



## BRISBANE COMMITTEE

### ACTION MINUTES

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#### BRISBANE INCLUSION, DIVERSITY, EQUITY AND ACCOUNTABILITY

#### COMMITTEE MEETING

THURSDAY, APRIL 20, 2022

*VIRTUAL MEETING*

#### COMMITTEE MEMBERS:

Alex Horton, Mangesh Kolhatkar, William Lok, and Dianne Oseto

#### 6:00 P.M. CALL TO ORDER

Clerk Padilla called the meeting to order at 6:02 P.M.

#### ROLL CALL

Committee Members Present: Alex Horton, Mangesh Kolhatkar, William Lok, and Dianne Oseto

Committee Members Absent: None

#### APPROVAL OF AGENDA

Committee Member Lok made a motion, seconded by Committee Member Horton, to approve the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Alex Horton, Mangesh Kolhatkar, William Lok, and Dianne Oseto

Noes: None

Abstain: None

Absent: None

#### PUBLIC COMMENT

No members of the public wish to make public comment.

#### NEW BUSINESS

##### A. Discussion of Committee Responsibilities

##### i. Meeting Ground Rules

Committee Members agreed to the following meeting ground rules:

- Stay Engaged
- Show Up
- Experience Discomfort
- Speak Your Truth and Acknowledge Your Feelings

- Expect/Accept Non-Closure but Strive for Impact
- Be Respectful
- No Judgement
- Keep an Open Mind
- Be Personal, but Don't Take it Personal
- Come into the space with grace knowing that everyone has good intentions
- Keep the broader perspective in mind that the goal is to benefit the community
- Show empathy in the discussion and be fair

**ii. Brisbane & Defining Inclusion, Diversity, Equity and Accountability**

Communications Manager Cheung presented on available diversity and demographic information on the City of Brisbane. Committee Members shared definitions of Inclusion, Diversity, Equity and Accountability that resonated with them. The group will continue discussion of these definitions and guiding frameworks at the next meeting.

**iii. Committee Responsibilities and Planning Ahead**

Committee members posed the following questions to the group:

What's the goal? What are we doing this for?

What are the annual City events and what are the demographics of people who attend the events?

What are other communities' best practices and lessons learned?

Should our subcommittees be divided into policy making and events?

**B. Election of Chair and Vice Chair**

Committee Member Lok made a motion, seconded by Committee Member Seto to elect Committee Member Lok as Chair of the IDEA Committee. Committee Member Horton made a motion, seconded by Committee Member Lok to elect Committee Member Horton as Vice Chair of the IDEA Committee.

**STAFF REPORTS**

Clerk Padilla reported that the City is currently recruiting to fill 3 open seats in the IDEA Committee. Applications are due May 25, 2022.

**COMMITTEE MEMBER REPORTS**

No reports were given.

**ADJOURNMENT**

The meeting was adjourned at 7:22 p.m.



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Ingrid Padilla, City Clerk