\$126-\$168	\$126-\$168	per hour
Entire Facility - Weekday		\$259.00	\$259.00	per hour
1 Room - Weekend		\$157-\$209	\$157-\$209	per hour
Entire Facility - Weekend		\$324.00	\$324.00	per hour
Non-Residential				
1 Room - Weekday		\$ 182-\$243	\$ 182-\$243	per hour
Entire Facility - Weekday		\$370.00	\$370.00	per hour
1 Room - Weekend		\$ 228-\$297	\$ 228-\$297	per hour
Entire Facility - Weekend		\$463.00	\$463.00	per hour
Community Center Rental: Resident		\$60.00	\$60.00	per hour
Community Center Rental: Non-Resident		\$155.00	\$155.00	per hour
Community Park Rentals:				
Picnic Use Permit: Resident		\$5.00	\$5.00	per area per hour
Area 2 and 3 (4 tables)		\$19.00	\$19.00	per hour (3 hour minimum)
Area 1 (individual tables)		\$7.00	\$7.00	per table per hour (3 hour minimum)
Picnic Use Permit: Non-Resident		\$10.00	\$10.00	per area per hour
Area 2 and 3 (4 tables)		\$42.00	\$42.00	per hour (3 hour minimum)
Area 1(individual tables)		\$15.00	\$15.00	per table per hour (3 hour minimum)
Lawn Area: Resident under 50		\$9.00	\$9.00	per hour (3 hour minimum)
Lawn Area: Resident under 100		\$24.00	\$24.00	per hour (3 hour minimum)
Lawn Area: Resident over 100		\$42.00	\$42.00	per hour (3 hour minimum)
Lawn Area: Non-Resident under 50		\$29.00	\$29.00	per hour (3 hour minimum)
Lawn Area: Non-Resident under 100		\$70.00	\$70.00	per hour (3 hour minimum)

Parks and Recreation Fees		2019/20 Adopted Fee	2020/21 Adopted Fee	Basis
Lawn Area: Non-Resident over 100				
Gazebo Area: Resident		\$126.00	\$126.00	per hour (3 hour minimum)
Gazebo Area: Non-Resident		\$71.00	\$71.00	per hour
Preschool/Youth Activities:		\$209.00	\$209.00	per hour
Club Rec: Resident		not offered	not offered	per person, per day
Club Rec: Non-Resident		not offered	not offered	per person, per day
Club Rec Monthly				per person, per month
Club Rec Monthly: Non-Resident		\$149.00	\$149.00	per person, per month
Winter and Spring Camps		\$187.00	\$187.00	per person, per month
Winter and Spring Camps: Non-Resident		\$32.00	\$32.00	per person, per day
Summer Day Camp		\$39.00	\$39.00	per person, per day
Summer Day Camp: Non-Resident		\$167.00	\$167.00	per person, per session
Preschool: Resident		\$193.00	\$193.00	per person, per session
Preschool: Non-Resident		\$4.00	\$4.00	per person, per hour
Kinder Care		\$4.00	\$4.00	per person, per hour
Kinder Care: Non-Resident		\$55.00	\$55.00	per person, per month
Club Rec: Enrichment Clubs		\$66.00	\$66.00	per person, per month
Youth Classes		\$5-20	\$5-20	per person, per activity
Youth Sports		Based on cost of class	Based on cost of class	per person, per activity
Processing Fee		\$71.00	\$71.00	per person, per season
Transaction Fee - Drop in Class		Based on cost of class	Based on cost of class	Per class session or sports
Transaction Fee - For classes under \$100		\$1.00	\$1.00	Per class for drop in only
Transaction Fee - For Classes \$100 and over		\$10.00	\$10.00	Per class session or sport
Adult Sports:		\$21.00	\$21.00	Per class session or sport
Adult Basketball		\$802.00	\$802.00	per team, per season
Adult Volleyball		\$393.00	\$393.00	per team, per season
Adult Softball		\$768.00	\$768.00	per team, per season
Adult Open Gym		\$4.00	\$4.00	per person, per class
Teen Center:				
Teen Programs		\$10.00	\$10.00	per person, per activity
Middle School Dances		\$5.00	\$5.00	per person, per activity
Aquatics:				
Daily Admission: Adult Resident		\$6.00	\$6.00	per person
Daily Admission: Adult Non-Resident		\$8.00	\$8.00	per person
Daily Admission: Adult Non-Resident Summer		\$10.00	\$10.00	per person
15-Day Punch Pass: Adult Resident		\$72.00	\$72.00	per pass
15-Day Punch Pass: Adult Non-Resident		\$96.00	\$96.00	per pass
Monthly Pass: Adult Resident		\$60.00	\$60.00	per pass
Monthly Pass: Adult Non-Resident		\$84.00	\$84.00	per pass
Daily Admission: Youth/Senior Resident		\$4.00	\$4.00	per person
Daily Admission: Youth/Senior Non-Res.		\$6.00	\$6.00	per person

Parks and Recreation Fees	2019/20 Adopted Fee	2020/21 Adopted Fee	Basis
15-Day Punch Pass: Youth/Senior Res.	\$48.00	\$48.00	per pass
15-Day Punch Pass: Youth/Senior Non-Res.	\$72.00	\$72.00	per pass
Monthly Pass: Youth/Senior Non-Resident	\$58.00	\$58.00	per pass
Swim Lessons (8): Resident	\$71.00	\$71.00	per lesson package
Swim Lessons (8): Non-Resident	\$85.00	\$85.00	per lesson package
Semi-Private Swim Lessons (4): Resident	\$108.00	\$108.00	per lesson package
Semi-Private Swim Lessons (4): Non Resident	\$130.00	\$130.00	per lesson package
Private Swim Lesson (4): Resident	\$150.00	\$150.00	per lesson package
Private Swim Lesson (4): Non-Resident	\$181.00	\$181.00	per lesson package
B-Days: Resident (silver)	\$129.00	\$129.00	
B-Days: Resident (gold)	\$263.00	\$263.00	
B-Days: Non-Resident (silver)	\$158.00	\$158.00	
B-Days: Non-Resident (gold)	\$317.00	\$317.00	
Summer Pass: Resident	\$251.00	\$251.00	
Summer Pass: Non-Resident	\$300.00	\$300.00	
Lifeguard Certification Class	\$200.00	\$200.00	per person, per session
Piranha Swim Club: Resident	\$5.00	\$5.00	per person, per class
Piranha Swim Club: Non-Resident	\$7.00	\$7.00	per person, per class
Special Events:			
Derby Kit	\$26.00	\$26.00	per derby kit
Pop-Up Events	\$5-\$20	\$5-\$20	per person, per activity
Day in the Park - Event Tickets	\$1.00	\$1.00	per ticket
Community Night with the Giants Tickets	\$18.00	\$18.00	per ticket
Concerts in the Park - Sponsorships	\$100-\$2,500	\$100-\$2,500	

Finance Fees		2019/20 Adopted Fee	2020/21 Proposed Fee	Basis
F1	Deposit for Water and Service: Single/ Commercial (\$20 non-refundable)			refundable deposit continues as current; \$20 non-refundable fee
F1	Deposit for Water and Service: Duplex (\$20 non-refundable)			
F2	Deposit after 2nd Disconnection			max of fee or 5% of balance
F3	Penalty for delinquent payment (5 days prior to shut off)	\$5.00	\$5.00	
F5	24 hour notice (tagging) - (within 24 month period): 10th	\$49.00	\$49.00	
F6	Water Turn On - After payment of delinquent account: 8a-4p	\$50.00	\$50.00	
F6	Water Turn On - After payment of delinquent account: after 4p	\$127.00	\$127.00	
F6a	Water Turn On - After 3rd notice for backflow recertification	\$281.00	\$281.00	
F7	Copy of Annual Budget	\$75.00	\$75.00	
F8	Annual Financial Report	\$17.00	\$17.00	
F9	Returned Check Charge (All Departments)	\$57.00	\$57.00	

City Clerk Fees		2019/20 Adopted Fee	2020/21 Adopted Fee	Basis
C1	Agenda Packet Subscription: Regular	\$0.00		
C1	Agenda Only: Regular (no packet, SASE from subscriber)	\$0.00	\$0.00	
C1	Agenda by Email	\$0.00	\$0.00	
C1	Agenda Subscription: Seniors/Students	\$0.00	\$0.00	
C4	Copy of Election Documents	\$0.00	\$0.00	
C5	Copy of Municipal Code Book	\$0.00	\$0.00	
C6	Document Certification	\$2.00	\$2.00	in addition to per page fee
C7	Annual Minutes Subscription: Regular Mail	\$139.00	\$139.00	
C7	Minutes Subscription: Email	\$0.00	\$0.00	
C8	Photocopying	\$0.35	\$0.35	per page; no labor time allowed
C10	Tapes of Meetings (per tape)	\$17.00	\$17.00	
C11	Transcription of Minutes	\$6.00	\$6.00	in addition to \$50/hr contract
C12	Campaign Statements			\$0.10 per page max by law
C13	General Research (per hour) - City Clerk			cannot charge for labor time
C13	General Research (per hour) - Deputy City Clerk			cannot charge for labor time

Police Fees		2019/20 Adopted Fee	2020/21 Adopted Fee	Basis
PO1	Copies of Reports	\$0.00	\$0.00	Not charged to book suspects
PO2	Alarm System Permits	\$0.00	\$0.00	
PO3	Bicycle Registration	\$0.00	\$0.00	
PO4	Booking Fee	\$0.00	\$0.00	
PO5	Clearance & Good Conduct Letters: Resident	\$6.00	\$6.00	
PO5	Clearance & Good Conduct Letters: Non-Resident	\$34.00	\$34.00	plus actual cost \$275 deposit
PO6	Subpoena Dues / Tecum Processing (per hour)	\$34.00	\$34.00	
PO7	Concealed Weapons Permit Process	\$64.00	\$64.00	
PO8	Concealed Weapons Renewal Fee	\$0.00	\$0.00	
PO9	Copies of Tape Recordings	\$32.00	\$32.00	
PO10	Court Appearance All Personnel	As per State Law	As per State Law	
PO11	Removed due to redundancy with PO 10			
PO12	Removed due to redundancy with PO 10			
PO13	Removed due to redundancy with PO 10			
PO14	False Alarms - Structure	\$0.00		
PO15	Fingerprinting Resident: Adult	\$31.00	\$31.00	
PO15	Fingerprinting Resident: Minor	\$0.00	\$0.00	
PO16	Fingerprinting Non-Resident	\$96.00	\$96.00	
PO17	Massage Certificate of Registration	\$117.00	\$117.00	
PO18	Massage Certificate of Registration Early Renewal	\$30.00	\$30.00	
PO19	Special Event Permit (per hour)	\$0.00	\$0.00	
PO20	Photograph Copies (plus actual costs)	\$88.00	\$88.00	
PO21	Photograph Enlargements (plus actual costs)	\$88.00	\$88.00	
PO22	Private Patrol Permit Fee	\$0.00	\$0.00	
PO23	Repeat Nuisance Call (per hour)	\$0.00	\$0.00	
PO24	Vehicle Releases / Enforcement	\$54.00	\$54.00	
PO25	Vehicle Releases / Abandonment	\$54.00	\$54.00	
PO26	Film Crew	\$535.00	\$535.00	
PO27	Reposessed Vehicle Release	\$15.00	\$15.00	Capped by State Law

Fire Fees		2019/20 Adopted Fee	2020/21 Adopted Fee	Basis
"A" designates an Annual Permit; "EO" an Each Occurrence Permit; "A/EO" both				
FD1	Aerosol Products	\$241.00	\$241.00	A
FD4	Asbestos/Lead Coating Removal	\$371.00	\$371.00	
FD5	Automobile Wrecking Yard	\$249.00	\$249.00	A
FD6	Apartment House (incl. condos & congregate res.)			
	3 units to 10 units	\$249.00	\$249.00	A
	11 units to 20 units	\$314.00	\$314.00	A
	Greater than 20 units	\$314.00	\$314.00	A, plus \$1.30 per unit over 20
FD7	Battery system	\$124.00	\$124.00	A
FD8	Candles or Open Flames in Assembly Areas (may combine with assembly	\$124.00	\$124.00	A/EO
FD9	Carnivals or Fairs	\$371.00	\$371.00	EO
FD11	Cellulose Nitrate Storage	\$310.00	\$310.00	A
FD12	Combustible Fiber Storage	\$249.00	\$249.00	A
FD13	Combustible Material Storage	\$249.00	\$249.00	A
FD14	Compressed Gases (in excess of the amts. listed in CFC, Table 105-A)	\$249.00	\$249.00	A
FD15	Commercial Rubbish Handling Plant	\$361.00	\$361.00	A
FD16	Cryogen's (in excess of the amounts listed in CFC, Table 105-B)	\$371.00	\$371.00	A
FD17	Dry Cleaning Plants	\$249.00	\$249.00	A
FD18	Dust Producing Operations	\$249.00	\$249.00	A/EO
FD19	Explosives or Blasting Agents	\$371.00	\$371.00	EO
FD21	Fireworks Display (fees for standby Fire staff, when req'd, are add'l)	\$371.00	\$371.00	EO
FD22	Flammable or Combustible Liquid Pipeline	\$371.00	\$371.00	A
FD23	To Store, Handle or Use Flam/Combust. Liquids	\$185.00	\$185.00	A
FD24	Flammable or Combustible Liquids in Tanks, vessels > 60 gal. capacity); largest	\$371.00	\$371.00	A
	To 10,000 gallons tank size:			
	1 tank	\$359.00	\$359.00	A
	2-3 tanks	\$359.00	\$359.00	A, plus \$125.00 per tank over the first
	3 + tanks	\$479.00	\$479.00	A, plus \$290.00 per tank over the first
	Over 10,000 to 100,000 gallons tank size:			
	1 tank	\$540.00	\$540.00	A
	2-3 tanks	\$540.00	\$540.00	A, plus \$290.00 per tank over the first
	3+ tanks	\$718.00	\$718.00	A, plus \$290.00 per tank over the first
	Over 100,000 gallons tank size:			
	1 tank	\$1,079.00	\$1,079.00	A
	2-3 tanks	\$1,079.00	\$1,079.00	A, plus \$312.00 per tank over the first
	3+ tanks	\$1,079.00	\$1,079.00	A, plus \$312.00 per tank over the first
FD26	Tank Vehicles	\$185.00	\$185.00	A
FD27	Install, Alter, Remove, Abandon, Place Temporarily Any	\$497.00	\$497.00	EO
FD30	Fumigation or Thermal Insecticidal Fogging:	\$185.00	\$185.00	

Fire Fees		2019/20 Adopted Fee	2020/21 Adopted Fee	Basis
"A" designates an Annual Permit; "EO" an Each Occurrence Permit; "A/EO" both				
FD 31	Hazardous Materials (to store, disperse, handle amounts in excess of the			refer to Hazardous material table HM-1 below
FD32	High-Piled Combustible Storage	\$371.00	\$371.00	A
FD33	High-Rise Building Annual Inspection	\$371.00	\$371.00	A
FD34	Hot work operations:	\$186.00	\$186.00	A
FD35	Hotels, Motels and Lodging Houses	\$249.00	\$249.00	A
FD36	Liquefied Petroleum Gases (except portable containers <125 gal. cap.)	\$249.00	\$249.00	A
FD37	Liquid/Gas-Fueled Vehicles or Equipment in Assembly Buildings	\$186.00	\$186.00	EO
FD38	Lumber Yards (over 100,000 board feet)	\$249.00	\$249.00	A
FD39	Magnesium Working	\$186.00	\$186.00	A
FD40	Mall, Covered	\$371.00	\$371.00	A
FD41	Motor vehicle fuel dispensing stations:	\$371.00	\$371.00	A
FD42	Occupant Load Increase	\$249.00	\$249.00	EO
FD43	Open Burning	\$249.00	\$249.00	EO
FD45	Ovens, Industrial Baking or Drying	\$249.00	\$249.00	A
FD47	Places of Assembly (churches, schools, NPOs permitted at no fee)	\$30.00	\$30.00	A
	A-1, A-2, A-2.1	\$293.00	\$293.00	A
	A-3, A-4	\$240.00	\$240.00	A
	Special Assembly events	\$240.00	\$240.00	EO
FD48	Pyrotechnic Special Effects Material (fees for standby Fire staff, when required,	\$367.00	\$367.00	EO
FD50	Refrigeration Equipment	\$186.00	\$186.00	A
FD51	Repair Garage	\$249.00	\$249.00	A
FD52	Spraying or Dipping	\$249.00	\$249.00	A
FD53	Temporary membrane structures, tents, and canopies	\$249.00	\$249.00	EO
FD54	Tire Storage	\$249.00	\$249.00	A
FD55	Wood Products (over 200 cu. ft.)	\$249.00	\$249.00	A
Construction Fire Permit Fees:				
	Automatic Sprinkler System Permit (installation of suspended piping larger			
FD56	For other than 1 and 2 family dwellings:			
	- New (per sq. ft.)	\$0.22	\$0.22	per square foot; \$330 minimum fee
	- Alteration (per sq. ft. of protected area,)	\$0.22	\$0.22	per square foot; \$206 minimum fee
FD57	One and Two-family dwellings:			
	- New (per sq. ft.)	\$0.22	\$0.22	per square foot; \$218 minimum fee
	- Alteration (per sq. ft. of protected area)	\$0.22	\$0.22	per square foot; \$136 minimum fee

Fire Fees		2019/20 Adopted Fee	2020/21 Adopted Fee	Basis
"A" designates an Annual Permit; "EO" an Each Occurrence Permit; "A/EO" both				
FD 58	Fixed Extinguishing System Permit: New and Upgrade Installations	\$395.00	\$395.00	This includes one on site inspection \$150 initial and each resubmittal per 3,000 sq. ft.
FD 59	Fire Plan Check and resubmittal			
FD60	Fire Alarm Permit:	\$195.00	\$195.00	
FD61	Construction, Alteration & Renovation Permit - Construction alteration	\$171.00	\$171.00	per 3,000 sq. ft.
FD62	Gas Piping System Installation Permit	\$310.00	\$310.00	
FD63	Underground Fire Protection Piping Permit	\$440.00	\$440.00	
Miscellaneous Fees:				
FD64	Consultant Service Fee (actual cost plus admin fee)	\$49.00	\$49.00	per hour in addition to cost
FD67	Document Review (per hour)	\$124.00	\$124.00	per hour
FD68	Copy of Fire Report	\$19.00	\$19.00	
FD69	False Alarm in Excess of 3 per Calendar Year (accidental or equipment)	\$155.00	\$155.00	
FD70	Fire Hazard Abatement performed by City or City Contractor (including, but not limited to, combustible or flammable vegetation removal)			Abatement cost plus administrative fee
FD71	Hydrant Flow Test	\$553.00	\$553.00	
FD72	New Business Fire Inspection	\$188.00	\$188.00	
FD73	Other Services (per half hour and portion thereof)	\$62.00	\$62.00	per half-hour
FD74	Re-Inspection Fee (for each following second re-inspection)	\$126.00	\$126.00	
FD75	Standby Engine Company	\$318.00	\$318.00	for 1st hour; \$108 ea. add'l. 1/2 hr.
FD76	Standby Firefighter (1 hour minimum)	\$103.00	\$103.00	per hour
FD77	Work Performed after Normal Working Hours (Callback is a 3-hr min)	\$186.00	\$186.00	per hour
HM-1	Hazardous Materials Table Schedule:			
Range	Solids (pounds)			
1	0 to 500	\$351.00	\$351.00	A
2	>500 to 5,000	\$491.00	\$491.00	A
3	>5,000 to 25,000	\$657.00	\$657.00	A
4	>25,000 to 50,000	\$958.00	\$958.00	A
5	>50,000 to 80,000	\$1,386.00	\$1,386.00	A
6	>80,000 to 120,000	\$2,006.00	\$2,006.00	A
7	>120,000	\$2,611.00	\$2,611.00	A
Range	Liquids (gallons)			
1	0 to 55	\$351.00	\$351.00	A
2	>55 to 550	\$491.00	\$491.00	A
3	>550 to 2,750	\$656.00	\$656.00	A
4	>2,750 to 5,500	\$958.00	\$958.00	A
5	>5,500 to 10,000	\$1,386.00	\$1,386.00	A
6	>10,000 to 15,000	\$2,006.00	\$2,006.00	A
7	> 15,000	\$2,611.00	\$2,611.00	A

Fire Fees		2019/20 Adopted Fee	2020/21 Adopted Fee	Basis
"A" designates an Annual Permit; "EO" an Each Occurrence Permit; "A/EO" both				
1	0 to 200	\$272.00	\$272.00	A
2	>200 to 2,000	\$491.00	\$491.00	A
3	>2,000 to 10,000	\$656.00	\$656.00	A
4	>10,000 to 20,000	\$958.00	\$958.00	A
5	>20,000 to 40,000	\$1,386.00	\$1,386.00	A
6	>40,000 to 60,000	\$2,006.00	\$2,006.00	A
7	>60,000	\$2,611.00	\$2,611.00	A

Public Works Fees		2019/20 Adopted Fee	2020/21 Adopted Fee	Basis
"F/A" designates the need for a Force Account				
PW 1	Grading Permit Plan Check			
	- 6-50 cub. yds.	\$99.00	\$99.00	
	- 51-100 cub. yds.	\$99.00	\$99.00	
	- 101-1,000 cub. yds.	\$399.00	\$399.00	
	- 1,001-10,000 cub. yds.	\$798.00	\$798.00	
	- 10,001-100,000 cub. yds.	\$4,292.00	\$4,292.00	
	- 100,001-200,000 cub. yds.	\$7,154.00	\$7,154.00	
	- 200,000 or more cub. yds.	\$14,311.00	\$14,311.00	
PW 1a	Geotechnical Peer Review			Force Account minimum \$5,000
PW 2	Grading Permit - Inspection:			
	- 0-5 cub. yds. (no permit required)			
	- 6-50 cub. yds.	\$396.00	\$396.00	
	- 51-100 cub. yds.	\$792.00	\$792.00	
	- 101-1,000 cub. yds.	\$14,207.00	\$14,207.00	or create a Force Account and billed on actual time
	- 1,001-10,000 cub. yds.	\$21,315.00	\$21,315.00	or create a Force Account and billed on actual time
	- 10,001-100,000 cub. yds.			actual cost w/ F/A min \$10,000
	- 100,000 - 200,000 cub. yds.			actual cost w/ F/A min \$10,000
	- 200,000 + cub. yds.			actual cost w/ F/A min \$10,000
PW 2a	Grading Permit - SWPPP Compliance			
	Single Parcel (assessed every 2 reviews)	\$139.00	\$139.00	plus actual cost insp w/F/A min \$591
	Subdivision subject to Map Act Provisions (assessed every 2 reviews)	\$560.00	\$560.00	plus actual cost insp w/F/A = actual cost of erosion control plan
	Development subject to C.3 Provisions (assessed every 2 reviews)	\$1,123.00	\$1,123.00	plus actual cost insp w/F/A = actual cost of erosion control plan
PW 3	Blasting Permit	\$798.00	\$798.00	
PW 4	Special Permit (after hours work), plus actual cost of inspection/work	\$200.00	\$200.00	F/A min \$500 for Inspection
PW 5	Grading Permit (paving), plus actual cost of inspection/work	\$200.00	\$200.00	F/A min \$500 for Inspection
PW 6	Grading Permit (drainage alteration), plus actual cost of inspect/work	\$200.00	\$200.00	F/A min \$500 for Inspection
PW 7	Truck Haul Permit	\$99.00	\$99.00	
PW 7a	Truck Haul Impact Fee (per cubic yard, \$90 minimum fee)	\$0.52	\$0.52	
PW 7b	Late Fee related to Truck Haul Permits	1%	1%	per month on outstanding of more than 60 days
PW 8	Encroachment Permit (hourly inspect. cost)	\$99.00	\$99.00	plus actual cost insp w/F/A min \$500
PW 9	Site Work Permit - Engineering Review (assessed every 2 reviews)	\$397.00	\$397.00	
PW 9a	Site Work Permit - Retaining Wall Design			Force Account minimum \$5,000
PW 9b	Site Work Permit - Fast Track Review (each occurrence)	\$379.00	\$379.00	
PW 10	Tentative Parcel Map Review	\$540.00	\$540.00	
PW 11	Final Parcel Map Review	\$540.00	\$540.00	plus actual cost LS reviw (requires \$1,500 F/A min)

Public Works Fees

"F/A" designates the need for a Force Account

	2019/20 Adopted Fee	2020/21 Adopted Fee	Basis
PW 12 Water Installation - Inspection and Meter			
- 5/8" meter			2 Hours PW Inspector time plus cost of meter
- 3/4" meter			2 Hours PW Inspector time plus cost of meter
- 1" meter			2 Hours PW Inspector time plus cost of meter
- 1.5" Meter			2 Hours PW Inspector time plus cost of meter
- 2" meter			4 Hours PW Inspector time plus cost of meter
PW 13 Sanitary Sewer Lateral Installation - Inspection			
Single Family Unit			2 Hours PW Inspector time
Multiple Unit Dwelling			4 Hours PW Inspector time
Commercial, Industrial, Public & Other Uses			4 Hours PW Inspector time
PW 14 Final Subdivision Map	\$6,898.00	\$6,898.00	Plus \$500 per lot

* The Director of Public Works/City Engineer may at his discretion accept a full-cost recovery Force Account in lieu of imposing this fee.

Projected Future Unfunded Actuarial Payments

Fiscal Year	2021	2022	2023	2024	2025	2026
First Tier	809,633	922,000	1,017,000	1,073,000	1,134,000	1,165,000
Second Tier	6,080	6,200	6,400	6,600	6,800	7,000
PEPRA	21,974	23,000	23,000	24,000	24,000	-
Fire PEPRA	3,210	3,300	3,400	3,500	3,600	-
Police PEPRA	8,713	9,000	9,200	9,500	9,700	10,000
Safety First Tier	785,096	908,000	1,010,000	1,072,000	1,135,000	1,166,000
Total Cost	1,634,706	1,871,500	2,069,000	2,188,600	2,313,100	2,348,000

Projected Future Normal Cost Rates

Fiscal Year	2021	2022	2023	2024	2025	2026
First Tier	14.194%	14.200%	14.200%	14.200%	14.200%	14.200%
Second Tier	9.281%	9.300%	9.300%	9.300%	9.300%	9.300%
PEPRA	7.732%	7.700%	7.700%	7.700%	7.700%	7.700%
Fire PEPRA	13.044%	13.000%	13.000%	13.000%	13.000%	13.000%
Police PEPRA	13.044	13.000%	13.000%	13.000%	13.000%	13.000%
Safety First Tier	21.746%	21.700%	21.700%	21.700%	21.700%	21.700%

Information Based on CALPERS Actuarial Valuation June 30, 2018