



# CITY of BRISBANE

## Public Art Advisory Committee Minutes

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Monday, December 5<sup>th</sup>, 2022 at 4:30PM • Virtual Meeting

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### **CALL TO ORDER - 4:31 p.m.**

#### **ROLL CALL**

Committee Members Present: Chair D. Davis, Vice-chair Olivier-Salmon, Councilmember M. Davis, Councilmember Cunningham, Park & Recreation Commissioner Greenlee Park & Recreation Commissioner Seawell, Committee Member Grossman

Committee Members Absent: none

Staff Members Present: Assistant City Manager Schillinger, Park & Recreation Director Noreen Leek, Admin. Management Analyst Ibarra

#### **APPROVAL OF AGENDA**

Agenda was approved by Salmon and seconded by Greenlee. 7 Ayes

#### **APPROVAL OF MINUTES**

A. None

#### **PRESENTATION AND DISCUSSION ITEMS**

##### **B. Frame Interview Questions for Prospective Consultants in Response to the City's RFP for a Public Art Installation in the Community Park.**

Staff informed the Committee that on 12/1/22 – Nancy Witherell Art withdrew her proposal sighting personal issues. So the question to the Committee is whether we interview the other applicant or should we wait on this proposal.

The Committee discussed the pros and cons about whether to interview the one applicant: Go through the interview process to learn from it; taking the applicant's time; consider focusing on the Master Plan, etc. The question also came up as to why so few applicants. It is surmised that it was because the Committee wanted the RFP to find a consultant to help guide them through the process of finding artists for the project. If the RFP focused on finding artists to give their ideas about the space, most likely more applicants would have responded.

This item has been put on hold and the Committee will not interview the other applicant at this time. The Committee would like to focus on the process to create a Master Plan. Staff would research other Cities' RFPs and find out about the cost of the Master Plan.

Staff will reach out to South San Francisco as they are currently going through their Public Art Master Plan.

**PUBLIC COMMENT**

None

**NEXT MEETING DATES**

Monday 1/23/23 at 4:30pm: Potentially meet with South San Francisco to discuss their Master Art Plan process.

Monday 2/27/22 at 4:30pm: TBD

**ADJOURNMENT**

5:11PM