



BRISBANE COMMITTEE

ACTION MINUTES

BRISBANE INCLUSION, DIVERSITY, EQUITY AND ACCOUNTABILITY

COMMITTEE MEETING

THURSDAY, July 20, 2022

VIRTUAL MEETING

COMMITTEE MEMBERS:

Christian Bustos, Alex Horton (Vice Chair), Mangesh Kolhatkar, Miyoko Nida, Dianne Oseto and William Lok (Chair)

6:00 P.M. CALL TO ORDER

Chair Lok called the meeting to order at 6:05 p.m.

Chair Lok welcomed the newly appointed members Christian Bustos and Miyoko Nida. Members introduced themselves to the group.

ROLL CALL

IDEA Committee Members Present: Christian Bustos, Alex Horton (Vice Chair), Mangesh Kolhatkar, Miyoko Nida, Dianne Oseto and William Lok (Chair)

IDEA Committee Members Absent: None

Staff Present: Clerk Padilla, Communications Manager Cheung, and Assistant City Manager Schillinger

APPROVAL OF AGENDA

Committee Member Kolhatkar made a motion, seconded by Committee Member Horton to approve the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Christian Bustos, Alex Horton (Vice Chair), Mangesh Kolhatkar, Miyoko Nida, Dianne Oseto and William Lok (Chair)

Noes: None

Absent: None

Abstain: None

APPROVAL OF MINUTES

A. Approve minutes of IDEA Meeting of May 18, 2022

Committee Member Horton made a motion, seconded by Chair Lok to approve the minutes of IDEA Meeting of May 18, 2022. The motion was carried unanimously by all present.

Ayes: Christian Bustos, Alex Horton (Vice Chair), Mangesh Kolhatkar, Miyoko Nida, Dianne Oseto and William Lok (Chair)

Noes: None

Absent: None

PUBLIC COMMENT

No member of the public wish to make public comment

OLD BUSINESS

B. Discussion of Committee Responsibilities

i. Defining Inclusion, Diversity, Equity and Accountability as a Committee

Clerk Padilla reported that legal counsel did not find any issue with the definitions drafted by the Committee at their meeting on May 18, 2022.

After some committee questions and discussion Committee Member Nida wanted staff to research more information on the definitions used by Washington D.C. and the federal government and report back at the next IDEA Committee Meeting.

C. Subcommittees and Possible Assignments of Committee Members

i. Best practices in events and policy making

ii. Assignments of Committee Members to their subcommittees

Assistant City Manager Schillinger and Communications Manager Cheung presented on the best practices in events and policy making.

After some Committee questions and discussion, Committee Member Horton made a motion, seconded by Committee Member Oseto to assign the Committee Members to the following subcommittees and the motion was carried unanimously by all present:

Events Subcommittee: Committee Members Bustos, Oseto and Chair Lok

Policy Making Subcommittee: Committee Members Nida, Horton and Kolhatkar

Ayes: Christian Bustos, Alex Horton (Vice Chair), Mangesh Kolhatkar, Miyoko Nida, Dianne Oseto and William Lok (Chair)

Noes: None

Absent: None

STAFF REPORTS

D. City Emails and Business Cards

Clerk Padilla reported that city email information and business cards will be distributed to the Committee members in the coming weeks.

COMMITTEE MEMBER REPORTS

Committee Member Horton reported she will be unable to attend the meeting in August.

ADJOURNMENT

Chair Lok adjourned the meeting at 7:01 P.M.



Ingrid Padilla, City Clerk