**Brisbane Parks and Recreation Commission Action Minutes**

**APPROVED**

**REGULAR MEETING**

**July 14, 2021**

 *BRISBANE CITY HALL VIRTUAL COMMISSION MEETING, 50 PARK PL., BRISBANE, CA*

**CALL TO ORDER**

Chairperson Ocampo called the meeting to order at 6:32pm.

**ROLL CALL**

Commissioners present: Ocampo, Marmion, Bologoff, Greenlee, Kern, & Sims

Commissioners absent: None

Staff present: Recreation Director Leek, Recording Secretary Nahass López, and Recreation Coordinator Franco

**ADOPTION OF AGENDA**

Commissioner Bologoff moved, seconded by Commissioner Marmion, to approve the

July 14, 2021, agenda. The motion carried 6-0.

**APPROVAL OF MINUTES**

1. **May 12, 2021**

Commissioner Bologoff moved, seconded by Commissioner Greenlee, to approve the

May 12, 2021 minutes. The motion carried 5-0.

1. **June 9, 2021**

Commissioner Marmion moved, seconded by Commissioner Greenlee, to approve the

May 12, 2021 minutes. The motion carried 5-0.

**CITIZEN COMMUNICATIONS**

None

**PRESENTATIONS**

1. **Introduction of new Recreation Coordinator, Scott Morris**

Director Leek and Scott Morris introduced Mr. Morris as the department’s new Recreation Coordinator.

**OLD BUSINESS**

1. **National Parks & Recreation Month 2021**

Staff presented updates on the weekly special events in July 2021. Staff and Commissioners watched a video recapping the department’s work from March of 2020 – July 2021 and further discussed the work and accomplishments made throughout the year.

**NEW BUSINESS -** None

**REPORTS**

1. **Chairperson -** None
2. **Subcommittees**
	1. LUNAFEST

Commissioners Marmion and Kern reported the discussion held at the LUNAFEST Subcommittee meeting on June 26, 2021.

* 1. Day in the Park/Derby

Commissioner Bologoff reported the discussion held at the Day in the Park/Derby Subcommittee meeting on April 21, 2021.

* 1. Setting Subcommittee Meetings

Day in the Park & Derby was scheduled for July 26, 2021 at 5:30pm.

Events was scheduled for July 20, 2021 at 4:30pm.

1. **Commissioners**

Commissioner Marmion stated her resignation from the Parks & Recreation Commission due to her relocation out of state.

1. **Staff –** Provided information regarding upcoming programs and events.

**COMMISSION MATTERS**

1. **Written Communications**
2. **Commission Calendar**

The next regularly scheduled meeting was August 11, 2021. The Commission elected to skip the August meeting for summer break and will return on September 8, 2021.

**ADJOURNMENT**

Chairperson Ocampo moved to adjourn the meeting at 7:15pm.