



# BRISBANE PARKS & RECREATION DEPARTMENT VOLLEYBALL COURT RENTAL APPLICATION

50 Park Place, Brisbane, CA 94005 | 415.508.2140 | www.brisbaneca.org

Fees will be charged for the use of City facilities in accordance with the City's Master Fee Schedule. Credit cards or checks made payable to the City of Brisbane must be submitted at least fifteen (15) working days in advance of the rental. Reservations are not to be considered final until all fees have been paid and a permit is issued. Applicants must show proof of residency to be eligible for Resident rate discounts. **NOTE: Reservations may only be made between the hours of sun up to sun down and vary seasonally.**

## APPLICANT INFORMATION

Name \_\_\_\_\_ Organization \_\_\_\_\_

Primary Phone \_\_\_\_\_ Secondary Phone \_\_\_\_\_

Address \_\_\_\_\_ \*City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

*\*(Proof of residency is required in order to receive resident discount)*

Email \_\_\_\_\_

## RESERVATION INFORMATION

### Court(s) Requested:

Court A \_\_\_\_\_ (20 people max)

Court B \_\_\_\_\_ (20 people max)

Both Courts \_\_\_\_\_ (50 people max)

Date(s) \_\_\_\_\_

Day of the Week \_\_\_\_\_

### Fees: (2 hour minimum)

**RESIDENTS: \$27/hour per court**

**NON-RESIDENTS: \$33/hour per court**

*NOTE: Fees are charged for the exclusive use of the portion of the facility that is reserved. Payment may be made using credit card, check (payable to: City of Brisbane) or cash. Check payments will not be accepted less than two (2) weeks prior to the event date.*

Estimated Attendance: \_\_\_\_\_

### Event Type and Description:

\_\_\_\_\_  
\_\_\_\_\_

## PAYMENT INFORMATION

\_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ = \$ \_\_\_\_\_  
Number of Courts      Number of Hours      Hourly Rate      Total Rental Fee

## OFFICE USE ONLY

Date Application Approved/Issued: \_\_\_\_\_

Application Processed By: \_\_\_\_\_

Permit Number: \_\_\_\_\_

### RENTAL FEES

Amount: \$ \_\_\_\_\_ CC / Cash / Ck# \_\_\_\_\_

Paid By: \_\_\_\_\_

Date Paid: \_\_\_\_\_

## USE AGREEMENT & LIABILITY RELEASE

**This is a legal document which limits our liability, please read carefully! By signing this document you state that:**

(1) you assume all risk of injuries from participation in this activity,

(2) you release the City of Brisbane, its officers, employees, agents, and servants from all liability arising out of your participation in this activity. I. ASSUMPTION OF RISK: I voluntarily participate in the activity described in the Brisbane Court Rental Use Permit, fully aware of the dangers and risks involved and knowing that the City of Brisbane does not guarantee the construction, condition, or safety of the facilities or the equipment, not the supervision of the activity by its officers, employees, agents, and servants. I expressly assume the risk of all loss, damage or injury from my participation in or presence at the said activity. II. RELEASE OF LIABILITY: In consideration for the opportunity to participate in this activity and the services provided by the City of Brisbane, I (on behalf of myself, my heirs, assigns, and legal representatives) release the City of Brisbane, its officers, employees, agents, and servants from any liability arising out of my participation in or presence at the described activity in the Brisbane Court Rental Use Permit. I expressly absolve the City of Brisbane, its officers, employees, agents, and servants of liability for their negligence.

**Applicant's**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



# BRISBANE PARKS & RECREATION DEPARTMENT RULES & REGULATIONS FOR VOLLEYBALL RESERVATIONS

50 Park Place, Brisbane, CA 94005 | 415.508.2140 | www.brisbaneca.org

## GENERAL POLICY

AGREE:

❖ It is the general policy of the City of Brisbane that persons/groups shall be permitted and encouraged to use Brisbane's Mission Blue Sand Volleyball Courts for passive recreational, educational, cultural and other worthwhile purposes which are available to all persons regardless of age, gender, race, religion or national origin. Persons or groups may reserve portions of the facility for their use based upon criteria contained within this policy. This policy does not preclude any persons from using the courts without a reservation in accordance with the adopted City of Brisbane policies and ordinances pertaining to such use.

## APPLICATION TIMELINE

AGREE:

❖ Permit applications will be considered on a first-come, first-served basis for one time use. Applications for Mission Blue Sand Volleyball Courts may be filed up to six (6) months in advance for community groups, organizations, and residents and four (4) months in advance for non-residents. \*The City of Brisbane reserves the right to schedule exclusive use of the Mission Blue Sand Volleyball Courts for City or co-sponsored functions.

## OTHER CONSIDERATIONS

AGREE:

- ❖ Staff shall consider the safety, health and welfare of persons and the security, preservation and orderly use of City facilities as criteria when reviewing permit applications. All applicable City ordinances, including the City noise ordinance and any special rules or regulations established for the facility will be in effect.
- ❖ Alcohol is strictly prohibited.
- ❖ Charging admission, selling tickets or solicitation of money in any manner without prior approval is prohibited. This includes the sale and/or peddling of any foods, refreshments, novelties or goods.

## GROUP APPLICATION PROCESS

AGREE:

❖ The application approval process is designed to allow for consideration of group applications) by the Parks & Recreation Department staff. Staff reserves the right to have the Parks and Recreation Commission review any application. Group applications for 100 or more persons must be approved by the City Council. Applications will be reviewed to assure that the Park's passive, recreational, community facility is safely maintained and the public's best interest is protected.

## LIABILITY INSURANCE

AGREE:

❖ The event sponsor shall indemnify and defend the City against any claims, liabilities, costs or expenses, including attorney's fees, for any injury or damage to persons or property resulting from use of the facility by the permit holder. The City requires proof of liability insurance coverage listing the City and its officers, officials, employees, agents and volunteers as additional or co-insured at a City-approved limit of coverage as evidenced by the issuance of a certificate of insurance. Please provide a certificate of insurance naming the City of Brisbane as additional or co-insured (not the facility name) and mail the certificate to: 50 Park Place, Brisbane, CA 94005. The date and location of your event must also be included on the certificate. A copy of the certificate of insurance must be submitted to the Parks & Recreation Department at least fifteen (15) working days in advance of the event. The sponsor of any event will be required to provide liability insurance in an amount no less than \$1,000,000. Private liability coverage may be obtained by contacting the Parks & Recreation Department.

## PRIORITIES FOR USE

AGREE:

❖ Recreational activities that are organized for the general public sponsored and co-sponsored by the City of Brisbane have priority over other groups in the scheduling of facilities. The City of Brisbane reserves the right to cancel any permit if said use conflicts with a City sponsored or co-sponsored event.

## MISSION BLUE VOLLEYBALL COURTS

### FACILITY DIAGRAM

2 40 x 90 Sand Volleyball Courts  
Raised 18 inches

Located at the corner of Mission Blue Drive and Monarch Drive in Brisbane, CA, 94005.

There is a small parking lot on site with 3 regular spaces and one handicap accessible space. Additional parking is available along Mission Blue Drive and in the parking lot at the Mission Blue Center at 475 Mission Blue Drive.

Restrooms are located beyond the Mission Blue ball field in the parking lot for the Mission Blue Center.

**CALL BRISBANE PARKS & RECREATION FOR ADDITIONAL INFORMATION OR TO MAKE A RESERVATION: 415.508.2140.**

