

BRISBANE PLANNING COMMISSION  
Action Minutes of June 26, 2018  
Regular Meeting

A. CALL TO ORDER

Chairperson Mackin called the meeting to order at 7:30 p.m.

B. ROLL CALL

Present: Commissioners Gomez, Gooding, Mackin, Patel, and Sayasane.

Absent: None.

Staff Present: Community Development Director Swiecki, Associate Planner Capasso.

C. ADOPTION OF AGENDA

Commissioner Gooding moved adoption of the agenda. Commissioner Gomez seconded the motion and it was approved 5-0.

D. CONSENT CALENDAR

Commissioner Patel moved adoption of the consent calendar. Commissioner Gooding seconded the motion and it was approved 5-0.

E. ORAL COMMUNICATIONS

There were none.

F. WRITTEN COMMUNICATIONS

There were none.

G. NEW BUSINESS

1. **PUBLIC HEARING:** Tentative Parcel Map TPM-1-18; 661 San Bruno Avenue; R-3 Residential District; Tentative Parcel Map for a new four-unit condominium development on a 6,874 square foot lot, for which the Planning Commission previously approved a Design Permit, Variance, Use Permit, and Fence Exception at the June 12, 2018 meeting; Stephen R. Johnson, applicant/owner.

Associate Planner Capasso gave the staff report.

Chairperson Mackin opened the public hearing.

Commissioner Gomez moved to close the public hearing. Commissioner Gooding seconded the motion and it was approved 5-0.

Following deliberation, Commissioner Sayasane moved to approve the application by adopting Resolution TPM-1-18. Commissioner Patel seconded the motion and it was approved 5-0.

#### H. STUDY SESSION

1. **3000-3500 Marina Boulevard:** Study session for proposed modification of Design Permit DP-5-07, Variance V-1-08, and Parking Modification Use Permit UP-3-08, including a revised site plan, building layout, and on-site parking and circulation; Sierra Point LLC, owner.

Associate Planner Capasso introduced the applicant Phase 3 Real Estate Inc.

Michael Gerrity, President of Phase 3 Real Estate Inc., addressed his company's background in life sciences real estate development and introduced the project architects.

Michael Duncan, project architect with SOM, presented a slide show of the conceptual design plans.

Hardik Udani, project architect with SOM, addressed the proposed underground and surface parking and the Transportation Demand Management program.

The project architect team answered questions from the Commission regarding public usage of the gym and restaurant, sea level rise, site access, administering employee transit benefits, habitat protection, wind studies, energy generation and conservation, and Bay Trail improvements.

#### I. WORKSHOP

1. Planning Commission Training Session #2: Conflict of Interest and Brown Act overview

City Attorney Roush gave the staff presentation and answered questions from the Commission regarding the Brown Act, social media etiquette and guidelines and conflict of interest.

#### J. ITEMS INITIATED BY STAFF

There were none.

#### K. ITEMS INITIATED BY THE COMMISSION

Commissioner Gomez asked if the tree subcommittee was moving forward.


Director Swiecki indicated a meeting would be scheduled for July.

Chairperson Mackin advised the regular meetings of the Commission would switch to the second and fourth Thursdays of the month beginning in August.

#### L. ADJOURNMENT

Commissioner Gooding moved to cancel the regular meeting of July 10 and adjourn to the meeting of July 24, 2018. Commissioner Gomez seconded the motion and the meeting adjourned at 8:55 p.m.

Attest:



John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at [www.brisbaneca.org](http://www.brisbaneca.org).