



BRISBANE PARKS & RECREATION DEPARTMENT POOL PARTY/RENTAL APPLICATION

50 Park Place, Brisbane, CA 94005 | 415.508.2140 | www.brisbaneca.org

APPLICANT INFORMATION

Name _____ Organization _____

Primary Phone _____ Secondary Phone _____

Address _____ *City _____ State _____ Zip _____

*(Proof of residency is required in order to receive resident discount)

Email _____

EVENT INFORMATION

2023/2024 POOL PARTIES/RENTALS

Enjoy the use of the entire pool facility for your end of the school year party, birthday, sport team awards, or graduation. You will have access to the gazebo areas, PA system for music, lifeguard supervision, and limited pool equipment. Parties/rentals are limited to 50 people maximum. (Subject to change depending on state and local health order guidance.)

PARTY OPTIONS (Circle):

During Rec Swim (Gazebo Rental) (Up to 25 people)

Fall / Winter / Spring

Saturdays 12:00-3:00pm

Sundays 12:00-3:00pm

Summer

1:00-4:00pm

1:00-4:00pm

Private Rentals (Up to 50 people)

Fall / Winter / Spring

Saturdays 3:15-5:15pm

Saturdays 5:30-7:30pm

Summer

4:15-6:15pm

6:30-8:30pm

FEES: Resident \$155 | Non-Resident \$198

FEES: Resident \$314 | Non-Resident \$398

Desired Date _____

Desired Time Slot _____

Estimated Attendance: under 18 _____ 18+ _____

EVENT DESCRIPTION

PAYMENT INFORMATION

Fees will be charged for the use of City facilities in accordance with the City's Master Fee Schedule. Credit cards or checks made payable to the City of Brisbane must be submitted at least fifteen (15) working days in advance of the rental. Reservations are not to be considered final until all fees have been paid and a permit is issued. Applicants must show proof of residency to be eligible for resident rate discounts.

NOTE: Restrictions may apply relative to the COVID-19 pandemic. Renters are required to comply with all guidelines.

SUMMARY OF FEES: _____ **TOTAL FEES: \$** _____

OFFICE USE ONLY

Date Application Approved/Issued: _____	PAYMENT
Application Processed By: _____	Amount: \$ _____ CC / Cash / Ck# _____
Permit Number: _____	Paid By: _____
	Date Paid: _____



BRISBANE PARKS & RECREATION DEPARTMENT

RULES & REGULATIONS FOR POOL RESERVATIONS

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❖ **Adult Supervision Required:** All children 10 and under must be accompanied at the pool by a parent, adult, or caretaker at all times. All children 6 and under must be accompanied in the pool and on deck by a parent, adult, or caretaker at all times. Under no circumstances can children be dropped off without an adult present for the duration of the party. Please note: City staff is not responsible for the behavior of the children at your party. It is the responsibility of the parents to discipline an unruly child attending the party.

❖ **Attendance:** The parties are limited to **25 participants during Rec Swim | 50 participants for Private Parties**. Those with symptoms must not attend. (Covid-19 related symptoms include: Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and diarrhea.) Those at high risk of severe illness are strongly encouraged not to attend. (High-risk classifications as outlined by the CDPH includes: adults over the age of 45, those who currently have Cancer or recently undergone cancer treatment, chronic kidney disease, chronic lung diseases such as asthma, COPD, interstitial lung disease, cystic fibrosis, and pulmonary hypertension, Dementia or other neurological conditions, Diabetes (type 1 or type 2), Down syndrome, Heart conditions, HIV infection, Immunocompromised state (weakened immune system), Liver disease, Obesity, Pregnant, Sickle cell disease or thalassemia, Smoking- current or former, Solid organ or blood stem cell transplant, Stroke or cerebrovascular disease which affects blood flow to the brain, and those with a substance use disorder.)

❖ **Cleaning Policy/Damages:** In the event that the party hosts bring their own decorations or supplies, they are responsible for removing them from the facility before the end of the party. Decorations may only be fastened by painters or masking tape. Tacks, staples, nailed, duct tape, or any other fastening devices are not permitted. Any damaged incurred to the posts, floors, tables, chairs or any property is the responsibility of the party host. This includes litter in the parking lot, gazebo area, pool area, or any excessive cleaning done by the staff. The party host will be billed for damages, cleaning expenses, and staff overtime for damages.

❖ **Storage of Personal Items:** Storage might be available during the party for perishable items. You may not store items before the party has begun. This includes food, beverages, floral arrangements, decorations, and equipment.

❖ **Alcohol/BBQ/Glass:** Alcoholic beverages; beer, wine, champagne or hard liquor of any kind is strictly prohibited. If alcohol is present, the party will be shut down immediately and if necessary the police will be contacted. BBQ and glassware is prohibited.

❖ **Ending Time:** It is the responsibility of the party host to have your party completely out of the pool area at the designated time. You may not go over the time allotted for your party.

❖ **Refund/Cancellation Policy:** For all cancellations 2 weeks prior before an event, a full refund will be granted. Cancellations after the 2 weeks might not be granted a full refund, and will need to be solved on a case by case basis. Parties that are immediately shut down will not receive a refund.

Pool Renter, on behalf of the Renter, the Renter's household, and all persons from other households attending the event, expressly assumes any and all risk relating to any illness, injury, infection, economic damage or injury, or death arising from or relating to the use of the pool, except where caused by the active negligence or willful misconduct of the City.

Applicant's Signature _____ **Date** _____

Pool Renter, on behalf of the Renter, the Renter's household, and all persons from other households attending the event, waives and releases the City of Brisbane, its officers, employees, agents and volunteers, from any and all claims, causes of action, allegations, or assertions that may arise relating to any illness, injury, infection, economic damage or injury, or death to or of any person that occurs, or is alleged to occur, arising from or relating to the use of the pool facility.

Applicant's Signature _____ **Date** _____

USE AGREEMENT & LIABILITY RELEASE

This is a legal document which limits our liability, please read carefully! By signing this document you state that:

(1) you assume all risk of injuries from participation in this activity,

(2) you release the City of Brisbane, its officers, employees, agents, and servants from all liability arising out of your participation in this activity. I. ASSUMPTION OF RISK: I voluntarily participate in the activity described in the Brisbane Community Pool Permit, fully aware of the dangers and risks involved and knowing that the City of Brisbane does not guarantee the construction, condition, or safety of the facilities or the equipment, not the supervision of the activity by its officers, employees, agents, and servants. I expressly assume the risk of all loss, damage or injury from my participation in or presence at the said activity. II. RELEASE OF LIABILITY: In consideration for the opportunity to participate in this activity and the services provided by the City of Brisbane, I (on behalf of myself, my heirs, assigns, and legal representatives) release the City of Brisbane, its officers, employees, agents, and servants from any liability arising out of my participation in or presence at the described activity in the Brisbane Community Pool Permit. I expressly absolve the City of Brisbane, its officers, employees, agents, and servants of liability for their negligence.

Applicant's
Signature _____ **Date** _____