



BRISBANE COMMITTEE

ACTION MINUTES

BRISBANE INCLUSION, DIVERSITY, EQUITY AND ACCOUNTABILITY

COMMITTEE MEETING

THURSDAY, August 17, 2022

VIRTUAL MEETING

COMMITTEE MEMBERS:

Christian Bustos, Alex Horton (Vice Chair), Mangesh Kolhatkar, Miyoko Nida, Dianne Oseto and William Lok (Chair)

6:00 P.M. CALL TO ORDER

Chair Lok called the meeting to order at 6:06 p.m.

Chair Lok welcomed the newly appointed members Christian Bustos and Miyoko Nida. Members introduced themselves to the group.

ROLL CALL

IDEA Committee Members Present: Christian Bustos, Mangesh Kolhatkar, Dianne Oseto and William Lok (Chair)

IDEA Committee Members Absent: Miyoko Nida and Alex Horton (Vice Chair)

Staff Present: Communications Manager Cheung, and Assistant City Manager Schillinger

APPROVAL OF AGENDA

Committee Member Oseto made a motion, seconded by Chair Lok to approve the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Christian Bustos, Mangesh Kolhatkar, Dianne Oseto and William Lok (Chair)

Noes: None

Absent: Alex Horton (Vice Chair) and Miyoko Nida

Abstain: None

APPROVAL OF MINUTES

A. Approve minutes of IDEA Meeting of July 20, 2022

Committee Member Kolhatkar made a motion, seconded by Chair Lok to approve the minutes of the IDEA Meeting of July 20, 2022. The motion was carried unanimously by all present.

Ayes: Christian Bustos, Mangesh Kolhatkar, Dianne Oseto and William Lok (Chair)

Noes: None

Absent: Alex Horton (Vice Chair) and Miyoko Nida

Abstain: None

PUBLIC COMMENT

No member of the public wish to make public comment

NEW BUSINESS

B. Committee Work Plan Brainstorm

- i. **Identifying Policy Issues**
- ii. **Identifying Community Events**

The Committee expressed a desire to hear more from the community, which led to a brief discussion on what they would like to do at the Day in the Park community festival, taking place on October 1, 2022. It was determined to have the Events subcommittee meet to discuss what kinds of questions they'd like to ask community members at the Day in the Park booth, as well as what giveaways to provide. Initial thoughts included sticky notes on a board, asking community members what they like and what can be improved upon, a suggestion box, and "Brisbane Cares" stickers. The Policy Making subcommittee will also be meeting prior to the next full IDEA Committee meeting to discuss current policies and practices the City has so that the subcommittee can determine and recommend to the full Committee what policies they'd like to focus on, and what the metrics and timelines would be for those policies. The work done within these two subcommittees will help inform the IDEA Committee's future Workplan.

STAFF REPORTS

C. City Emails and Business Cards

Staff reported that business cards for Committee Members are available for pick up and drop off.

D. Announcements

No announcements were given.

COMMITTEE MEMBER REPORTS

No reports were given.

ADJOURNMENT

Chair Lok adjourned the meeting at 6:47 P.M.



Ingrid Padilla, City Clerk