

BRISBANE PLANNING COMMISSION  
Action Minutes of December 13, 2022  
Virtual Special Meeting

CALL TO ORDER

Chairperson Patel called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners Gooding, Lau, Patel, and Sayasane

Absent: Commissioner Funke

Staff Present: Director Swiecki, Senior Planner Johnson, and Associate Planner Robbins

ADOPTION OF AGENDA

A motion by Commissioner Gooding, seconded by Commissioner Sayasane to adopt the agenda. Motion approved 4-0.

CONSENT CALENDAR

A motion by Commissioner Gooding, seconded by Commissioner Lau to adopt the consent calendar (agenda item A). Motion approved 4-0.

ORAL COMMUNICATIONS

There were no oral communications.

WRITTEN COMMUNICATIONS

There were no written communications.

NEW BUSINESS

- B. PUBLIC HEARING: 398 Klamath Street; Design Permit 2022-DP-3; NCRO-2 Neighborhood Commercial District – Downtown Brisbane;** Design Permit to modify the exterior façades of an existing apartment building by replacing wood siding with smooth stucco, installing new windows, and painting the new stucco; and finding that this project is categorically exempt from environment review under CEQA Guidelines Section 15301, Existing Facilities; Benjamin Ores, applicant; Rbm Ores Trust, owner.

Associate Planner Robbins gave the staff presentation; there were no questions.

Chairperson Patel opened the public hearing.

With no one wishing to address the Commission, a motion by Chairperson Patel, seconded by Commissioner Gooding to close the public hearing was approved 4-0.

After deliberation, a motion by Commissioner Sayasane, seconded by Chairperson Patel, to approve the application via adoption of Resolution 2022-DP-3 was approved 4-0.

**C. PUBLIC HEARING: 575 Tunnel Avenue; Interim Use Permit 2022-UP-3; C-1 Commercial District (Baylands);** Interim Use Permit; renewal of UP-5-16, to allow continuation of the use of a parking and dispatch facility, for up to 150 shuttle minibuses and smaller para-transit fleet vehicles, for transportation of elderly and disabled persons; and finding that this project is categorically exempt from environment review under CEQA Guidelines Section 15301, Existing Facilities; Sam Khodja, applicant; Oyster Point Properties Inc., applicant/owner.

Senior Planner Johnson gave the staff presentation and answered question about hours of operation, including nighttime operations, routing and length of the buses, potential traffic impacts, and onsite lighting.

Luis Cuadra, applicant, and Mary McLain, general manager of Transdev, addressed the Commission in support of the project. They answered questions about usage and storage of the buses, routes, limited onsite maintenance, and the tardiness in renewing the interim use permit.

With no one wishing to address the Commission, a motion by Chairperson Patel, seconded by Commissioner Lau to close the public hearing was approved 4-0.

After deliberation, a motion by Chairperson Patel, seconded by Commissioner Gooding, to approve the application via adoption of Resolution 2022-UP-3 was approved 4-0.

#### ITEMS INITIATED BY STAFF

There were none.

#### ITEMS INITIATED BY THE COMMISSION

There were none.

#### ADJOURNMENT

With the cancellation of the December 22, 2022 meeting, Chairperson Patel declared the meeting adjourned to the next regular meeting of January 12, 2023 at approximately 8:15 p.m.

Attest:

  
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John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on the City's YouTube channel at [www.youtube.com/BrisbaneCA](http://www.youtube.com/BrisbaneCA), on the City's website at <http://www.brisbaneca.org/meetings>, or on DVD (by request only) at City Hall.