



## BRISBANE COMMITTEE

### ACTION MINUTES

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#### BRISBANE INCLUSION, DIVERSITY, EQUITY AND ACCOUNTABILITY

#### COMMITTEE MEETING

THURSDAY, MARCH 16, 2022

*VIRTUAL MEETING*

#### COMMITTEE MEMBERS:

Alex Horton, Mangesh Kolhatkar, William Lok, and Dianne Oseto

#### 6:30 P.M. CALL TO ORDER

Clerk Padilla called the meeting to order at 6:32 P.M.

#### ROLL CALL

Committee Members Present: Alex Horton, Mangesh Kolhatkar, William Lok, and Dianne Oseto

Committee Members Absent: None

#### APPROVAL OF AGENDA

Committee Member Lok made a motion, seconded by Committee Member Kolhatkar, to approve the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Alex Horton, Mangesh Kolhatkar, William Lok, and Dianne Oseto

Noes: None

Abstain: None

Absent: None

#### PUBLIC COMMENT

No members of the public wish to make public comment.

#### NEW BUSINESS

##### A. City Manager, Committee Staff Leads, City Department Staff and Committee Member Introductions

City Manager Holstine welcomed the committee members. and Assistant City Manager Schillinger, Legal Counsel Roush, Recreation Coordinator Lopez, Police Chief Macias and City Engineer Breault also introduced themselves and shared how their departments can help support the future work of the Committee. Committee Staff Leads Clerk Padilla and Communications Manager Cheung introduced themselves and their background relating to the work of the Committee.

**B. Reviewing the Committee By Laws**

City Clerk Padilla reviewed the Committee By Laws and how the background history of how the Committee was created.

**C. Reviewing the Ralph M. Brown Act**

Legal Counsel Roush made a presentation on the Role of the IDEA Committee and the Ralph M. Brown Act.

**D. Setting the Regular IDEA Committee Meeting Schedule**

Committee members introduced themselves and the reason why they wanted to join the IDEA Committee.

Committee Members decided to set the regular IDEA Committee Meetings on the 3<sup>rd</sup> Wednesdays at 6:00 P.M.

**STAFF REPORTS**

Clerk Padilla announced that the chair and vice chair of the committee will be chosen at their next committee meeting.

**COMMITTEE MEMBER REPORTS**

No reports were given.

**ADJOURNMENT**

The meeting was adjourned at 7:34 p.m.



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Ingrid Padilla, City Clerk