



# CITY of BRISBANE

## Inclusion, Diversity, Equity & Accountability Committee Meeting Agenda

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Wednesday, March 20, 2024 at 6:00 PM • Hybrid Meeting 50 Park Place, Brisbane, CA 94005

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The public may observe/participate in IDEA Committee meetings using remote public comment options or attending in person. Committee Members shall attend in person unless remote participation is permitted by law. The IDEA Committee may take action on any item listed in the agenda.

### TO ADDRESS THE COMMITTEE

#### IN PERSON

Location: 50 Park Place, Brisbane, CA 94005, Large Conference Room

Masks are no longer required but are highly recommended in accordance with California Department of Health Guidelines. To maintain public health and safety, please do not attend in person if you are experiencing symptoms associated with COVID-19 or respiratory illness.

#### REMOTE PARTICIPATION

Members of the public may observe/participate in the IDEA Committee Meeting by logging into the Zoom Webinar listed below. Archived videos can be replayed on the City's website, <http://brisbaneca.org/meetings>. Please be advised that if there are technological difficulties, the meeting will nevertheless continue.

The agenda materials may be viewed online at [www.brisbaneca.org](http://www.brisbaneca.org) at least 24 hours prior to a Special Meeting, and at least 72 hours prior to a Regular Meeting.

#### Remote Public Comments:

Meeting participants are encouraged to submit public comments in writing in advance of the meeting. Aside from commenting while in the Zoom webinar the following email and text line will be also monitored during the meeting and public comments received will be noted for the record during Oral Communications 1 and 2 or during an Item.

**Email:** [ipadilla@brisbaneca.org](mailto:ipadilla@brisbaneca.org) or **Text:** (628) 219-2922

#### Join Zoom Meeting:

[brisbaneca.org/idea-zoom](http://brisbaneca.org/idea-zoom)

Meeting ID: 893 5139 9920

Call In Number: 1 (669) 900 9128

## **SPECIAL ASSISTANCE**

If you need special assistance to participate in this meeting, please contact the City Clerk at (415) 508-2113. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

## **COMMITTEE MEMBERS:**

Alex Horton, Mangesh Kolhatkar (Vice Chair), Anna Dennis (Chair), Ashley Budelli, Miyoko Nida, and Dianne Oseto

## **6:00 P.M. CALL TO ORDER**

### **ROLL CALL**

- A. Consider any request of a Committee Member to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

### **APPROVAL OF AGENDA**

### **APPROVAL OF MINUTES**

- B. Approve Minutes of IDEA Committee Meeting of February 21, 2024

### **PUBLIC COMMENT**

### **OLD BUSINESS**

- C. Expiration of Appointments and Requesting Term Renewals
- D. Annual Work Plan
  - i. Review IDEA Work Plan
  - ii. Review Subcommittee Work for 2024

### **ADJOURNMENT**



## BRISBANE COMMITTEE

### ACTION MINUTES

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#### BRISBANE INCLUSION, DIVERSITY, EQUITY AND ACCOUNTABILITY

#### COMMITTEE MEETING

**Wednesday, February 21, 2024**

*Hybrid Meeting 50 PARK PLACE, BRISBANE, CA 94005*

#### COMMITTEE MEMBERS:

Anna Dennis (Chair), Mangesh Kolhatkar (Vice Chair), Ashley Budelli, Alex Horton and Miyoko Nida

#### 6:00 P.M. CALL TO ORDER

Chair Dennis called the meeting to order at 6:02 PM.

#### ROLL CALL

##### **A. Consider any request of a Committee Member to attend the meeting remotely under the "Emergency Circumstances" of AB 2449**

No member of the Committee made a request under Roll Call Item A.

Committee Member Oseto submitted her letter of resignation from the IDEA Committee. Committee Members and Staff thanked her for her service and passion for the work.

**Committee Members Present:** Anna Dennis (Chair), Mangesh Kolhatkar (Vice Chair), Ashley Budelli, and Miyoko Nida

**Committee Members Absent:** Alex Horton

#### APPROVAL OF AGENDA

Committee Member Kolhatkar made a motion, seconded by Committee Member Budelli, to approve the agenda as it stands. The motion passed unanimously by all present.

Ayes: Chair Dennis, Vice Chair Kolhatkar, Committee Member Budelli, and Committee Member Nida

Noes: None

Absent: Committee Member Horton

Abstain: None

#### APPROVAL OF MINUTES

##### **B. Approve Minutes of IDEA Committee Meeting of January 17, 2024**

Committee Member Kolhatkar made a motion, seconded by Committee Member Nida, to approve the minutes of IDEA

Committee Meeting of January 17, 2024. The motion passed unanimously by all present.

Ayes: Chair Dennis, Vice Chair Kolhatkar, Committee Member Budelli, and Committee Member Nida

Noes: None

Absent: Committee Member Horton

Abstain: None

### **C. Approve Minutes of IDEA Committee Meeting of November 15, 2023**

Committee Member Kolhatkar made a motion, seconded by Committee Member Nida, to approve the minutes of IDEA Committee Meeting of November 15, 2023. The motion passed unanimously by all present.

Ayes: Chair Dennis, Vice Chair Kolhatkar, Committee Member Budelli, and Committee Member Nida

Noes: None

Absent: Committee Member Horton

Abstain: None

### **PUBLIC COMMENT**

No member of the public wished to make public comment.

### **PRESENTATION**

#### **D. Community Based Organizations Serving Brisbane**

Staff presented on the following community-based organizations serving Brisbane: YMCA Community Resource Center and the Peninsula Family Services' Got Wheels Program.

### **OLD BUSINESS**

#### **E. Expiration of Appointments and Requesting Term Renewals**

City Council will discuss recruitment for open seats in the IDEA Committee and reappointments at the next City Council Meeting scheduled for March 7, 2024.

#### **F. Workshop Annual Work Plan**

- i. Parks and Recreation Report Back from Events**
- ii. Review IDEA Work Plan**
- iii. Review Subcommittee Work for 2024**

Committee Members commended the Parks and Recreation Resume and Interview Workshop for teens and young adults but felt that there needs to be greater outreach and incentives such as raffles and food to motivate more teens to attend the workshop. A policy subcommittee meeting was scheduled for March 20, 2024 at 5:00 PM.

### **ADJOURNMENT**

The meeting was adjourned at 7:10 PM.

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Ingrid Padilla, City Clerk

13 March 2024

CAROLINE CHEUNG  
Assistant to the City Manager  
City Manager's Office  
Brisbane

Dear CAROLINE,

Thank you for welcoming a meeting at 8:45 am, Thursday, March 14, to explore the prospect of partnering with Peninsula Family Service's (PFS) Got Wheels! affordable transportation program on a one-time Got Wheels! event. Currently we have 23 members who reside in your city, 14 of whom registered under our partnership.

Our goal is to Increase ridership from the current 20-25% to 30-35% before Dec. 31, 2024 via social gatherings in collaboration with community centers in the 12 cities in the Got Wheels! service area that would:

1. Bring together at least 20 program members from each of the 12 cities served at each social;
2. Showcase a longtime satisfied member to talk about how GW has freed them from isolation;
3. Encourage members to take rides regularly;
4. Inspire non-members to sign up;
5. Inform about more PFS and your city programs to avert loneliness and gain quality of life and
6. Inform more about each partner city's services for our common focus participants – older adults (OA).

PFS would cover the cost of lunch or refreshments and incentives for Got Wheels! members and bring PFS OA program representatives to display and discuss information. Non-member attendees may attend the event on the invitation of the city co-host. Everyone will have PFS treats to take home.

Above is a mere introduction to the event. We would love to hear your ideas and look forward to our meeting on Monday.

Sincerely,  
CHERIE M. QUEROL MORENO

*Got Wheels!* Manager:



(650) 403 – 4300 Ext. 4329  
(Monday-Friday, 9am-4pm)  
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Peninsula Family Service  
24 Second Avenue  
San Mateo, CA 94401

