



BRISBANE COMMITTEE

ACTION MINUTES

BRISBANE INCLUSION, DIVERSITY, EQUITY AND ACCOUNTABILITY

COMMITTEE SPECIAL MEETING

Monday, December 5, 2022

VIRTUAL MEETING

COMMITTEE MEMBERS:

Christian Bustos, Alex Horton (Vice Chair), Mangesh Kolhatkar, Miyoko Nida, Dianne Oseto and William Lok (Chair)

6:00 P.M. CALL TO ORDER

Chair Lok called the meeting to order at 6:05 P.M.

ROLL CALL

IDEA Committee Members Present: Alex Horton, Mangesh Kolhatkar, Miyoko Nida, Dianne Oseto and William Lok (Chair)

IDEA Committee Members Absent: Christian Bustos

Staff Present: City Clerk Padilla, Communications Manager Cheung, and Assistant City Manager Schillinger

APPROVAL OF AGENDA

Committee Member Horton made a motion, seconded by Committee Member Kolhatkar to approve the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Committee Members Horton, Kolhatkar, Nida, Oseto and Chair Lok

Noes: None

Absent: Committee Member Bustos

Abstain: None

APPROVAL OF MINUTES

A. Approve minutes of IDEA Committee Meeting of October 19, 2022

Committee Member Kolhatkar made a motion, seconded by Committee Member Horton to approve the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Committee Members Horton, Kolhatkar, Nida, Oseto and Chair Lok

Noes: None

Absent: Committee Member Bustos

B. Approve minutes of IDEA Committee Meeting of November 16, 2022

Committee Member Kolhatkar made a motion, seconded by Committee Member Horton to approve the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Committee Members Horton, Kolhatkar, Nida, Oseto and Chair Lok

Noes: None

Absent: Committee Member Bustos

Abstain: None

PUBLIC COMMENT

No member of the public wished to speak.

OLD BUSINESS

C. Review and Discuss an Administrative Policy for Flag Display Procedures

Communications Manager Cheung reported that the short-term process for the administrative policy for flag display procedures would entail the City Manager being advised by the IDEA Committee for any flag requests that come through. The long-term process would entail a potential Peace Park at Sierra Point, which could be included as part of the Sierra Point Parks and Open Space Master Plan.

After some questions, committee members asked staff to return to the next meeting with an edited flow chart and a timeline for flag display.

STAFF REPORTS

D. Announcements

There will be a Lunar New Year Proclamation at the City Council Meeting of January 19, 2023.

Assistant City Manager Schillinger is retiring at the end of the month.

COMMITTEE MEMBER REPORTS

No Committee Member reports were given.

ADJOURNMENT

Chair Lok adjourned the meeting at 6:53 p.m.



Ingrid Padilla, City Clerk