



CITY of BRISBANE

Public Art Advisory Committee Minutes

Monday, March 20th, 2023 at 4:30PM • Virtual Meeting

CALL TO ORDER - 4:32 p.m.

ROLL CALL

Committee Members Present: Chair D. Davis, Vice-chair Olivier-Salmon, Mayor M. Davis, Councilmember Cunningham, Park & Recreation Commissioner Greenlee (joined late due to technical difficulties), Park & Recreation Commissioner Seawell

Committee Members Absent: none

Staff Members Present: Park & Recreation Director Noreen Leek, Admin. Management Analyst Ibarra

- A. Consider any request of a City Councilmember to attend the meeting remotely under the "Emergency Circumstances" of AB 2449
 - a. Park & Recreation Commissioner Greenlee joined via Zoom due to work travel.

This is approved by M. Davis and seconded by Cunningham. 5 Ayes, 1 Absent (due to technical difficulties)

APPROVAL OF AGENDA

Agenda was approved by M. Davis and seconded by Cunningham. 5 Ayes, 1 Absent (due to technical difficulties)

APPROVAL OF MINUTES

- B. Approve Minutes from December 5th, 2022 Public Art Advisory Committee
- C. Approve Minutes from January 23rd, 2023 Public Art Advisory Committee
- D. Approve Minutes from February 27th, 2023 Public Art Advisory Committee

Approved by M. Davis, seconded by Salmon. 5 Ayes, 1 Absent (due to technical difficulties)

PRESENTATION AND DISCUSSION ITEMS

E. Review RFP Samples and Begin Framing Key Components of a Public Arts Master Plan RFP for Brisbane

The Committee reviewed RFPs from City of Alameda, City of Belmont, City of Redwood City (RWC) and City of South San Francisco (SSF). They highlighted their preferences from each city's RFP:

- Belmont - the conciseness of their RFP, their key elements section and consultant selection section (with modifications);
- SSF - their timeline, public participation plan and overarching goals (community involvement, diversity of art and a sense of place, but not "artist's participation" as this is not part of the Master Plan);
- RWC - the qualifications section and submittal requirements;
- Alameda's RFP was too long and "wordy", they didn't like their submittal requirements or selection process.

Aside from the elements listed above, the Committee wants the RFP to include these elements:

- Language about "art on loan" and temporary art;
- Large focus on a robust public outreach;
- Recommendations for language around collection, ownership & maintenance of art;
- Consultant to understand that Brisbane has large developments on the horizon that need to be considered (Baylands and Sierra Point Parkway).

F. Discuss Approach for Identifying Project Fee Structures

The Committee reviewed the costs from the other cities: Belmont - \$25K; RWC - \$60K; SSF - \$80K; and Alameda \$60.

After much discussion, the Committee would like to propose the RFP state their budget as "not to exceed \$75K".

Staff will draft an RFP and bring it back to the Committee at the next meeting.

G. Consider Ideas for Small Interim Projects

The Committee brainstormed various project ideas and "low-hanging fruit" projects. Some ideas are:

- Exhibit space to display temporary art (aside from city hall's large conference room);
- Decorative mailboxes for community involvement (mailboss.com);
- Sidewalk Chalk Art Event;
- Firth Park: refresh the Helix and Turtle sculptures;
- Film Festival (potentially a children's/young adult);
- Surprise Art pieces throughout town;
- And a Bench Art project – this may be a larger project. Link is to City of Chico's project:

<https://chico.ca.us/sites/main/files/file-attachments/downtownartbenchbrochure.pdf?1583798321>

PUBLIC COMMENT

3/20/23: Vice-Chair Salmon reminded the Committee that there is a Spoken Word event happening at Mission Blue Center on April 16th called Dark Days and a Black Dog. Obie award winning actor Andrea Snow will perform an intriguing, fully embodied “play/reading,” a new approach to bringing the written word to vivid life for an audience.

3/20/23: Michael Barnes submitted written comments that may be accessed here:

www.brisbaneca.org/sites/default/files/fileattachments/public_art_advisory_committee/meeting/24719/2023-03-20_public_comment_barnes.pdf

NEXT MEETING DATES

Monday, April 17th, 2023 at 4:30pm

ADJOURNMENT

5:51PM