

BRISBANE PLANNING COMMISSION
Action Minutes of May 28, 2020
Virtual Regular Meeting

CALL TO ORDER

Chairperson Sayasane called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners, Gomez, Gooding, Mackin, Patel and Sayasane.
Absent: None.
Staff Present: Community Development Director Swiecki, Senior Planner Ayres, Associate Planner Robbins

ADOPTION OF AGENDA

Commissioner Gomez moved adoption of the agenda. Commissioner Gooding seconded the motion and it was approved 5-0.

CONSENT CALENDAR

Commissioner Patel moved adoption of the consent calendar (agenda item A). Commissioner Mackin seconded the motion and it was approved 5-0.

ORAL COMMUNICATIONS

There were no oral communications.

WRITTEN COMMUNICATIONS

Chairperson Sayasane acknowledged one written communication regarding an item not on the agenda.

NEW BUSINESS

B. PUBLIC HEARING: Setback Exception Modification SE-1-20; 285 Santa Clara Street; R-1 Residential Zoning District; to allow construction of the entry stairway and landing within the side setback; Jerry Kuhel, applicant; Martin Walker, owner.

Associate Planner Robbins gave the staff report.

Chairperson Sayasane opened the public hearing.

While waiting for comments from the public, Jerry Kuhel, applicant, gave a brief presentation about the project and answered questions from the Commission.

The Planning Commission questioned staff and the applicant about why stairs were not constructed previously at the home.

With no one coming forward to address the Commission, Commissioner Mackin moved to close the public hearing. Commissioner Patel seconded the motion and it was approved 5-0.

Following deliberation, Commissioner Mackin moved to adopt Resolution SE-1-20. Commissioner Gomez seconded the motion and it was approved 5-0.

C. PUBLIC HEARING: Design Permit DP-1-20 and Grading Review EX-3-20; 221 Tulare Street; R-3 Residential District; Request for 36-month extension of previously approved design and grading approvals (DP-2-18 and EX-2-18) for demolition of existing single-family dwelling and construction of new 3,690 square foot, three-unit residential building, requiring 1,384 cubic yards of soil cut and export; Fred Herring, applicant; Harold Lott, owner.

Senior Planner Ayres gave the staff presentation.

The Planning Commission asked about a private sewer line and the delay in starting construction.

Chairperson Sayasane opened the public hearing.

While waiting for comments from the public, Fred Herring, applicant, gave a brief update on the status of the project and answered questions from the Commission.

With no one coming forward to address the Commission, Commissioner Gooding moved to close the public hearing. Commissioner Gomez seconded the motion and it was approved 5-0.

Commissioner Mackin announced Brisbane Resident Boya Yan as the land owner that the previously discussed private sewer line serves into the record.

Following deliberation, Commissioner Gooding moved to grant a 36-month extension for Design Permit and Grading Review DP-2-18 and EX-2-18 via adoption of Resolution DP-1-20/EX-2-20. Commissioner Mackin seconded the motion and it was approved 5-0.

Chairperson Sayasane read the appeals process of Planning Commission actions.

ITEMS INITIATED BY STAFF

There were none.

ITEMS INITIATED BY THE COMMISSION

There were none.

ADJOURNMENT

Commissioner Gomez moved to adjourn to the regular meeting of Thursday, June 11, 2020. Commissioner Patel seconded the motion and it was approved 5-0. The meeting adjourned at 8:30 p.m.

Attest:



John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on the City's YouTube channel at www.youtube.com/BrisbaneCA, on the City's website at www.brisbaneca.org, or on DVD (by request only) at City Hall.