



# CITY of BRISBANE

## Inclusion, Diversity, Equity & Accountability Committee Meeting Agenda

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Wednesday, November 15, 2023 at 6:00 PM • Hybrid Meeting 50 Park Place, Brisbane, CA 94005

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The public may observe/participate in IDEA Committee meetings using remote public comment options or attending in person. Committee Members shall attend in person unless remote participation is permitted by law. The IDEA Committee may take action on any item listed in the agenda.

### TO ADDRESS THE COMMITTEE

#### IN PERSON

Location: 50 Park Place, Brisbane, CA 94005, Large Conference Room

Masks are no longer required but are highly recommended in accordance with California Department of Health Guidelines. To maintain public health and safety, please do not attend in person if you are experiencing symptoms associated with COVID-19 or respiratory illness.

#### REMOTE PARTICIPATION

Members of the public may observe/participate in the IDEA Committee Meeting by logging into the Zoom Webinar listed below. Archived videos can be replayed on the City's website, <http://brisbaneca.org/meetings>. Please be advised that if there are technological difficulties, the meeting will nevertheless continue.

The agenda materials may be viewed online at [www.brisbaneca.org](http://www.brisbaneca.org) at least 24 hours prior to a Special Meeting, and at least 72 hours prior to a Regular Meeting.

#### Remote Public Comments:

Meeting participants are encouraged to submit public comments in writing in advance of the meeting. Aside from commenting while in the Zoom webinar the following email and text line will be also monitored during the meeting and public comments received will be noted for the record during Oral Communications 1 and 2 or during an Item.

**Email:** [ipadilla@brisbaneca.org](mailto:ipadilla@brisbaneca.org) or **Text:** (628) 219-2922

#### Join Zoom Meeting:

[brisbaneca.org/idea-zoom](http://brisbaneca.org/idea-zoom)

Meeting ID: 893 5139 9920

Call In Number: 1 (669) 900 9128

## **SPECIAL ASSISTANCE**

If you need special assistance to participate in this meeting, please contact the City Clerk at (415) 508-2113. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

## **COMMITTEE MEMBERS:**

Alex Horton (Chair), Mangesh Kolhatkar (Vice Chair), Anna Dennis, Ashley Budelli, Miyoko Nida, and Dianne Oseto

## **6:00 P.M. CALL TO ORDER**

### **ROLL CALL**

- A. Consider any request of a City Councilmember to attend the meeting remotely under the "Emergency Circumstances" of AB 2449

### **APPROVAL OF AGENDA**

### **PUBLIC COMMENT**

### **APPROVAL OF MINUTES**

- B. Approve IDEA Committee Meeting Minutes of September 20, 2023
- C. Approve IDEA Committee Meeting Minutes of October 18, 2023

### **OLD BUSINESS**

- D. Brown Act Review
- E. Review City Events for Calendar for #WeAreBrisbane Series
  - i. Evaluation of Film Shorts Festival for United Against Hate Week
  - ii. Evaluation of Día de los Muertos Event
  - iii. Diwali Celebration 11/18/23
- F. IDEA Work Plan
  - i. Reviewing Draft Work Plan and Community Goals/Results
  - ii. Proposed Meeting Schedule- Cancel 12/20 IDEA Meeting; Next Meeting 1/17/24

### **STAFF REPORTS**

- G. Announcements: Festival of Lights, Sunday, 12/3/23

### **COMMITTEE MEMBER REPORTS**

- H. Age-Friendly Cities

### **ADJOURNMENT**



## BRISBANE COMMITTEE

### ACTION MINUTES

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#### BRISBANE INCLUSION, DIVERSITY, EQUITY & ACCOUNTABILITY

#### COMMITTEE MEETING

**Wednesday, September 20, 2023**

*Hybrid Meeting 50 PARK PLACE, BRISBANE, CA 94005*

#### COMMITTEE MEMBERS:

Alex Horton (Chair), Mangesh Kolhatkar (Vice Chair), Anna Dennis, Ashley Budelli, Miyoko Nida, and Dianne Oseto

#### 6:00 P.M. CALL TO ORDER

Chair Horton called the meeting to order at 6:03 P.M.

#### ROLL CALL

Committee Members Present: Alex Horton (Chair), Mangesh Kolhatkar (Vice Chair), Ashley Budelli, Miyoko Nida (attended remotely using the Just Cause Provision of AB 2449), and Dianne Oseto

Committee Members Absent: Anna Dennis

#### **A. Consider any request of a Committee Members to attend the meeting remotely under the “Emergency Circumstances” of AB 2449**

There were no requests made under Roll Call Item A.

#### APPROVAL OF AGENDA

Committee Member Kolhatkar made a motion, seconded by Committee Member Budelli to approve the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Committee Members Kolhatkar, Budelli, Nida, Osetto and Chair Horton

Noes: None

Absent: Committee Member Dennis

Abstain: None

#### PUBLIC COMMENT

No member of the public wished to make Public Comment

## **OLD BUSINESS**

### **A. IDEA Work Plan**

#### **i. Reviewing Draft Work Plan and Community Goals/Results**

Staff reported that the annual work plan will function as the road map for the Committee's projects and initiatives. The work plan will be based on the City Council's community goals/results. Committee reviewed and edited the draft work plan and City Council's community goals/results. Staff will return to a future meeting with a new draft.

### **B. Review City Events for Calendar for #WeAreBrisbane Series**

- i. Day in the Park tabling Saturday, October 7<sup>th</sup> 10am-3pm**
- ii. National Hispanic and Latinx Heritage Month**
- iii. United Against Hate Week and youth mural project**

Staff reported the upcoming events for the IDEA committee. They reviewed the action items for the Day in the Park tabling, National Hispanic and Latinx Heritage Month and United Against Hate Week, as well as the Autumn Festival. Committee members decided to hold a Shorts Film Festival instead of a youth mural project. Committee members were directed to submit two shorts to be considered for the film screening.

## **STAFF REPORTS**

### **C. Announcements**

Staff provided reminders on the provisions for remote public meetings under AB 2449.

## **COMMITTEE MEMBER REPORTS**

### **D. Age-Friendly Cities**

Committee Member Nida provided a report on the City's initiatives on Age-Friendly Cities. The Committee reviewed the AARP community survey.

## **ADJOURNMENT**

Chair Horton adjourned the meeting at 7:26 P.M.



## BRISBANE COMMITTEE

### ACTION MINUTES

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#### BRISBANE INCLUSION, DIVERSITY, EQUITY & ACCOUNTABILITY

#### COMMITTEE MEETING

**Wednesday, October 18, 2023**

*Hybrid Meeting 50 PARK PLACE, BRISBANE, CA 94005*

#### COMMITTEE MEMBERS:

Alex Horton (Chair), Mangesh Kolhatkar (Vice Chair), Anna Dennis, Ashley Budelli, Miyoko Nida, and Dianne Oseto

#### 6:00 P.M. CALL TO ORDER

Chair Horton called the meeting to order at 6:02 P.M.

#### ROLL CALL

Committee Members Present: Alex Horton (Chair), Mangesh Kolhatkar (Vice Chair), Committee members Anna Dennis, Ashley Budelli, Miyoko Nida, Dianne Oseto

#### **A. Consider any request of a Committee Members to attend the meeting remotely under the “Emergency Circumstances” of AB 2449**

There were no requests made under Roll Call Item A.

#### APPROVAL OF AGENDA

Committee Member Kolhatkar made a motion, seconded by Committee Member Dennis, to approve the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Committee Members Kolhatkar, Dennis, Nida, Oseto and Chair Horton

Noes: None

Absent: Committee Member Budelli

Abstain: None

#### APPROVAL OF MINUTES

#### **B. Approve minutes of IDEA Committee Meeting of August 16, 2023**

Committee Member Dennis made a motion, seconded by Committee Member Oseto, to approve the minutes of the IDEA Committee Meeting of August 16, 2023. The motion was carried unanimously by all present.

Ayes: Committee Members Kolhatkar, Dennis, Nida and Chair Horton  
Noes: None  
Absent: Committee Member Budelli  
Abstain: None

## **OLD BUSINESS**

### **C. IDEA Work Plan**

#### **i. Reviewing Draft Work Plan and Community Goals/Results**

Committee Members reviewed and made further edits to the Draft Work Plan and Community Goal Results. Committee Members directed staff to invite staff members and department heads to provide guidance on the Community Goal Results of Economic Development and Fiscal Prudence.

### **D. Review City Events for Calendar for #WeAreBrisbane Series**

- i. Evaluation of Day in the Park Tabling**
- ii. United Against Hate Week**
- iii. Día de los Muertos**

Committee Members evaluated Day in the Park tabling and received the responses to the community survey questions. Committee Members will hold a retreat in 2024 to integrate the community responses in the planning for future IDEA events.

Committee Members will schedule an Events Subcommittee Meeting to finalize the films for the Short Film Screening tentatively scheduled for November 11<sup>th</sup>.

IDEA will contribute Mexican hot chocolate to support the Día de los Muertos Sugar Skull Decorating event in the Library.

## **STAFF REPORTS**

### **E. Announcements**

No Announcements were shared.

## **COMMITTEE MEMBER REPORTS**

### **F. Age-Friendly Cities**

Committee Member Nida provided a report on the City's initiatives on Age-Friendly Cities and their activities.

## **ADJOURNMENT**

Chair Horton adjourned the meeting at 7:20 P.M.

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