



CITY *of* BRISBANE

Open Space and Ecology Committee Minutes

Wednesday, December 16, 2020 at 6:30 P.M. • Virtual Meeting

MEETING SETUP AND INTRODUCTION

CALL TO ORDER – 6:41 PM

ORAL COMMUNICATIONS

Salmon reminded everyone that Mission Blue Nursery has plants available for sale and pickup under COVID precautions despite the cancellation of plant sale events. Year-end tax-deductible donations can be made through the website.

ROLL CALL

Committee members present: Ebel, Fieldman, Rogers, Salmon

Staff members present: Deputy Director of Public Works, Kinser; Sustainability Manager Etherton; Engineering Technician, Sage

ADOPTION OF THE AGENDA

Motion to adopt: Salmon, Second: Ebel, Adopted unanimously by roll call vote

APPROVAL OF THE MINUTES

Motion to adopt: Salmon, Second: Rogers, Adopted unanimously by roll call vote

OLD BUSINESS

NEW BUSINESS

- A. Dark Skies Ordinance
 - a. Ebel reported that the subcommittee of her, Lam and Dykes met a few times and reviewed other ordinances for guidance on drafting.
 - b. Salmon asked about the exclusion of R1 single-family residential in the description of zones; the committee left it out for now but Salmon encouraged R1 and R2 to be included.
 - c. Salmon also asked if the ordinance “goals” could be incorporated into an article for the STAR. Kinser encouraged an article focused on education and informing that the committee is working on it. Etherton noted that the January STAR is likely already at the printer, but she will ask for space in the February edition. Salmon will draft it.
 - d. Committee members are interested in getting public input on the ordinance. Kinser suggested a survey; Ebel and Etherton will work together to create a survey. Committee members should send any suggestions to Etherton. The survey link will be included in the article.

- e. Fieldman asked if anyone good at photography could get photos illustrating the problem. Salmon will ask someone that has taken good night photography. Sage noted that the Dark Skies website (www.darksky.org) has guidance on night photography to demonstrate the need for an ordinance.
- f. Rogers noted concerns with lighting at commercial facilities on Tunnel Avenue, and how to manage enforcement and compliance. Ebel noted that many ordinances she reviewed were complaint-driven, with complaints investigated that are deemed out of compliance given a warning and further non-compliance escalated to fines. We can refer to the Building Efficiency Ordinance for language that refers to the Administrative Citation process; Etherton will pull that language in.
- g. Fieldman noted and the committee briefly discussed how to identify residences that are not in compliance for submission to code enforcement; it may be nice to identify solutions to this challenge in the ordinance though it should not hold up the ordinance moving forward.

B. 2021 Work Plan

- a. Etherton reviewed the draft work plan and asked for any feedback or questions. Rogers suggested incorporating an item for Crocker/Guadalupe Valley Trail Master Plan participation; seeking funding opportunities to improve habitat.

STAFF UPDATES

A. Etherton:

- Shared that Recycled Arts & Crafts Contest participants have been notified and we're coordinating prize drop-offs. An article for city email blast and January STAR has been submitted, the webpage is in progress and should be complete by the end of the week.
- City staff submitted applications today for CALeVIP EV charger funding. We are working with Peninsula Clean Energy's consultants to evaluate designs at three sites and will see which can move forward. The technical assistance is free, and installation would require a minimum 25% match from the city.
- Regarding the Building Efficiency Program: Climate Corps is moving forward with contracting, the fellow should be starting with us on January 19. We've completed a case study on BiRite's participation in the voluntary pilot which will be on the program website and in the January STAR as well as the Luminary print edition in February and Chamber email after holidays. Staff training on Maalka platform was held on November 30; some customizations are still underway and the platform will continue to improve.
- Peninsula Clean Energy also has a Solar + Storage Resiliency Project for which Mission Blue Center has been invited to move forward in the consideration.

B. Kinser:

- Davey Tree has now said that the festival tree has gotten worse and it should come out; Kinser asked for the committee's input on next steps. Ebel thought we should wait until after the holidays since some had decorated it. It should also be a little further in from the sidewalk; and we should consider planting the root ball a little higher, perhaps ~18" above grade as they do at Filoli. Salmon thought we should have any new tree be grown locally, and wants to be sure someone is on site to advise the correct location. Kinser

asked whether the issue should be further discussed in subcommittee; Salmon and Ebel will work with her.

- Discussed trash with Keegan Black, city staff responsible for NPDES and litter control. The property at the NW corner of Sierra Pt Pkwy and Lagoon Rd is UPC and the off-ramp is Caltrans; he will put forth a service request with Caltrans and talk with UPC about scheduling regular pickups. The City has arrangements with the local haulers to pick up large dumps, but that doesn't cover small trash that accumulates. Bayshore is addressed by Scavenger and city staff once a month. Salmon noted that Bayshore southbound is looking bad. Salmon noted that the area between Quarry Road and South Hill Drive also needs attention, and that the doggy doo drops and Adopt-a-Spot trash cans are often overflowing. Kinser reminded committee members of the GoRequest App for submitting requests.
 - Measure M vehicle registration funds support street sweeping and trash capture devices and the like. We are saving up a few years' funds to purchase a Madvac small sweeper device; Etherton noted that she recently learned this is available as an EV and will share that information with Black. Ebel raised concerns about the current street sweepers' timing and coverage; Kinser encouraged any documentation be sent to her since she manages that contract. Committee members encouraged consideration of a later time for sweeping as it currently wakes residents at 4:30am.
 - Met with Transportation Authority staff about Measure W technical assistance and needs related to complete streets projects
 - Planning to apply for a Rubberized Asphalt Pavement grant from CalRecycle when released for Sierra Point Pkwy, will partner with South San Francisco
- C. Sage:
- Upon inquiry he noted that the Quarry Road signs were ordered but was told they were a little backed up and had a two-week production timeline; he will follow up
 - Reported that we are not going to be able to have a planting day in January, but hopefully we will be able to pick back up with Earth Day

SUBCOMMITTEE REPORTS (*Subcommittee leads in **bold**; *ad hoc*)

- Open Space (Lam, Rogers, **Salmon**) – requested a meeting be scheduled
- Climate Action Plan (Dykes, Ebel, Fieldman) – Etherton will set up a meeting in early January
- Events (Lam, Rogers, Salmon) – hopefully by Earth Day we will be able to have a modified event
- Education and Outreach (Fieldman, **Rogers**) – Rogers asked Etherton to share the contact info for the library staff; she will reach out and copy Fieldman regarding an opportunity to have an OSEC display in the new library
- Invasive Species Ordinance (Ebel, Salmon, Fieldman) – Fieldman was supposed to write an article on French Broom which she has not yet done but will do
- Crocker Trail Master Plan* (Lam, Rogers) – Rogers noted that the next community outreach, scheduled for 1/19/21 at 6:30 pm will include draft plans from the consultants and she encouraged participation in the meeting.

- Tree Issues* (**Ebel**, Rogers, Salmon) – Rogers updated the draft ordinance with new language to the introduction and “why” and sent to other subcommittee members for review; Salmon noted she wasn’t able to access the document and Ebel reported she had sent some comments. Rogers encouraged Ebel to send specific addresses of trees removed and not replaced; she noted four specific tree removal permit requests.
 - Kinser noted a request of Public Works to remove a redwood street tree on Mariposa; the city denied the request and is addressing the sidewalk
 - Salmon noted that many trees were planted around the same time and are reaching the end of their life at the same time; we should take care to evaluate each tree and ensure replanting.
- Benchmarking Ordinance* (Dykes, Lam) – covered under staff updates
- Beautification* (Salmon, w/ Council, Parks & Rec) – no meeting has been held
- Lipman Science Fair Judging* (Ebel, Lam, **Rogers**) – Rogers was in touch with Bob Dettmer; they are not sure what yet but will be doing something and will be sure to include OSEC

CALENDAR ITEMS

- Etherton reviewed the updated calendar through 2021
- Salmon asked that the Recycled Arts Contest launch on Earth Day and close at the end of August, and that these dates be included on the webpage now.

CHAIR AND COMMITTEE MEMBER MATTERS

- Noted the open comment periods for Baylands OU-2 and OU-SM cleanup plans.
- Committee members should consider encouraging community members to apply for the open seat on the committee.

NEXT MEETING: January 20, 2021

ADJOURNMENT – 8:30 PM