

## **CITY OF BRISBANE**

### **POLICE CORPORAL**

#### **Definition**

Leads and performs a wide variety of law enforcement duties involving crime prevention; protection of life and property and enforcement of all laws; including city ordinances; makes investigations, assists in the preparation of cases and testifies in court; serves in specialized departmental roles as assigned; provides information and assistance to the public.

#### **Class Characteristics**

This sworn law enforcement class performs some supervisory assignments found in a municipal police department. The functions of a Police Corporal are similar to that of a Police Officer with additional duties such as being the supervisor of a shift, when a Police Sergeant is absent and perform, related work as required including leading an investigation. This class is distinguished from Police Sergeant in that the latter is the first supervisory level in this sworn class series.

#### **Supervision Received and Exercised**

Receives general supervision from the Police Sergeant.

May provide technical and functional oversight of Police Officer and Police Officer Trainees.

**Examples of Important and Essential Duties** - *the duties described below are provided as examples and are not to be considered as exclusive or all inclusive:*

- Performs all functions of a police officer assigned to patrol, investigations, or administration.
- Patrols assigned areas for the prevention and detection of crime, enforcement of laws, regulations, and ordinances.
- Responds to all calls for service and takes appropriate action.
- Acts as a patrol supervisor at crime incidents, disaster scenes and accidents until relieved by a higher-ranking officer.
- Makes arrests, conducts traffic enforcement, prepares cases for trial, and appears in court as a witness.
- Participates in community events.
- Reviews reports written by officers.
- Acts as a shift supervisor/Watch Commander when the sergeant is not available or on another incident.
- Performs the duties of a Field Training Officer which includes: providing direct one on one training to the police officer recruits; completes daily and summary evaluations of recruits in training.
- Attends internal management meetings and provides status reports.
- Provides in-service training during quarterly training days.
- Develops, mentors and coaches subordinates.
- Completes special projects, as assigned.

#### **Qualifications**

##### **Knowledge of:**

- Organization, operation rules and regulations of the Police Department.
- Principles of the criminal justice system and administration, including traffic control and crime prevention; criminal investigation

- Rules of evidence and laws of arrest and court procedures.
- Investigation and identification techniques and equipment.
- Courtroom procedures and techniques for testifying.
- Applicable laws, codes, ordinances and court decisions.
- Computer applications related to the work.
- Techniques of first aid and CPR.
- Techniques for dealing with and solving the problems presented by a variety of individuals from various socio-economic, cultural and ethnic backgrounds, in person and over the telephone, often when relations may be confrontational or stressed.

**Skill to:**

- Operate the equipment and vehicles of the department in a safe and responsible manner.
- Enter information into a computer with sufficient speed and accuracy to perform the work.

**Ability to:**

- Enforce City and State laws, local ordinances, and traffic regulation.
- Conduct in depth investigations of crimes, disturbances, vehicle accidents, public safety hazards.
- Analyze and adopt effective and reasonable courses of action.
- Supervise, evaluate, and discipline subordinates.
- Gather, analyze and evaluate facts and evidence and draw sound conclusions.
- Prepare accurate reports.
- Obtain valid information from interrogations.
- Direct traffic
- Issue citations and make arrests as required.
- Assist in care and transportation of prisoners.
- Appear in court to present evidence and testimony.
- Operate radio and communication equipment.
- Give information and assistance to the public.
- Maintain effective working relationships with other employees, other public agencies and the general public.
- Make sound, independent decisions in emergency situations.

**Education and Experience:** *Any combination of experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:*

**Education:** Equivalent to graduation from high school. Additional education at a community college or university level course work in criminal justice and/or a related field is highly desirable.

**Experience:** Minimum of three (3) years of current full-time sworn police officer experience and successful completion of probation at the time of appointment; and possession of an Intermediate P.O.S.T. Certificate.

**License:** Must possess a valid California class C driver's license and have a satisfactory driving record. Must possess a valid Intermediate certificate issued by the California State Commission on Peace Officer Standards and Training (P.O.S.T.) and possess and maintain firearms qualification.

**Working Conditions:** Must be willing to work evening, night, weekend and holiday shifts, pass a detailed background investigation and work with exposure to difficult circumstances, including exposure to hazardous materials and all-weather conditions.

**Physical Demands:** Must maintain P.O.S.T. physical standards, including mobility and physical strength and stamina to respond to emergency situations and apprehend suspects, lift and move individuals or objects weighing to 100 pounds; ability to work in a standard office setting and to operate a motor vehicle; vision to maintain firearms qualification, to read printed materials and a computer screen, discern colors and work in a night setting; and hearing and speech to communicate in person and before groups in person and over the telephone and radio.

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Bargaining Unit: Police Officers Assoc.  
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Former Titles:

Abolished:

