



CITY of BRISBANE

Inclusion, Diversity, Equity & Accountability Committee Meeting Agenda

Wednesday, February 21, 2024 at 6:00 PM • Hybrid Meeting 50 Park Place, Brisbane, CA 94005

The public may observe/participate in IDEA Committee meetings using remote public comment options or attending in person. Committee Members shall attend in person unless remote participation is permitted by law. The IDEA Committee may take action on any item listed in the agenda.

TO ADDRESS THE COMMITTEE

IN PERSON

Location: 50 Park Place, Brisbane, CA 94005, Large Conference Room

Masks are no longer required but are highly recommended in accordance with California Department of Health Guidelines. To maintain public health and safety, please do not attend in person if you are experiencing symptoms associated with COVID-19 or respiratory illness.

REMOTE PARTICIPATION

Members of the public may observe/participate in the IDEA Committee Meeting by logging into the Zoom Webinar listed below. Archived videos can be replayed on the City's website, <http://brisbaneca.org/meetings>. Please be advised that if there are technological difficulties, the meeting will nevertheless continue.

The agenda materials may be viewed online at www.brisbaneca.org at least 24 hours prior to a Special Meeting, and at least 72 hours prior to a Regular Meeting.

Remote Public Comments:

Meeting participants are encouraged to submit public comments in writing in advance of the meeting. Aside from commenting while in the Zoom webinar the following email and text line will be also monitored during the meeting and public comments received will be noted for the record during Oral Communications 1 and 2 or during an Item.

Email: ipadilla@brisbaneca.org or **Text:** (628) 219-2922

Join Zoom Meeting:

brisbaneca.org/idea-zoom

Meeting ID: 893 5139 9920

Call In Number: 1 (669) 900 9128

SPECIAL ASSISTANCE

If you need special assistance to participate in this meeting, please contact the City Clerk at (415) 508-2113. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

COMMITTEE MEMBERS:

Alex Horton, Mangesh Kolhatkar (Vice Chair), Anna Dennis (Chair), Ashley Budelli, Miyoko Nida, and Dianne Oseto

6:00 P.M. CALL TO ORDER

ROLL CALL

- A. Consider any request of a Committee Member to attend the meeting remotely under the "Emergency Circumstances" of AB 2449

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- B. Approve Minutes of IDEA Committee Meeting of January 17, 2024
- C. Approve Minutes of IDEA Committee Meeting of November 15, 2023

PUBLIC COMMENT

PRESENTATIONS

- D. Community Based Organizations Serving Brisbane

OLD BUSINESS

- E. Expiration of Appointments and Requesting Term Renewals
- F. Workshop Annual Work Plan
 - i. Parks and Recreation- report back from events
 - ii. Review IDEA Work Plan
 - iii. Review Subcommittee Work for 2024

ADJOURNMENT



BRISBANE COMMITTEE

ACTION MINUTES

BRISBANE INCLUSION, DIVERSITY, EQUITY AND ACCOUNTABILITY

COMMITTEE MEETING

Wednesday, November 15, 2023

Hybrid Meeting 50 PARK PLACE, BRISBANE, CA 94005

COMMITTEE MEMBERS:

Alex Horton (Chair), Mangesh Kolhatkar (Vice Chair), Anna Dennis, Ashley Budelli, Miyoko Nida, and Dianne Oseto

6:00 P.M. CALL TO ORDER

Chair Horton called the meeting to order at 6:00 P.M.

ROLL CALL

A. Consider any request of a Committee Member to attend the meeting remotely under the "Emergency Circumstances" of AB 2449

No member of the Committee made a request under Roll Call Item A.

Committee Members Present: Alex Horton (Chair), Mangesh Kolhatkar (Vice Chair), Ashley Budelli, Miyoko Nida, and Dianne Oseto

Committee Members Absent: Anna Dennis

APPROVAL OF AGENDA

Committee Member Kolhatkar made a motion, seconded by Chair Horton, to approve the agenda as it stands.

Ayes: Alex Horton (Chair), Mangesh Kolhatkar (Vice Chair), Ashley Budelli, Miyoko Nida, and Dianne Oseto

Noes: None

Absent: Committee Member Dennis

Abstain: None

PUBLIC COMMENT

No members of the public wished to make public comment.

APPROVAL OF MINUTES

B. Approve IDEA Committee Meeting Minutes of September 20, 2023

Committee Member Kolhatkar made a motion, seconded by Chair Horton, to approve the IDEA Committee Meeting

Minutes of September 20, 2023.

Ayes: Alex Horton (Chair), Mangesh Kolhatkar (Vice Chair), Ashley Budelli, Miyoko Nida, and Dianne Oseto

Noes: None

Absent: Committee Member Dennis

Abstain: None

C. Approve IDEA Committee Meeting Minutes of October 18, 2023

Committee Member Budelli made a motion, seconded by Committee Member Kolhatkar, to approve the IDEA Committee Meeting Minutes of October 18, 2023.

Ayes: Alex Horton (Chair), Mangesh Kolhatkar (Vice Chair), Ashley Budelli, Miyoko Nida, and Dianne Oseto

Noes: None

Absent: Committee Member Dennis

Abstain: None

OLD BUSINESS

D. Brown Act Review

Staff reviewed the Ralph M. Brown Act. No action was taken.

E. Review City Events for Calendar for #WeAreBrisbane Series

- i. Evaluation of Film Shorts Festival for United Against Hate Week
- ii. Evaluation of Día de los Muertos Event
- iii. Diwali Celebration 11/18/23

Committee members evaluated the Film Shorts Festival and the Dia de los Muertos Event and reviewed the plans for the Diwali Celebration. No action was taken.

F. IDEA Work Plan

- i. Reviewing Draft Work Plan and Community Goals/Results
- ii. Proposed Meeting Schedule- Cancel 12/20 IDEA Meeting; Next Meeting 1/17/24

Committee members reviewed the Draft Work Plan. No action was taken.

The next IDEA Committee Meeting is scheduled for January 17, 2024 and the December IDEA Committee Meeting was cancelled.

STAFF REPORTS

G. Announcements: Festival of Lights, Sunday, 12/3/23

Staff made brief announcements about the Festival of Lights event and the Holiday staff party.

COMMITTEE MEMBER REPORTS

H. Age-Friendly Cities

Committee Member Nida reported on her activities promoting the Age-Friendly Cities community survey.

ADJOURNMENT

Ingrid Padilla, City Clerk



BRISBANE COMMITTEE

ACTION MINUTES

BRISBANE INCLUSION, DIVERSITY, EQUITY AND ACCOUNTABILITY

COMMITTEE MEETING

Wednesday, January 17, 2024

Hybrid Meeting 50 PARK PLACE, BRISBANE, CA 94005

COMMITTEE MEMBERS:

Alex Horton (Chair), Mangesh Kolhatkar (Vice Chair), Anna Dennis, Ashley Budelli, and Miyoko Nida

6:00 P.M. CALL TO ORDER

Chair Horton called the meeting to order at 6:03 PM.

ROLL CALL

A. Consider any request of a Committee Member to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

No member of the Committee made a request under Roll Call Item A.

Committee Member Oseto submitted her letter of resignation from the IDEA Committee. Committee Members and Staff thanked her for her service and passion for the work.

Committee Members Present: Alex Horton (Chair), Mangesh Kolhatkar (Vice Chair), Anna Dennis, Ashley Budelli, and Miyoko Nida

Committee Members Absent: None

APPROVAL OF AGENDA

Committee Member Dennis made a motion, seconded by Committee Member Budelli, to approve the agenda as it stands. The motion passed unanimously by all present.

Ayes: Alex Horton (Chair), Mangesh Kolhatkar (Vice Chair), Anna Dennis, Ashley Budelli, and Miyoko Nida

Noes: None

Absent: None

Abstain: None

PUBLIC COMMENT

No member of the public wished to make public comment.

NEW BUSINESS

B. Election of Chair and Vice Chair

Chair Horton made a motion, seconded by Committee Member Kolhatkar, to elect Committee Member Anna Davis as Chair. The motion passed unanimously by all present.

Ayes: Alex Horton (Chair), Mangesh Kolhatkar (Vice Chair), Anna Dennis, Ashley Budelli, and Miyoko Nida

Noes: None

Absent: None

Abstain: None

Committee Member Dennis made a motion, seconded by Committee Member Budelli, to elect Committee Member Kolhatkar as vice chair. The motion passed unanimously by all present.

Ayes: Alex Horton, Mangesh Kolhatkar (Vice Chair), Anna Dennis (Chair), Ashley Budelli, and Miyoko Nida

Noes: None

Absent: None

Abstain: None

C. Expiration of Appointments and Requesting Term Renewals

Staff updated the Committee on the expiration of their appointments and those seeking reappointments will be discussed at a future City Council meeting. Committee Member Horton will request a reappointment until January 2026 and Committee Member Kolhatkar will request a one year appointment until January 2025. Committee member Budelli announced she had plans to step down in April of 2024.

D. Workshop Annual Work Plan

- i. Parks and Recreation Introduction**
- ii. Review IDEA Work Plan**
- iii. Review Subcommittee Work for 2024**

Parks and Recreation Supervisor Nicole Houghton introduced herself and provided a brief overview of the Parks and Recreation work and young adult initiatives for the coming year. Committee members discussed the IDEA Work plan for 2024.

ADJOURNMENT

The meeting was adjourned at 6:57 PM.

Ingrid Padilla, City Clerk