

**OPEN SPACE & ECOLOGY COMMITTEE
MINUTES**

February 19, 2020 6:30 PM
Community Meeting Room
Brisbane City Hall
50 Park Place, Brisbane, CA 94005

Called to order at 6:31 PM.

Committee members present: Salmon, Ebel, Dykes, Ankenbruck, Rogers, Lam
Committee members absent: Fieldman
Staff members present: Deputy Director of Public Works Kinser
Sustainability Management Analyst Etherton
Engineering Technician Sage

1. Roll call

2. Adoption of the agenda

Adopted.

3. Oral Communications (public comment)*

Ray Miller:

- Suggestion to update Open Space Plan and incorporate into the General Plan
- Brisbane Acres – management of invasive species on city-owned parcels while adjacent privately-owned parcels have invasive species as well but no management of them. Suggested creation of an “invasive species overlay zone” in which the property owner would be required to address invasive species or city would address and charge owner fees; had been previously discussed when Hal Toppel was City Attorney.
- Salmon inquired about any documentation for these items or timeframes that might be helpful for digging these items up and requested Mr. Miller’s involvement if the initiatives move forward. The group also briefly discussed that the update to the Climate Action Plan was on hold.
- Concerns about job description of the Sustainability Manager; reporting structure continues to report to the Public Works Director while the Communications Manager reports to the City Manager, and there is no mention of coordination with the Planning Department or work on the General Plan.

4. Approval of the January minutes

Ebel noted that she had also contacted Lipman about the Science Fair. Approved.

5. 2020 Work Plan – continued

- The group briefly discussed the imperative of the lighting ordinance.
- Update second bullet point under #4 “Other Habitat Restoration” to include consideration of the overlay zone recommended by Ray Miller

6. Vegetation Management Plan for the Brisbane Acres

Kinser reported on OnPoint Land Management’s plans for 2020. The committee approved the plan.

7. Determine subcommittee to review Baylands Specific Plan EIR Notice of Preparation

Requested staff pull committee’s comments for the prior Baylands EIR NOP. The committee voted unanimously to hold an additional full OSEC meeting on March 10th at 7:00 PM with this as the sole discussion item. The group also established a subcommittee of Ebel, Salmon and Ankenbruck. Salmon will step off if Fieldman is interested in the subcommittee—Etherton will reach out to her ASAP.

8. Staff updates

Etherton:

- Nursery letters prepared; Salmon signed today, will be mailed tomorrow
- ACEEE accepted abstract Marc Costa (TEC) submitted on our benchmarking ordinance - title: “Next Generation Benchmarking: Leveraging Benchmarking Ordinances for Decarbonization Planning” - for Panel 9: Energy Efficiency Policy: U.S. & Beyond for ORAL presentation and review as a Refereed Paper and published in the proceedings of the 2020 ACEEE Summer Study on Energy Efficiency in Buildings Conference at Asilomar Aug 16-21
- The Building Efficiency Program Phase 2 RFP only received one proposal from TEC; the contract is on the 2/20 council agenda. Kickoff meeting set for March 3; Lam cannot attend the meeting, Ebel inquired about attending instead, Etherton will send her the information.
- CalRecycle Annual Report call was held and site visit is planned for 3/12
- Visited BES w/ Teresa Montgomery from SSF Scavenger - short intro at morning assembly & returned at lunch to help make sure they were sorting properly
- Institute for Sustainable Infrastructure training for PW engineering staff

Kinser:

- Crocker Trail Master Plan - eight proposers; subcommittee meets 2/20 to review, discuss, rank, and determine if interviews needed
- Safe Pedestrian Routes/Green Infrastructure project out to bid; hope to award at 3/5 council meeting

- Guadalupe Channel Erosion Control - environmental review complete and permits applied for; 95% Plans, Specs and Estimate; met with Salmon and Ebel regarding outreach
- Private tree permits and notices will be posted on city website

Sage:

- Hannah (County Parks) and Ken Johnson (Brisbane Planner) met in January regarding Callippe Hill; the City and County are working together on the dedication. Salmon requested an update at next meeting.
- Habitat Restoration Events Planned: April 18th Earth Day; June 13th Habitat Restoration at Trinity Road trail; Sept 26th Coastal Cleanup Day at Harney Way; Dec 12th Planting and Clean Up at Firth Park and surrounds
- Joined CA Invasive Plant Council as a Supporting Member
- County is reviewing MOU for Weed Management Area at their next meeting; we will sign on after renewal

9. Subcommittee reports

- Open Space** – Kinser to schedule a meeting after the Baylands NOP work.
- Climate Action Plan** – Ebel reported that the subcommittee met with Beth Grossman and brainstormed questions for Climate Jeopardy; another meeting is scheduled to finalize plans for the March 18th public event. Committee members are encouraged to attend and promote, and should RSVP for themselves.
- Events** – Salmon asked for committee support for recycled arts and crafts, and garment repair at Day in the Park. The committee should try to meet soon.
- Education & Outreach** – No report. Rogers asked about updating flyers at the Library Display for the 2020 Habitat Restoration series.
- Invasive Species Ordinance** – No report.
- Dark Skies Ordinance** – Have met a couple times and determined a model ordinance which the group is starting to modify; the plan is to focus on commercial facilities.
- Lipman Science Fair** – Rogers and Lam judged the projects and selected three awardees; Rogers and Ebel presented to the students at the Awards Ceremony. Lam noted that more students had environmental themes than expected. Requested an update to the certificates for next year.
- 280 South Hill Funds** – Rogers and Lam are attending a meeting on 2/20 to review the eight proposals for the Crocker Trail Park Master Plan.
- Tree Issues** – Have not met since last meeting. Rogers inquired and the group briefly discussed removal of Eucalyptus trees; requested staff update at April meeting on San Mateo Lane trees that were removed.
- Liaison for Benchmarking Ordinance** – Previously updated.
- Beautification (w/ Council, Parks & Rec)** – Ankenbruck reported on some of the items being discussed and worked on.

10. Calendar items

Etherton noted the April meeting will include a presentation from County Office of Sustainability staff on the Disposable Food Ware Ordinance.

11. Chair and committee member matters

None.

12. Next meeting:

- Additional meeting focused on Baylands Specific Plan EIR NOP on March 10, 2020 at 7:00 PM
- Climate Action Game Night - March 18, 2020 7:00 PM
- Regular meeting - April 15, 2020 6:30 PM
- Salmon asked about meeting start time; all agreed would stick to 6:30 time and make a more concerted effort to be on time.

13. Adjourned at 8:06 PM

*Public comment on the agenda items is welcome at the discretion of the Chair