

BRISBANE PLANNING COMMISSION
Action Minutes of May 8, 2018
Regular Meeting

A. CALL TO ORDER

Chairperson Mackin called the meeting to order at 7:30 p.m.

B. ROLL CALL

Present: Commissioners Gomez, Gooding, Mackin, and Sayasane.

Absent: Commissioner Patel.

Staff Present: Community Development Director Swiecki, Senior Planner Johnson.

C. ADOPTION OF AGENDA

Commissioner Sayasane moved adoption of the agenda. Commissioner Gooding seconded the motion and it was approved 4-0.

D. CONSENT CALENDAR

Commissioner Gooding moved adoption of the consent calendar. Commissioner Gomez seconded the motion and it was approved 4-0.

E. ORAL COMMUNICATIONS

There were none.

F. WRITTEN COMMUNICATIONS

Chairperson Mackin acknowledged written communications not on the agenda.

G. NEW BUSINESS

1. **PUBLIC HEARING: Use Permit UP-2-18; 7000 Marina Boulevard; SP-CRO Sierra Point Commercial District;** Use Permit to modify the parking regulations to allow the parking for the existing building to be reduced to 245 parking spaces whereas 268 spaces would otherwise be required, for the conversion of the building from administrative office to administrative office and research & development; Kory Kaplan, CRB Architects-Engineers, applicant; Marina Boulevard Property LLC, owner.

Senior Planner Johnson gave the staff presentation. He answered Commissioner questions regarding electric vehicle charging requirements, procedures for applying for off-site parking, and procedures for monitoring program compliance.

Chairperson Mackin opened the floor to public comment.

Sandy Macrae, representing Sangamo, the business owner, answered questions of the Commission regarding their planned business operations at the property.

Mike Wilson, the project architect, addressed the Planning Commission regarding the design and location of the proposed new utility yard, and the proposed modifications to existing on-site parking.

Kathy Yi, of Sangamo, addressed the Planning Commission regarding the methodology of the Traffic Demand Management report.

Commissioner Gooding moved to close the public hearing. The motion was seconded by Commissioner Sayasane and approved 4-0.

After deliberation, Commissioner Gooding moved adoption of Resolution UP-2-18, approving the Use Permit, with an added condition to require a TDM compliance report from the applicant to the Planning Director three years from the occupancy date and every two years thereafter. Commissioner Gomez seconded the motion and it was approved 4-0.

H. ITEMS INITIATED BY STAFF

Director Swiecki said the Commission may switch their meeting schedule to the second and fourth Thursdays of the month beginning in July and announced upcoming Planning Commission training workshops.

I. ITEMS INITIATED BY THE COMMISSION

There were none.

J. ADJOURNMENT

Commissioner Gomez moved and Commissioner Sayasane seconded to adjourn to the regular meeting of May 22, 2018 at 7:30 p.m. The motion passed 4-0 and the meeting adjourned at 8:05 p.m.

Attest:



John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.