



**Planning Commission**

**07/24/2018 - 7:30pm to 10:30pm**

**BRISBANE CITY HALL**

**Community Meeting Room**

**50 Park Place, Brisbane**

**COMMISSIONERS: Gomez, Gooding, Mackin, Patel, Sayasane**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. ADOPTION OF AGENDA**

**D. CONSENT CALENDAR**

*Please Note: Items listed here as Consent Calendar Items are considered routine and will be acted upon collectively by one motion adopting the Planning Department's recommendation unless a member of the public, the Commission, or its staff asks to remove an item to discuss it. Prior to the motion, the Chairperson will ask if anyone wishes to remove an item from the Consent Calendar.*

**1. APPROVAL OF DRAFT ACTION MINUTES**

i. [Regular meeting of June 12, 2018](#)

ii. [Regular meeting of June 26, 2018](#)

**E. ORAL COMMUNICATIONS (limit to a total of 15 minutes)**



## F. WRITTEN COMMUNICATIONS

## G. NEW BUSINESS

1. [Adopt Resolution PC-2-18 to revise the Planning Commission Rules and Procedures to establish regular meeting dates on the second and fourth Thursdays of every month.](#)

## H. ITEMS INITIATED BY STAFF

## I. ITEMS INITIATED BY THE COMMISSION

## J. WORKSHOP- Workshop will take place in the Large Conference Room at City Hall.

1. Planning Commission Training Session #3: Housing Element overview

## K. ADJOURNMENT to the next Regular Meeting of Thursday, [August 9, 2018](#) at 7:30 p.m.

Please note, starting with the August 9 meeting, the Planning Commission will hold regular meetings on the second and fourth Thursday of every month.

## TO ADDRESS THE COMMISSION

Please fill in a “Notice of Request to Address Brisbane Planning Commission” and give to the secretary so that your name can be accurately included in the minutes. When recognized, please come up to the microphone, and begin by stating your name and address. When an item you’re concerned about appears on the agenda, you may address the Commission at that time. Otherwise, you may address the Commission under Oral Communications. The maximum time allowed for all speakers under this communication is fifteen minutes. Conciseness is appreciated. Please contact the Community Development Department at 415-508-2120 at least 24 hours in advance to make arrangements for any PowerPoint presentations to the Commission. Any attendee who wishes accommodation for a



disability should contact the Community Development Department at least forty-eight hours prior to the meeting.

#### **APPEALS PROCESS**

Anyone may appeal the action of the Planning Commission to the City Council. Except where specified otherwise, appeals shall be filed with the City Clerk not later than 15 calendar days following the Planning Commission's decision. Exceptions to the 15 day filing period include the following: appeals shall be filed with the City Clerk within 6 calendar days of the Planning Commission's action for use permits and variances and 10 calendar days for tentative maps and advertising sign applications. An application form and fee is required to make a formal appeal. For additional information, please contact the City Clerk at 415-508-2110.

#### **INTERNET & OTHER ACCESS**

Agendas and adopted minutes for meetings of the Planning Commission are posted on the Internet at: [www.brisbaneca.org](http://www.brisbaneca.org). Email may be sent to the Community Development Department at: [planning@brisbaneca.org](mailto:planning@brisbaneca.org). Meetings are broadcast live on Comcast Channel 27 and by streaming video, via a link from the City's homepage. Rebroadcasts are during weeks following the meetings, on Fridays at 5 pm and Sundays at 1 pm; see the link <http://www.brisbaneca.org/live-streaming> for further details on Comcast's schedule. For a DVD copy, please contact the Community Development Department.

 [2018-07-24PCMinutes.pdf](#)