



Ron D. Myers
Fire Chief

North County Fire Authority

Serving the Cities of Brisbane, Daly City, Pacifica

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Administration
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April 30, 2021

IF YOU ARE NOT THE OWNER OF THIS PROPERTY, PLEASE FORWARD THIS LETTER TO THE OWNER OR CALL US WITH THE UPDATED PROPERTY OWNER INFORMATION.

Dear Property Owner:

It is important to create a defensible space around your property and the North County Fire Authority conducts an annual vegetation reduction abatement program identifying combustible or flammable brush, grass or other dangerous growth and/or debris on properties throughout the City of Brisbane. The goal is to clear properties by **June 1, 2021 thus avoiding abatement notices and penalties.**

The program identifies properties that require the clearance of dangerous vegetation or debris by notifying the property owner of the violation and inspecting each property to ensure that compliance has been achieved.

The City of Brisbane Municipal Code requirements are as follows:

- Cut and remove all dry grasses, weeds and other flammable or dead vegetation at least 30 feet away from your home and structures.
- Homes and structures on slopes may require up to 100 feet of clearance.
- Ornamental vegetation should be kept clear of dead material.
- Cut and remove all dry grasses and weeds a minimum of 10 feet from both sides of all roadways, including driveways and all access routes.

(Please turn over)

- Clear leaves, pine needles and debris from roof and gutters.
- Trim tree branches at least 10 feet from the outlet of a chimney.
- Any person who owns unimproved acreage that is **two acres or less** shall maintain a one hundred (100) foot fire break around the perimeter of such acreage. Dead or dying grass shall be mowed to a maximum of four inches in height, brush shall be cut to within several inches of the surface and vegetation shall be well maintained. Trees within the 100-foot clearance that

are less than six feet in height shall be removed entirely from the acreage, and that are ten feet in height or greater must be limbed such that the lowest limb is not less than six (6) feet from the ground. Trees that are dead shall be removed completely from the acreage.

- Any person who owns unimproved acreage that is **more than two acres**, but less than four acres shall maintain a one hundred (100) foot clearance along each property line and a one hundred (100) foot crosscut break such that there is one hundred (100) feet of clearance around every three acres. Dead or dying grass shall be mowed to a maximum of four inches in height, brush shall be cut to within several inches of the surface and vegetation shall be well maintained. Trees within the 100-foot clearance or within the crosscut break that are less than six feet in height shall be removed entirely from the acreage, and that are ten feet in height or greater must be limbed such that the lowest limb is not less than six (6) feet from the ground. Trees that are dead shall be removed completely from the acreage.

- Any person who owns unimproved acreage **four acres or greater** shall maintain a one hundred (100) foot clearance along each property line and a one hundred (100) foot crosscut break every three acres. Dead or dying grass shall be mowed to a maximum of four inches in height, brush shall be cut to within several inches of the surface and vegetation shall be well maintained. Trees within the 100-foot clearance or within the crosscut break that are less than six feet in height shall be removed entirely from the acreage, and that are ten feet in height or greater must be limbed such that the lowest limb is not less than six (6) feet from the ground. Trees that are dead shall be removed completely from the acreage.

COMPLIANCE IS REQUIRED BY JUNE 1, 2021. Property owners who are not in compliance with the guidelines will receive an Abatement Notice. Properties not in compliance after this notice and re-inspection shall be subject to formal abatement procedures.

If you have any questions, please do not hesitate to contact Clyde Preston, Safety Inspector, North County Fire Authority, Fire Prevention Services Division 650-991-5741.

Thank you in advance for your cooperation in this matter and for assistance in creating a safer environment.